

Grant application will open in GME on March 1, 2019.

The purpose of this document is as a planning resource ONLY.

All information is required to be entered in GME



FY20 CSI Grant Low Achievement Application

Comprehensive Support and Improvement (CSI) Grant FY20

Eligible Applicants

CSI Schools

Grant awards will not be made to Local Education Agencies (LEAs) that are out of compliance with state or federal requirements, fiscal or programmatic.

Purpose: To provide funding for CSI schools with funding to implement the strategies and action steps in the School IAP.

DIRECTIONS

1. LEA and School teams collaborate to write a strong, detailed application, provide all required documents and check and sign assurances.
 - a. LEA's assigned specialist is available for assistance.
 - b. Use the rubric when completing application narrative questions.
2. Application completion with all required documents and evidence in GME by **May 1, 2019** is required. Additional inquiries from ADE will not be made.
3. The application will be scored using the scoring rubric provided.
4. Awards will be made based on the score. **Seventy percent of points is required for funding.**
5. LEAs will be notified of award or non-award by June 1.

Complete all sections in GME

Program Details

- FFATA and GSA Verification
- Contact Information
- Program Narrative Questions
- Assurances
- Related Documents
 - Signature Page in required related documents (required)
 - Evidence Based Summary Form/s in required related documents (required)
 - Graphs, tables and charts necessary for a complete application (optional, as needed)

Proposed Budget

Complete a *proposed* budget in GME. Be sure to include sufficient details in the narrative.

- Items must support improved achievement and identified root causes.
- Be sure that the requests for funds are allowable. Out of state travel and large expenditures for capital items are generally not allowed. Check with your specialist, if you have questions or need assistance building your budget.

Requirements

- Completed **new** 2019-20 CNA uploaded in ALEAT
- Thorough root cause analyses (fishbones) uploaded in ALEAT
- Completed 2019-20 LEA and School IAP in ALEAT including SI required goals

Contact Information

LEA/Charter Name	NCES ID#	CTDS#	Entity ID#
Board President	Email		
Superintendent/Charter Holder	Email		Phone #
Federal Programs Director	Email		Phone #
Other- Title	Email		Phone #
School Name	NCES ID#	CTDS#	Entity ID#
Principal	Email		Phone #
School Name	NCES ID#	CTDS#	Entity ID#
Principal	Email		Phone #

Add additional school information, if needed

Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the grant application.

Charter Holder _____ **Date** _____

Signature _____

Board President _____ **Date** _____

Signature _____

Superintendent _____ **Date** _____

Signature _____

Narrative Questions

1. List the goals from the 2018-19 IAP with progress monitoring data. Evaluation data due June 15th.

Goals	Progress monitoring data	Evaluation Data (by June 15 th)

2. List successes from 2018-19 IAP implementation. How do you know? What is your evidence?
3. As a result of your new 2019-20 CNA, identify primary needs, root causes, need statements and desired outcomes

Principle	Primary Need	Root Cause/s	Need Statement	Desired Outcome

4. List any 2018-19 strategies and action steps that will continue into 2019-20 that will be funded with the FY20 CSI grant? Remember to upload Evidence Based Summary Form/s in required related documents
5. What new strategies and action steps have been added to the school 2019-20 IAP that will be funded with the FY20 CSI grant? Include timelines and responsible staff. Be sure to upload Evidence Based Summary Form/s in required related documents.
6. SMART Goals based on leading and lagging indicators will be required in IAP after AzMERIT and other end of year data is available; **no later than July 1**. Funding may be placed on hold if not added in a timely manner.
7. Proposed budget with required detailed narrative submitted with the application. Reminder: all funded activities/interventions must be a CSI tagged action step in the IAP.
8. Describe how other funding sources (i.e. IDEA, Title I) and resources will align with the goals, strategies and action steps in this grant.

Comprehensive Support and Improvement Assurances

- Complete and submit School Comprehensive Needs Assessment (CNA) in ALEAT
- Complete thorough root cause analyses for CNA identified primary needs, submit fishbones in ALEAT
- Develop LEA and School (for each school in improvement) Integrated Action Plan (L/SIAP) as required based on the CNA and root cause analyses results submitted in ALEAT
- The L/SIAP includes meaningful evidence-based interventions to improve student achievement, Evidence Based Summary Form in GME
- Monitor, update, delete, retire or add strategies and action steps to the L/SIAP in ALEAT at least quarterly
- Ensure systems, processes, procedures, including operational flexibility are in place to actively to support Comprehensive Support and Improvement Schools
- Ensure effective organization of time for weekly professional learning communities (PLCs)
 - **If no, add action steps to L/SIAP**
- Implement a balanced assessment system including common interim/benchmark assessments at least three times a year.
 - **If no, add action steps to L/SIAP**
- Implement written evidence and standards-based curriculum including materials
 - **If not, add action steps to L/SIAP**
- Observation and feedback protocol implemented with fidelity
 - **If not, add action steps to L/SIAP**
- Submit quarterly interim/benchmark assessment data reports and reflective analysis in ALEAT
- Identify an LEA contact person who will oversee implementation activities, maintain contact with Support and Innovation (SI) staff, and accompany ADE SI staff during site visits at the school upon request
- Complete and submit ED Facts data when requested by ADE
- If the LEA chooses an educational service provider (external provider) the LEA representative will provide ADE SI with a copy of the process for selecting external providers, job description and evaluation of educational service provider services
- Submit quarterly reimbursement requests
- LEA has written procedures to implement the requirement to minimize the time elapsing between receipt and expenditure of federal funds.
- LEA has written procedures for determining the allowability of costs
- LEA has a process ensuring equitable distribution of state funds to all schools regardless of other funding received
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- I understand that at any time during the grant period, funds can be frozen or forfeited for lack of monthly reimbursement requests with evidence of use; misuse of funds; or lack of evidence of IAP implementation on the part of the school and/or LEA.
- I understand if the conditions herein are not adhered to or sufficient progress is not being made, a corrective action plan will be written and implemented.