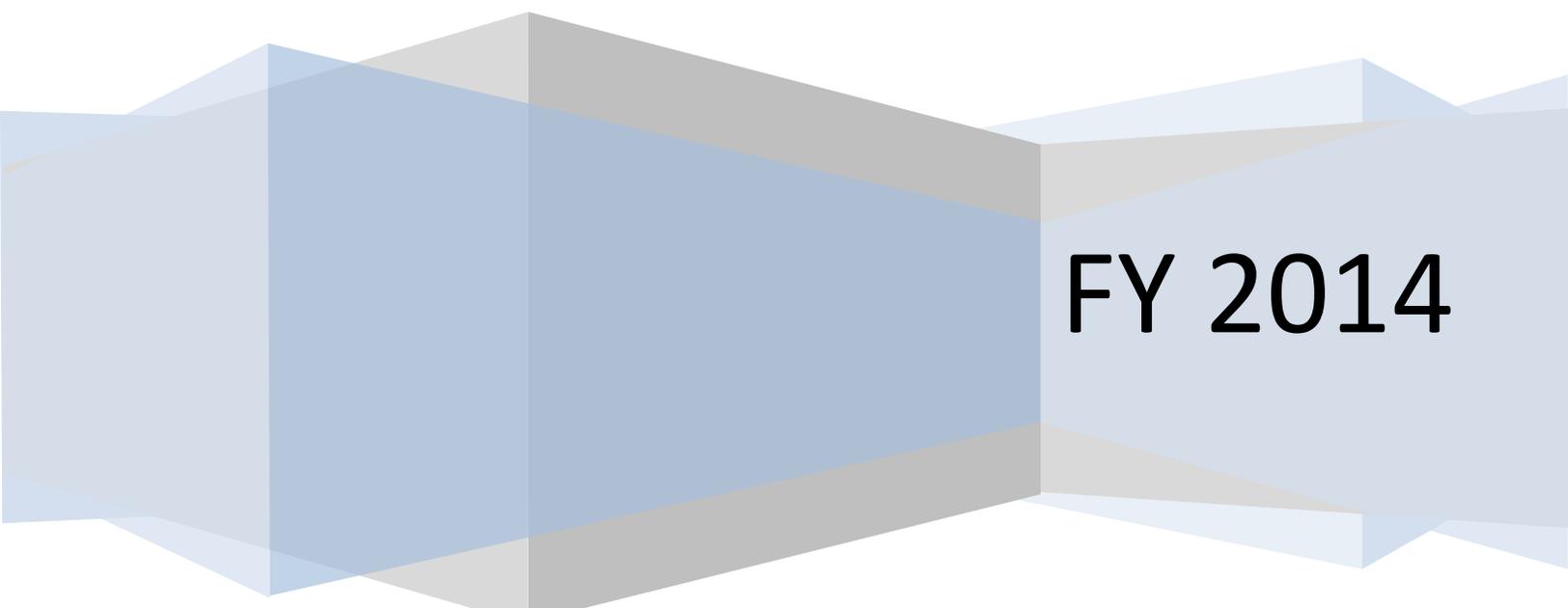


Arizona Department of Education

# **Preschool Student Full- Time Equivalency - Requirement Modifications**

**Business Rules**

Provided by School Finance



**FY 2014**

<i>File Name:</i> Preschool Student FTE Requirement Modifications FY2014 vPublicPublic	<i>Version:</i> 2.0	<i>Date:</i> 6/25/2014	<i>Page:</i> 2 of 5
---	------------------------	---------------------------	------------------------

## Table of Contents

1	Overview .....	3
1.1	Mission .....	3
2	Applicable Fiscal Year(s).....	3
3	Governing Statutes, Rules and Resources .....	3
3.1	A.R.S §15-901 (A.)(1.)(a)(i) .....	3
4	Business Rules for Integrity Check .....	3
4.1	Add Integrity Checks in SAIS for Preschool students. ....	3
5	Report Requirements and Modifications.....	4
5.1	Modify Student Integrity Status Report to include Preschool FTE Integrity Check Errors .....	4
5.2	Modify ADMS72 Report to include Preschool FTE Integrity Check Errors.....	4
6	Business Rules for Data Push .....	4
6.1	Modify the Data Push to eliminate the reduction of Preschool ADM on the Student Counts reports4	
7	Known Affected Applications/System Areas .....	4
7.1	Impacted Applications/System Areas .....	4
8	Glossary.....	5

# 1 Overview

## 1.1 Mission

- 1.1.1 Modify requirements for LEAs to submit preschool students with a Full-Time Equivalency (FTE) of 0 or 0.5.

# 2 Applicable Fiscal Year(s)

FY 2014 and forward.

# 3 Governing Statutes, Rules and Resources

## 3.1 [A.R.S §15-901 \(A\)\(1\)\(a\)\(i\)](#)

- 3.1.1 This statute includes the requirement that the FTE for Preschool students must equal 0.5:

“In computing the average daily membership, preschool children with disabilities and kindergarten students shall be counted as one-half of a full-time student.”

# 4 Business Rules for Integrity Check

## 4.1 Add Integrity Checks in SAIS for Preschool students.

- 4.1.1 Create new Integrity Check for preschool students where a preschool student must have a Student Membership FTE equal to 0 or 0.5.

BR ID	Rule Description	Message(s)
SD-INT-MEM-012.4	If the grade = PS then FTE must equal 0 or 0.5, if not then report the discrepancy	<b>Error Code -43703 -</b> Student Membership FTE for a preschool student must be 0 or 0.5.

- 4.1.2 For the Preschool FTE Integrity Check, if the FTE does not equal 0 or 0.5, display the student data and Error Message associated with Error Code -43703 on downstream reports.

- 4.1.3 Error message should read:

Student Membership FTE for a preschool student must be 0 or 0.5.

- 4.1.4 The integrity check will be a part of ADM Integrity and will apply to all reporting periods.

## 5 Report Requirements and Modifications

### 5.1 Modify Student Integrity Status Report to include Preschool FTE Integrity Check Errors

- 5.1.1 Preschool FTE Integrity Check results should appear on the Student Integrity Status Report.
- 5.1.2 Display Error Code: -43703 and Error Description: Student Membership FTE for a preschool student must be 0 or 0.5.

### 5.2 Modify ADMS72 Report to include Preschool FTE Integrity Check Errors

- 5.2.1 Add Preschool FTE Integrity Check results to the ADMS72 Report.
- 5.2.2 Preschool FTE Integrity errors will cause code 4abc to display on the ADMS72 report.

## 6 Business Rules for Data Push

### 6.1 Modify the Data Push to eliminate the reduction of Preschool ADM on the Student Counts reports

- 6.1.1 The Data Push must not reduce the ADM for preschool students for FY14 forward on the Student Counts reports.
  - 6.1.1.1 Because FTE for preschool students will be checked and held at Integrity, the reduction in ADM is no longer necessary within the Data Push.
- 6.1.2 NOTE: Preschool ADM reduction for FTE greater than 0.5 has been removed with the implementation of the new Data Push tool that was released in July 2014.

## 7 Known Affected Applications/System Areas

### 7.1 Impacted Applications/System Areas

- 7.1.1 Integrity
- 7.1.2 Student Integrity Status Report
- 7.1.3 ADMS72 Report
- 7.1.4 Data Push

<i>File Name:</i> Preschool Student FTE Requirement Modifications FY2014 vPublicPublic	<i>Version:</i> 2.0	<i>Date:</i> 6/25/2014	<i>Page:</i> 5 of 5
---	------------------------	---------------------------	------------------------

## **8 Glossary**

<b><u>Term</u></b>	<b><u>Is Defined As:</u></b>
FTE	Full Time Equivalency
ADM	Average Daily Membership
FY	Fiscal Year
LEA	Local Education Agency