



State of Arizona  
Department of Education  
**SCHOOL FINANCE MEMORANDUM 15-009**

**TO:** Charter School Administrators, Directors, and Principals

**FROM:** Lyle Friesen, Director of School Finance

**DATE:** August 1, 2014

**SUBJECT:** 08/01/14 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

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The August 1, 2014 charter apportionment is complete. The CHAR55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) School Finance website at <http://www.ade.az.gov/districts>. If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

All eligible charters were paid based on the estimated student counts data submitted by the cutoff time of 4:30 p.m. on July 16, 2014. The student enrollment summary reports related to this payment cycle are available for download and review from the School Finance website. If the charter has any concerns or questions regarding the estimated enrollment data or report, please contact the assigned account analyst for the charter. A list of account analysts is located at: <https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>. Note: Each LEA was required to establish and activate an LEA calendar by July 7, 2014 for Fiscal Year 2015 to be eligible for the August 1, 2014 charter apportionment. Please see [School Finance Memorandum 14-054](#) for more details.

Since the timely and accurate submission of student level data for charter estimated counts is the basis for calculating charter state aid, the following item is being offered as a reminder for the charter. Please see [School Finance Memorandum 14-053](#) for more details on Charter estimated counts.

<b>Estimated Counts Application Scheduled Re-Open Date</b>	<b>Charter School List Due in estimated counts application by 4:30 p.m.</b>	<b>Payment Date</b>
July 29, 2014	August 14, 2014	September 1, 2014
August 27, 2014	September 15, 2014	October 1, 2014
Paid on SAIS 40 <sup>th</sup> day ADM unless Charter Holder has not reached the 40 <sup>th</sup> day of school.	Contact Account Analyst	November 3, 2014*

**\* Note:** If payments are based on estimated counts beyond the dates scheduled above, it is the charter school's responsibility to request that a window be opened in any month to make changes to estimated



State of Arizona  
Department of Education

counts. **A window will only be opened by request.** The school name and CTDS number should be submitted via e-mail to the LEA Account Analyst and a window will be opened in the appropriate time frame (generally early in the month before the next payment is calculated).

Important Notes:

- [Laws 2014, 2nd Regular Session, Chapter 17, Section 2 \(SB1488\)](#) increased the Additional Assistance per pupil amount by 1.4%. The new additional assistance per student will be:  
For students in grades K-8 \$1,707.77  
For students in grades 9-12 \$1,990.38
- The preliminary Charter Additional Assistance reduction amount, pursuant to [Laws 2014, 2nd Regular Session, Chapter 17, Section 14 \(SB1488\)](#) will be calculated and included in the September 1, 2014 payment as an equalized adjustment. \*\*Please note: This will be the preliminary number; the final reduction amount will be recalculated once the 100th day ADM is available for all schools. This was originally scheduled to be included by 8/1/14 payment but postponed to be included by 9/1/14 due to system enhancement implementation.
- K-3 reading has not been included in any August 1<sup>st</sup> payments due to a public release date of August 4<sup>th</sup>. For those with a letter Grade of A or B AND with fewer than 10% reading far below for 3<sup>rd</sup> grade, K-3 reading funding will be included on the September 1<sup>st</sup> payment.

For any questions regarding the August 1, 2014 charter equalization calculation please call or email Windy Nakamoto, (602) 542-8253, [Windy.Nakamoto@azed.gov](mailto:Windy.Nakamoto@azed.gov). Please contact your Account Analyst if you have any questions about your student count data or other required student information. You can find your Account Analyst at <https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>.