



ParaProfessional Praxis Certification Fact Sheet

Certifying Organization	Educational Testing Service (ETS)					
Description of Credentials	Paraprofessional Praxis Certification The ParaPro Assessment is for prospective and practicing paraprofessionals. It measures skills and knowledge in reading, math and writing and the ability to apply those skills and knowledge to assist in classroom instruction.					
Entry-Level Annual Salaries	23,000 – 40,000					
Industry-Based Certification Requirements: Students						
Standard / Curriculum	Teacher Cadet/Education Professions					
Testing Methodology (consists of two tests)	Paper?		Online – Cognitive portion	Yes	Performance Exams / Tests? Psychomotor portion	
Re-Testing (if available)	Re-Testing Procedures	Test taker must wait 21 calendar days to re-register to re-test			Max Attempts	ETS – No max attempts
Testing Details (including any age requirements / accommodations)	<p>ParaPro Exam</p> <p>What Is It? The ParaPro Assessment measures the skills and knowledge in reading, writing and math possessed by prospective and practicing paraprofessionals. It also measures their ability to apply those skills and knowledge when assisting in classroom instruction. It was designed to satisfy the requirements of the federally legislated No Child Left Behind Act.</p> <p>Who Takes It? The test is for prospective and practicing paraprofessionals. Minimum age is 17 years old.</p> <p>How Long Is It? Test takers have 2½ hours to complete the test.</p> <p>What Subjects Are on the Test? Test subjects include reading, writing and math.</p> <p>What Are the Questions Like? The test has 90 multiple-choice questions, approximately two-thirds of which focus on basic skills and knowledge. The remaining one-third focus on applying skills in the classroom. All test questions are in English.</p> <p>How Is the Test Given? The test is delivered on computer and administered by appointment in participating school districts, regional offices of education and other agencies.</p> <p>Accommodations for Test Takers with Disabilities or Health-related Needs ETS is committed to serving test takers with disabilities or health-related needs by providing services and accommodations that are reasonable and appropriate, given the purpose of the test. Testing accommodations are available for test takers with disabilities or health-related needs who meet ETS requirements.</p>					

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	<p>The ParaPro Information Bulletin (PDF) contains procedures for requesting testing accommodations and forms.</p> <p>Test takers requesting accommodations must register through ETS Disability Services and have their accommodations approved before their test can be scheduled. Your request should be submitted as early as possible, especially if you are requesting an alternate test format. Documentation review takes approximately six weeks once your request and complete paperwork have been received. If additional documentation must be submitted, it can be another six weeks from the time the new documentation is received until the review is complete.</p>
Industry-Based Certification Requirements: Teachers	
Instructor Certification Requirements (by certifying agency)	<p>Not unless the state requires it. ETS has no requirements.</p>
Proctoring / Test Security (if any)	<p>To ensure fairness to all test takers, the following testing guidelines are in place. Please be mindful of these guidelines, as test takers can be dismissed from a test session and have their scores canceled by ETS if they:</p> <ul style="list-style-type: none"> ▪ attempt to take the test for someone else or have someone else take the test for them ▪ fail to provide acceptable and valid identification with name, signature and photograph. Your name as it appears on your ID must match the name you used when you registered. ▪ obtain improper access to the test, a part of the test or information about the test ▪ bring or use any phone or watch, or other electronic, photographic, scanning, listening or recording device in their possession at the test center. If you are seen with any such devices at the test center, you will be dismissed from the test, forfeit your test fees and your scores will be cancelled by ETS. If you are seen ACCESSING any such device for ANY reason, in addition to the above conditions, the device will be confiscated and inspected. ▪ use any aids in connection with the test, such as mechanical pencils, scan pens or devices, calculators, watch calculators, books, pamphlets, notes, rulers, highlighter pens, stereos or radios with headphones, earplugs, watch alarms (including those with flashing lights or alarm sounds), stop watches, digital watches, dictionaries, translators, compasses, protractors, rulers and any prohibited devices ▪ create a disturbance (Disruptive behavior in any form won't be tolerated; the test administrator/supervisor has sole discretion in determining what constitutes disruptive behavior.) ▪ attempt to give or receive assistance or otherwise communicate in any manner with another person about the content of the test or answers during the administration of the test, during breaks or after the test ▪ remove or attempt to remove test content from the test center (Under no circumstances may test content or any part of the test content be removed,

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reproduced and/or disclosed by any means [e.g., hard copy, verbally, electronically] to any person or entity.)

- tamper with a computer
- attempt to remove scratch paper from the testing room
- bring a weapon or firearm into the test center
- bring food, drink or tobacco into the testing room
- leave the test center vicinity without permission during the test session or during breaks. You are required to remain at the test center. If you need to leave the test center for any reason — for example to use the restroom — you need to get permission from the test administrator to do so. If you leave the test center without permission, you may be dismissed or your scores may be canceled.
- leave the testing room without permission
- take excessive or extended unscheduled breaks during the test session (Test center supervisors are required to strictly monitor unscheduled breaks and report test takers who take excessive or extended breaks.)
- refer to, look through or work on any test or test section *when not authorized to do so* or work after time has been called
- fail to follow any of the test administration regulations contained in the *ParaPro Assessment Information Bulletin*, given by the test administrator/supervisor or specified in any test material

ETS reserves the right to take all action, including (but not limited to) barring test takers from future testing and/or canceling scores for failure to comply with test administration regulations or the test administrator/supervisor's directions. If a test taker's scores are canceled, they won't be reported and test fees won't be refunded.

Other than ID, personal items aren't allowed in the testing room. Storage space for test takers' personal items may not be available in all test centers, so please plan accordingly. Test centers assume no responsibility for test-takers' personal belongings.

Waiting areas at test centers are small. Friends or relatives who accompany test takers to the test center won't be permitted to wait in the test center or contact them during testing.

Licensing or certification agencies (if applicable) will be notified of any test takers involved in misconduct. Signature identification may be sent to agencies for verification. Also, test takers' answers may be compared to verify score validity. On the day of the test, ETS may photograph or videotape test takers as they check in or during the actual test. This procedure doesn't eliminate the requirement for appropriate identification documents.

ID verification at registration, and/or check-in at the test center may include:

- Biometric voice and photo identification
- Fingerprinting/thumbprinting
- Videotaping
- Signature comparison

If you refuse to participate, you may not be permitted to test and you will forfeit your registration and test fees. This is in addition to the requirement that you must present



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	<p>acceptable and valid identification.</p> <p>ETS reserves the right to ensure the security of test content by using electronic detection scanning devices (e.g., hand-held metal detectors/wands). Failure to comply may result in dismissal from the test and forfeiture of your test fees.</p> <p>You may be asked to remove your watch and to store it during the test administration. The test administrator will assign you a seat.</p> <p>On occasion, weather conditions or other circumstances beyond the test administrator's or ETS's control may require a delayed start or the rescheduling of your test. If you anticipate inclement weather in your area on test day, check your test center's website and/or local news and radio station broadcasts for updates. Test center cancellations will be posted at www.ets.org/parapro as received.</p>				
Certification Tracking					
Credentialing Documentation	Paraprofessional certification				
Certification Tracking System	Online Tracking System?	Yes	Details		
Other Details	<p>How Are Scores Reported?</p> <p>Unofficial scores are available onscreen and can be printed at the end of the test. The official score report comes approximately 2–3 weeks after the test date and is reported to the school district that purchased the assessment.</p> <p>If you test in Alaska, Arizona, Arkansas, Colorado, Connecticut, Delaware, District of Columbia, Hawaii, Idaho, Illinois, Indiana, Kansas, Louisiana, Maryland, Missouri, Nebraska, Nevada, New Hampshire, New Jersey, North Dakota, Ohio, Oregon, Rhode Island, South Carolina, South Dakota, Tennessee, Utah, Vermont, Virginia or Washington, a copy of your scores is automatically sent to the state's teacher credentialing office.</p>			<p>Expiration ?</p> <p>Timeline?</p>	Individual states determine this.
Certification Costs / Funding Sources					
Cost Details	\$55				
Re-test / Refund Policies	Non-refundable \$55 cost Re-test for \$55				



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For More Information	
Certifying Agency Contact Info	<p>1-800-772-9476 — United States, U.S. Territories, and Canada 1-609-771-7395 — all other locations</p> <p>Representatives are available Monday–Friday, 8 a.m.–7:45 p.m. ET Recorded information is available 24 hours a day if you use a touch-tone phone. Phones are busiest between 11 a.m. and 2 p.m. ET and all day on Monday.</p> <p>Email: Questions and Comments for the ParaPro Assessment</p> <p>Mail: ETS — ParaPro Assessment P.O. Box 6051 Princeton, NJ 08541-6051</p> <p>Overnight Mail: ETS — ParaPro Assessment Distribution and Receiving Center 225 Phillips Boulevard Ewing, NJ 08628-7435</p>