

Post-Graduate Planner

A Resource Guide and Workbook for Parents and Students

2009-2010



- School-to-Work
- Preparation for College:
 - Post-Graduate Options
 - Admissions and Academics
 - Scholarships and Financial Aid

Phoenix Union High School District makes these resources available as a service to our students and parents. Because the information enclosed is provided by the US Government, post-secondary educational institutions, providers of financial aid, and other outside agencies, this information is subject to change without notification. Students and parents are advised to check each resource for accuracy.

This guide was developed by PUHSD counselors as an accompaniment to the 4+4 Plan.



PHOENIX UNION
High School District

*Preparing Every Student for Success
in College, Career and Life*

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Special Notes for Parents

- **Make an appointment with your student's counselor at least once each school year.**

- This is the one person who will know your student during all four years of high school.
- Students will have several dozen teachers, but one counselor.
- Review attendance, classes, grades, and progress.
- **Ask** for a copy of your student's transcript, and review this with the counselor.

Parents will have access to conversations about college preparation with facilitators from the American Dream Academy. In partnership with Arizona State University, American Dream Academy presenters work with parents who attended their workshops in our schools last year as well as parents who will be introduced to the American Dream Academy's lessons about knowledge and empowerment in 2009-2010.

- **Go over your student's 4+4 Plan with your student and the counselor.**

- You will receive a **4+4 Folder** to keep for four years so that you have a place to keep papers.
- If your student is an athlete or has a special talent, make sure his/her 4+4 Plan honors those accomplishments.
- This is your time, as a family, to chart a course so that your student will be able to attend the college of his/her choice and live his/her dreams!
- Help your student with his/her electronic portfolio and/or discuss the contents with your student.
- Help your student begin and update his/her Personal Information Sheet.

- **Help your student be prepared for college:**

We know that a student who is successful in college—

- completes a 4+4 Plan with his/her counselor and parents, which gives structure and purpose to his/her high school career.
- takes a full schedule of classes all four years in high school.
- takes the most challenging academic classes he/she can **and** does well in those classes.
- accepts responsibility for his/her own education.
- finds a sport or activity in which to participate and/or develop leadership skills.
- finds summer employment or summer volunteer activities.

- **Check all progress reports and report cards.**

- What can your student do to improve? Better attendance? Improve reading skills? Go to tutoring? Improve study skills? Log onto ParentLink or get teacher e-mail addresses to check on progress.

- **Start a college savings account: your student can contribute at least 10% of his/her earnings.**

- Family members can contribute as well. See your financial advisor or bank for advice about saving for college.
- <http://www.azhighered.org/> is the website for the Arizona Commission for Post-Secondary Education. It is a good place to start reading about different options.

Given our tough economic times, there is no question that many families become very stressed about the cost of college. Paying for college is primarily the responsibility of the student, and if the lack of money means taking five or six years to complete college as debt-free as possible, then that may be the best plan of action.

- **Beware of any invitations or offers that cost money, whether it is a way to pay for college or a recognition book.**

- These are businesses that profit from your pride in your child. Save your money for your student's college education!

- **We absolutely appreciate that you**

- promote **respect** for teachers, adults, yourselves, and other authority figures.
- promote **responsibility** and a sense of self-discipline. Responsible students plan for their future, take responsibility for that future, and do what they need to do in order to achieve their goals.
- promote **resourcefulness** and the patience to solve issues and be creative.
- promote **life-long learning**. Your student will probably change careers more than once, and he/she cannot afford to train for just one career and then shut the door to all future learning.

Thank You!

The 4+4 Plan

The 4+4 Plan is a useful, individualized tool that helps students and their parents outline the classes students will take during their 4 years in high school and also helps them prepare for the 4 years following graduation. For example, students who wish to attend a university, should take classes that honor their career choice and prepare them for success at a university.

Each student and his/her parents will begin a 4+4 Plan during the Freshman Year, and it should be updated each year. A shortened sample of the 4+4 Folder is shown on the next two pages, followed by three examples of possible 4+4 Plans for different careers. Counselors have copies of the Folder in English and in Spanish.

The Folder is also a good place for each student to keep the following documents over the course of four years in high school:

- current Personal Information Sheet
- certificates of achievement or attendance
- newspaper articles mentioning the student
- awards programs with the name of the student
- resumés for employment and/or scholarships
- current transcript
- current class schedule
- pictures of artwork or a note about where artwork is being kept
- research papers, poetry, and other demonstrations of talent
- letters of recommendation for employment, scholarships, or schools
- test scores from PSAT, ACT or SAT, AIMS, ASVAB
- personal statement and updates and notes for revisions
- college information collected by the student and/or parents
- copies of scholarship applications
- financial aid information and FAFSA forms, including FAFSA PIN number
- correspondence to and from colleges, scholarship-granting agencies, summer school or enrichment programs, including letters of admission or acceptance
- college/university ID/identification numbers
- college/university log in information

To assist students in making good choices about career plans and also have a place to keep information electronically, all students in the Phoenix Union High School District have access to two different software programs-**AZCIS** and **Choices Planner**. Students should ask their counselor which program their school is using and create a portfolio. Each student's portfolio will remain "live" after high school graduation as long as it is used at least once every two years.



PUHSD 4+4 Plan for

Careers/Clusters I am considering _____

Student Number _____

Guardian Signature _____

Counselor _____

A College-Preparatory Plan could look like this:

[4] Freshman Classes			Sophomore Classes			Junior Classes			Senior Classes		
English 1-2	(H) (Pre-AP)	English 3-4	(H) (Pre-AP)	English 5-6	(H) (AP)	English 7-8	(H) (AP)				
Math	Algebra 1-2 (H) or +	Math	Geometry 1-2 (H) or +	Math	Algebra 3-4 (H) or +	Math	Adv Math/Pre-Calc/AP				
Physical Science	(H)	Biology 1-2	(H)	Science	Chemistry 1-2 (H)	Science	Physics/AP Sci/A+P/E/SS				
Health/Elective		World H/G 1-2	(H) (AP)	US History 1-2	(H) (AP)	AmerGovt/Econ	(H) (AP)				
Elective		Elective		Elective		Elective					
Elective		Elective		Elective		Elective					

[+4] After high school I plan to:

Y1:	begin apprenticeship, cc classes or military	OR	attend a community college	attend a university	Requires Advanced Professional Training
Y2:	continue apprenticeship, cc classes, military	OR	attend a community college or transfer to univ.	attend a university	• Doctor • Lawyer • Teacher • Social Worker • Most careers require life-long learning! • www.azwaca.org
Y3:	continue apprenticeship, cc classes, military	OR	transfer to a university	attend a university	
Y4/5:	complete apprenticeship and become journeyman, cc/univ. classes, military	OR	graduate from a university with a Bachelor's degree	graduate from a university with a Bachelor's degree	
Y5:	advanced training or employment	OR	employment or Master's Degree studies, law school, medical school	employment or Master's Degree studies, law school, medical school	

Graduation Requirements:

PUHSD (Classes of 2010, 2011, 2012)**	PUHSD (Class of 2013)**	Arizona University Requirements for Assured Admission
English Social Sciences Math Science Health Career & Tech Education or Fine/Performing Arts Electives TOTAL CREDITS 20.0 credits* (minimum) PLUS *reaches Meets or Exceeds on all three AIMS exams: reading, writing, math **SPED Facilitator will note IEP recommendations.	English Social Sciences Math Science Health Career & Tech Education or Fine/Performing Arts Electives TOTAL CREDITS 22.0 credits* (minimum) PLUS *reaches Meets or Exceeds on all three AIMS exams: reading, writing, math **SPED Facilitator will note IEP recommendations.	English Social Sciences Math Science Fine/Performing Arts World Language *at least 2.0 GPA in each area *Check www.asu.edu , www.nau.edu , and www.arizona.edu for specific requirements and other relevant information. <div> <input type="checkbox"/> Areas shaded gray contain courses and suggestions that will help keep you on track for attending college. </div>

My Highest AIMS Scores:

M _____ R _____ W _____ (Sci) _____

Name _____ Student Number _____

Counselor _____ Guardian Signature _____

After I graduate I plan to:

- ☐ enter a university ☐ enter an apprenticeship ☐ work
- ☐ enter a community college ☐ enter the military ☐ not sure

My Progress

Freshman Year		Sophomore Year		Junior Year		Senior Year	
1st Sem. GPA:	2nd Sem. GPA:	1st Sem. GPA:	2nd Sem. GPA:	1st Sem. GPA:	2nd Sem. GPA:	1st Sem. GPA:	2nd Sem. GPA:
1st Sem. Rank:	2nd Sem. Rank:	1st Sem. Rank:	2nd Sem. Rank:	1st Sem. Rank:	2nd Sem. Rank:	1st Sem. Rank:	2nd Sem. Rank:
Interests/Skills:		Interests/Skills:		Interests/Skills:		Interests/Skills:	
Tentative Career Goal:		Tentative Career Goal:		Tentative Career Goal:		Tentative Career Goal:	
Entry level opportunities for this goal:		Entry level opportunities for this goal:		Entry level opportunities for this goal:		Entry level opportunities for this goal:	
Educational requirements for this goal:		Educational requirements for this goal:		Educational requirements for this goal:		Educational requirements for this goal:	
Schools where I can learn this:		Schools where I can learn this:		Schools where I can learn this:		Schools where I can learn this:	
Admission requirements:		Admission requirements:		Admission requirements:		Admission requirements:	
I need to take the following classes for this goal:		I need to take the following classes for this goal:		I need to take the following classes for this goal:		I need to take the following classes for this goal:	
I need to speak with my counselor about:		I need to speak with my counselor about:		I need to speak with my counselor about:		I need to speak with my counselor about:	

My Assessment Information

AZCIS/CHOICES	PSAT/PLAN	AP EXAMS	ASVAB	ACT	SAT	ASSET/ACCUPLACER
Dates						
Results						
Scores						

My Volunteer/Community Service/Extracurricular Activities and Employment/Internship History

Name of Organization/Employer	Address and Phone Number	Supervisor's Full Name	Job Duties/Service	Dates of Service/Employment

Sample 4+4 Plans

MEDICAL CAREER COURSE PLAN

[4] Freshman Classes

English 1-2 (H) (Pre-AP)
Algebra 1-2 (H) or +
Physical Science 1-2 (H) or +
Health/BCA 1-2
World Language 1-2

Sophomore Classes

English 3-4 (H) (Pre-AP)
Geometry 1-2 (H) or +
Biology 1-2 (H)
World H/Geo 1-2 (H) (AP)
World Language 3-4

Junior Classes

English 5-6 (H) (AP)
Algebra 3-4 (H) or +
Chemistry 1-2 (H)
US History 1-2 (H) (AP)
World Language 5-6

Senior Classes

English 7-8 (H) (AP)
Adv Math/Pre-Calc/Calc/AP
Anat+Phys/AP Bio/AP
AmerGovt/Econ (H) (AP)
World Language 7-8 (AP)

Appropriate Electives: Fine/Performing Arts, JROTC, more technology, more AP classes

[+4] After high school I plan to:

Y1: attend a community college

OR attend a university

Y2: attend a community college or transfer to a university

OR attend a university

Y3: transfer to a university

OR progress towards graduation

Y4/Y5: graduate from a university

THEN, medical school/residency/internship

Keep in mind:

- Take H/AP math + sci
- Excellent grades
- Summer programs
- Volunteer service in a related field
- ROTC scholarships

BUSINESS/ENTREPRENEUR CAREER COURSE PLAN

[4] Freshman Classes

English 1-2 (H) (Pre-AP)
Algebra 1-2 (H) or +
Physical Science 1-2 (H) or +
Health/BCA 1-2/FACS/ExTech
World Language 1-2

Sophomore Classes

English 3-4 (H) (Pre-AP)
Geometry 1-2 (H) or +
Biology 1-2 (H)
World H/Geo 1-2 (H) (AP)
World Language 3-4

Junior Classes

English 5-6 (H) (AP)
Algebra 3-4 (H) or +
Chemistry 1-2 (H)
US History 1-2 (H) (AP)
Electives: Speech, Debate, Writing, COE, DECA

Senior Classes

English 7-8 (H) (AP)
Adv Math/Pre-Calc/Calc/AP
Anat+Phys/AP Bio/AP
AmerGovt/Econ (H) (AP)

Possible electives: all BCA classes, marketing, accounting, Metro Tech for accounting, business management

[+4] After high school I plan to:

Y1: attend a community college

OR attend a university

Y2: attend a community college or transfer to a university

OR attend a university

Y3: transfer to a university

OR progress towards graduation

Y4/Y5: graduate from a university

THEN, MBA/enter the world of work

Keep in mind:

- Work in a field you enjoy
- Seek responsibilities
- Summer programs
- Internships

ELECTRICIAN/TRADE CAREER COURSE PLAN (Visit www.azwaca.org)

[4] Freshman Classes

English 1-2 (H) (Pre-AP)
Algebra 1-2 (H) or +
Physical Science 1-2 (H) or +
Health/ExTech 1-2
World Language 1-2

Sophomore Classes

English 3-4 (H) (Pre-AP)
Geometry 1-2 (H) or +
Biology 1-2 (H)
World H/Geo 1-2 (H) (AP)
World Language 3-4

Junior Classes

English 5-6 (H) (AP)
Algebra 3-4 (H) or +
Physics 1-2 (H)
US History 1-2 (H) (AP)
Metro Tech Elec. Wiring Tr 1-2

Senior Classes

English 7-8 (H) (AP)
Adv Math/Pre-Calc/Calc/AP
AmerGovt/Econ (H) (AP)
Metro Tech Elec. Wiring Tr 3-4

Appropriate Electives: Fine/Performing Arts, ROTC, technology

[+4] After high school I plan to:

Y1/Y2/Y3/Y4: enter an apprenticeship, which is paid training. A student who attends Gateway Community College, for example, can earn within 2-5 years the Journeyman card and either a Certificate of Completion or an Associate of Applied Science degree. Some of the AAS classes will transfer to an Arizona university if the student decides to earn a Bachelor's degree and become an electrical engineer.

By carefully choosing classes and thus keeping all options open for higher education, this student can make a smooth transition from high school to apprenticeship/community college and have a skilled profession as an electrician. Then, if the student chooses at a later time to attend a university, he is prepared. He has his AAS degree and knows that some of his community college classes will be acceptable at the university.

What if this student had learned to be an electrician at a school whose credits would not transfer to a university?

All of these students made a plan and honored that plan.

Therefore, after high school they are ready to move on to the next step, fully prepared to live their dreams!

AZCIS/Choices Planner

4+4 Electronic Portfolios

Each PUHSD school uses the Arizona Career Information System (AZCIS) and/or Choices Planner software so that each student can build an electronic portfolio. As long as a student logs in at least once every two years after graduation, the portfolio will remain accessible. There is also a section just for parents. Students can enter information directly into the software or upload documents saved on a computer.

Below is the username or site ID and password information for each of our schools.

AZCIS

Visit www.azcis.intocareers.org to begin.

- Create an Education and Career Action Plan after logging in with the user name and password below.
- By creating a portfolio, students will be able to keep and update information.

Alhambra:	User name	alhambrahs	Password	4azcis02
Bioscience:	User name	biosciencehs	Password	4azcis02
Bostrom:	User name	bostromac	Password	4azcis02
Trevor Browne:	User name	trevorbrowne	Password	4azcis02
Camelback:	User name	camelbackhs	Password	4azcis02
Central:	User name	centralhigh	Password	4azcis02
Chavez:	User name	cesarchs	Password	4azcis02
Cyber:	User name	cyberhs	Password	4azcis02
Desiderata:	User name	desideratahs	Password	4azcis02
Fairfax:	User name	bettyhs	Password	4azcis02
Franklin:	User name	franklinhs	Password	4azcis02
Carl Hayden:	User name	chaydenhs	Password	4azcis02
Maryvale:	User name	maryvalehs	Password	4azcis02
Metro Tech:	User name	metrotech	Password	4azcis02
North:	User name	northhs	Password	4azcis02
Suns-Diamondbacks:	User name	sunshs	Password	4azcis02
South Mountain:	User name	southmhs	Password	4azcis02

Bridges/Choices Planner

Visit www.bridges.com to begin.

- Create a portfolio after logging in with the site ID and password below.
- By creating a portfolio, students will be able to keep and update information.

Alhambra:	Site ID	0006833	Password	pride
Bioscience:	Site ID	1220150	Password	bscience
Bostrom:	Site ID	1009963	Password	bostromhs
Trevor Browne:	Site ID	0006840	Password	browne
Camelback:	Site ID	0006834	Password	wildfire
Central:	Site ID	0006836	Password	peartree
Chavez:	Site ID	0089568	Password	cesar
Cyber:	Site ID	1222988	Password	careers
Desiderata:	Site ID	1222978	Password	Y8G4f8Q3
Fairfax:	Site ID	1220136	Password	bettyh
Franklin:	Site ID	1222725	Password	police
Carl Hayden:	Site ID	0006835	Password	orchard
Maryvale:	Site ID	0006837	Password	maryvale
Metro Tech:	Site ID	0088103	Password	metrotech
North:	Site ID	0006838	Password	north
Suns-Diamondbacks:	Site ID	1035297	Password	C6d8z6K5
South Mountain:	Site ID	0006839	Password	mountain

Vocabulary and Terms

ASSESSMENTS AND RELATED TERMS:

AIMS: Students must take and pass the Arizona Instrument to Measure Standards (AIMS) in English, math, and reading in order to graduate from a public high school in Arizona. Students have five opportunities to pass the exams, starting with second semester sophomore year. Any questions regarding this should be directed to the Assistant Principal for Instruction on the campus. Students with IEPs should address questions to the school's Special Education Facilitator.

PSAT/PLAN: assessments given once a year from the freshman through junior levels to determine readiness for the ACT or SAT. The PSAT is the practice exam for the SAT and costs \$13.00, and the PLAN is the practice exam for the ACT, and the cost is not yet determined. Each helps students learn what kinds of questions are on the ACT/ SAT and what the testing environment is like.

ACT: the American College Test
www.act.org

SAT: the SAT Reasoning Test
www.collegeboard.com

Completing **one** of these two exams will be required by most four-year colleges or universities for placement and/or admission. These exams take place on Saturday mornings; choose a location close to home! Take photo ID, the admission ticket, an acceptable calculator (put in fresh batteries), and #2 pencils. Eat breakfast, and arrive early!

- Some colleges require SAT subject area tests. Students must take these tests on a separate Saturday from the SAT test and pay additional fees as listed below.

2009-2010 Test Dates

ACT

(\$32.00 + \$15.00 if writing test is taken)

Test Date

September 12
 October 24
 December 12
 February 6, 2010
 April 10
 June 12

Registration Deadline

August 7
 September 18
 November 6
 January 5, 2010
 March 5
 May 7

SAT

(\$45.00 for SAT)
 (\$20.00 for each subject test +
 EITHER \$9.00 per subject test
 OR \$20.00 for each language
 test with listening)

October 10
 November 7
 December 5
 January 23, 2010
 March 13
 May 1
 June 5

September 9
 October 1
 October 30
 December 15
 February 4, 2010
 March 25
 April 29

CEEB Codes: each high school has a College Entrance Examination Board number. Students will designate this number when completing ACT or SAT registration forms so that the information is returned to the proper high school. PUHSD codes are:

Alhambra 030263
Bioscience 030645
Bostrom 030268
Trevor Browne 030313
Camelback 030275
Central 030278
Cesar Chavez 030192
Cyber 030597

Betty Fairfax 030133
Franklin 030641
Carl Hayden 030277
Maryvale 030282
Metro Tech 030308
North 030285
South Mountain 030310
Suns-Diamondbacks Coming Soon

Vocabulary and Terms (cont.)

Advanced Placement: courses and tests designed by the College Board. AP courses are rigorous and offered in specific subject areas, and the AP tests are graded on a 5 (highest) to 1 (lowest) scale. AP exams are not free, so students should check with their AP teacher or Assistant Principal for Instruction for information. Scores of 3 or above may allow the student to receive college credit or exemption from college courses. Each college and university handles this differently, so always double-check.

Credit by Examination: a program through which some colleges grant credit based on the results of the ACT, SAT, or CLEP (College-Level Examination Program), or other exam. The CLEP is sometimes used by students to earn college credit for subject material they have learned outside of school, such as proficiency in Spanish.

ASSET/ACCUPLACER/COMPASS/CELSA: reading, English, and math exams used by the Maricopa County Community College District to determine readiness for college level classes. The exams are free, but the results will determine if a student may take college-level courses or developmental (remedial) classes. Remedial classes cost the same as college-credit classes and are not transferable to a university.

TOEFL (Test of English as a Foreign Language): an exam sometimes used by colleges and universities to help students demonstrate English language proficiency, particularly if the student has recently arrived from a non-English-speaking country.

TYPES OF DEGREES AND COLLEGES AND RELATED TERMS:

Associate Degree: a two-year degree, usually from a community or junior college

Bachelor's Degree: a four-year degree, usually from a university or four-year college

Master's Degree: an advanced degree beyond the Bachelor's degree

J.D. (law), M.D. (medical doctor), Ph.D./Doctorate: an advanced degree beyond the Master's degree

Community College: a two-year public institution

- Most community colleges offer an Honors program, in which students may receive an enriched educational experience. These programs are excellent experiences for students who plan to transfer to a university.
- Students who attend a community college need to determine a course of study in order to best utilize available opportunities. Some programs are certificate or license programs, meant to increase employability skills as quickly as possible. Other programs are Associate Degree programs, which take longer, but also include classes that are transferable to a university.
- Students who wish to transfer to a university need to make sure that the community college credits earned will transfer in order for the Bachelor's Degree can be completed at the university. Local community colleges and Arizona universities have worked out a smooth path for students wishing to transfer. Ask the community college advisor about the three Arizona General Education Curriculum (AGEC) opportunities and requirements.
- Students attending community college should speak with their academic advisor on a regular basis to keep on track.

College: generally a four-year institution, but the term is also used by other post-secondary schools differently accredited.

University: generally a four-year institution, but the term is also used by other post-secondary schools differently accredited.

- **Arizona University Competency Requirements:** high school classes (core courses) required for admission to Arizona State University, the University of Arizona, or Northern Arizona University.

Private Vocational/Trade School/Proprietary School (for-profit school): two kinds of for-profit schools.

Some are accredited in the same way as ASU, UA, or NAU and offer college degrees. Others are vocational or trade schools and are usually licensed by a trade or vocational school organization to teach specific job skills. Private vocational or trade schools do not charge public college prices, and the credits earned are generally not transferable to a community college or university. **Check** about this issue!

Apprenticeship Program: usually sponsored by a union or trade association, these programs include professional training and supervised, paid employment. www.azwaca.org is an excellent resource!

Vocabulary and Terms (cont.)

FINANCIAL AID TERMS:

Free Application for Federal Student Aid (FAFSA): federal financial aid form that should be completed by all college-bound graduating seniors and parents/guardians who have a Social Security Number. The results will be used by colleges and some scholarship-granting agencies. A PIN (personal identification number) will be generated to provide and access information online. www.fafsa.ed.gov is the main website, although www.pin.ed.gov is a good place to check PIN status. There is also a FAFSA4caster available to help predict the amount a student may be awarded, but it does not replace completing a actual FAFSA.

Expected Family Contribution (EFC): the amount of money a family (student and parents) is expected to provide towards a student's college education according to FAFSA results. Other factors that may affect the EFC include family size, parent age, and the number of children in the family attending college. The family will receive a **Student Aid Report (SAR)** and will be asked to check the information for accuracy before submission to the colleges of choice.

Cost of Attendance (COA): the cumulative price for attending a college for one year. This may include personal as well as school-determined expenses. Students should ask what all is included in this price.

Grant: money for college which does not need to be paid back, usually based on financial need. The Pell Grant is the first of several federal grants for which a student may be considered through the FAFSA.

College Work Study (CWS): employment on campus, based on financial need and availability of funds and jobs. Usually CWS jobs are convenient because the student is already on campus, and hours can change each semester as the student's class schedule changes.

Loan: money for college which does need to be paid back. Some student loans are deferred, meaning they do not need to be repaid until after the student has finished school.

Scholarship: money for college earned by being selected after completing the application process (usually an application form, essay, transcript, letters of recommendation, and a personal statement) for an organization or college. Usually guidelines and expectations for renewal are included.

- A merit-based scholarship is one based on the worthiness of the student, usually a reflection of grades and/or achievements--**not** based on financial need or financial considerations.
- A scholarship for first-generation students is one for students whose parents did not graduate from college. The student is then the first generation to attend college. The student's sisters and brothers (who may or may not have attended college or graduated from college) are also considered first-generation.

CSS Profile Form: a form required by some colleges as a supplement to the FAFSA.

OTHER HIGH SCHOOL-RELATED TERMS:

Class Rank: the numerical listing of Grade Point Averages starting with "1" of all students within a graduating class. A class rank may also be expressed as a percentile.

Core Courses: generally meant to be the required English, math, social studies, world language, and science classes needed for college admission. Different groups may define this term differently!

Grade Point Average (GPA): may be *weighted*, meaning that "A's", "B's", and "C's" in Honors, Advanced Placement, and International Baccalaureate courses are given an extra grade point (an "A" = 5 points), or *unweighted*, meaning that all courses are counted equally (an "A" = 4 points). Courses such as student assistant or student tutoring are not included in the Grade Point Average in the PUHSD. The total GPA is determined by totaling the number of grade points in all classes that count and then dividing by the total number of those classes in which grades were earned.

International Baccalaureate Program: a program offered at North High School which aims to meet the needs of highly academically motivated students from all ethnic backgrounds in order to prepare them for a rigorous college education. This program also helps students develop intellectual, social, and critical perspectives necessary for living in a global society.

School Profile: a 1- or 2-page document produced by the high school that is sent upon request with the transcript as part of the application package. It usually describes the school and community and also gives information regarding average ACT/SAT scores, the number of graduates who enroll in college, and the rigor of the school's curriculum.

Vocabulary and Terms (cont.)

Transcript: a record of high school or college courses and grades. A PUHSD transcript will also reflect AIMS scores. An official high school transcript may be required for a college or scholarship application and requires the signature and stamp of the high school credentials specialist. An unofficial transcript can be printed out by a student's counselor and given to the student or parents. Official transcripts are free at high school, but colleges usually charge a processing fee.

OTHER COLLEGE-RELATED TERMS:

Acceptance/Admission: applicant is granted permission to attend the college; most colleges notify students by a published date. The student should reply whether or not he will attend, as acceptance may be withdrawn if the student does not accept by the given date. The student may not be accepted, but may be denied admission or put on a wait list. Students who wish to appeal the college's decision must follow the college's appeal process.

Accreditation: recognition of a college or university by any of the regional or national accrediting bodies indicating that the institution as a whole has been judged to be meeting its objectives. There are different accreditation organizations for different kinds of post-secondary schools.

Application: formal submission of a request, accompanied by required forms and materials, for admission to a college or university.

College Calendars:

- **Traditional semester:** two approximately equal semesters.
- **Early semester:** two semesters, the first being completed before winter break.
- **Quarter:** three equal terms of about twelve weeks each.
- **Trimester:** calendar year divided into three equal semesters, the third semester replacing summer school.
- **4-1-4:** two equal terms of about sixteen weeks each, with a four-week interim term.

Major/Minor: the areas of study in which a college student chooses to specialize. During the junior and senior years in college, these areas will be the primary focus.

NCAA (National Collegiate Athletic Association): a standards-based organization which specifies academic requirements for students who apply to Division I and II schools. Each high school submits its own list of core courses for review and can be seen by going to www.ncaaclearinghouse.com and entering the high school's CEEB code.

Pre-requisite: a class/course/requirement that must be completed before enrolling in the desired course. Sometimes documentation or an instructor signature or approval is required.

Tuition: the basic cost to attend a college or university. Tuition only covers the cost of attending classes; it does not include books, parking, dorm costs, meals, personal expenses, or anything else. A tuition waiver is the elimination or reduction of all or part of the college's tuition costs. The eligibility is usually determined by the individual college or university. See the Arizona Department of Education website for the latest information about tuition waivers based on AIMS scores: www.ade.az.gov/asd/tuitionwaiver.



OTHER BOOKS/RESOURCES AVAILABLE IN THE LIBRARY:

- Barron's Profiles of American Colleges/Barron's
- Rugg's Recommendations on the Colleges by Frederick Rugg
- The Best 366 Colleges/Princeton Review
- www.usnews.com, and then follow link to "education" and reports about best colleges
- College Depot: <http://phoenix.gov/collegedepot/>

This resource for free information about colleges is located on the second floor at Burton Barr Library, the main branch at Central and McDowell. It is open to the public during library hours. Trained staff members are present to assist with questions and planning.

Personal Information Sheet

It is important to make sure you are only sharing your personal information with reputable sources.

Date:

Personal Information

Full Legal Name (first, middle if you have one, last)

Address (street, city, state, zipcode)

Telephone Number (with area code)

Home

Cell Phone

Other

Date of Birth

Place (city, state, country) of Birth

E-mail Address

Social Security Number (if available)

Driver's License Number (if available)

Emergency Contact Information

Person

Relationship

Phone

Person

Relationship

Phone

High School

High School Address (street, city, state, zipcode)

High School Main Phone

High school website

Academic Record: List classes of special interest or achievement. *Example: Honors Chemistry, AP English 5-6*

GPA as of This Date

Activities Record: (High School Activities Only) List in order of activity, beginning with freshman year.

Examples: Cross Country - 9, 10, 11; Volunteer - Good Samaritan Regional Center - 10, 11, 12; National Honor Society - 11, 12

Honors and Awards: List in order of honor, beginning with freshman year.

Examples: Perfect Attendance Award – 10; State Poetry Contest-2nd Place – 12; English Department Outstanding Student of the Year - 12

Noteworthy Personal Qualities or Talents: Describe yourself.

Examples: fluent in Spanish (note: "fluency" is defined as the ability to easily read, write, speak and listen); creative; dependable; persistent

Financial Issues: Write a short paragraph that you can edit repeatedly for a variety of uses. (Attach paper as needed.)

Example: My father lost his job last year due to downsizing and, after five months, has just begun another job at a considerably lower salary. My mother does not have a high school diploma and has been limited in the types of jobs she can get. I have two younger brothers who also want to go to college. My college expenses will be completely beyond my family's ability to pay, so I will need scholarships and grants. I plan to work this summer to save as much as I can for college.

Career Plans: Write a short paragraph that you can edit repeatedly for a variety of uses. (Attach paper as needed.)

Example: After studying Biology during my sophomore year, I have become more interested in medicine. I am particularly fascinated by the advancements in surgery and would like to become a surgeon. Since I have begun volunteering at Good Samaritan, I have discovered there are many specialties and many more to yet be realized. I am keeping my eyes wide open to the possibilities!

Employment After High School

Some students may work full-time or part-time right after high school graduation. Since jobs do not exist for a student who has neither skills nor a workplace-ready attitude. The following guidelines will help students prepare for their transition into the working world.

EMPLOYABILITY

What do employers expect?

ACADEMIC SKILLS

- Read and understand written materials
- Understand charts and graphs
- Understand basic math
- Use mathematics to solve problems
- Use research and library skills and views
- Use specialized knowledge and skills to get a job done
- Use scientific method to solve problems

PERSONAL MANAGEMENT SKILLS

- Attend school/work daily and on time
- Meet school/work deadlines
- Develop career plans
- Know personal strengths and weaknesses
- Demonstrate self control
- Pay attention to details
- Follow written and oral instructions
- Work without supervision
- Learn new skills
- Identify and suggest new ways to get the job done
- Maintain a positive attitude

TEAMWORK SKILLS

- Actively participate in a group
- Know the group rules and values
- Listen to other group members
- Express ideas to other group members
- Be sensitive to the group members' ideas
- Be willing to compromise if necessary to best accomplish the goal
- Use tools and equipment
- Be a leader or a follower to best accomplish the goal
- Speak in the language in which business is conducted
- Work in changing settings and with people of differing backgrounds
- Write in the language in which business is conducted

The tasks of most jobs are not performed in isolation, so being able to productively and peacefully work with others is essential.



Students who have learned marketable skills through Career and Technical Education classes at their campus and/or at Metro Tech are also able to earn more money and work fewer hours: 40 hours/week@ \$15.00/hr = \$600 vs. 40 hours/week@ \$7.25 /hr. = \$290. \$7.25 is the minimum wage in Arizona.

A Sample Employment Resumé

See your CTE teacher for others or create one in your AZCIS or Choices Planner portfolio!

TOM SMITH

555 Riverview Drive, Phoenix, Arizona 85001
(602)555-5555, tomsmith@1234.com

GPA: 3.75

CLASS RANK: 55/580

ASSESSMENTS: **SAT:** V580 M650 W750
ACT: Composite 25, Language 27, Math 23, Reading 25, Science Reasoning 25
AIMS: Exceeded on all tests

EDUCATIONAL /CAREER GOALS:

To pursue a degree in mechanical and chemical engineering at a four year university and eventually instruct at the college level.

HIGH SCHOOL(S):

Trevor G. Browne

Grades

2005-graduated May 21, 2009

HONORS AND AWARDS:

Outstanding Freshman Male	9
Top 10% in State Math Contest	10, 11
Outstanding Library Volunteer	11
National Honor Society	11, 12
Varsity Track Letter Football	10, 11, 12

ACTIVITIES:

Football	9, 10, 11, 12
Track	9, 10, 11, 12
Boy Scouts	9, 10, 11, 12
National Honor Society	11, 12
Student Government	11, 12

LEADERSHIP ROLES:

Student Government - Junior Class Vice President	11
National Honor Society - President	12
Student Government - Senior Class President	12

COMMUNITY SERVICE:

Pop Warner Football Volunteer - Helped coach team	10, 11
Library Volunteer - Read to preschoolers	11, 12
St. Vincent dePaul - Helped serve meals	11, 12

EMPLOYMENT:

Dino's Pizza Delivery

Supervisor: Mr. Dean Lewis (602-123-4567) (List address)
Duties: (List all duties and skills demonstrated)

Burger King

Supervisor: Mr. Jerry Martin (480-123-5678) (List address)
Duties: Counter help (List all duties and skills demonstrated)

Dates:

April, 2008 to present

Summer, 2007

INTERESTS:

Running, Weight Lifting, Snow Skiing, Reading

SKILLS:

(List other languages spoken, technical skills, marketable skills)

REFERENCES:

(List 3 references with name, position, and contact information. **Always** ask for permission first!)

School-To-Work

Each community college offers the first two years of excellent preparation towards a 4-year degree. See information about that later in this guide.

It is particularly important to use www.azhighered.org when seeking training for trades and crafts, as the costs of the various schools differ greatly. Remember that the community colleges are taxpayer-supported and are non-profit schools. **Ask if your credits at the school you choose will transfer to a community college or university.**

Check www.azwaca.org for information about apprenticeships and their connection with our community colleges. Listed below are the 10 Maricopa County Community Colleges in addition to two Maricopa Skill Center sites.

Chandler-Gilbert CC	Paradise Valley CC
Estrella Mountain CC	Phoenix College
Gateway CC	Rio Salado CC
Glendale CC	Scottsdale CC
Mesa CC	South Mountain CC

Maricopa Skill Center: 1245 E. Buckeye
Southwest Skill Center: On the campus of EMCC

You can earn:

- a certificate in a specialized skill area
- OR**
- a two-year Associate's Degree with or without entering an apprenticeship program.

Community College/Vocational School Cost Comparison Sheet

Item	Choice 1 _____	Choice 2 _____	Choice 3 _____	Choice 4 _____
Tuition (by hour, semester, quarter, etc.) _____	_____	_____	_____	_____
multiplied by _____	_____	_____	_____	_____
Length of program _____	_____	_____	_____	_____
(# of hours, semesters, quarters, etc.) _____	_____	_____	_____	_____
Books/Supplies/Tools _____	_____	_____	_____	_____
Fees _____	_____	_____	_____	_____
Transportation _____	_____	_____	_____	_____
Personal _____	_____	_____	_____	_____
Health/Medical _____	_____	_____	_____	_____
Other _____	_____	_____	_____	_____
Room & Board _____	_____	_____	_____	_____
<u>Total Cost</u> _____	_____	_____	_____	_____

Once you have been accepted, you will get a Financial Aid Award letter from the college:

Cost of attendance	\$ _____
EFC	\$ _____
College grants/aid/scholarships	\$ _____
Loans being offered	\$ _____
Unmet need	\$ _____

You can refuse these.

How will you pay these costs?

Best College For Me

4-Year Guide for College Preparation

Throughout high school:

- Seek summer and out-of-school activities that enrich and educate. Create your own!
- These activities, along with volunteer service, will also help broaden your view of a variety of careers.
- Work on your **personal statement** throughout high school.

YEAR 1 - FRESHMAN

- Develop a 4+4 Plan with your counselor and your parents. Remember that excelling in “core courses” increases your chances of scoring well on college entrance exams.
- Begin an electronic portfolio by completing the AZCIS Interest Profiler or Choices Planner Interest Inventory. This will help you focus on the classes you should take to honor your career and educational choices.
- Participate in school activities and events, sports, and summer programs that will enrich your experiences. Seek leadership and creative opportunities.
- Begin to use the Internet to research colleges and areas of interest. Develop a professional e-mail address. Maintain your MySpace, Facebook, etc. accounts as if college and scholarship decision-makers and future employers will see them and judge you by their contents!
- Use your 4+4 Folder to keep copies of your report cards, test scores, honors and awards, and a list of your activities.
- Start your Personal Information Sheet and keep that in your 4+4 Folder.
- Maintain a strong grade point average. Develop good study habits and a study group of friends who have the same goals for success.
- Beware of anything that costs you money, whether it is a way to pay for college or a recognition book.
- Develop a plan to pay for college with your parents.

YEAR 2 - SOPHOMORE

- Review your new schedule with your counselor to make sure you are taking the right courses. Remember to plan for making up any “F” or “Incomplete” courses.
- Concentrate on courses that prepare you for your field of interest and maintain a strong grade point average.
- Take the PSAT in October. Take the PLAN if your school offers it.
- Use the AZCIS Occupation Sort or Choices Planner Career Finder to review and update your career inventory. Explore careers that are related to the one(s) you have chosen and are related to your personal goals.

- Seek leadership opportunities in your extracurricular activities.
- Discuss with your counselor summer enrichment programs at the various colleges and/or other productive activities for your summer months.
- Continue to update your Folder or portfolio. Include thoughts about leadership skills, recommendations you may have received, lists of activities and accomplishments.

YEAR 3 - JUNIOR

- Review your schedule and GPA with your counselor at the beginning of the school year to keep yourself on track.
- Take the PSAT in October to prepare for taking the ACT or SAT at the end of the junior year or beginning of the senior year.
- Update your Folder or portfolio about colleges that appeal to you, using AZCIS, Choices, or the ACT/SAT websites.
- Explore majors, so that you apply to the proper school! Not all colleges offer all majors, so it is important to use the College Board College Match, AZCIS Undergraduate School Sort or Choices Planner School Finder.
- Visit as many colleges as possible and write in your Folder/portfolio how you can learn your chosen career.
- Attend college fairs and presentations by representatives of colleges. Listen to and look for announcements regarding these events.
- Attend the National College Fair at the Phoenix Convention Center on September 27, 2009.
- Read all college-related literature mailed to you. **Beware** of anything that costs you money!
- Maintain a strong grade point average in college-prep classes.
- Sign up to take the SAT or ACT in May or June; registration forms are in the counseling office, or you may register online.
- Talk with adults who work in your areas of interest. Find out where they attended college and pick their brains!
- Start collecting recommendations for your folder.

The College Application Process

YEAR 4 - Senior Year Checklist

Follow these guidelines to graduate on time and attend College in the fall of 2010.

Keep a notebook or series of folders for each month to keep organized.

Time of Year	Activity	Dates to Remember
July/August	Review your senior year classes with your counselor. Earn the best grades you can! Unweighted GPA _____; Class rank ____ / ____; Percentile ____ %; # of credits _____ Classes I need to make up _____ Update your Personal Information Sheet _____	_____ _____ _____
August	Register early to take the SAT or ACT. <ul style="list-style-type: none"> • Pay by credit card if you register online. • There are practice questions at both sites. • Ask about paper registrations in the counseling office. • You may get a fee waiver if you qualify. <ul style="list-style-type: none"> • ACCUPLACER is the test you will need to take for community college placement. 	_____ (date mailed/e-mailed) _____ (2nd registration) _____ _____ _____ date it will be given on my campus
August	Apply to the colleges you wish to attend. (application, official transcript, fee, test scores)	_____
September	Attend Arizona College Day on your campus <ul style="list-style-type: none"> • Also attend the national college fair at Phoenix Convention Center. • Sign up to see representatives when they are on campus. 	_____ September 27, 2009 _____
September	Write your Scholarship Resumé . Write or re-write your personal statement .	_____ _____
September	Seek letters of recommendation . Note on your College Checklist.	
Throughout the year	Apply for scholarships you seek. Note on your College Checklist. Use the AZCIS Financial Aid Sort or the Choices Planner Scholarship Finder.	
January	Obtain the FAFSA from the counseling office.	_____ _____
January/February	Financial Aid Night for Parents. Complete FAFSA with parents.	_____ _____
January/February	Respond to mail from colleges. Apply for housing. Confirm attendance.	_____ _____
February/March	Respond to SAR as soon as received.	
March/April	Seek advisement and register for classes. Send immunization records .	_____ _____
Spring	Respond to Financial Aid Letter from college. Pay fees and register for classes.	_____ _____
May	Ask the credentials specialist to send final transcript. Responsibly enjoy graduation. You have earned it!	_____ _____

2009-2010 Dates of Interest

September is College Awareness Month at Phoenix Union

PUHSD schools participate in the Arizona College Day activities, sponsored by the Arizona/High School College Relations Council, the state organization of non-profit community colleges and universities. This event is organized differently on each campus, but there is always time for seniors, and perhaps other students, to meet with college representatives and share information. Check with the high school for additional information.

The tentative dates are:

September 21 Trevor Browne, Maryvale
September 22 Metro Tech, North

September 23 Camelback, Central
September 28 South Mountain, Cesar Chavez,
Carl Hayden, Alhambra, Betty Fairfax

Small schools will attend as well; check with the counselor at the schools for more information.

Hispanic Scholarship Fund Workshops, Saturday, September 19

Central High School

This is a half-day of workshops, conducted in English and Spanish, for students and parents from Alhambra, Bioscience, Camelback, Franklin Police and Fire, Carl Hayden, Maryvale, Metro Tech, and North.

The workshops will concentrate on skills and information parents and students need for college preparation.

First in My Family Get Ready, Get College Ready Conference, Saturday, September 26

ASU Downtown

This full day for 150 sophomores and their parents will include workshops about test taking and college admissions, course-taking and test preparation, and scholarships and resources available and how to start accessing those. Families will hear from local community and business leaders who themselves went through the challenges of being first in their family to attend college so the students can talk about career choices, challenges and overcoming obstacles, and other issues with someone who has "made it."

Greater Phoenix National College Fair, Sunday, September 27, 12-3:30 p.m.

Phoenix Convention Center

This event is free and open to students of all grade levels plus their parents. The National Association for College Admission Counseling sponsors this event, where over 50 colleges from around the country come to speak with interested students and families. This is an excellent way to learn about out-of-state colleges.

See www.nacacnet.org for more information regarding the Fair. The "events calendar" will lead the reader to the "College Fairs".

Historically Black College and University Fair, Wednesday, September 30, 9 a.m.-2 p.m.

Phoenix College

This event allows college-bound students to meet with representatives from many of the Historically Black Colleges and Universities throughout the country and is usually the only time these particular schools recruit in the Phoenix area. Students from our district schools with appropriate interests, Grade Point Averages, and desire will attend in a focused field trip format. Parents are absolutely welcome to attend as well.

College Goal Saturday and Sunday

Check website for date, time and location

<http://www.collegegoalsunday.com/>

These free events are open to students and parents who wish to get college and financial aid information. Dates and locations have not yet been established.

Colleges and universities visit high school campuses. Check with the school counseling office to see the schedule. If a school of interest is not going to visit the high school, students and parents are welcome to call or e-mail the college to schedule a tour.

Why Attend College Fairs?

Students and parents who attend College Fairs report the following advantages:

- personal contact with representatives who can answer questions and have a conversation
- students and families can focus on real issues: academic majors, costs, distance, atmosphere
- financial aid information and contacts
- free resources about scholarships and financial aid
- many colleges in one place at one time

Take the College Comparison Worksheet later in this Guide to complete during a Fair.



How do I choose a college that is right for me?

Use the Arizona College and Career Guide at www.azhighered.org to check where in Arizona a student can pursue a chosen field. The “Programs of Study” section will allow the family to compare different schools in Arizona. Use the Internet to check information about schools outside of Arizona.

Selecting a college or university is an important **family** decision. A variety of factors contribute to the process, but it is most important to find a place where the student is both comfortable and motivated toward reaching his/her potential. There are many factors to consider about a school’s atmosphere and suitability, including:

GEOGRAPHIC LOCATION

1. How close is it to snow, surf or smog? Is it located in a metropolitan or rural area?
2. How far is it from home? Will travel costs present a problem?

SIZE AND ENVIRONMENT

1. How many students attend the college? What is the size of the freshman class?
2. Is it a co-educational or a men’s or women’s college?
3. Is it a church-related institution? Does this matter to you?
4. How large are the classes, and what is student/faculty ratio?
5. Is it public or private?
6. What kinds of health facilities and services are available?

ADMISSION REQUIREMENTS

1. What specific high school subjects, GPA, and entrance tests are required?
2. What are the application deadlines?
3. What non-academic activities are considered important by the college?
4. Do specific departments have special admission requirements?



ACADEMICS AND PROBABLE COLLEGE MAJOR

1. Does the college offer a strong educational program in the area of interest?
2. Is the faculty qualified, friendly and concerned?
3. Does this college offer internships or summer or year-abroad programs?
4. Is there an Honors program or College, and what are the requirements for admission?
5. What kind of help is available if a student needs tutoring?
6. How is the college or university accredited?

COLLEGE EXPENSES AND FINANCIAL AID/PLANS

1. How much does the institution cost per year? (tuition, fees, campus housing, books and supplies, transportation, etc.)
2. Is financial aid available? (More expensive schools usually offer a greater amount of financial aid, via loans, scholarships and grants.)
3. Where is information about campus-based scholarships located?

HOUSING, FACILITIES, AND ACTIVITIES

1. What kind of campus housing is offered? What about food plans?
2. What kinds of recreational activities are offered?
3. What kinds of clubs and activities are available?

CAMPUS VISITS/ORIENTATIONS

1. What tours are available for parents and prospective students? How are these scheduled?
2. Are there group sessions available for parents and prospective students?
3. May prospective students sit in on classes? visit a dorm? talk to a coach in a sport of interest?
4. Where is the campus bookstore?
5. Are there kiosks or student newspapers with relevant information? If so, how can this information be accessed?

Comparison Worksheet

Choosing a Campus

COLLEGE NAME			
LOCATION (distance from home)			
• Arizona			
• Southwestern			
• Pacific Coast			
• Eastern			
• Midwest			
SIZE			
• student enrollment			
• physical size of campus			
ENVIRONMENT			
• type of school (2 yr., 4 yr., tech, specialty)			
• school setting (urban, rural, suburban)			
• location & size of nearest city			
• co ed, male, female			
• religious affiliation			
ADMISSION REQUIREMENTS			
• deadline			
• tests required			
• average test scores, GPA, rank			
• special requirements			
• notification dates			
ACADEMICS			
• programs of study (your major offered?)			
• internships			
• special requirements			
• assistance with classes/tutoring			
• student to faculty ratio/class size			
COLLEGE EXPENSES			
• tuition, room & board			
• estimated total budget			
• application fee, deposits			

Comparison Worksheet (cont.)

FINANCIAL AID/FINANCIAL PLANS			
• deadline			
• required forms			
• % aid received			
• scholarships			
• no aid required?			
• partial aid required?			
• complete or nearly complete aid required?			
HOUSING			
• residence hall requirement			
• types and sizes (campus dorm, fraternity or sorority, off campus)			
• availability			
• food plans			
FACILITIES			
• academic			
• recreational, other			
ACTIVITIES			
• clubs, organizations			
• Greek life			
• athletics, intramurals, other			
CAMPUS VISITS/ORIENTATIONS			
• dates, contact person			
• special opportunities			
PROBABLE COLLEGE MAJOR			
• liberal arts			
• interdisciplinary or general studies, undecided			
• specialized (ex: business, nursing)			
• pre professional (ex: education, medicine, law)			

Websites & Resources

(admissions, tours, financial aid, housing, fees and costs, recruitment for specialized areas)

My High School Website (write this down for reference)

www.asu.edu	Arizona State University (<i>a link at the bottom "One University in Many Places" will lead you to the Tempe, West, Polytechnic, and downtown campuses</i>)
www.nau.edu	Northern Arizona University, Flagstaff
www.arizona.edu	University of Arizona, Tucson
www.gcu.edu	Grand Canyon University, Phoenix
www.erau.edu/pr/	Embry-Riddle Aeronautical University, Prescott campus
my.maricopa.edu	a starting place for information about the Maricopa County Community Colleges
www.pc.maricopa.edu	Phoenix College, Phoenix
www.gc.maricopa.edu	Glendale Community College, Glendale
www.emc.maricopa.edu	Estrella Mountain Community College, Avondale
www.southmountaincc.edu	South Mountain Community College, Phoenix
www.gwc.maricopa.edu	GateWay Community College, Phoenix
www.sc.maricopa.edu	Scottsdale Community College, Scottsdale
www.pvc.maricopa.edu	Paradise Valley Community College, Phoenix
www.mc.maricopa.edu	Mesa Community College, Mesa
www.rio.maricopa.edu	Rio Salado Community College, (multiple sites)
www.cgc.maricopa.edu	Chandler-Gilbert Community College, Chandler
www.dinecollege.edu	Dine College, Tsaile
www.cochise.edu	Cochise College, Douglas
www.azwestern.edu	Arizona Western College, Yuma
www.centralaz.edu	Central Arizona College, Casa Grande
www.eac.edu	Eastern Arizona College, Thatcher
www2.yc.edu	Prescott College, Prescott
www.pima.edu	Pima Community College, Tucson
www.azhighered.org	AZ College and Career Guide: catalog of all Arizona post-secondary schools
www.ade.az.gov/asd/tuitionwaiver/	AZ Department of Education site regarding tuition waivers based on AIMS scores
www.azwaca.org	apprenticeship information in Arizona for a variety of trades and careers
www.virtualjobshadow.com	video profiles of different careers, career exploration site
access.bridges.com	site every PUHSD student can access from home with career and college information
www.bls.gov/oco	career information: Occupational Outlook Handbook from US Government
www.azcis.intocareers.org	Arizona Career Information System site every student can access from home
www.petersons.com	career and college information
www.princetonreview.com	college information
www.collegeboard.com	career and college information (AP/SAT/PSAT information)
www.act.org	career and college information (PLAN/ACT information)
www.collegeview.com	career and college information
www.collegedata.com	calculates chances of admission to a particular school
www.ecampustours.com	virtual tours of hundreds of colleges
nces.ed.gov/ipeds/cool	excellent college search site
www.uncf.com	site for United Negro College Fund
www.hsf.net	Hispanic Scholarship Fund+college and career information
www.scholarshipsforhispanics.org	guide to scholarships/college information
www.maldef.org	scholarships for undocumented students
http://www.latinocollegedollars.org/	scholarships for undocumented students
http://www.2futuro.com/index.asp	scholarships for undocumented students
www.indian-affairs.org	scholarships for Native American students
www.scholarships.com	scholarship database
www.fastweb.com	scholarship database
www.finaid.com	college cost and financial aid information
www.fafsa.ed.gov	Free Application for Federal Student Aid-January, 2010
www.studentaid.ed.gov	federal site that addresses student financial aid
www.pin.ed.gov	federal site to check PIN status

Ask for a College Viewbook. Nearly all colleges have this booklet or something similar.

Admission Requirements

Every college has an application process and admission requirements that must be followed.

COMMUNITY COLLEGES IN ARIZONA

There are many community colleges in Arizona, and each offers an educationally sound and affordable way to earn credits for the first two years of a four-year degree. The Maricopa County Community College District has ten community colleges. Several send representatives to PUHSD schools on a regular basis to speak with interested students, arrange for tours and testing, and help with the registration process.

www.pc.maricopa.edu
www.gc.maricopa.edu
www.emc.maricopa.edu
www.southmountaincc.edu
www.gwc.maricopa.edu
www.sc.maricopa.edu
www.pvc.maricopa.edu
www.mc.maricopa.edu
www.rio.maricopa.edu
www.cgc.maricopa.edu

Phoenix College, Phoenix
Glendale Community College, Glendale
Estrella Mountain Community College, Avondale
South Mountain Community College, Phoenix
GateWay Community College, Phoenix
Scottsdale Community College, Scottsdale
Paradise Valley Community College, Phoenix
Mesa Community College, Mesa
Rio Salado Community College, (multiple sites)
Chandler-Gilbert Community College, Chandler

The community colleges require that the following process be completed in order to register for classes:

- All students must complete the Student Information Form. Students with a Social Security Number may complete this at my.maricopa.edu.
- Any student who does not have a Social Security Number should contact the college in person to begin the admissions process.
- Students must take the ACCUPLACER or other placement examination administered by the community college. PUHSD may administer these placement exams at each school during the 2009-2010 school year for dual enrollment students and graduating seniors. This test will determine whether or not the student will be able to enroll in college-credit classes or developmental (remedial) classes. Developmental classes do not earn college credit, but cost the same.
- Select a course or program with the help of an advisor. **Any** student who plans to transfer to a university must share this with an advisor in order to receive proper assistance.
- Register for classes.
- Pay fees. ******(Note that if the student does not apply for and receive financial aid, the student will pay the bill that is due.)



Northern Arizona University Arizona State University University of Arizona

An application to any Arizona university requires submission of the following to the university:

- application
- test scores (ACT or SAT)
- transcript
- application fee, unless a student is qualified for a waiver

Pay attention to deadlines: some merit-based scholarships have a December 1 application deadline!

A student must meet the class rank, test score or GPA requirement, plus the core course competency requirements*:

Class Rank	in the Top 25%
-OR-	
Composite Score	ACT 22 or SAT 1040 <i>(without writing section)</i>
-OR-	
GPA (4.0 = A)	3.0* in the 16 core courses

Some specialized programs, such as engineering, may have higher admission requirements. CHECK!

** Admission may be granted with one deficiency in no more than two competency areas. Deficiencies in both math and laboratory science are not acceptable. Students must earn a minimum 2.0 GPA on a 4.0 scale in any subject area.*

The **core course** competency requirements are:

English:	Grades 9, 10, 11 & 12	4 years
Mathematics:	Algebra I, Geometry, and Algebra II and advanced math for which Algebra II (Algebra 3-4) is a prerequisite	4 years
Science (Lab):	Biology, Chemistry, Earth Science, Physics, Integrated Sciences, Anatomy + Physiology and Advanced Placement classes	3 years
Foreign/World Language		2 years of the same language
Fine Arts	Art, Music, Dance, Drama/Theater	1 year
Social Studies	1 year must be U.S. History	2 years

- Arizona universities use a variety of methods to determine class placement in **English** and **math**. Each may use a combination of ACT/SAT scores, AP exam scores, and their own placement exams. **Ask!**
- Incoming students may find it advantageous to complete a summer program prior to the freshman year in college in order to access university-level classes.
- Students who do not meet the admission requirements may apply and be considered; admission is NOT assured!

The process for application and admission is:

- Apply for admission - application, transcript with ACT/SAT scores, application fee. If an application fee is required, be sure to write the name of the student on the check or money order.
- Apply for scholarships.
- Respond to mail from the university: there are deadlines!
- Enroll in classes per advisement.
- Pay fees. ******(Note that if the student does not apply for and receive financial aid, he/she will pay the bill that is due.)
- Obtain ID card.
- Obtain parking decal or bus pass.
- Sign up for direct deposit so that financial aid can be deposited.
- **Begin freshman year in college.**

Out-of-State Colleges

Students **must** check with the college in order to determine application and admissions standards and procedures. Check the college website for information. Many colleges have first-semester deadlines. Admission may be based on many factors, including a student's **academic record** (courses taken and grades in those courses), **ACT** or **SAT** test scores, **recommendations**, an application **essay**, and in highly selective colleges, **class rank** and **interviews**. **Extracurricular activities** and **community service** may also play an important part in the admissions process. **Some** seemingly expensive out-of-state colleges offer a lot of financial aid! Do **not** let the initial cost prevent you from applying! See your counselor for more information about the possibility of obtaining a waiver for the application fee.

APPLICATION ESSAYS

Visit the College Board site, <http://www.collegeboard.com/student/apply/essay-skills/index.html>, for advice about writing essays for college admission. This is an excellent resource!

Suggestions for completing application essays sometimes required by out-of-state colleges and universities:

- Make copies of applications for practice. Some colleges will refuse a request for a second application form.
- Allow sufficient time to fill out the application form. A "rush job" results in careless errors and is obvious to the reader.
- Read directions carefully; follow them accurately.
- Use the same **legal** name on all applications. This will be used for financial aid information as well.
- Read all questions on the form and think about answers before writing.
- Compose answers that are truthful, specific, and concise.
- Write a draft version of essays first and then ask a trusted teacher to edit and proofread.
- Avoid errors. Misspelled words stand out like a sore thumb! There are no excuses for poor grammar.
- The appearance of the application is critical. Fonts, styles, and alignment should be consistent. Neatness is a must!
- Do not lie. The decision to admit and/or award financial aid or scholarships may be reversed upon discovery.
- Use the space allotted. Do not exceed that unless the directions expressly state that this is acceptable.
- Answer all questions. Do not leave blank spaces. If a question does not apply to you, place a dash (-), N/A (not applicable) or zero (0) in the blank. Incomplete applications may be thrown out and not considered at all.
- If an application fee is required, enclose a check or money order with the application, or seek a waiver if it is available and deserved. Do **not** ask anyone to lie in order to receive a waiver!
- Pay attention to *due dates* vs. *postmark dates*. If a *postmark date* is given, it is imperative that the application envelope is at the post office early enough in the day to ensure that it will be postmarked that day. Midnight is not acceptable, nor is putting the envelope in a mailbox anywhere except at the post office. If a *due date* is given, it is critical that the application envelope is put in the mail soon enough to be received on time.
- Make a copy of everything that is sent. Applications and accompanying materials are generally never returned.

The following is a compilation of essay topics used by some colleges. These are presented only as samples of the kinds of questions the student may be asked to address. He/she may also be allowed to submit an art project, a research paper, or electronic project.

- Discuss a person, other than a member of your family, who has influenced you.
- What particular book, play, poem, film, dance performance, musical composition or piece of visual art has affected you deeply in the past three years? Describe your reaction.
- Share with us your concept of an ideal education. Feel free to be as inventive and wide ranging as you like and to include examples from personal experiences.
- Imagine that you are the editor of a major national news magazine. What would you choose as the cover story for the January, 2010 issue? Why did you make this choice? What would be the essence of this story?
- If you could automatically and irrevocably change one fact or facet in the development of human history, what would that change be? Why did you make this choice?
- What distinguishes you from other applicants? You may wish to write about your experiences, achievements, and goals. You might, for example, discuss an important life experience and what you learned from it. Describe unusual circumstances, challenges, or hardships you have faced.
- If you had only \$10 to spend on a day's adventure, where would you go, what would you do, and with whom?
- What experience changed your life immeasurably? Why?



What does college cost?

Education after high school includes most of the following, but there may be other costs as well:

Tuition	<i>the basic cost to attend a college or university; may be figured by credit hour, quarter hour, or whether the student is attending part-time or full-time</i>
Books and Supplies	<i>textbooks, lab supplies, special clothing, art supplies, tools, etc.</i>
Fees	<i>may be for student services, parking, etc.</i>
Room	<i>a dormitory or on-campus residence</i>
Board	<i>meals on campus</i>
Transportation	<i>may be a bicycle, car, insurance, train or bus fare, etc.</i>
Personal	<i>may be personal care supplies, clothes for a different climate, etc.</i>
Health services/medical expenses	<i>may be charged for use of campus medical services</i>

Financial aid may be available in the form of

- grants or tuition waivers (which do not have to be repaid)
- college work study (which offers part-time jobs while attending school)
- loans (money that must be repaid)

Scholarships are also an excellent way to pay for college costs. It is the responsibility of the student to earn scholarships by maintaining grades and activities.

Saving money for college can be difficult, but the cost of taking out loans is unpredictable and may be burdensome. They should remain the last resort.

- A student who works should save a minimum of 10% of his/her earnings for college.
- Families should consult with their financial advisor regarding savings plans and other information. 529 college savings plans may be an option, especially if there are younger children in the home, but only the bank or financial advisor can give advice.
- See <http://www.azhighered.org/> for resources and information from the Arizona Commission for Post-Secondary Education.

A Wise Thought:

If you do not understand the information about what your student's education will cost, **do not** sign anything!
This is the most expensive financial decision your student has made!
Loan contracts are legal documents and will be upheld in our courts!

What Every Parent Should Know about Paying for College

published by The College Board, 2008

Here are the **national** averages for published tuition and fees for **2008-09**:

- Public two-year colleges: \$2,402
- In-state students at public four-year colleges and universities: \$6,585
- Out-of-state students at public four-year colleges and universities: \$17,452
- Private not-for-profit four-year colleges and universities: \$25,143
- For-profit institutions: \$13,046

Other costs for students include living expenses, books, transportation and personal expenses.

- Housing and food, averaging about \$8,000 in 2008-09, are the largest expenses for public two- and four-year college students.
- In 2008-09, books and supplies average about \$1,100

Community College/University Cost Comparison Sheet

Item	Choice 1 _____	Choice 2 _____	Choice 3 _____	Choice 4 _____
Tuition	_____	_____	_____	_____
Books and Supplies	_____	_____	_____	_____
Fees	_____	_____	_____	_____
Room	_____	_____	_____	_____
Board/M meal Plan	_____	_____	_____	_____
Transportation	_____	_____	_____	_____
Personal	_____	_____	_____	_____
Health/Medical	_____	_____	_____	_____
Other	_____	_____	_____	_____
TOTAL COST	_____	_____	_____	_____

Once you have been accepted, you will get from the college a Financial Aid Award letter:

Cost of attendance	\$	_____
EFC	\$	_____
College grants/aid	\$	_____
Loans being offered	\$	_____ (You can refuse these.)
Unmet need	\$	_____ (How will you pay these costs?)

Factors that will now affect my college decision:

Best Choice for Me: _____

Because: _____

Now I need to: _____

Scholarships

Scholarships are funds awarded to students who meet specific criteria set by the donor(s). Scholarships are competitive! Frequently-used criteria include: academic performance, ancestry, career goal, race, ethnicity, religion, gender, specialized skills (i.e. music, athletics, drama, dance, etc.). **Scholarships are an excellent way to help pay for college costs and do not require re-payment.**

Students should maintain a scholarship portfolio or keep this information in their 4+4 Folder, as this is the information generally requested for scholarship applications:

- copies of college and scholarship applications with due dates (postmark or received) noted
- personal statement
- letters of recommendation
- current transcript with ACT/SAT test scores, if available
- a projected budget for the next school year
- samples of work from an essay or art contest

Sources for Scholarship Information

The Counseling Office at most high schools provides any or all of the following:

- a Scholarship Bulletin Board.
- a Scholarship Newsletter that is either published or available online.
- a place for copies of scholarship applications it receives throughout the school year. Increasingly, applications are online, and thus no paper applications may be sent to the school.
- a student may also listen to daily school bulletins, speak with teachers, or create a portfolio through Choices Planner or AZCIS and use the Financial Aid Sorter or scholarship search pieces.

Other reputable sources of scholarships and related information include, but are not limited to:

- community or faith-based organizations to which the family belongs or with which the family has a relationship.
- organizations that honor a student's talent in a specific area such as art, dance or volleyball.
- employers of parents/guardians: check with the human resource, benefits, or personnel office.
- the university or college the student will attend: many times information is sent directly to the student or is available only through the college's website. Colleges are **huge** sources of scholarships!
- any number of websites, but students must be wary of where information will be going on the Internet.

Beware of Scams!

Students and parents are being scammed if a company or scholarship "source" promotes its offerings with:

- "The scholarship is guaranteed.": No one can guarantee anything; this is a lie.
- "You cannot get this information anywhere else.": Legitimate scholarship information is available through public sources.
- "I need your credit card or bank account number for this scholarship.": This commonly-used scam is a way to get money out of parents' or students' accounts in the future without permission.
- "We will do all the work.": The student still has to fill out applications, write essays, and attend to the requirements. It is not possible for anyone else to do the work.
- "The scholarship will cost money.": Always use free resources.
- "You have been selected" or "You are a finalist.": Companies have access to huge databases: they are trying to make students and families feel special and thus market a number of products. There is no scholarship advantage to buying any of these books or products.
- "We save money by not having an address.": Legitimate scholarship sources have contact information and a physical address.
- "Come to --hotel room on Sunday afternoon.": Be wary that these free seminars or interviews may be sales pitches for expensive and unnecessary products.

ALWAYS ASK THE SCHOOL COUNSELOR QUESTIONS REGARDING INFORMATION RECEIVED IN THE MAIL!

Suggestions for Completing Scholarship Applications

Application Essays

Refer to the “Application Essays” portion of this Guide for guidelines and suggestions about completing scholarship applications.

Personal Statements

A personal statement comes from the heart and is an expression of your dreams!

A personal statement is **not** a resumé of activities. It is a strong, clear, positive essay, which includes information on the student’s experiences and background, current activities and challenges, plus information regarding goals and aspirations.

- **Do not wait until the last minute to write a personal statement.** This is very obvious!
- Write the first draft of a personal statement. Write more drafts until the essay is perfect. Keep the essay on a computer so that it can be revised for future applications.
- Make corrections in sentence construction, grammar, punctuation and spelling.
- Ask a trusted English teacher to read and evaluate the personal statement, especially since this is an assignment in junior and/or senior English classes.
- Unless the scholarship-granting agency gives the student directions about what to include in the personal statement, the essay should generally include:
 - an introduction to the student and his/her family, including the members of the family, and any struggles or economic situations to be considered.
 - a discussion of what has been learned through school and community experiences, sports, activities, and positions of leadership.
 - a discussion of the reasons for attending college and studying the career chosen, including any family members, teachers, or others who have been an inspiration along the way.
 - a discussion of the student’s academic progress and challenges that have been overcome.

Short-Answer Templates

Write a short paragraph about each of the topics below; save electronically. Then each can be changed as needed for individual scholarship applications.

- Your family.
- Your future educational and career goals, particularly how your contributions will make America or the world better.
- Your financial need.
- How a class, activity, or sport has helped you grow and how you will use that in the future.
- A challenge you have overcome or important life lessons you have learned.
- An important world issue that is meaningful to you and about which you have constructive thoughts.
- The reasons a scholarship source should award you money—why you are unique and different from other applicants.
- Your personal characteristics that will ensure your success in college.
- Your definition of “leadership.”
- Your reasons for volunteering and serving your school and community and what you have learned about yourself.

Letters of Recommendation

It is not acceptable to submit a letter of recommendation from a family member.

- A letter may highlight strengths, abilities, goals, personality and may indicate financial need and potential for success. A student may ask a teacher in whose class hard work, excellence, and energy has been demonstrated.
- Some scholarships want to hear from a teacher in a particular subject area. A student would want a recommendation from a math or science teacher for an engineering scholarship, for example.
- If a character or personal reference is needed, it would be appropriate to also ask a former employer or faith-based leader who can speak to integrity and work habits.
- If addressed “To Whom it May Concern,” and student is given a copy, it could be used for more than one application.
- Make sure the letter fits the application in terms of content and subject.
- Give a completed copy of your “Scholarship Resumé” to each recommendation writer.

Scholarship Résumé

Think of three teachers or other adults who know you well and will write a positive letter of recommendation:

1 _____ 2 _____ 3 _____

Some applications require that the writers of recommendations be specific kinds of individuals: a counselor, principal, and/or a certain subject area teacher. Read the scholarship application carefully so that you are confident you meet the requirements. If there are no directions regarding the writers, seek a variety. Always allow the recommendation writer as much time as possible. Two weeks is minimally acceptable in order to receive a well-written letter that honors your accomplishments and produces the desired results. Give the recommendation writer a stamped and addressed envelope unless it is to be included with the application. **Write a thank-you note!**

Scholarship for which I am applying: _____ Due Date for recommendation: _____

Student Name _____ School ID# (if applicable) _____

Describe your family demographics, activities, and duties/responsibilities at home, and any special challenges you have overcome:
Discuss your personal and professional goals:
Describe your most admirable qualities:
School Achievements:
Describe your college/career plans, the reasons you wish to go to college, and the reasons you wish to follow a particular career path:
List any academic awards you have received (note grade level) and the reasons you received those awards:
Describe leadership positions or special contributions you have made to school clubs, sports, and activities, particularly noting what you have learned about yourself (note grade level/offices held):
Community Activities:
Describe your contributions to community organizations and/or faith-based activities:
Describe work or volunteer experiences you have had. What was your unique role with those positions? What did you learn about yourself? How did you grow from these experiences?
Describe what you have learned from your travel experiences or from having lived elsewhere:
Describe something special or unique about you that you would like to have mentioned in the letter. You might like the writer to mention a specific assignment, reading, or project on which you did well. Explain.

Free Application for Federal Student Aid

The Starting Point for Grants, Work Study, and Loans

All students/parents with a Social Security number should carefully complete the FAFSA after January 1 of the student's senior year and every January after that as long as the student will be in college the next school year.

The senior year process:

- Each senior and his parents need information from last year's income tax return in order to complete the FAFSA.
- The form may be completed on paper or online at www.fafsa.ed.gov after January 1.
- Request a PIN (personal identification number) so that the information can be updated.
- Federal Student Aid Information Center at 1 (800) 433-3243 (TTY Users: for hearing impaired 1 (800) 730-8913) can be helpful for questions about corrections, status, etc.
- The student will receive back the information submitted for corrections. This is the Student Aid Report (SAR) and will include the Expected Family Contribution (EFC). Review this information carefully!
- If the student confirms that the information is correct, it will be sent to the colleges the student has said he/she wishes to attend. If the information is not correct, the student will need to submit corrected information.
- Submitting the FAFSA does not complete the process. Colleges may require verification of income and request **signed** copies of the federal tax forms.
- The college Financial Aid Office personnel determine the amount to be awarded based on the information provided.
 - The Financial Aid Office will send a letter to the student with the expected cost of attendance (COA).
 - The letter will offer a variety of amounts of aid subtracted from the expected cost of attendance.
 - Some of that aid may be grants or tuition waivers that do **not** have to be re-paid. College scholarships may also be included in this amount. Many tuition waivers have deadlines!
- Some of that aid may be College Work Study, where students work on campus about 20 hours per week. These jobs are convenient, sometimes related to the course of study, and tend to be in places where the academic interests of the student can be considered. At the very least, the student's work schedule is changeable due to a change in class schedule each semester. Federal College Work Study positions are posted with the Financial Aid Office.
- Some of the aid offered may be in the form of parent and/or student loans. Consider these carefully, as these are legal documents, and the money must be re-paid. A student who does not finish the program or year of college is still committed to the loans, and this will affect credit ratings.
- Anything left over is the unmet need. In other words, the college does not know how the student will pay for the costs. This might be \$0 because the college assumes that loans will be taken out to cover costs.

Financial Aid PROFILE:

Complete this only if asked to do so.

- This is the financial aid application service of the College Board: this service is not free.
- Many of the member colleges/universities and scholarship programs use information collected on PROFILE to help them award non-federal student aid funds.
- Register for a customized PROFILE Application at www.collegeboard.com at least 2 weeks before the earliest priority filing date specified by colleges and programs. Helpful information can be obtained by calling (305) 829-9793.
- Submit the PROFILE Application to the College Board at least a week before the earliest priority filing date specified by your colleges and programs. Information will be sent to the selected colleges and programs in one week.
- Applicants completing the PROFILE after January are provided an online worksheet to help them complete the FAFSA.

Loans:

Loans are legal contracts, and colleges take the loan process very seriously. If a student takes out a loan and does not complete the relevant semester or program for which the loan has been taken, the student will still be responsible for the loan. Money may need to be re-paid immediately. However, the following are the most common loans available to college students:

- **Federal Stafford Loan:** a loan program in which an eligible (US citizen or eligible non-citizen) student may borrow from a bank, another financial institution or a participating college or university. The federal government pays the interest on the loan while the student is in school. Repayment and interest begin six months after the student graduates, leaves school or drops below half-time enrollment.
- **Federal PLUS Loan:** a loan program (not need-based) in which parents (US citizens or eligible non-citizens) can borrow from a bank or other lender. Repayment of principal and interest begins within 60 days of loan disbursement.
- **Perkins Loan:** a campus-based loan program. Colleges get government money which they loan to students with exceptional need. Repayment begins nine months after graduation at the stated interest rate.

My College Checklist

Colleges Applied To Transcripts, Test Scores, Application, Fee if needed

College						
Date Application Submitted						
Transcript/Test Scores Sent						
Application Fee	\$	\$	\$	\$	\$	\$
Other						
Date of Response						
Date Accepted/Rejected Response						
Tuition Waiver Accepted	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no
Financial Aid Awarded	\$	\$	\$	\$	\$	\$
Housing						
Advisement						
Registration Completion Date						

Letters of Recommendation

Scholarship Resumé given to	Date I need recommendation	Date I received letter	Made copies
			<input type="radio"/>
			<input type="radio"/>
			<input type="radio"/>
			<input type="radio"/>

Scholarships

Name of Scholarship	Application Complete	Letters of Rec.	Transcript	Due Date	Date Mailed	Response
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			

Financial Aid Checklist

Item to Complete	Date Completed
FAFSA sent and PIN recorded below	
Pin# for student: Pin# for parent:	
Student Aid Report received: What is my EFC?	
Student Aid Report returned or confirmed	
Due/Priority date for Financial Aid application to my college	
Financial Aid letter received from college	
Response to Financial Aid letter sent to college	

Military Opportunities

- The US Army, Navy, and Marine Corps each recruit on PUHSD campuses.
- **Parents who opt to not have military recruiters speak with their students will be honored.**
- Recruiters sometimes are housed in the JROTC area on campus and sometimes in the counseling area. They may be on campus during the lunch hours, depending on that school's policy.
- Parents and students are welcome to visit any of the local military recruitment offices. There are several located throughout the Valley, so a family can choose the one closest to home or school.
- Some of our schools offer the ASVAB-the Armed Services Vocational Aptitude Battery. Although the test and results are given in military terms, the information is useful for many non-military career choices.
- Any student who is going to join the military may take the ASVAB at his school, if it is offered, or at the local recruitment office. These scores are essential for placement within the ranks of military employment.
- Students may also wish to join the Arizona National Guard upon graduation and may seek those opportunities.
- College opportunities include the following:
 - Appointment to a service academy:
These appointments are made through a student's member of the House of Representatives or through one of the two Arizona Senators. Competition is extremely competitive, and although enrollment in JROTC is not required, some appointees have found that the experience is helpful in preparing for a military environment. It is important to contact the Representative or Senator early in high school to begin the process of familiarity and application. Each has a place on his website for important information.

Senator John McCain---(480)897-6289

<http://mccain.senate.gov/public/index.cfm?FuseAction=ConstituentServices.AcademyNominations>

Senator Jon Kyl---(602)840-1891, (602)840-1891 or (602)840-1891

http://kyl.senate.gov/student_center/academy.cfm

Congressman Ed Pastor---(602)256-0551

http://www.pastor.house.gov/index.php?option=com_content&task=view&id=66&Itemid=68

Congressman John Shadegg---(602)263-5300

<http://johnshadegg.house.gov/ConstituentServices/serviceacademynominations.htm>

Congressman Harry Mitchell---(480)946-2411

<http://mitchell.house.gov/services/default.asp?ID=29>

Arizona has eight Representatives, but the three above should fit most, if not all, PUHSD students. It is important to contact the Representative for the congressional district in which the student resides.

- ROTC Scholarships:

These are available at all of our state universities; more information and application deadlines are on each university's website.

*Northern Arizona University---*Air Force, Army

*University of Arizona---*Air Force, Army, Navy

Arizona State University--- Air Force, Army, Navy

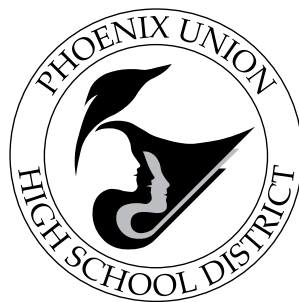
Students who receive ROTC scholarships should contact the individual program regarding any expected military service after graduation.



This image shows a full page of blank, lined paper. It features approximately 28 evenly spaced horizontal grey lines across its entire width, providing a template for handwriting practice or general note-taking. The margins are consistent on all sides.

This image shows a full page of blank, lined paper. It features approximately 28 evenly spaced horizontal grey lines across its entire width, providing a template for handwriting practice or general note-taking. The margins are consistent on all sides.

[illegible]



Alhambra • Bioscience • Bostrom • Camelback • Carl Hayden • Cesar Chavez
Central • Cyber • Desiderata • Fairfax • Franklin • Metro Tech • Maryvale
North • South Mountain • Suns-Diamondbacks • Trevor Browne