



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 16-019

TO: Charter School Administrators, Directors and Principals
FROM: Lyle Friesen, Deputy Associate Superintendent of School Finance
DATE: October 2, 2015
SUBJECT: Estimated Student Counts and ADMS46-1

School Finance has become aware of the challenges which some charters are experiences during this period of transition from reporting your student data to SAIS to reporting to AzEDS.

While not all charters are experiencing challenges, the following will apply to all charters. The Estimated Student Counts window is currently open and will remain open until October 15, 4:30PM for the addition or deletion of students who have withdrawn or enrolled in your charters. Upon completion of SAIS aggregation and limiting, School Finance will compare SAIS 40th day ADM to Estimated Student Counts for each charter, then determine on a charter-by-charter basis which to use for the November 2, 2015 charter state aid payment. It is the intent of School Finance to make the most accurate payments possible during this transitional period.

PLEASE BE AWARE OF THE FOLLOWING POTENTIAL CONSEQUENCES:

If the November 2, 2015 payment is based on Estimated Student Counts data, each kindergarten student included will generate the equivalent of 0.500 ADM and each student included in grades one through twelve will generate the equivalent of 1.000 ADM. . The actual 40th day ADM for these students will be less if they were not enrolled in your charter for every one of the 40 days.

Examples:

- A first grade student enrolling on the second day will generate a 40th day ADM of 0.975.
Estimate Count for this student will be 1.000
- A first grade student enrolling on day 40 will generate a 40th day ADM of 0.025.
Estimated Student Counts for this student will be 1.000



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If the December 1, 2015 payment is based on 40th day ADM, both examples above will result in a reduced December 1, 2015 payment, while the second example will have a significantly greater impact than the first example.

PLEASE review both your Estimated Student Counts report and your ADMS46-1 when they become available after October 16th.

School Finance will determine the count to use for the November 2, 2015 state aid payment, if no input from the charters is given. If you wish to provide input on which count we use, please e-mail SchoolFinance@azed.gov with your preference and any supporting explanation. **You must include your charter name (not the site/school name) and the CTDS number, along with your telephone number.**

If there is no ADMS46-1 for your charter, Estimated Student Counts will be used.

The use of Estimated Student Counts for subsequent payments will be determined at a later time.

Questions?

If you have any questions regarding these updates, please do not hesitate to contact the following individuals relating to these areas:

1) Contact School Finance at schoolfinance@azed.gov for these specific issues:

- General Student Detail Related Questions
- Charter Estimated Count Questions
- School Finance Funding Reports (ADMS Reports)

2) Contact ADE Support Center at ADESupport@azed.gov for these specific issues:

- General Common Logon Questions: such as security access or login issues
- AzEDS Specific Questions: Please contact David McCord at ADESupport
- ADE Connect Questions