

# 2017-2018 Excellence in Civic Engagement Program School Application

## Introduction, Procedures and Timeline

The Excellence in Civic Engagement Program (ECEP) was created to recognize and support the important role Arizona schools play in ensuring our students are informed and engaged citizens. Thank you for your interest in applying to the Excellence in Civic Engagement Program for the 2017-2018 school year.

**Application Cycle: This is Year 2 of the application cycle. All school are required to complete the full application on year 3 regardless of the previous year's level of recognition.**

Please read and answer ALL questions thoroughly in this application regarding the six proven practices in civic learning. To assist you in making the application process faster and easier, please locate the school application rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by clicking here. If you have any questions, concerns, or need support in filling out this application please do not hesitate to contact:

Tammy Waller (602-364-1981 or [Tammy.Waller@azed.gov](mailto:Tammy.Waller@azed.gov))

Teresa Mungai (602-542-4734 or [Teresa.Mungai@azed.gov](mailto:Teresa.Mungai@azed.gov))

Civic Engagement Inbox at [CivicEngagement@azed.gov](mailto:CivicEngagement@azed.gov)

**Applications due:** September 17, 2018

**Selection Process:** The Excellence in Civic Engagement Committee will use the appropriate rubric to review and score each school's application according to the depth and breadth of their understanding and implementation of the six proven practices in civic learning demonstrated on their application. There will be separate rubrics used for elementary, high school, applicants that were previously recognized as Schools of Distinction or Excellence, and alternative schools.

**Announcement of Results:** December 2018

**Recognition Ceremony:** March 1, 2019 at the 6<sup>th</sup> Annual Civic Learning Conference

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## School and Contact Information

### **1. Please provide the following school information:**

Name:

Address:

Grade Levels (mark all that apply):

Number of Students Enrolled:

Phone Number:

### **2. Please provide the following information for the person submitting the application on behalf of the school (this will be the main contact for all communications):**

Name:

Title/Position:

Phone Number:

E-mail Address:

### **3. Please provide the following information for the Principal of the school:**

Name:

Phone Number:

E-mail address:

### **4. Please provide the following information for your Director of Public Relations:**

Name:

Phone Number:

E-mail address:

### **5. Any other person(s) that you would like to recognize in assisting with the application process (this will be your school's second point of contact for all communications)**

Name:

E-Mail address:

### **6. Was your school recognized as a School of Merit for the 2016-2017 school year? If the answer is yes, you will need to answer one additional question for each of the proven practices to demonstrate growth.**

Yes or No

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## Proven Practice #1: Classroom Instruction

Proven Practice #1: Provide instruction in Civics, Government, History, Economics, Geography, Law and Democracy. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

**7. What percentage of teachers at your school provide civic-related (civic knowledge, skills and dispositions) lessons/activities during social science instruction?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

**8. Provide specific examples of how your teachers provide civic-related (civic knowledge, skills and dispositions) lessons/activities during social science instruction. \*Be sure to include student-centered and literacy-rich lessons/activities in your examples.**

**9. What percentage of teachers at your school provide civic-related (civic knowledge, skills and dispositions) lessons/activities during non-social science instruction?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

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**10. Provide specific examples of how your teachers provide civic-related (civic knowledge, skills and dispositions) lessons/activities during non-social science instruction. \*Be sure to include student-centered and literacy-rich lessons/activities in your examples.**

**11. This question is required only for schools that were designated as an Arizona Civic Engagement School of Merit for 2016-2017. In the past year, how has your school grown in Proven Practice #1- Classroom Instruction? Please provide specific examples**

### **Proven Practice #2: Discussion of Current Events and Controversial Issues**

Proven Practice #2: Incorporate discussion of current local, national and international issues and events into the classroom, particularly those that students view as important to their lives. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

**12. What percentage of your teachers are incorporating discussions of current local, national and international issues and events in their lessons/classes frequently (at least weekly) during social science instruction?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

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**13. How are discussions of current local, national and international issues and events incorporated into social science curriculum and activities your school? Please provide specific examples of how current events are made relevant to students.**

**14. What percentage of your teachers are incorporating discussions of current local, national and international issues and events in their lessons/classes frequently (at least weekly) during non-social science instruction?**

5%                      10%                      15%                      20%                      25%                      30%                      35%

40%                      45%                      50%                      55%                      60%                      65%                      70%

75%                      80%                      85%                      90%                      95%                      100%

**15. How are discussions of current local, national and international issues and events incorporated into non-social science subjects and lessons at your school? Please provide specific examples of how current events are made relevant to students.**

**16. This question is required only for schools that were designated as an Arizona Civic Engagement School of Merit for the 2016-2017 school year. In the past year, how has your school grown in Proven Practice #2- Incorporating Discussions of Current Local, National and International Issues and Events into the classroom? Please provide specific examples.**

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## Proven Practice #3: Service-Learning

Proven Practice #3: Design and implement academic Service-Learning teaching strategies in which teachers link the formal curriculum and classroom instruction directly to community service project(s). For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

**17. What percentage of your teachers at your school use Service-Learning as an instructional methodology?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

**18. How are Service-Learning activities integrated into instruction? Please provide specific examples of how community service activities (inside and outside of school) are directly related to learning objectives including academic objectives within the classroom.**

**19. Please provide specific examples of how students reflect on their Service-Learning experiences and how the student reflections are used to connect learning objectives to the Service-Learning activities.**

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20. This question is required only for schools that were designated as an Arizona Civic Engagement School for 2016-2017. In the past year, how has your school grown in Proven Practice #3- Service-Learning? Please provide specific examples.

### **Proven Practice #4: Extracurricular Activities**

Proven Practice #4: Offer extracurricular activities that provide opportunities for students to get involved in their schools and communities. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#)

21. What types of extracurricular activities are offered for your students at your school or within your community? \*Select all that apply.

- Arts
- Athletics
- Civic based (Ex. mock trial, model congress, speech and debate, model U.N.)
- Academic clubs
- Social clubs
- Community Employment/Internships
- Military
- Media
- Other (please specify below)

22. What percentage of your student population participates in extracurricular activities?

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

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23. Please include names of civic-learning based extracurricular activities offered at your school or within community and provide a brief description of each.

24. What percentage of your student population participates in civic-learning based extracurricular activities?

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

25. This question is required only for schools that were designated as an Arizona Civic Engagement School for 2016-2017. In the past year, how has your school grown in Proven Practice #4- Extracurricular Activities? Please Provide Specific Examples.

### Proven Practice #5: Student Participation in School Governance

Proven Practice #5: Encourage student participation in school governance. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

26. What percentage of your student population participates in the management of their own classrooms and learning?

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	



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**27. How do your students participate in the management of their own classrooms and learning? Provide specific examples of opportunities that are teacher-directed and/or student-initiated.**

**28. What percentage of your student population participates in the management of their own school?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

**29. How do your students participate in the management of their own school? Provide specific examples of opportunities that are school-directed and/or student-initiated.**

**30. This question is required only for schools that were designated as an Arizona Civic Engagement School for 2016-2017. In the past year, how has your school grown in Proven Practice #5-Student Participation in School Governance? Please provide specific examples.**

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## Proven Practice #6: Simulations of Democratic Processes

Proven Practice #6: Encourage students' participation in simulations of democratic processes and procedures, e.g., mock trial, mock elections, voting simulations. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

**31. What percentage of your students are frequently (at least weekly) engaged in simulations of democratic processes and procedures?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

**32. How are simulations of democratic processes and procedures incorporated at your school? Provide specific examples within the classroom and those that include any state and national civics-based programs.**

**33. This question is required only for schools that were designated as an Arizona Civic Engagement School for 2016-2017. In the past year, how has your school grown in Proven Practice #6- Simulations of Democratic Processes and Procedures? Please provide specific examples.**