



State of Arizona
Department of Education
Health and Nutrition Services

Arizona Fresh Fruit and Vegetable Program Application Process for the 2011-2012 School Year

About the Program

The Child Nutrition and WIC Reauthorization Act of 2004 established the Fresh Fruit and Vegetable Pilot Program as a permanent program beginning with the 2004-2005 school year. As of July 1, 2008, the Fresh Fruit and Vegetable Program (FFVP) was expanded to all states and the District of Columbia.

The FFVP provides funding to schools so they can provide a variety of fresh fruits and vegetables to students throughout their school day outside of scheduled meal times.

The goals of the FFVP are to:

- Create healthier school environments by providing healthier food choices.
- Expand the variety of fruits and vegetables children experience.
- Increase children's fruit and vegetable consumption.
- Make a difference in children's diets to impact their present and future health.

Schools Selected for the Program:

- Must participate in the National School Lunch Program (NSLP). Schools must comply with the federal and state guidelines for operating the program.
- Must be an elementary school. The definition of an elementary school is any school that serves lunch to students in Preschool through 8th grade.
- Must have 50 percent or more of its students eligible for free or reduced-price meals. The highest priority is given to schools with the highest percentage of low-income students to the maximum extent practical.
- Must submit an application that contains a program implementation plan that includes efforts to integrate the FFVP with other efforts to promote sound health and nutrition.



Participating Schools will:

- Receive funds from July 1, 2011 – June 30, 2012. Arizona will be allocated approximately \$3.16 million and the amount of funds allocated to each school will be based on school enrollment. The per student allocation will be between \$50-\$75.
- Receive monthly reimbursement for the cost of purchasing, preparing, and serving fresh fruits and vegetables. Sixty percent of funds allocated must be used for the purchase of produce and the remaining forty percent can be used for other costs incurred including ten percent used for administrative costs.
- Agree to make fresh fruits and vegetables available to students throughout the school day at least one day per week, recommendation is at least two days per week. The fresh fruits and vegetables must be provided separately from the lunch or breakfast meal, in one or more areas of the school during the official school day.
- Purchase fresh fruits and vegetables according to procurement guidelines, including the Buy American requirement.
- Participate in USDA and/or State sponsored evaluations.
- Attend a mandatory FFVP training before the beginning of the 2011-2012 school year.

There will be three trainings offered and you **MUST** attend one. Please be advised that trainings are mandatory and will fill up quickly. Please sign up for your desired training online, <http://www.ade.az.gov/onlineregistration/calendar>, **as soon as possible**.

- ◇ Friday, June 10, 2011 from 8:30AM – 11:30AM
ADE, 2005 N. Central Ave., Room 100, Phoenix, AZ 85004
- ◇ Thursday, June 23, 2011 from 12:30 PM – 3:30PM
ADE, 2005 N. Central Ave., Room 100, Phoenix, AZ 85004
- ◇ Tuesday, July 26, 2011 from 12:30PM – 3:30PM
Sinagua Middle School, 3950 E. Butler Ave, Flagstaff, AZ 86004



Submitting the Application

- Each school that is interested in applying for the FFVP must apply separately. If your LEA has multiple schools, each school must submit a separate application.
- You must answer all of the questions on the following pages. If all of the questions are not answered, the application will be viewed as incomplete and will not be considered.
- The last page of the application is the signature page. It must be signed by the food service director, the school principal and the district superintendent (or equivalent positions as determined by the school).
- Mail completed applications to:
Thea Lund
School Nutrition Programs
1535 W. Jefferson Street, Bin #7
Phoenix, Arizona 85007
- If you would like to hand-deliver please deliver to the following address:
Thea Lund
School Nutrition Programs
2005 N. Central Ave.
Phoenix, Arizona 85004
- **Complete applications must be received by the FFVP coordinator by 5:00 PM on Monday May 16, 2011.** Faxed or emailed applications will not be accepted. Please keep a copy of the application for your records.
- Schools selected to participate in the FFVP will be notified by **Tuesday, May 31, 2011.** The school names will be posted on our website:
<http://www.ade.az.gov/healthsafety/cnp/nslp/FFVP>
- If you have any questions regarding the FFVP application, please contact **Thea Lund by phone at (602) 542-4693 or by email at thea.lund@azed.gov**

“In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.”



**Arizona Fresh Fruit and Vegetable Program (FFVP) Application
School Year 2011-2012**

School Information

Sponsor Name:

Sponsor Address:

Sponsor City, State, Zip code:

School Name:

School Address: (if different than sponsor address)

School City, State, Zip Code: (if different than sponsor address)

FFVP Coordinator Contact Information

(Person designated to receive information regarding the FFVP application)

Name:

Title:

Address:

City, State, Zip Code:

Phone:

Email:



School Meal Data

Programs offered at school: (check all that apply)

SBP NSLP ASCS SFSP

Food Preparation Method:

On-site Central Kitchen Satellite

Caterer—Name of Caterer:

Food Service Management Company—Name of FSMC:

Lunch Data

Grades served by school:

School enrollment from October 2010:

Serving days in October 2010:

School Data

School percentage of eligible Free/Reduced students as of October 2010:

This percentage can be found by choosing October 2010 at the following link:

<http://www.ade.az.gov/health-safety/cnp/frpercentages>



Please respond to the following questions in the space provided. The material should be well presented, well organized, complete, clear, and concise. Incomplete applications will not be considered.

Program Description

Describe how your school would use the FFVP. How often would you offer fresh fruits and vegetables? Where and what times of the day would you offer the program?



Nutrition Education

Describe how your school will integrate the FFVP with other efforts that promote sound health and nutrition.



Program Responsibilities

Describe the responsibilities of each person that will be involved in the FFVP, including school food service, school administration, teachers, parents, and volunteers.



**Arizona Fresh Fruit and Vegetable Program (FFVP) Application
School Year 2011-2012**

Signature Page

Signatures

All original signatures in blue ink are required

We have reviewed this application and attest to the information provided. If selected, we agree to implement the program in a manner consistent with the policies and procedures established by the USDA. Further, we agree to participate in USDA and/or State sponsored trainings and evaluations and to provide the information requested by the specified deadlines.

School Foodservice Manager/Cafeteria Manager:

Print Name

Signature

Date

School Principal:

Print Name

Signature

Date

District Food Service Director:

Print Name

Signature

Date

District Superintendent:

Print Name

Signature

Date

For the above positions, the school may determine equivalent positions.

