

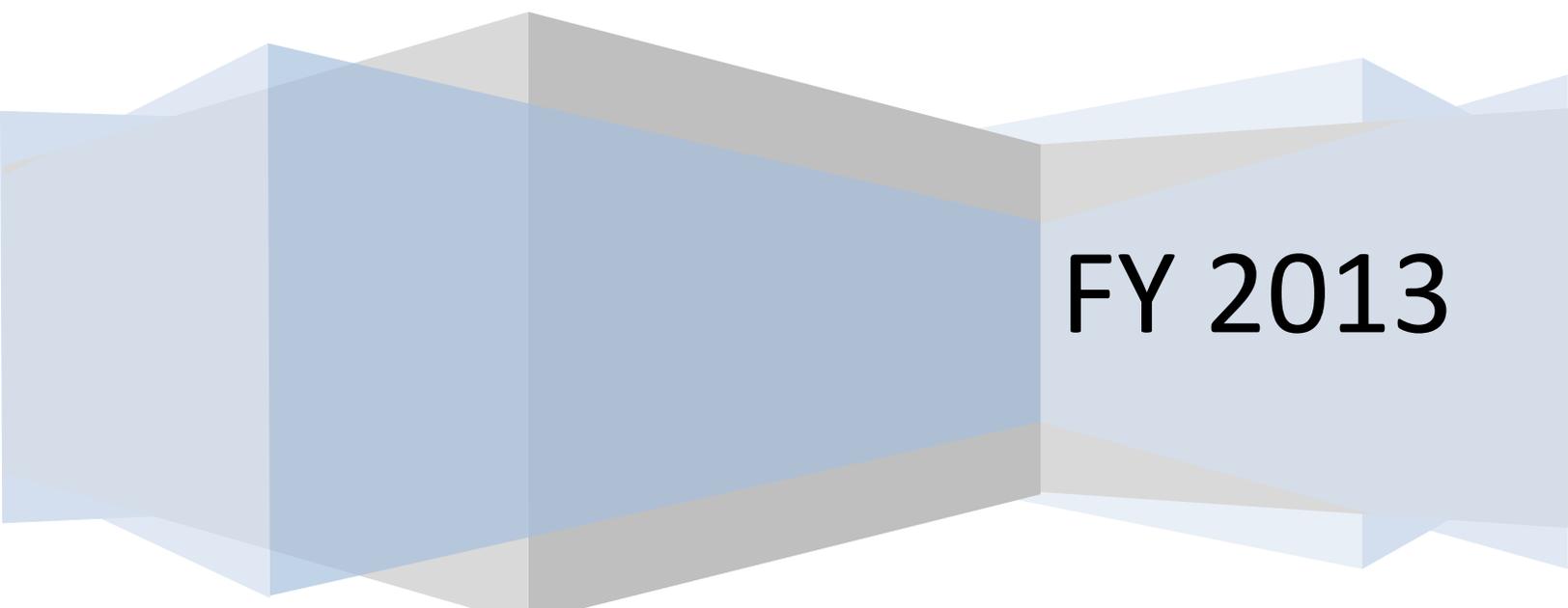
Arizona Department of Education

Grand Canyon Diploma

Phase 1

Business Rules

Provided by School Finance



FY 2013

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1 Overview

1.1 Mission

- 1.1.1 To modify SAIS to allow Districts and Charters to receive state funding for students who have received the Grand Canyon Diploma (GCD).

2 Governing Statutes, Rules and Resources

2.1 A.R.S §15-792.03

- 2.1.1 This statute authorizes the Grand Canyon Diploma and describes the requirements.

3 General Business Rules

3.1 Effective Dates

- 3.1.1 The Grand Canyon Diploma data collection is effective from FY 2013 forward.
- 3.1.2 The program will be implemented in phases.
 - 3.1.2.1 Phase 1 will implement new Membership transaction codes.
 - 3.1.2.2 Phase 2 will create a new program participation transaction and modifications to Integrity and Aggregation.

4 Business Rules for Membership Enrollment/Withdrawal/Year End Codes

4.1 Enrollment Codes

- 4.1.1 Create new Membership enrollment codes to indicate that student has been awarded the GCD, and although they are no longer enrolled at the school, the LEA is eligible to include the student in its student count during this enrollment until cohort graduation per A.R.S §15-792.03. Please see table on next page.
- 4.1.2 LEAs are responsible for validating a student's full-time enrollment in an Arizona public post-secondary institution in order to be eligible to include the student in the LEA's student count until cohort graduation.

GCD Membership Enrollment Codes

Code	Description	Additional Description Details	Is LEA Eligible to Include Student in Student Count Until Cohort Graduation?
E17	GCD, attending AZ university	Student has received the Grand Canyon Diploma and is no longer attending the high school. Student is attending an Arizona university under the jurisdiction of the Arizona Board of Regents full-time.	Yes
E18	GCD, attending AZ community college	Student has received the Grand Canyon Diploma and is no longer attending the high school. Student is attending an Arizona community college full-time.	Yes
E19	GCD, enrolled in CTE program	Student is eligible for the Grand Canyon Diploma and is enrolled in a full-time CTE program.	Yes
E20	GCD, additional board exams	Student is eligible for GCD and is continuing with additional board exam programs to prepare for baccalaureate degree programs	Yes

4.2 Withdrawal Codes

- 4.2.1 Create new Membership withdrawal codes to indicate that student is withdrawn from GCD program participation at the LEA. Please see table on next page.

GCD Membership Withdrawal Codes

Code	Description	Additional Description Detail	Is LEA Eligible to Include Student in Student Count Until Cohort Graduation?
W14	GCD eligible	Student has met all of the requirements for the Grand Canyon Diploma but has not been awarded the diploma.	Yes
W15	GCD awarded	Student has met all of the requirements for the Grand Canyon Diploma and has been awarded the diploma.	Yes
W17	GCD, not attending AZ university full-time	Student received the Grand Canyon Diploma and 1) is enrolling in an AZ public university part-time, 2) is no longer enrolled in an AZ public university or 3) is no longer enrolled full-time at an AZ public university.	No
W18	GCD, not attending AZ community college full-time	Student received the Grand Canyon Diploma and 1) is enrolling in an AZ community college part-time, 2) is no longer enrolled in an AZ Community College or 3) is no longer enrolled full-time at an AZ community college.	No
W19	GCD, not enrolled in full-time CTE program	Student is no longer enrolled in a full-time CTE program.	No Unless student is enrolled with LEA from which the student became eligible for the Grand Canyon Diploma.
W20	GCD awarded, no post GCD participation	Student has been awarded the Grand Canyon Diploma and the student's post GCD participation is unknown or ineligible	No

4.3 GCD Summer Withdrawal Codes

4.3.1 Create new Summer withdrawal codes to indicate student's GCD status and the LEA's eligibility for continued funding for the student. Please see table below.

Code	Description	Additional Description Detail	Is LEA Eligible to Include Student in Student Count Until Cohort Graduation?
S17	GCD, not attending AZ university full-time	Same as the W17 code description detail except that the S-Code* rules apply.	No
S18	GCD, not attending AZ community college full-time	Same as the W18 code description detail except that the S-Code* rules apply.	No
S19	GCD, not enrolled in full-time CTE program	Same as the W19 code description detail except that the S-Code* rules apply.	No Unless student is enrolled with the LEA from which the student became eligible for the Grand Canyon Diploma.
S20	GCD awarded, no post GCD participation	Same as the W20 code description detail except that the S-Code* rules apply.	No

* **S-Code:** Submitted under certain circumstances when a student fails to enroll as expected by the state for the current school year. If a student was enrolled on the last day of the previous school year and does not return for the current school year, a summer withdrawal transaction, including the appropriate summer withdrawal code (S-Code), must be submitted to SAIS. The date can be any day after school is released the prior year up to the day prior to school beginning in the new year.

4.4 Year End Membership codes

4.4.1 Create new Year End Membership codes to indicate student's status. Please see table below.

Code	Description	Additional Description Details
D1	Eligible for GCD	Student has met all of the requirements for the Grand Canyon Diploma but has not been awarded the diploma.
D2	Awarded GCD	Student has met all of the requirements for the Grand Canyon Diploma and has been awarded the diploma.

5 Known Affected Applications/System Areas

5.1 Impacted Applications/System Areas

5.1.1 Enrollment

6 Glossary

Term

Is Defined As:

Earned

Student has the GCD in hand.

Awarded

Student has the GCD in hand.

Obtained

Student has the GCD in hand.

Eligible

Student has met the requirements of the GCD, but the Diploma has not been awarded.

LEA

Local Education Agency

GCD

Grand Canyon Diploma

7 Appendix

7.1 Enrollment/Withdrawal/Year End Code Matrix

Initial Withdrawal Codes (tied to regular enrollment)	Description	Fundable?	Comment
W14	GCD eligible	Continued funding with subsequent E19 or E20 Enrollment code	Only for GCD school/site
W15	GCD Awarded	Continued funding with subsequent E17 or E18 Enrollment code	Only for GCD school/site
Subsequent Withdrawal Codes	Description	Fundable?	Comment
W17	No longer in AZ public university or no longer enrolled full-time at an AZ public university	No longer fundable, without subsequent E 17 or E18 Enrollment code	Only for GCD school/site, only after E17 Enrollment code
W18	No longer in AZ Community College or no longer enrolled full-time at an AZ community college	No longer fundable, without subsequent E 17 or E18 Enrollment code	Only for GCD school/site, only after E18 Enrollment code
W19	No longer in full-time CTE program	No longer fundable, without subsequent E17, E18, E19, or E20 Enrollment code	Only for GCD school/site, only after E19 Enrollment code
W20	GCD awarded, post GCD participation unknown or ineligible	No longer fundable, without subsequent E17 or E18 Enrollment code	Only for GCD school/site, may be initial W code, or may follow E19 or E20 Enrollment code

GCD Membership/Withdrawal/Year End Codes (Cont.)

Subsequent Enrollment Codes	Description	Initial W/D Code	Subsequent W/D Code	End of Year Code
E17	Entity which awarded GCD only, known fulltime enrollment in AZ public university	Use with W15	W17	D2
E18	Entity which awarded GCD only, known fulltime enrollment in AZ community college	Use with W15	W18	D2
E19	Entity from which GCD eligibility determined, known fulltime enrollment in Fulltime CTE Program	Use with W14	W15, W19, or W20	D1 or D2
E20	Entity from which GCD eligibility determined, continued enrollment in additional advanced preparation board examination programs	Use with W14	W15 or W20	D1 or D2
End of Year Codes	Description			
D1	Eligible for GCD			
D2	Awarded GCD			