

## **STUD77 Summer Withdrawals Report**

The STUD77 Summer Withdrawals report displays students withdrawn or transferred from school with a summer withdrawal code (e.g., S1, S2, S3, S4, S5, S6, S7, S8, S9, S10, S11, S12, S13, S99, S17, S18, S19, and S20). All items on this report are pre-integrity.

	<b>Note:</b> Select a <b>Fiscal Year</b> and L the upper-right corner before ru	<b>U</b> ,	Fiscal Year:	Local Education Agency:				
1	STUD77 - Summer Withdrawals Report <sup>1</sup> This report shows those students who have been withdrawn using a Summer Withdrawal Code.							
	School(s): Select options	Page Break between Schools: 🗹 2 View Report						

- (1) Reporting Parameters: Users must choose a School from the drop-down menu.
  - The **Page Break between Schools** check box displays each school on a separate page. This is only applicable for users with permissions to view submissions from multiple schools.

(2) View Report: Queries results (shown on Page 2).

(3) Collapse: To provide more room for viewing the report, the 🗏 button collapses the interface:

(5) PDF/CSV/Print: Selecting PDF prompts to save or open the report as a PDF file. Selecting CSV prompts to save or open the report as an Excel



document. Selecting **Print** displays the report in a print preview window. Click the printer icon to print the report as it appears on the screen.

(6) Search: Type the name of entity, or part of a name, to quickly scan the report. Matches are highlighted blue. Click **Next** to find the next matching entry on the report.

(7) Navigation: The and buttons move forward and backward, one page at a time. The and buttons move to the first and last page, respectively. A specific page number can be entered in the textbox, followed by hitting Enter on the keyboard.

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STUD77 Fiscal Year: 2016 School Year: 2015 - 2016			Si		istrict(0000) rawals Report		CTDS: ( Report Date: 01/29/20	00-00-00-000 Page: 1 of 3 016 01:16 PM	8	
School CTDS: School Name:										
District Student ID	State Student ID	Last Name	First Name	Gender	Withdrawal Date	Withdrawal Code	Withdrawal Description	Grade Level	10	
00000000	00000000	Thurman	Bree	F	11/01/14	S5	Summer dropout	1		
52110	00000000	Enrollment1	SW1	М	07/12/15	S3	Summer transfer out of district School - Tota District - Tota		11	

(8) Header: The report name, fiscal year, and school year display on the top-left corner each results page. The LEA name, Entity ID, and long report name display on the center of each results page. The CTDS number, page number, and date of the report display on the top-right corner of each results page.

(9) Sub-Header: The School CTDS, school name, school Entity ID, and grade level display above the information for each section. If the **Page Break between Schools** box is checked on the search interface, each school displays on a separate page.

(10) Report Information: The following information is listed per student:

- District Student ID: The identification number supplied by the LEA.
- State Student ID: The unique identification number supplied by ADE.
- Last Name and First Name
- Gender
- Withdrawal Date: The date of the Summer Withdrawal from school.
- Withdrawal Code: Indicates the reason of withdrawal. This code is required when submitting a withdrawal for a student.
- Withdrawal Description: Description of the withdrawal code.
- Grade Level at the time of withdrawal

(11) Totals: Displays the total number records submitted for the school. If running the report from a District level, the total number of records submitted for the LEA is available on the last page of the report.