SYSTEMIC LEADERSHIP DEVELOPMENT - CONTINUATION GRANT

FY21
SYSTEMIC LEADERSHIP DEVELOPMENT - CONTINUATION GRANT

PURPOSE

• To provide funding to LEAs with CSI and/or TSI Schools for continued participation in the same approved systemic education or executive leadership programs and any related costs

• This is a continuation grant
• LEAs who received FY20 Systemic Leadership Development Grant funding for continuing the same program.
Grant application opens March 1, 2020

Grant application closes **June 30, 2020**
(original date was May 30, 2020)

Applications submitted prior to June 30 will be **Substantially Approved** allowing funds to be **obligated** starting July 1, 2020

Final Specialist and Director approval is required before funds can be **drawn down**; this includes the approval of all required documentation (CNA, RCA and IAP)

Project ends September 30, 2021
• Commitment to make the selected leadership program a top priority
• Completion of the selected program’s planning requirements (i.e. 90 day plans)
• Participation of the top LEA leadership (including the Superintendent) and the school leadership team in systematic program implementation, and monitoring and evaluation required by the selected program
• Attendance and active, positive participation in every convening/training session
• Planning for sustainability of systematic changes made as a result of the program
COMPLETE ALL SECTIONS IN GME
FFATA AND GSA VERIFICATION

- Be sure to submit your FY21 General Statement of Assurance in GME
- Ensure your SAM.gov information is up to date
- Provide a short description of your grant funded project
CONTACT INFORMATION

- LEA/Charter Holder Name
- Board President
- Superintendent
- Federal Programs Director
- School Name
- Principal
ASSURANCES IN GME

**ASSURANCES**

Checking each box indicates "Yes, the LEA ensures the action described"

<table>
<thead>
<tr>
<th>Assurance</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete and submit School Comprehensive Needs Assessment (CNA)</td>
<td></td>
</tr>
<tr>
<td>Complete thorough root cause analysis for CNA identified primary needs</td>
<td></td>
</tr>
<tr>
<td>Develop LEA and School (for each school in improvement) Integrated Action</td>
<td></td>
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<tr>
<td>The L/SIAP includes meaningful evidence based interventions to improve</td>
<td></td>
</tr>
<tr>
<td>Monitor, update, delete, retire or add strategies and action steps to the</td>
<td></td>
</tr>
</tbody>
</table>
PROGRAM DETAIL

QUESTIONS

1. Did you receive FY20 Systemic Leadership Development Grant?

2. Program attended

3. List three critical learnings and actions taken as a result of program attendance.
RELATED DOCUMENTS

- Signature Page
- Selected Leadership Program application/information - Official program description or brochure including benefits, details program long-term and short-term goals, program elements, participant eligibility, participation dates, length of program, program research base-
- Evidence based form (if continuing a program other than ELEVATE)
- Signed Release of funds document (if continuing in ELEVATE)
Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the grant application.

**Signature**

**Board President** _______________________________ **Date** ____________

**Signature**

**Superintendent** _______________________________ **Date** ____________

**Signature**

**Charter Holder** _______________________________ **Date** ____________
Approval to Use 1003(a) Funds

LEA approves the use of 1003(a) funds by the Arizona Department of Education to directly provide the ELEVATE, Executive Leadership Program, including all costs for convenings/conferences, including conference location, food, speakers, and all materials to improve student achievement, instruction, and schools.

Superintendent Printed Name

Signature ___________________________ Date ____________
ALLOWABLE EXPENDITURES

- Cost of approved program
  - ELEVATE cost - $13275 per school
- Related travel costs
- Substitute teacher costs
- Cost of any required program coach or mentor
**PROPOSED BUDGET IN GME**

- Proposed expenditures have adequate narrative details; are in correct function and object codes; math is correct; line items match narrative totals

<table>
<thead>
<tr>
<th>6100 Salaries</th>
<th>Function Code 1000 (direct contact with students)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Board adopted hourly rate</td>
</tr>
<tr>
<td>Detail needed:</td>
<td># of staff x # of hours x hourly rate = total</td>
</tr>
<tr>
<td>What is the pay for? (example: after school tutoring, substitutes)</td>
<td></td>
</tr>
<tr>
<td>Position (example: reading interventionist)</td>
<td></td>
</tr>
<tr>
<td><em>Job description required for positions</em></td>
<td></td>
</tr>
<tr>
<td><em>Tutoring plan required for tutoring programs</em></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6300 Purchased Professional Services</th>
<th>Function code 2100, 2200, 2600, 2700 (staff)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><em>TBD based on provider services or conference fees</em></td>
</tr>
<tr>
<td>Educational Service Provider (external provider)</td>
<td></td>
</tr>
<tr>
<td>Detail needed: Who? What? When? For whom?</td>
<td></td>
</tr>
<tr>
<td>How much? # of days x daily rate =</td>
<td></td>
</tr>
<tr>
<td><em>Scope of work with deliverables required for external providers/consultants</em></td>
<td></td>
</tr>
<tr>
<td>Professional Learning Activities</td>
<td></td>
</tr>
<tr>
<td>Detail needed: Who? What? When? For whom?</td>
<td></td>
</tr>
<tr>
<td>How much? # of days x daily rate =</td>
<td></td>
</tr>
<tr>
<td>Conference registration</td>
<td></td>
</tr>
<tr>
<td>Detail needed: Conference name, location? length? Who is attending?</td>
<td></td>
</tr>
<tr>
<td>Registration cost x # of staff =</td>
<td></td>
</tr>
</tbody>
</table>
TIMELINE

- **1 March 2020**: Grant application opens
- **30 June 2020**: Grant application closes. **June 30, 2020** (original date was May 30, 2020)
- **1 July 2020**: Applications submitted prior to June 30 will be Substantially Approved allowing funds to be obligated starting July 1, 2020. Final Specialist and Director approval is required before funds can be drawn down; this includes the approval of all required documentation (CNA, RCA and IAP)
- **30 Sep. 2021**: Project ends September 30, 2021
Devon Isherwood (Deputy Associate Superintendent)  
602-364-0379  
Trish Geraghty (Director)  
602-542-2291  
Christina Pou (Director)  
602-364-2202  
Peter Laing (Coordinator Acceleration & Enrichment)  
602-364-3842

Education Program Specialists
Jessica Bartels 602-364-4992  
Sean Carney 602-364-1980  
Frank Larby 520-770-3062  
Becca Moehring 602-542-3058  
Danielle Skrip 602-364-4115  
Stefaney Sotomayor 602-542-3370  
Gina Tignini 602-542-0836  
Jennifer Zorger 602-542-8788

Email: firstname.lastname@azed.gov
THANK YOU!

Visit www.azed.gov/improvement for all grant resources, guidance documents, webinars, and training modules.

If you have any questions, feel free to message SchoolImprovementInbox@azed.gov or contact your assigned program specialist for support.