MIGRANT EDUCATION PROGRAM-SERVICES RECEIVED BY STUDENT: DEFINITIONS AND GUIDANCE OF MEP CODES

School District: _____

School Year	School Name	Grade

Student Name: (Last Name, First Name)	MIS2000 Number	MSIX Number

INSTRUCTIONAL SERVICES

Code (√)	Criteria	MEP Staff Signature	Date
Migrant Funded ☐ **103**	**Language Arts Instruction** (not reading) (**Migrant funded**) Instruction in language arts provided by a **teacher** for students on a regular or systematic basis, usually for a predetermined period of time. Includes correspondence courses taken by a student under the supervision of a **teacher**. (**PASS instruction should only be coded under Code 112.**) Name of Teacher: _____	Signature: _____	
Migrant Funded ☐ **104**	**Mathematics Instruction (Migrant funded)** Instruction in mathematics provided by a **teacher** for students on a regular or systematic basis, usually for a predetermined period of time. Includes correspondence courses taken by a student under the supervision of a **teacher**. (**PASS instruction should only be coded under Code 112.**) Name of Teacher: _____	Signature: _____	
Migrant Funded ☐ **105**	**Reading Instruction (Migrant Funded)** Instruction in reading provided by a **teacher** for students on a regular or systematic basis, usually for a predetermined period of time. Includes correspondence courses taken by a student under the supervision of a **teacher**. (**PASS instruction should only be coded under Code 112.**) Name of Teacher: _____	Signature:	

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Migrant Funded ☐ **106**	**Instructional Services** Instruction in a subject area (**excluding math, language arts, and reading**) (**Migrant Funded**) provided for students on a regular or systematic basis, usually for a predetermined period of time. It can include instruction provided by **teachers or paraprofessionals**. Includes correspondence courses taken by a student. **(PASS instruction should only be coded under Code 112.)** (Providing instructional packets to a child or family does not constitute an instructional service.) Name of Teacher/Paraprofessional: _____	Signature: _____	
☐ **111**	**HSE Completed** Certificate awarded to individuals who have earned the minimum required scores on the HSE test.	Signature: _____	
Includes PASS ☐ **112**	**High School Credit Accrual (INCLUDING PASS)** Instruction in courses that **accrue credits** needed for high school graduation provided by a **teacher** for students on a regular or systematic basis, usually for a predetermined period of time. Includes correspondence courses taken by a student under the supervision of a teacher. Credit Accrued for following course: _____ Program used to obtain credit: _____ Name of Teacher: _____	Signature: _____	

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SUPPORT SERVICES

Code (√)	Criteria	MEP Staff Signature	Date
☐ **21**	**21st Century Program**-Economic, Behavioral, Academic and Disadvantaged Need Groups Name of Teacher: _____	Signature: _____	
☐ **201**	**Counseling services** Services to help a student to better identify and enhance his/her educational, personal, or occupational potential; relate his/her abilities, emotions, and aptitudes to educational and career opportunities, utilize his/her abilities in formulating realistic plans; and achieve satisfying personal and social development. Name of Counselor:	Signature: _____	
Migrant Funded ☐ **203**	**Support Services (Migrant Funded) services** (providing instructional or informational packets to a child or family **do not** constitute a support service) (Please √) **(Purchase order/receipt must be provided in student's file.)** ☐ Health ☐ Dental ☐ Eyeglasses ☐ Educational supplies (i.e. backpacks, transportation, uniforms) ☐ Other (*please specify*):	Signature: _____	

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Not Migrant Funded ☐ **204**	**Referred Service-** Referred Services cannot be MEP-funded and they cannot be school or district based services that the child is already entitled to receive (e.g. Title I Part A services, Title III services). Referred Services are educational or educationally related services that migrant children would not have received without the efforts of MEP-funded personnel. The child must actually receive the service in order for it to be counted as a referral. (Please √) ☐ HSE or Pre-HSE classes ☐ Adult Basic Education Classes ☐ Parenting Classes (for eligible youth) ☐ Computer Literacy Classes ☐ Job training programs ☐ Health ☐ Dental ☐ Clothing ☐ Food ☐ Other (*please specify*): _____	Signature: _____	
☐ **207**	**Preschool**-All preschool services whether they are home or site based (Please √) ☐ Site-Based Preschool: ☐ Head Start: ☐ Visits to the Home: ☐ Other (*please specify*): _____	Signature: _____	

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CODES FOR COUNT PURPOSES ONLY

Code (√)	Criteria	MEP Staff Signature	Date
☐ **301**	**Limited English Proficient:** Designation needs to be based on the AZELLA test score indicating the student is LEP. The term Limited English Proficient, when used with respect to an individual, is defined in section 9101(25) of the ESEA to mean an individual; (A) who is aged 3 through 21; (B) who is enrolled and preparing to enroll in an elementary school or secondary school; (C)(i) who was not born in the United States or whose native language is a language other than English; (ii)(I) who is a Native American or Alaska Native, or a native resident of the outlying areas; and (II) who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency, or (iii) who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant; and (D) whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the individual; (i) the ability to meet the State's proficient level of achievement on State assessments, (ii) the ability to successfully achieve in classrooms where the language of instruction is English; or (iii) the opportunity to participate fully in society. **(AZELLA scores need to be placed in student's file.)**	Signature: _____	
☐ **800**	**Priority for Services** This term is described in Section 1304(d) of the statute as "migratory children who are failing, to meet the State's challenging State academic content standards and challenging State student academic achievement standards, and whose education has been interrupted during the regular school year." (Complete and Upload to MIS 2000)	Signature:	

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IDENTIFICATION TRACKING CODES

Code (√)	Criteria	MEP Staff Signature	Date
☐ **401**	**Special Education** Migrant students for whom an Individualized Education Plan (IEP) has been written.	Signature:	
☐ **410**	**Continuation of Services** The "continuation of services" provision found in Section 1304(e) of the statute provides that: (1) a child who ceases to be a migratory child during a school term shall be eligible for services until the end of such term; (2) a child who is no longer a migratory child may continue to receive services for one additional school year, but only if comparable services are not available through other programs; and (3)secondary school students who were eligible for services in secondary school may continue to be served through credit accrual programs until graduation. (Only to be used if student is end of term (EOE)).	Signature:	
☐ **600**	**Title I** (Targeted Assisted Migrant Students)	Signature:	
☐ **700**	**Dropped Out of School** Migrant students with eligibility-The term used for students, who during the reporting period, were enrolled in a public or private school for at least one day, but who subsequently left school with no plans on returning to enroll in a school and continue toward a high school diploma.	Signature:	

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☐ **710**	**Out-of-School Youth** refers to Migrant Program eligible youth (any student over mandatory school age: 16 yrs.) up through age 21, who are entitled to a free public education in the State but are not currently enrolled in a K-12 institution. This could include students who have dropped out of school, youth who are working on a GED outside of a K-12 institution, and youth who are "here to work" only. It does not include preschoolers, who are counted by age grouping.	Signature: _____	
☐ **999**	**No Parent Signature** Students that are eligible for the migrant program, but do not wish to receive services.	Signature: _____	