

ARIZONA DEPARTMENT OF EDUCATION

**Tom Horne**  
Superintendent of  
Public Instruction



School Finance  
1535 West Jefferson  
Phoenix, Arizona 85007  
(602) 542-5695  
(602) 542-9033 Fax

STATE OF ARIZONA

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**SCHOOL FINANCE MEMORANDUM 10-007**  
**REVISED 9/22/09**

**TO:** County Jail Education Program Directors, County School Superintendents, & County Treasurers  
**FROM:** Yousef Awwad, Director of School Finance  
**DATE:** July 13, 2009 Revised date of 9/22/09  
**SUBJECT:** FY2010 County Jail Education Program

A.R.S. Section 15-913.01 requires each county that operates a county jail to offer an education program to serve all eligible prisoners. Eligible prisoners are defined as:

- *prisoners who have been in the county jail for more than forty-eight hours*
- *have received at least two hundred forty minutes of instruction per day*
- *are under the age of eighteen years*
- *or prisoners with disabilities who are age twenty-one or younger*

Pursuant to statute, the county school superintendent may establish a county jail education fund to provide financial support to the jail education program. This fund shall consist of a base amount set at \$14,400 and a variable amount that is calculated based on the submittal of your instructional days for 2009 and the FY2010 Base Level Amount (BLA) of \$3,267.72.

In order to calculate the total amount of State Aid to your County Educational Program for FY2010, the following information must be submitted to the Arizona Department of Education by October 15, 2009.

- General Program Information as specified in the Attendance Report found on the School Finance website at <http://www.ade.az.gov/schoolfinance/Forms/CountyForms/CountyJails/>.
- Please submit the Attendance Report electronically to [SFPaymentTeam@azed.gov](mailto:SFPaymentTeam@azed.gov)
- Actual instructional attendance days for all eligible prisoners are from July 1, 2008 through June 30, 2009.
  - Non Special Education Student Attendance Days
  - Group A Student Attendance Days
  - Group B Student Attendance Days
- Claim form completed and submitted to the address below by the deadline signed by the County School Superintendent. The form is included in this memo and can also be found on the School Finance website at: <http://www.ade.az.gov/schoolfinance/Forms/CountyForms/CountyJails/>.

FY 2010 County Jails Education Program calculations will be completed and posted to the ADE School Finance Website prior to distribution of payment by December 15, 2009.

Please complete all required forms and information and submit to the ADE by October 15, 2009. Mail, fax or email to Xin Liu, Arizona Department of Education, School Finance, Bin 13, 1535 W. Jefferson, Phoenix, AZ 85007, fax (602) 542-3099, voice (602) 364-2262 or e-mail [SFPaymentTeam@azed.gov](mailto:SFPaymentTeam@azed.gov)