

ADE Quick Reference Guides

ADEConnect: AzEDS Identity

AzEDS Identity: Search

[-] Arizona Department of Education
 • AzEDS Identity

Starting August 7, 2015, existing SAIS ID numbers will be integrated with AzEDS student state ID numbers. The AzEDS Identity search is the new application for searching for Arizona Students. Contact your entity administrator to obtain the required ADEConnect role.

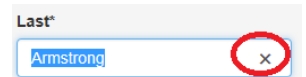
Note: Schools that already submit data using AzEDS should use their SIS to search for existing IDs. All users need to use their SIS to create new State Student IDs.

Searching for a Student:

Figure 1

(1) Name: Enter the name of the person. Only the first and last names are required, however, providing more information, such as middle name, will increase the likeliness of obtaining only one exact search result.

- Once information is entered in a field, an **X** is visible on the right side. Clicking this **X** will delete the content that is typed into the field.



(2) Birthdate: Enter the birthdate of the person. Click on the calendar icon to display a calendar:

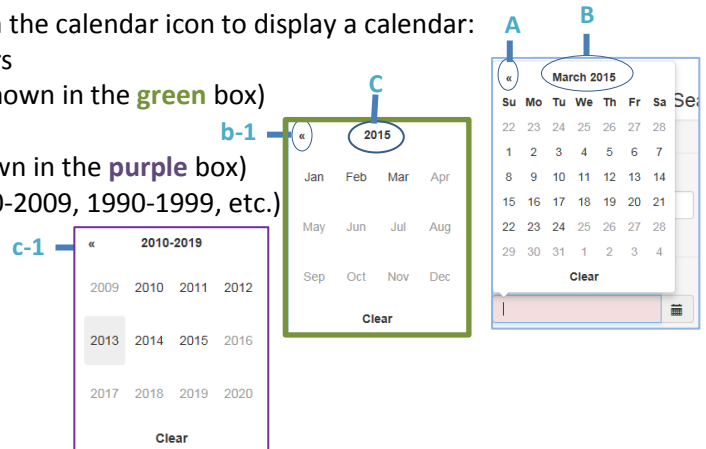
(A) Scrolls to previous months and into previous years

(B) Displays a calendar view for selecting a month (shown in the **green** box)

(b-1) Scrolls to previous years

(C) Displays a calendar view for selecting a year (shown in the **purple** box)

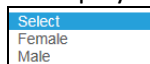
(c-1) Scrolls to previous date ranges (2000-2009, 1990-1999, etc.)



Note: Select **Clear** on any screen to clear the current entry.

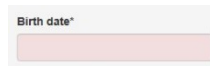
(3) Gender: Select a gender by clicking to display a dropdown menu:

- Specify **Male** or **Female**



(4) Search: Searches the database for matching identities (see Figure 2).

NOTE: Mandatory fields that are left blank will turn red when a search is attempted.

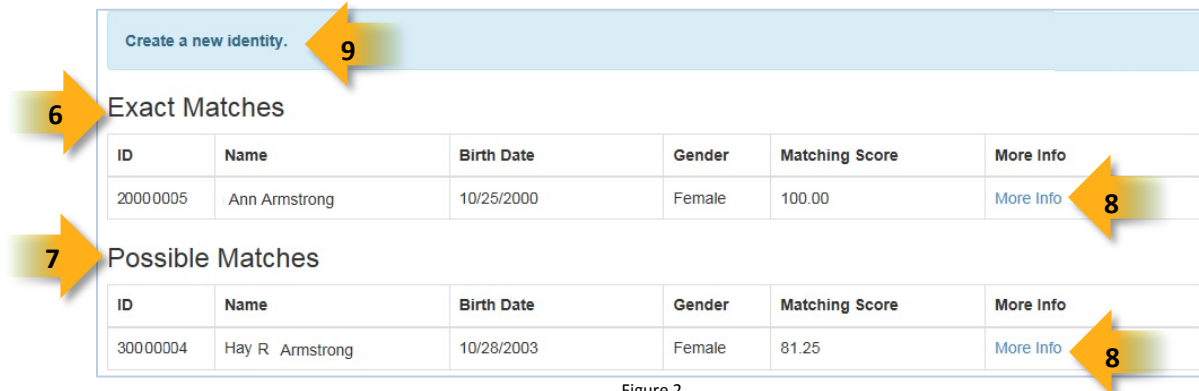


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(5) **Reset:** Clears the search form. If the search was conducted, the results will clear from the screen as well.

Search Results:



9 Create a new identity.

6 Exact Matches

ID	Name	Birth Date	Gender	Matching Score	More Info
20000005	Ann Armstrong	10/25/2000	Female	100.00	More Info

7 Possible Matches

ID	Name	Birth Date	Gender	Matching Score	More Info
30000004	Hay R. Armstrong	10/28/2003	Female	81.25	More Info

8 More Info

Figure 2

(6) **Exact Matches:** Results that yield 100% of the entered information. These results will have a Matching Score of 100.

(7) **Potential Matches:** Results that yield some of the entered information. These results will have a Matching Score <100.

- Displaying the potential matches will help determine and resolve duplicate entries.
 - * Matching scores were determined based on specifically created algorithm.
 - * Matches will display in descending order of matching score.

(8) **More Info:** Displays additional information to help between multiple matches and possible repeat entries. If information is not known, the field will be blank.

Responsible Parties	Aliases	School Associations		
		Name	CTDS	Year
		Academy	100630001	2015
		K-8 School	111111111	2015
		School	070000001	2014

Figure 3