



ELL Prior Year Data Corrections



Presented by: School Finance

May 9, 2014

Working Together to Understand:

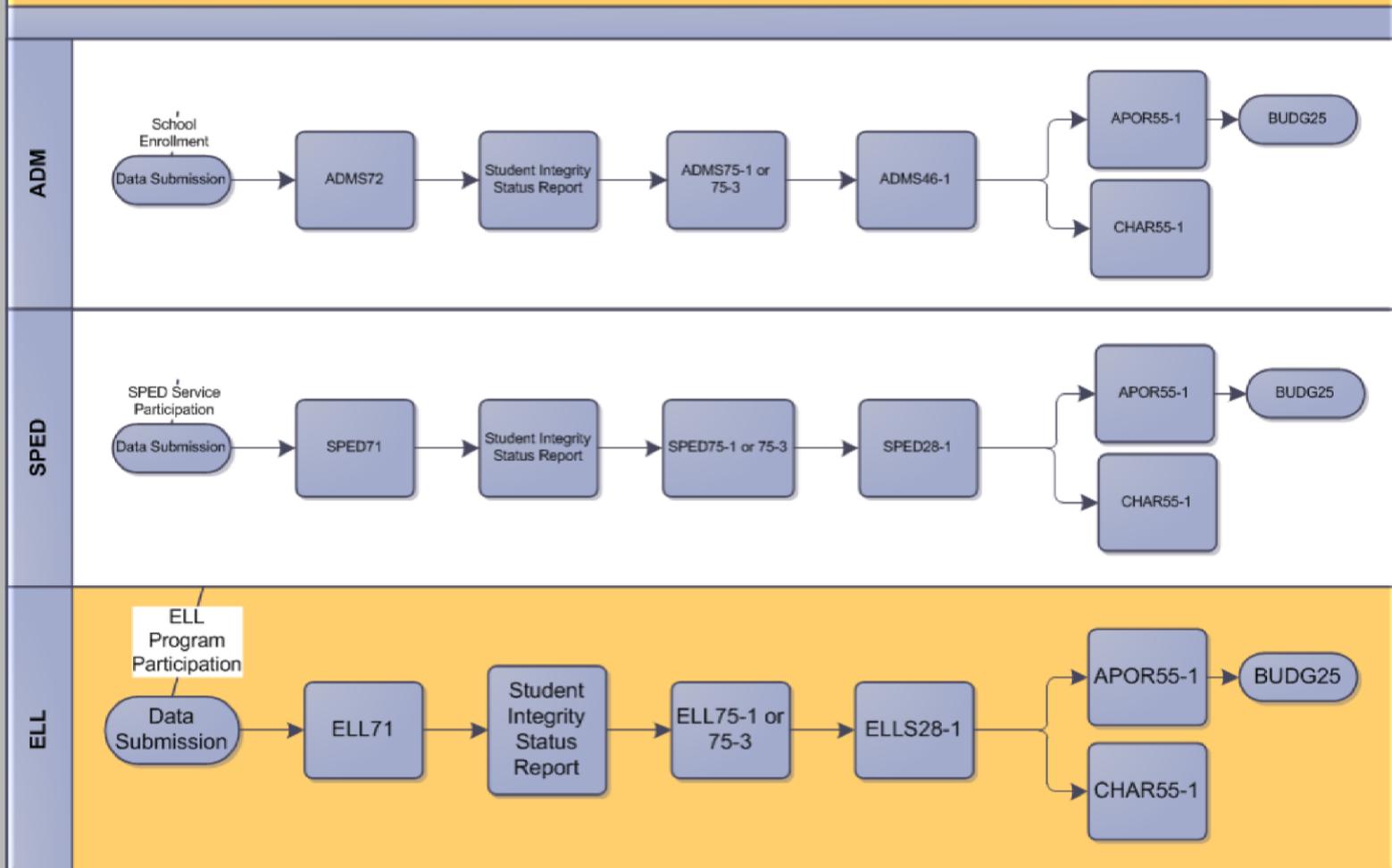
- Importance of Accurate SAIS Data
- Correcting Prior Year ELL Data



SAIS Data: Accuracy = \$\$



Following A Student From Submission To Payment to Budget



Is My Data Correct?

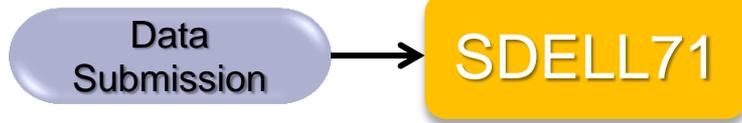


Are there...

- Students not on the ELL71 report that should be?
- Students with ELL(language) integrity errors?
- Students not on the ELL75-1 or 75-3 reports that should be?

If you answered YES to any of these questions, then you more than likely need to correct data.

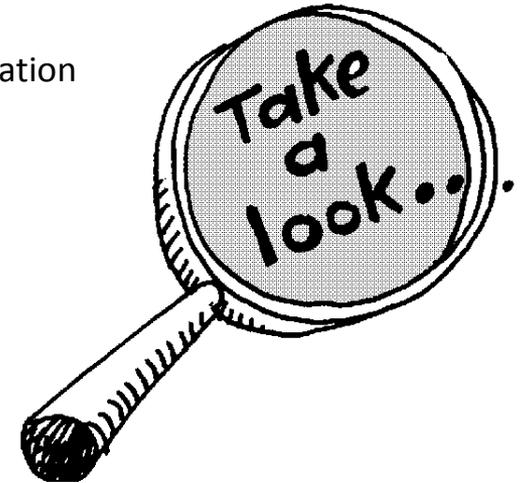
Walking Through the Process



SDELL71 Report Facts



- Who:
 - All students who have ELL program participations or ELL needs submitted to SAIS
- What:
 - Includes language data currently in SAIS for ELL students and integrity results
- Where:
 - Found within [Common Logon](#) within the Student Detail Reports application
- When:
 - Student data is real-time
 - Integrity results are bi-weekly (check [IT Bulletin Board](#) for schedule)
- How:
 - Available at district level, sorted by school
 - Available at school level for individual school
- Why:
 - Reconcile data in SAIS to your student information system(SIS)
 - Identify students not passing ELL integrity
 - If data does not reconcile or student does not pass ELL integrity, district receives no or inaccurate ELL funding for student



SDELL71 Report Example



SDELL71

Arizona Department of Education

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SDELL71 - ELL Program Participation Report

Print Date: 05/08/2014 05:32

Fiscal Year 2014 / School Year 2013 - 2014

Requesting District CTDS :
Requesting District Entity ID :
Requesting District Name :



School CTDS School Entity ID School Name



Integrity Result

Passed

SAIS ID	Last Name	First Name	Gender	Track	Grade	Program	Service Entry	Service Exit	Withdrawal Reason
			M	1	1	I	08/07/2013	-	N/A
			M	1	1	I	08/07/2013	-	N/A
			M	1	4	A	08/07/2013	-	N/A
			F	1	4	A	08/07/2013	-	N/A
			M	1	4	B1	08/07/2013	-	N/A
			F	1	4	A	08/07/2013	-	N/A
			F	1	4	A	08/07/2013	-	N/A
			M	1	4	A	08/07/2013	-	N/A
			M	1	4	B1	08/07/2013	-	N/A
			F	1	4	A	08/07/2013	-	N/A



Walking Through the Process



Student Integrity Status Report Facts

Who:

- All students in SAIS who have been passed through the business rules called “integrity checks”

What:

- Includes all students and states whether they passed all or did not pass at least one integrity check for ELL, SPED , regular enrollments (ADM), and Support Programs. Can filter by integrity type (ELL, SPED, etc.) to only see ELL errors as well as filtering on those that pass or fail integrity

Where:

- Found within [Common Logon](#) within the Student Detail Data Interchange application with the “Download” area

When:

- Integrity results are bi-weekly (check [IT Bulletin Board](#) for schedule)

How:

- Available at district level, sorted by school
- Available at school level for individual school

Why:

- Identify students not passing ELL integrity as they will not generate ELL add-on funding



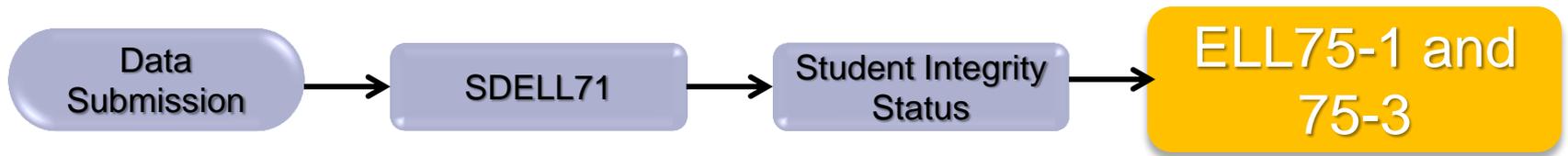
Important Note: If students are on this report, the LEA will not receive state aid add-on funding until the integrity errors are corrected.

Student Integrity Status Report Example

XML Format (Viewed in Excel)

	M	N	O	P	Q	R	S
1	IntegrityType	Reporting	Reporting	Status	Transact	ErrorCode	ErrorDescription
2	Integrity Check For Language Census	N/A	N/A	Invalid	xxxxx	-44347	There must be a corresponding Grade membership for each day of an ELL service. ;SchoolCTDS=
3							
4	Integrity Check For Language Census	N/A	N/A	Invalid	xxxxx	-44412	ELL Program Participation is allowed for 1 school only. More than one school has submitted part
5	Integrity Check For Language Census	N/A	N/A	Invalid	xxxxx	-44348	There is more than one program/service specified at a single point in time for this need ;FiscalY
6	Integrity Check For Language Census	N/A	N/A	Invalid	xxxxx	-44347	There must be a corresponding Grade membership for each day of an ELL service. ;SchoolCTDS=
7	Integrity Check For Language Census	N/A	N/A	Invalid	xxxxx	-44347	There must be a corresponding Grade membership for each day of an ELL service. ;SchoolCTDS=
8	Integrity Check For Language Census	N/A	N/A	Invalid	xxxxx	-44347	There must be a corresponding Grade membership for each day of an ELL service. ;SchoolCTDS=
9	Integrity Check For Language Census	N/A	N/A	Invalid	xxxxx	-44347	There must be a corresponding Grade membership for each day of an ELL service. ;SchoolCTDS=
10							

Walking Through the Process



SDELL75-1 and 75-3 Reports Facts



Who:

- ELL students who have passed ELL integrity
- ELL75-1: Students attending your district, regardless of their district of residence
- ELL75-3: Students residing within your district but attending another district

What:

- Includes all ELL students who are generating ELL add-on funding

Where:

- Found within [Common Logon](#) within the Student Detail Reports application

When:

- Updated Monthly (check [School Finance HOT TOPICS](#) and [IT Bulletin Board](#) for schedule)

How:

- Available at district level, sorted by school. Can filter on grade
- Available at school level for individual school. Can filter on grade

Why:

- Identify students who are generating ELL add-on funding
- Funding is based on the Limited ELL Membership Days for all students residing within your district. These days are limited/reduced proportionally if the student was enrolled at another district during the year.

SDELL75-1 Report Example



SDELL75-1

Arizona Department Of Education

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ELL Adjusted Membership Calculations Report
By District of Attendance

Report Date: 5/8/2014 12:18:43 PM

Fiscal Year 2014 / School Year 2013 - 2014

Requesting District CTD :

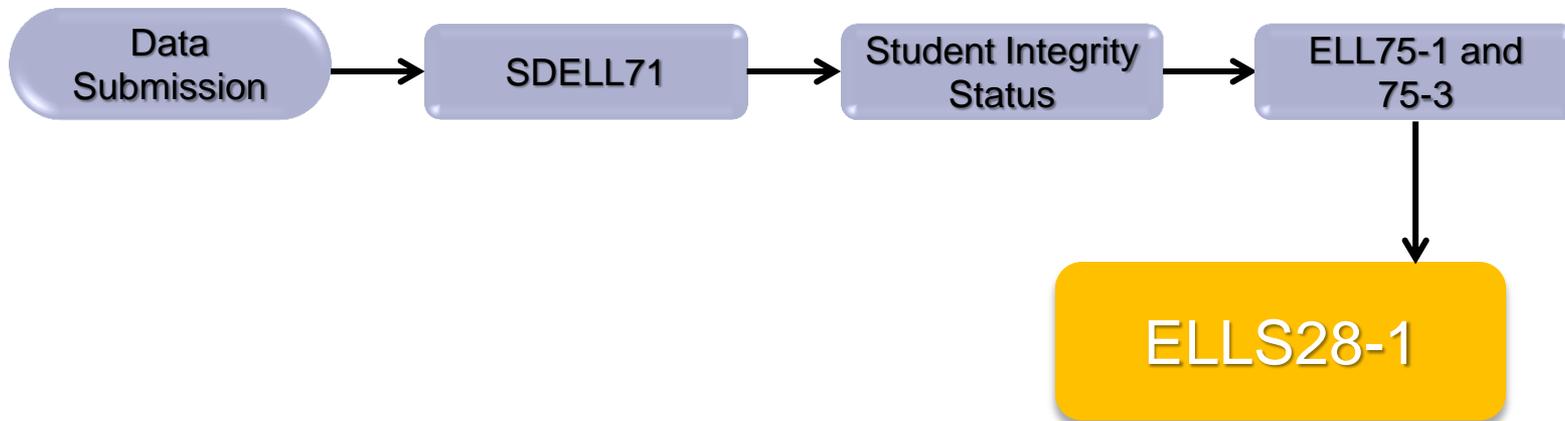
Requesting District Name:



School CTDS	School Name	DOR CTDS		DOR Name								
[Redacted]												
Grade	Register ID	Period	Aggregation Start Date	Aggregation End Date	FTF Status							
KG	0001	40th	04/09/2014	04/09/2014	Non-AOI							
SAIS ID	School Student ID	Last Name	First Name	First Day of Membership	Last Day of Membership	Trk	FTE	Spc Enr	ELL Program	ELL Mem Days	LIM ELL Mem Days	Codes
[Redacted]				08/05/2013	10/03/2013	1	0.50	N/A	I	20.00	20.00	N/A
[Redacted]				08/05/2013	10/03/2013	1	0.50	N/A	I	20.00	20.00	N/A
[Redacted]				08/05/2013	10/03/2013	1	0.50	N/A	I	20.00	20.00	N/A
Totals:										60.00	60.00	

CONFIDENTIAL

Walking Through the Process



ELLS 28-1 Report Facts



Who:

- ELL students who are on the ELL75-1 and ELL75-3 reports who have a district of residence of your LEA

What:

- ELL add-on funding generated for your LEA. ELL ADM equals the sum of the Limited ELL Membership Days divided by 100 (if LEA has reached 100th day) or divided by 40 (if LEA has reached 40th day)

Where:

- Found on the [Student Counts Reports page](#)

When:

- Updated Monthly at the end of monthly processing or, for a 915, after the account analyst “pushes” the data. Check [School Finance HOT TOPICS](#) and [IT Bulletin Board](#) for current year processing schedule

How:

- Available at district level in aggregated format by category

Why:

- Data is used to calculate ELL state aid add-on funding. ELL ADM displayed on this report feeds into the payment reports, the APOR55-1 and the CHAR55-1

ELLS 28-1 Report Example



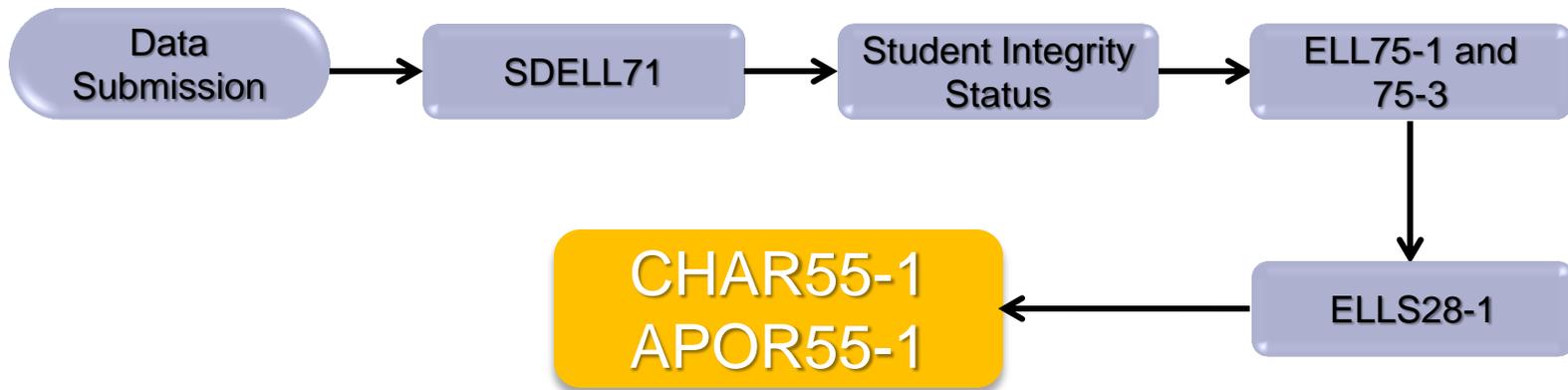
SAIS ELLS28-1 ARIZONA DEPARTMENT OF EDUCATION Page: 1 of 3
ELL ADM by District of Residence Report Date: 4/11/2014
Fiscal Year 2014 (School Year 2013 - 2014)
 District of Residence: 01-02-24 Chinle Unified District

NonAOI		ELL Membership Days														ELL ADM	
		KG	1	2	3	4	5	6	7	8	UE	9	10	11	12	Total	
Structured or Sheltered English Immersion (SEI)	40th Day	0.000	0.000	0.000	0.000	0.000	0.000	0.000	862.000	1,050.000	0.000	1,213.000	671.000	560.000	360.000	4,716.000	117.900
	100th Day	0.000	0.000	12.000	0.000	0.000	0.000	0.000	2,122.000	2,628.000	0.000	3,116.000	1,636.000	1,400.000	900.000	11,814.000	118.140
Bilingual with Waiver 1	40th Day	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
	100th Day	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Bilingual with Waiver 2	40th Day	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
	100th Day	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Bilingual with Waiver 3	40th Day	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
	100th Day	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Individual Language Learner Plan (ILLP)	40th Day	328.500	908.000	1,887.000	2,038.604	1,947.000	1,360.000	1,119.000	320.000	40.000	0.000	40.000	0.000	0.000	0.000	9,988.104	249.703
	100th Day	781.500	2,229.000	4,580.000	4,964.010	4,853.000	3,316.000	2,715.000	800.000	100.000	0.000	100.000	0.000	0.000	0.000	24,438.510	244.385

NonAOI Total		ELL Membership Days														ELL ADM	
		KG	1	2	3	4	5	6	7	8	UE	9	10	11	12	Total	
40th Day		328.500	908.000	1,887.000	2,038.604	1,947.000	1,360.000	1,119.000	1,182.000	1,090.000	0.000	1,253.000	671.000	560.000	360.000	14,704.104	367.603
100th Day		781.500	2,229.000	4,592.000	4,964.010	4,853.000	3,316.000	2,715.000	2,922.000	2,728.000	0.000	3,216.000	1,636.000	1,400.000	900.000	36,252.510	362.525

	Total ELL ADM			Total
	Non-AOI	AOI Part Time	AOI Full Time	
40th Day	367.603	0.000	0.000	367.603
100th Day	362.525	0.000	0.000	362.525

Walking Through the Process



APOR55-1, CHAR55-1 Report Facts

- **Who:**
 - ELL students whose ELL ADM is on the ELLS28-1
 - SPED students whose SPED ADM is on the SPED28-1
 - Students receiving regular instruction whose ADM is on the ADMS46-1
- **What:**
 - ELL add-on funding generated for your LEA
 - SPED add-on funding generated for your LEA
 - Regular ADM generated for your LEA
- **Where:**
 - Found on the [Student Counts Reports page](#)
- **When:**
 - Updated Monthly at the end of monthly processing or, for a 915, after the account analyst has passed the 915 to the payments team. Check [School Finance HOT TOPICS](#) and [IT Bulletin Board](#) for schedule of current year processing
- **How:**
 - Available at district level in aggregated format by category
- **Why:**
 - These reports calculate state funding (state aid)



Important Note: If you have additional questions regarding these reports, please contact the payment team at SFPaymentTeam@azed.gov.

Report Reconciliation

CHAR55-1 Report Example (Charters Only)

SAIS CHAR55-1

Arizona Department Of Education
Basic Calculations For Equalization Assistance
For Charter Schools
FY 2013-14

Apportionment Date: 12/02/2013

Run Date: 11/20/2013

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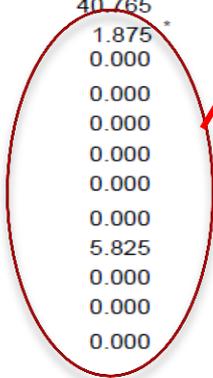
Non-AOI Student Counts	K-8	9-12	Total
FY 2012-13 Average Daily Membership (100th Day)	126.555	0.000	126.555
FY 2013-14 Estimated Student Count	98.500	0.000	98.500
* 40th Day Actual	102.865	0.000	102.865
100th Day Actual	0.000	0.000	0.000
Enrollment Cap			300

* Student count used to calculate equalization assistance

Weighted Student Counts	Student Count	Support Level Weight	Weighted Student Count
K-8	102.865	1.397	143.702
9-12	0.000	0.000	0.000
SubTotal	102.865		143.702

Add-Ons	Estimated 40th Day FY 2013-14 ADM	* 40th Day FY 2013-14 ADM	*100th Day FY 2013-14 ADM	Support Level Weight	Estimated Student Count	40th Day Student Count	100th Day Student Count	Total Student Count Add-On
K-3 Reading	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
K-3	40.500	40.765	0.000	0.000	2.430	2.446	0.000	2.446
ELL	11.000	1.875	0.000	0.125	1.265	0.216	0.000	0.216
HI	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
MD-R,A-R,SMR-R	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
MD-SC,A-SC,SMR-SC	0.000	0.000	0.000	5.833	0.000	0.000	0.000	0.000
MDSSI	0.000	0.000	0.000	7.947	0.000	0.000	0.000	0.000
OI R	0.000	0.000	0.000	3.158	0.000	0.000	0.000	0.000
OI SC	0.000	0.000	0.000	6.773	0.000	0.000	0.000	0.000
DD,ED,MIMR,SLD,SLI,OHI	6.000	5.825	0.000	0.003	0.018	0.017	0.000	0.017
EDP	0.000	0.000	0.000	4.822	0.000	0.000	0.000	0.000
MOMR	0.000	0.000	0.000	4.421	0.000	0.000	0.000	0.000
VI	0.000	0.000	0.000	4.806	0.000	0.000	0.000	0.000
Total Weighted Add-On Count								2.679

Populates from the SPED28-1 and the ELLS28-1



Report Reconciliation

APOR55-1 Report Example (District Only)

SAIS APOR55-1

Arizona Department Of Education
Basic Calculations For Equalization Assistance
FY 2013-14

Apportionment Date: 12/02/2013

Run Date: 11/19/2013

District Page: 1 of 6

Non-AOI Student Counts					FY 2011-12 ADM				
Student Count	PSD	K-8	9-12	Total	PSD	K-8	9-12	Total	
(FY 2012-13 ADM)	11.825	803.462	308.952	1,124.239	22.294	809.158	294.232	1,125.684	
Charter FY 2013-14 ADM				District FY 2013-14 ADM					
		K-8	9-12	Total		PSD	K-8	9-12	Total
Estimated		0.000	0.000	0.000					
40th Day		0.000	0.000	0.000	40th Day	0.000	761.913	314.602	1,076.514
100th Day		0.000	0.000	0.000	100th Day	0.000	0.000	0.000	0.000
Weighted Student Counts		Student Count			Support Level Weight			Weighted Student Count	
FY 2012-13 ADM: District PSD			11.825	X	1.450	=		17.146	
District K-8			803.462	X	1.158	=		930.409	
District 9-12			308.952	X	1.474	=		455.395	
FY 2013-14 ADM: Charter K-8			0.000	X	0.000	=		0.000	
Charter 9-12			0.000	X	0.000	=		0.000	
SubTotal			1,124.239					1,402.950	
Add-Ons		District 40th Day	District 100th Day	District Student Count	DSCS Student Count	Total Student Count	Support Level Weight	Total Student Count Add-On	
		FY 2013-14 ADM	FY 2013-14 ADM	(FY 2012-13 ADM)	(FY 2012-13 ADM)				
K-3 Reading		0.000	0.000	0.000	+	0.000	x	0.040	
K-3		297.913	0.000	306.928	+	306.928	x	0.060	
ELL		13.000	0.000	18.480	+	18.480	x	0.115	
HI		0.000	0.000	0.000	+	0.000	x	4.771	
MD-R,A-R,SMR-R		3.000	0.000	4.030	+	4.030	x	6.024	
MD-SC,A-SC,SMR-SC		3.000	0.000	2.000	+	0.000	x	5.833	
MD-SSI		0.000	0.000	0.000	+	0.000	x	7.947	
OI-R		1.000	0.000	0.000	+	0.000	x	3.158	
OI-SC		0.000	0.000	0.610	+	0.610	x	6.773	
P-SD		0.000	0.000	1.305	+	1.305	x	3.595	
DD*,ED,MIMR,SLD,SLI*,OHI		121.425	0.000	132.445	+	132.445	x	0.003	
ED-P		0.000	0.000	0.000	+	0.000	x	4.822	
MOMR		0.350	0.000	1.000	+	1.000	x	4.421	
VI		0.000	0.000	0.000	+	0.000	x	4.806	
Total Weighted Student Count Add-Ons								70.125	

Populates from the SPED28-1 and the ELLS28-1

* School aged students only



**My prior year data's not
right.**

Now what?!

It's time for a 915!

What is a 915?



'915s' are prior year data corrections,
pursuant to [A.R.S. §15-915](#)

- Who:
 - All LEAs can submit a 915 request
- What:
 - Data impacting state aid and budget capacity can be modified
- When:
 - Data can be modified for prior three years
- How:
 - Check out [our guidelines and instructions](#)
 - Contact [your account analyst](#) with completed request
- Why:
 - To correct ELL data in SAIS so that it matches your SIS



What do I do?



Complete these steps...

- Find every student who needs an ELL data change
- Document necessary changes for each (see [guideline](#) for specifics)
- Determine how data will be changed...SAIS Online or File Upload
- Prepare SAIS file, if modifying data via a file upload
- Send Request letter to [your account analyst](#)

A Few Important Details



Data corrections can have many impacts:

Expected

- Data is now accurate!
- Student is generating ELL add-on funding
- Regular ADM increases or decreases

Unexpected

- ELL ADM/add-on funding decreases
- Regular ADM decreases
- Regular ADM did not increase

Things to Know About 915s

Contributing factors

- The fiscal year for which data is being changed drives eligibility for an **upward**, **downward** or **neutral** ADM and budget adjustment
- When a complete data correction request is received also plays a part in ADM and budget adjustments

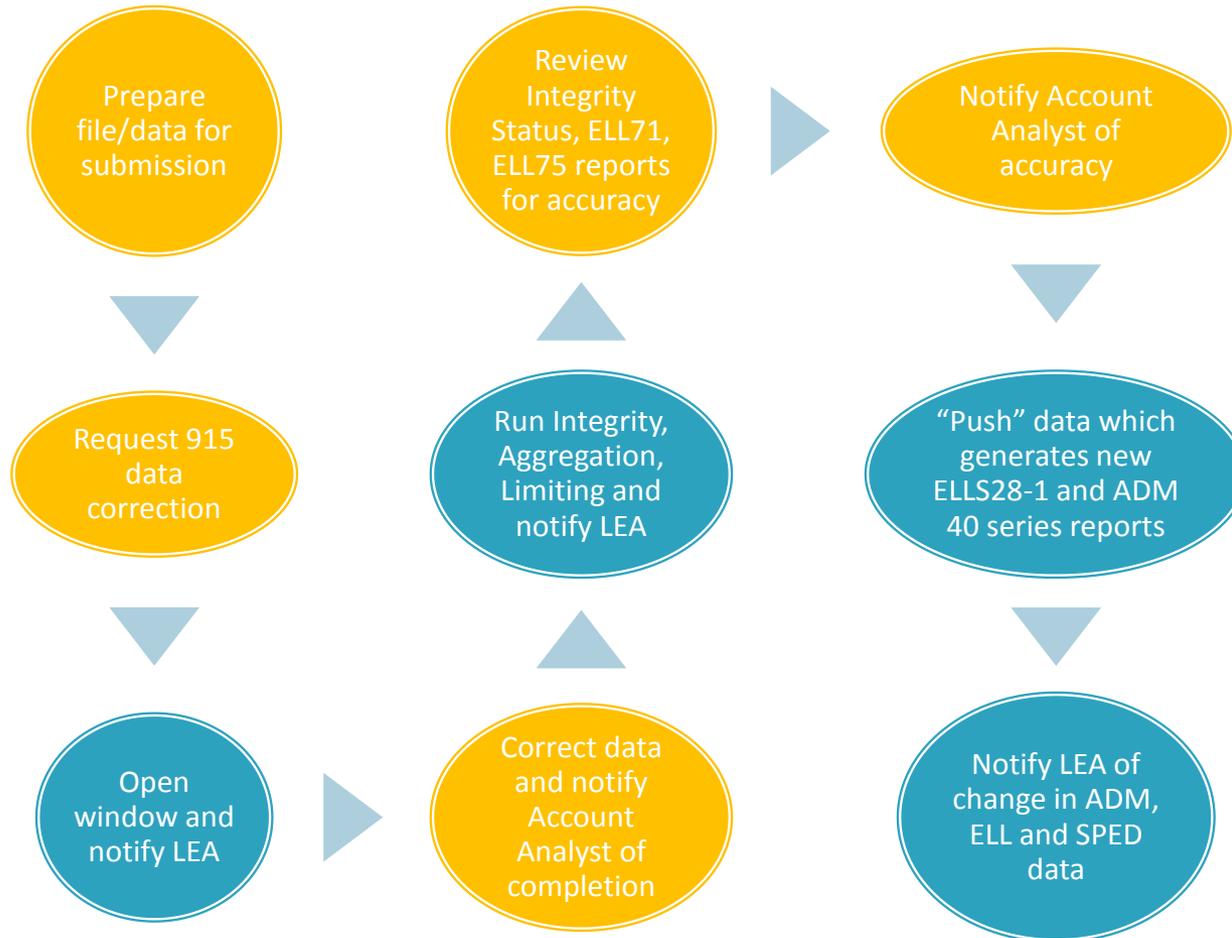
How so??

915 Submission Chart

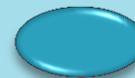


Fiscal Year for Which Data is to be Modified	Fiscal Year in Which Request was Received and Approved	Eligible for Upward Adjustment?	Eligible for Downward or No Adjustment?
FY 2011	FY 2012	Yes	Yes
	FY 2013	No	Yes
	FY 2014	No	Yes
FY 2012	FY 2013	Yes	Yes
	FY 2014	No	Yes
	FY 2015	No	Yes
FY 2013	FY 2014	Yes	Yes
	FY 2015	No	Yes
	FY 2016	No	Yes
FY 2014	FY 2015	Yes	Yes
	FY 2016	No	Yes
	FY 2017	No	Yes

How does a 915 work?

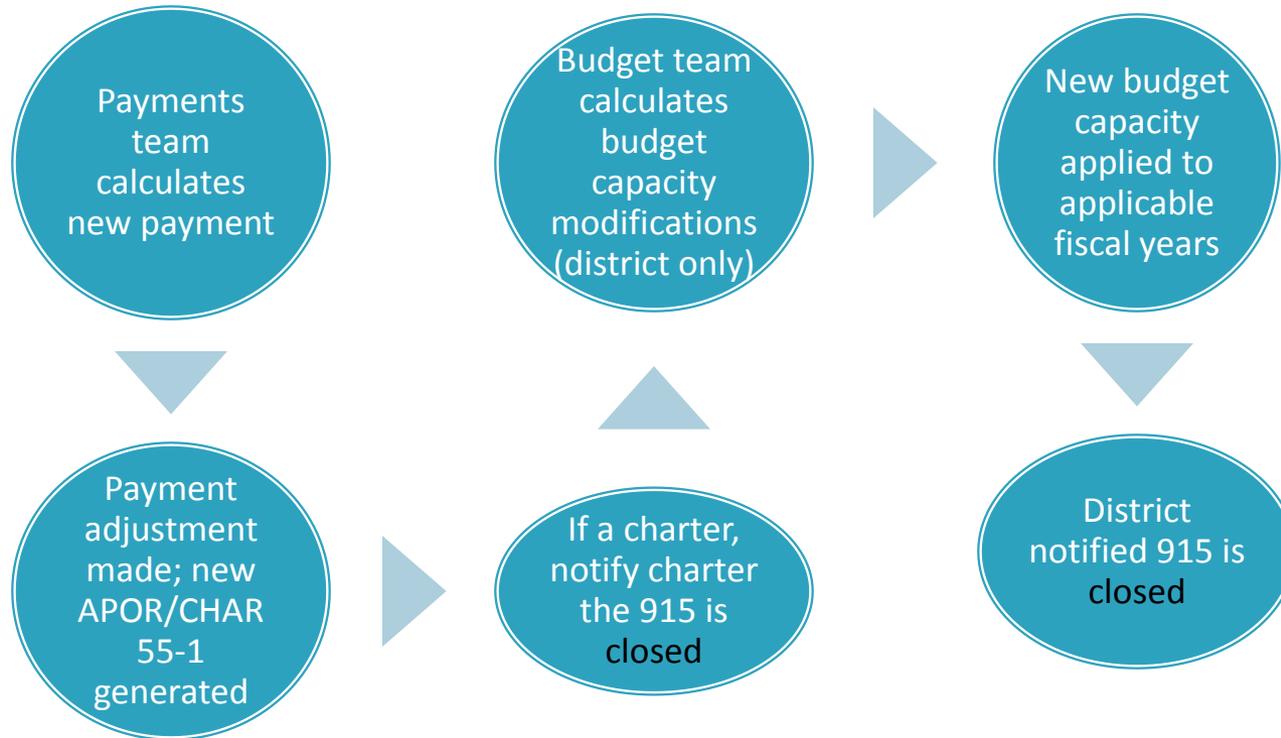


= LEA Responsibility



= ADE's responsibility

Understanding the 915 Process Flow, Continued



Important Note: A more detailed 915 process flow diagram can be found here:

<http://www.azed.gov/administrators/SF/BusRuleDocsAndPres/Forms/Business%20Rules%20vs%20Presentations.aspx>

Questions??



Student Data

- Contact your Account Analyst

- **Payments**

sfpaymentteam@azed.gov

- **Budgets**

sfbudgetteam@azed.gov

