



Non-Associated Site Agreement Form

This form must be completed for all meal service sites not owned by your institution. Please select the program that is applicable to this Agreement:

Child and Adult Care Food Program (CACFP) At-Risk

Summer Food Service Program (SFSP)

Seamless Summer Option (SSO)

This agreement is executed between Site:

located at: Whereas

the Sponsor:

located at:

agrees to supply unitized meals which meet the specified meal pattern for the dates, days of operation, meal types and times:

First Operating Day through the Last Operating Day

Days of Operation	X	Anticipated Number of Participants
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

X	Meal Served	Times			
	Breakfast	Starting		To	
	AM Snack	Starting		To	
	Lunch	Starting		To	
	PM Snack	Starting		To	
	Supper	Starting		To	

Comments:

Any records attained by Site: personnel must be reported to the Sponsor: promptly at the end of the month or other specified time frames, for record retention of 5 years (or longer, if an audit is in progress); and upon request, to make all records and accounts pertaining to the Program available to representatives of the U.S. Department of Agriculture, the General Accounting office, and the Arizona Department of Education for audit or administrative review at a reasonable time and place. This agreement shall be effective as of (date) . It may be terminated by notice in writing given by either party hereto to the other, at least 30 days prior to the date of termination. If termination is initiated, both parties (Sponsor and Site) are required to notify the Arizona Department of Education.

This agreement is executed by the following representatives as of the dates indicated below:

Site Representative Signature _____ Title _____ Date _____

Sponsor Representative Signature _____ Title _____ Date _____