



**State of Arizona
Department of Education**

Health and Nutrition Services Division

HNS 08-2019

MEMORANDUM

To: Local Educational Agencies Operating the National School Lunch Program

From: Melissa Conner, Associate Superintendent
Arizona Department of Education, Health & Nutrition Services Division

Date: May 22, 2019

RE: **USDA Nondiscrimination “And Justice for All” Poster Clarification**

Original Signed

The purpose of this memorandum is to communicate programmatic clarification regarding where the “And Justice for All” poster must be displayed in institutions participating in or administering USDA Child Nutrition Programs.

FNS Instruction 113-1 requires that participating sites prominently display the USDA nondiscrimination poster “And Justice for All”, (AD-475A). All “And Justice for All” posters must be displayed in a specific size: 11” width x 17” height. The location of the poster must enable program participants to read the text without obstruction.

The “And Justice for All” poster must be displayed in all facilities and locations that distribute USDA program benefits and/or administer services. Posters are to be displayed in prominent visible locations. For School Meal Programs (National School Lunch, School Breakfast, Special Milk and Afterschool Care Snack Programs), displaying the poster in the cafeteria and/or other areas visible to participants such as the school office or bulletin board at the school entrance is acceptable. Posters are not generally required in individual classrooms if participants will visit the area where the poster is displayed during the day, whether for a meal or other activity within the same facility. Additionally, posters are not required in classrooms where Pre-K/Head Start activities are held. Posters are also not required during field trips or on food carts when participants would otherwise see the poster during the school day.

For additional information or to request a poster, please contact your assigned School Nutrition Program Specialist whose contact information is located on the NSLP CNPWeb home page or email ADESchoolNutrition@azed.gov.