



Learning Walks Process – Facilitator’s Guide Overview

(3 hours)

Time	Content	Lead Person
15 minutes	Welcome, Introductions, Sign-in, Name Tags, Agenda/Goals	
15 minutes	<ul style="list-style-type: none"> • <i>Read Purpose of Learning Walks process and highlight the parts that are meaningful to you</i> • Take turns sharing your thinking 	
20 minutes	Review all <i>Learning Walks</i> Artifacts with the team	
10 minutes	Divide up each quadrant by team members; fill in the information on the tool	
5-10 minutes	Observe and collect evidence of artifacts Classroom #1	
45-50 minutes	<ul style="list-style-type: none"> • Discuss collection of artifacts • Add up total number of tallies for each quadrant • Write immediate and specific feedback to students and teachers together 	
5-10 minutes	Observe and collect evidence of artifacts Classroom #2	
45-50 minutes	<ul style="list-style-type: none"> • Discuss collection of artifacts • Add up total number of tallies for each quadrant • Write immediate and specific feedback to students and teachers together • Graph data 	
10-20 minutes	Closure: What was your best learning this morning?	

Materials Needed:

Sign-in
 Agenda
 Learning Walks purpose and Tool
 Optimal Learning Model (OLM) copies
 Universal Design for Learning (UDL) copies
 A Three-Story Intellect Chart
 Name tags
 Sticky notes
 Clip board