



## Arizona Department of Education

Health and Nutrition Services Division

HNS# 17-2019

### MEMORANDUM

**TO:** Local Educational Agencies operating the National School Lunch Program

**FROM:** Melissa Conner, Associate Superintendent  
Arizona Department of Education, Health and Nutrition Services Division

**DATE:** July 22, 2019

**SUBJECT:** HNS Response to SP30-2019 Reminder: Requirements for Students Transferring from Provision to Non-Provision Schools

*Original Signed*

The purpose of this memo is to provide clarification to Program operators regarding students' eligibility when transferring between Local Educational Agencies (LEAs). Regulations at 7 CFR 245.9(1) require LEAs to provide free, reimbursable meals to students who receive free meals at a Provision school and during the school year transfer to a school using standard counting and claiming procedures. This guidance states that schools must provide these students with free, reimbursable meals for up to 10 operating days.

The Arizona Department of Education (ADE) will extend the flexibility to allow these students transferring from a Provision school to a non-Provision school, to receive free, reimbursable meals for up to 30 operating days or until a new eligibility determination is made, whichever comes first. This guidance will extend to both transfers within an LEA and between LEAs.

ADE hopes this flexibility will support LEAs when transferring students. For questions regarding this memo, please contact your assigned School Nutrition Programs Specialist whose contact information is located on the National School Lunch Program (NSLP) CNPWeb home page or send an email to [ADESchoolNutrition@azed.gov](mailto:ADESchoolNutrition@azed.gov).

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**Kathy Hoffman, Superintendent of Public Instruction**

1535 West Jefferson Street • Phoenix Arizona 85007 • (602) 542-5460 • [www.azed.gov](http://www.azed.gov)