



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 12-002

TO: Charter School Administrators, Directors, and Principals

FROM: Wendi Trudell, Interim Director of School Finance

DATE: August 1, 2011

SUBJECT: 08/01/11 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

Please be advised that the August 1, 2011 charter apportionment is complete. The CHAR55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) School Finance website at <http://www.ade.az.gov/districts>. If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

All eligible charters were paid based on the estimated student counts data submitted by the cutoff time of 4:30 p.m. on July 18, 2011. The student enrollment summary reports related to this payment cycle are available for download and review from the School Finance website. If the charter has any concerns or questions regarding the estimated enrollment data or report, please contact the assigned account analyst for the charter. The school-by-school list of account analysts is located at: <https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>

Since the timely and accurate submission of student level data for charter estimated counts is the basis for calculating charter state aid, the following item is being offered as a reminder for the charter.

Charter School List Due in estimated counts application by 4:30 p.m.	Payment Date:	Estimated Counts Application Scheduled Re-Open Date
July 18, 2011	August 1, 2011	August 4, 2011
August 18, 2011	September 1, 2011	September 5, 2011
September 15, 2011	October 3, 2011	Final submission period

For any questions regarding the August 1, 2011 charter equalization calculation please contact Karla Dunn at (602) 542-8246 or by email at Karla.Dunn@azed.gov.