

TRANS10 – Data Transmission Summary Report



The TRANS10 report provides a pre-integrity summary of items sent to ADE and whether those items successfully or unsuccessfully landed in the database. Detail inspection of those transmissions has been moved into the [TRANS15](#) Data Transmission Detail report.

Both reports are intended for Data Coordinators, Data Analysts, IT staff, or anyone who performs troubleshooting.

Note: Select a **Fiscal Year** and **Local Education Agency** in the upper-right corner before running the report

Fiscal Year: 2017 Local Education Agency: Select an Option

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This report provides a summary count of successful and failed transaction data that has been submitted to ADE. Limit the date range and number of schools so that the report will return in a timely manner.

School(s): Select options Start Date: Days To Run: 3

Page Breaks between Schools:

View Report

(1) Reporting Parameters: Users must choose a **School** from the drop-down menu.

- **Start** and **End** dates can be selected from the calendar that becomes visible by clicking in the date fields. It is highly recommended to run the report for smaller time frames to improve performance.
- **The Page Break between Schools** checkbox groups the results by school and displays them on separate pages when checked.

(2) View Report: Queries results (shown on Page 2).

(3) Collapse: To provide more room for viewing the report, the **-** button collapses the interface, as shown below.

(4) Expand: Click the **+** icon of a collapsed report to expand the report and view the search parameters (shown above).

(5) PDF/Print: Sends the current screen-shot to either the printer (**Print**), exports to a **PDF** or **CSV** file. Selecting **PDF** or **CSV**, prompts to either **Save** or **Open** the file at the bottom of the screen.

TRANS10 - Data Transmission Summary Report

PDF CSV Print

1 of 1 Find | Next

TRANS10 Unified District CTDS: 00-00-00-000
 Fiscal Year: 2015 Data Transmission Summary Report Page: 1 of 1
 School Year: 2014 - 2015 Date Range: 11/1/2015 - 11/30/2015 Report Date: 11/24/2015 01:45 PM

| School Name | School CTDS | Transmission Date | Successful Transmission | Failed Transmission |
|-------------|--------------|-------------------|-------------------------|---------------------|
| High School | 00-00-00-000 | 11/03/2015 | 2 | 0 |
| | | 11/23/2015 | 23 | 10 |
| | | 11/18/2015 | 33 | 10 |
| | | 11/12/2015 | 1 | 0 |

(6) Navigation: The **◀** and **▶** buttons move forward and backward, one page at a time. The **◀◀** and **▶▶** buttons move to the first and last page, respectively. A specific page number can be entered in the textbox.

(7) Search: Type a word/name (or part of a word/name), followed by **Enter** on the keyboard, to quickly scan the report. Matches are highlighted in blue.



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| School Name | School CTDS | Transmission Date | Successful Transmission | Failed Transmission |
|----------------------|--------------|-------------------|-------------------------|---------------------|
| High School | 00-00-00-000 | 11/03/2015 | 2 | 0 |
| | | 11/23/2015 | 23 | 10 |
| | | 11/18/2015 | 33 | 10 |
| | | 11/12/2015 | 1 | 0 |
| LEA Name | LEA CTDS | Transmission Date | Successful Transmission | Failed Transmission |
| Unified District | 00-00-00-000 | 11/03/2015 | 1 | 0 |
| | | 11/10/2015 | 1 | 0 |
| | | 11/12/2015 | 2 | 0 |
| Transmission Date | | | Successful Transmission | Failed Transmission |
| 11/02/2015 | | | 4 | 0 |
| 11/03/2015 | | | 4 | 0 |
| 11/04/2015 | | | 7 | 0 |
| 11/05/2015 | | | 1 | 0 |
| 11/06/2015 | | | 4 | 0 |
| 11/09/2015 | | | 19 | 1 |
| 11/10/2015 | | | 12 | 0 |
| 11/12/2015 | | | 8 | 1 |
| Total Records | | | 142 | 28 |




(8) Header: The report name, fiscal year, and school year display on the top-left corner of each results page. The LEA, long report name, and date range (as set in the parameters) display on the center of each page. The CTDS number, page number, and date of the report display on the top-right corner of each results page.

(9) Summary Results: The following information is available on the summary screen. If multiple schools are included in the search, results are grouped by school. At the end of the report, transactions are grouped by the date they were submitted.

- **Transmission date:** The date the transaction(s) occurred
- **Successful Transmission:** The number of transactions that successfully landed in the AzEDS database
 - This data will run through integrity
- **Failed Transmission:** The number of transactions that did not land in the AzEDS database
 - This data **cannot** run through integrity as it never landed in the ADE database
 - Run the [TRANS15 Detail Report](#) to look at failed submissions

(10) Total Records: The number of total submissions sent by the school or LEA. If the report is multiple pages, the total records are shown on the last page.

 **Note:** To view specific transactions, and filter by successful/ failed transmissions or school, refer to the [TRANS15 Detail Report](#).

