



## Free and Reduced-Price Policy Statement Pricing Program for CACFP

### Introduction

In accordance with 7 CFR 226.23, each sponsoring organization participating in the Child and Adult Care Food Program (CACFP) may choose to charge families who do not qualify for free or reduced-price meals. Sponsors who choose to do so must have an approved free and reduced-price policy statement and an approval letter on file with the Arizona Department of Education (ADE) that accurately describes its current free and reduced-price policies. Sponsors just beginning participation in the CACFP must submit their policy statement to ADE for review as part of the new sponsor application process. The policy statement becomes a permanent document, but must be amended when the sponsor makes a substantive change to its free and reduced-price policy.

### Policy Statement

Sponsor Name: \_\_\_\_\_

This statement applies to the programs in which the sponsor will be participating as indicated on the application and agreement.

In fulfilling its responsibilities to implement a policy that conforms to United States Department of Agriculture (USDA) regulations regarding determination of children's eligibility for free and reduced- priced, benefits, \_\_\_\_\_ wishes to state the following:

A. \_\_\_\_\_ agrees to use the meal benefit form released by ADE each year.

B. \_\_\_\_\_ are the officials who have been designated to make eligibility determinations.

C. The following procedures for accepting applications for benefits have been implemented:

D. Eligibility will be determined in accordance with the current Income Eligibility Guidelines (IEGs).

E. A foster child will be categorically eligible for free meals. A foster child may be included as a member of the foster family if the foster family chooses to also apply for benefits for other children, as including children in foster care as household members can help other children in the household qualify for free or reduced-price meals. If the foster family is not eligible for free or reduced-price meal benefits, this does not prevent a foster child from receiving free meal benefits.

F. ADE and \_\_\_\_\_ will ensure there are no barriers for participation in the CACFP for Limited English Proficient (LEP) families and will communicate with parents and guardians in a language they can understand.

G. \_\_\_\_\_ will abide by the hearing procedures set forth in 7 CFR 226.23(c)(4) and nondiscrimination practices set forth in 7 CFR 245.8.

a. \_\_\_\_\_ is the independent person who will serve as the hearing official.

H. The following measures have been taken to prevent disclosure of confidential free and reduced-price eligibility information, as is required by 7 CFR 226.23(c)(5):

I. No participant may be denied a meal. This includes those eligible for reduced-price and paid meals.

J. To prevent overt identification of children receiving free or reduced-price meals, the following methods of collecting payment from children paying the full cost or reduced-price cost of the meal will be implemented:

K. \_\_\_\_\_ has implemented the following procedures for documenting meal income separate from tuition.

L. Families eligible for reduced-price meals will not be charged more than \$.40 cents for lunches and/ or suppers, no more than \$.30 cents for breakfast, and no more than \$.15 cents for snacks.

M. The program will return to a non-pricing program if this policy results in a food program that is no longer a non-profit food service operation.

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Print or Type Name and Title

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Signature

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Sponsor Name

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Date

*In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.*

*Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.*

*To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:*

- 1. mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights*
- 2. 1400 Independence Avenue, SW*
- 3. Washington, D.C. 20250-9410;*
- 4. fax: (202) 690-7442; or*
- 5. email: [program.intake@usda.gov](mailto:program.intake@usda.gov).*

*This institution is an equal opportunity provider.*