

**ARIZONA DEPARTMENT OF EDUCATION**

**Tom Horne**  
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STATE OF ARIZONA

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**SCHOOL FINANCE MEMORANDUM 11-007**

**TO:** Charter School Administrators, Directors and Principals

**FROM:** **Yousef Awwad, Director of School Finance**

**DATE:** July 29, 2010

**SUBJECT:** 08/02/10 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The August 2010 charter apportionment is complete. All eligible charter schools were paid based on the estimated counts submitted by 4:30 pm on July 22, 2010. The CHAR55-1 and CHAR64-1 equalization assistance reports for your charter school are posted on your charter school's home page on the ADE School Finance web site at <http://www.ade.az.gov/districts>. If you need help finding or viewing these reports please contact the Arizona Department of Education Support Center at (602) 542-7378 or toll free at (866) 577-9636.

If you have any concerns regarding your equalization calculation or payment, please contact Alane Wilcox at (602) 542-8253 or by email at [Alane.Wilcox@azed.gov](mailto:Alane.Wilcox@azed.gov). Please contact your Charters Account Analyst by email at, if you have any questions about your estimated student count data or other required student information. You can find your Account Analyst at: <http://publicportal.ade.az.gov/sites/SF/Lists/LEA%20Account%20Analysts/All%20Accounts.aspx>.

ARRA payment adjustment for non-profit charters funding is as follows:

- Partial in State Aid from School Finance
- Partial SFSF money through Grants Management
- For Profit charters will receive their full payment in State Aid as they are excluded from the SFSF Funds.

Audit Expense Adjustment: Charter audit expense adjustments will be included with the September 2010 charter apportionment based on the submitted adopted budget as of July 15, 2010. The chart below outlines the locations in which a value must be present in order to receive the adjustment. If you have questions related to budget submission, please contact the budget team by email at <mailto:SFBudgetTeam@azed.gov>.

Group	Budget Type Description	Page	Cell Reference
Audit Expense	Charter Expenditure Budget	2	O33
Audit Expense	Charter Budget Worksheets	Worksheet C	F15
Audit Expense	2009 Charter Annual Financial Report	7	G16