

## Grants Required Budget Detail Example

### 6100 Salaries

Instruction 1000 (direct contact with students)		
Function Code	Object Code	Total Amount
salaries	6100	Board adopted hourly rate

Detail needed: # of staff x # of hours x hourly rate =total What is the pay for?

Support Services 2100, 2200, 2600,2700		
Function Code	Object Code	Total Amount
salaries	6100	Board adopted hourly rate

Detail needed: # of staff x # of hours = total  
What is the pay for? (Example: after contract day PL)

### 6300 Purchased Professional Services

Support Services 2100, 2200, 2600,2700		
Function Code	Object Code	Total Amount
Purchased Professional Services	6300	TBD based on provider services

Professional Learning Activities  
 o Detail needed: Who? What? When? For whom? How much? # of days x daily rate= Conference registration  
 Detail needed: Conference name, location? length? cost x # of staff = Educational Service Provider (external provider)  
 Detail needed: Who? What? When?  
 # of days x daily rate =

### 6500 Other Purchased Services

Support Services 2100, 2200, 2600,2700		
Function Code	Object Code	Total Amount
Other purchased services	6500	TBD

Travel expenses related to conferences attended by staff. O Detail needed:  
 Transportation cost x # of staff=  
 Hotel room cost x nights x # of staff=  
 Per Diem x # days x # of staff=