

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
1535 West Jefferson
Phoenix, Arizona 85007
(602)-542-5695
(602)-542-3099 fax

SCHOOL FINANCE MEMORANDUM 06-086

TO: Charter School Administrators, Directors and Principals

FROM: Philip Williams, Deputy Associate Superintendent of School Finance

DATE: June 13, 2006

SUBJECT: June 15, 2006 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The June 2006 charter apportionment is complete. All eligible charter schools were paid based on the 100th day Average Daily Membership (ADM) successfully submitted by 5:00 pm on May 31, 2006. The equalization assistance reports (CHAR55-1 and CHAR64-1) for your charter school are posted on your charter school's home page on the ADE School Finance web site at <http://www.ade.az.gov/districts>. If you need help finding or viewing these reports please contact the Arizona Department of Education, Support Center at (602) 542-7378 or toll free at (866) 577-9636.

All charter schools, regardless of sponsorship, must have submitted 100th day ADM utilizing an ADE approved electronic format for each charter site by 5:00 PM on or before the dates listed above to be eligible for a June payment. It is the responsibility of each charter school to verify that the ADMS46-1 Report for 40th day and 100th day, the SPED28-1 Report for Special Education census data and the ELLS10-1 Report for ELL census data posted on their web page (<http://www.ade.az.gov/districts>) accurately reflects the data submitted. LEAs are required to submit student level data to SAIS at least once every 20 school days per A.R.S. §15-1042(G). Please take the time to confirm that the charter is SAIS-reporting compliant and that all 2005-2006 SAIS-related data is current and accurate.

Please know that all student level data submitted between Thursday, June 1st and Friday, June 30th, 2006 will be processed and adjustments will be reflected in a statewide charter school recalculation of state aid by September 15, 2006. Please see School Finance Memorandum # 06-078 at <http://www.ade.az.gov/schoolfinance/Memos/FY2005-2006/06078.pdf> for more information.

The Fiscal Year 2006-07 Charter School Enrollment Packets are available on the ADE School Finance web site at <http://www.ade.az.gov/schoolfinance/Forms/CSEnrPac/Default.asp>. Please be sure to view the State Aid Requirements Checklist. Your charter will not be eligible to receive any FY2006-2007 Charter School Equalization payments unless ADE School Finance has received all required items from your charter, prior to the June 26th, 2006 due date.

If you have any concerns regarding your equalization calculation or payments please contact Alane Wilcox at (602) 542-8253 or by email at Alane.Wilcox@azed.gov

If the charter requires SAIS technical assistance, please complete the request form on the System Training and Response (STaR) Team webpage at <http://www.ade.az.gov/schoolfinance/STaR/>. If, however, the charter requires non-technical SAIS assistance questions, including questions about the estimated counts application, please contact Karla Dunn at (602) 542-8240 or by e-mail at kdunn@ade.az.gov.