



FY20 CSI Graduation Rate

Arizona Department of Education
Support and Innovation School Improvement

Grant application will open in GME on March 1, 2019.

The purpose of this document is as a planning resource **ONLY**.

All information is required to be entered in **GME**.

Arizona Department of Education Directions FY20 Graduation Rate Grant

Eligibility: Schools identified as Comprehensive Support and Improvement Schools for low Graduation Rate.

This is a competitive grant. A detailed application with all required elements and documents is required to be considered for funding. No LEA out of fiscal and/or programmatic compliance will be considered eligible.

Purpose: To provide funding to implement Integrated Action Plan strategies and action steps to increase graduation rate.

DIRECTIONS

1. LEA and School teams collaborate to write a strong, detailed application, provide all required documents and check and sign assurances.
 - a. LEA's assigned specialist is available for assistance.
 - b. Use the rubric when completing application narrative questions.
2. Application completion with all required documents and evidence in GME by **May 1, 2019** is required. Additional inquiries from ADE will not be made.
3. The application will be scored using the scoring rubric provided.
4. Awards will be made based on the scored. **Seventy percent of points is required for funding.**
5. LEAs will be notified of award or non-award by June 1.

Complete all sections in GME

Program Details

- FFATA and GSA Verification
- Contact Information
- Program Narrative Questions
- Assurances
- Related Documents
 - Signature Page in required related documents (required)
 - Evidence Based Summary Form/s in required related documents (required)
 - Graphs, tables and charts necessary for a complete application (optional, as needed)

Proposed Budget

Complete a *proposed* budget in GME. Be sure to include sufficient details in the narrative.

- Items must support improved achievement and identified root causes.
- Be sure that the requests for funds are allowable. Out of state travel and large expenditures for capital items are generally not allowed. Check with your specialist, if you have questions or need assistance building your budget.

Requirements

- Completed **new** 2019-20 CNA uploaded in ALEAT
- Thorough root cause analyses (fishbones) uploaded in ALEAT
- Completed 2019-20 LEA and School IAP in ALEAT including SI required goals

Contact Information

LEA/Charter Name	NCES ID#	CTDS#	Entity ID#
Board President	Email		
Superintendent/Charter Holder	Email	Phone #	
Federal Programs Director	Email	Phone #	
Other- Title	Email	Phone #	
School Name	NCES ID#	CTDS#	Entity ID#
Principal	Email		Phone #
School Name	NCES ID#	CTDS#	Entity ID#
Principal	Email		Phone #

Add additional school information, if needed

Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies, and action steps outlined in the IAP and the grant application.

Superintendent name _____

Signature _____ **Date** _____

Charter Holder name _____

Signature _____ **Date** _____

Board President Name _____

Signature _____ **Date** _____

FY19 Graduation Rate Grant Application

Requirements:

Uploaded new 2019-20 CNA, including Root Cause Analyses relative to grad rate; new 2019-20 IAP with CSI grad rate goals, strategies and grad rate tagged action steps relative to increased grad rate; Evidence-Based Summary Forms (in required documents); signature page (in required documents); proposed budget in GME is accurate; line items correct, sufficient detail, math is correct.

1. List graduation rates for the past three years.
2. List the goals from the 2018-19 IAP with progress monitoring data. Evaluation data due June 15th.

Goals	Progress monitoring data	Evaluation Data (by June 15 th)

3. What grad rate strategies and action steps from 2018-19 IAP were implemented successfully? How do you know? What is your evidence?
4. As a result of your **new** CNA, identify primary needs, root causes, need statements and desired outcomes

Principle	Primary Need	Root Cause/s	Need Statement	Desired Outcome

5. List any 2018-19 strategies and action steps that will continue into 2019-20 that will be funded with the FY20 Grad rate grant? Remember to upload Evidence Based Summary Form/s in required related documents
6. What new strategies and action steps have been added to the school 2019-20 IAP that will be funded with the FY20 Grad rate grant? Remember to upload Evidence Based Summary Form/s in required related documents
7. What is your graduation rate SMART goal?
8. List other goals relative to increasing grad rate (process and impact)
9. How will the LEA support this grant?
10. Proposed budget with required detailed narrative in GME.

Support and Improvement Assurances

- Complete and submit School Comprehensive Needs Assessment (CNA) in ALEAT
- Complete thorough root cause analyses for CNA identified primary needs, submit fishbones in ALEAT
- Develop LEA and School (for each school in improvement) Integrated Action Plan (L/SIAP) as required based on the CNA and root cause analyses results in ALEAT
- The L/SIAP includes meaningful evidence-based interventions to improve student achievement, Evidence Based Summary Form submitted in GME
- Monitor, update, delete, retire or add strategies and action steps to the L/SIAP in ALEAT at least quarterly
- Ensure systems, processes, procedures, including operational flexibility are in place to actively to support schools in improvement.
- Identify an LEA contact person who will oversee implementation activities, maintain contact with Support and Innovation (SI) staff, and accompany ADE SI staff during site visits at the school upon request
- Complete and submit EDFacts data when requested by ADE
- If the LEA chooses an educational service provider (external provider) the LEA representative will provide ADE SI with a copy of the process for selecting external providers, job description and evaluation of educational service provider services
- Submit quarterly reimbursement requests (if applicable)
- LEA has written procedures to implement the requirement to minimize the time elapsing between receipt and expenditure of federal funds.
- LEA has written procedures for determining the allowability of costs
- LEA has a process ensuring equitable distribution of state funds to all schools regardless of other funding received
- Accurate and timely submission of all required documents including plan updates and data summaries
- I understand that at any time during the grant period, funds can be frozen or forfeited for lack of monthly reimbursement requests with evidence of use; misuse of funds; or lack of evidence of IAP implementation on the part of the school and/or LEA.
- I understand if the conditions herein are not adhered to or sufficient progress is not being made, a corrective action plan will be written and implemented.