



# Honor Partners

## Training Starter Template

**Objectives:** All participants in the training will be able to:

- Publicly recognize and honor partners’ contributions to the program
- Privately appreciate partners’ hard work in ways that will encourage them to stay involved

Total amount of time: \_\_\_\_\_

Number of participants: \_\_\_\_\_

Preparation: \_\_\_\_\_

Materials: \_\_\_\_\_

---



---



---



---



---



---

### Training Opening

- Engage Participants \_\_\_\_\_ minutes  
(Ice breaker/warm up activity related to the topic)

---



---



---

- Introduce the Topic \_\_\_\_\_ minutes  
(Motivate participants, show them why the topic is important, and share objectives and agenda)

---



---



---

### Training Middle \_\_\_\_\_ minutes

(Explain the topic in detail, demonstrate the concept and discuss it, and practice and apply the topic)

- Explain that most people like and want to be recognized for their hard work and contributions. Add that when you often can’t pay partners or partner organizations, this recognition becomes doubly important to ensure these partners know you value their time.
- As a group, brainstorm public and private ways to honor partners. Focus on solutions that are no- or low-cost and that are youth-driven (youth-made cards, treats, etc.)





# Honor Partners

- As a group, decide on the 3-5 best ideas – make sure there are some private and public ones. Assign small groups of participants to the different ideas that were identified as most promising.
- Have small groups come up with an action plan focused on: who needs to be involved, what needs to be done, and by when to ensure these different ideas are carried out. Have groups share out their action plans to ensure timelines are realistic and the workloads are shared.

## Training Wrap Up and Closing

- Summarize the Topic \_\_ minutes  
(Connect back to the objectives, check for understanding, discuss questions)

---



---



---

- Plan Next Steps \_\_ minutes  
(Be specific about application to immediate practice.)

---



---



---

- Closing Comments \_\_ minutes  
(Acknowledge, motivate and inspire)

---



---



---

## Post-Training Assessment and Revision

- Formal or informal assessment of effectiveness of training
- Note changes to make
- Note areas for additional training

