

ASSOCIATE SUPERINTENDENT APPROVAL



STATE BOARD MEETING DATE May 17, 2014

SUBJECT: Approve Funds for Interagency Service Agreement Amendments 1 and 2, Contract No: HS458003 with the Arizona Department of Health Services for Pandemic Influenza Preparedness

SUBMITTED BY: Nancy Konitzer/Jean Ajamie

MANAGEMENT TEAM REVIEW: May 1, 2014

BACKGROUND INFORMATION:

The Arizona Department of Health Services (ADHS) entered into an Interagency Service Agreement (ISA) with the Arizona Department of Education (ADE) several years ago so that support could be provided to schools for public health emergency preparedness, in particular, preparedness for an influenza pandemic. The current ISA, signed in July of 2013, provides funding to continue efforts to address school emergency preparedness in the context of an all-hazards approach. An all-hazards plan includes prevention and preparation for response to hazards that impact the school directly or indirectly through a community emergency, and can include infectious disease, fire, flood, hazardous material spill, school intruder, civil unrest, and other.

The ADHS recently put forth two amendments to continue and expand the scope of this agreement so that additional training and support for emergency response planning can be offered to schools. Amendment 1 is for \$175,000 and Amendment 2 is for \$140,000, for a total of \$315,000. The amendments became effective on April 9, 2014.

BOARD ACTION REQUESTED: INFORMATION ACTION/DESCRIBED
BELOW:

Request approval of funds for ISA amendments between ADHS and ADE

ATTACHMENTS: YES NO



INTERAGENCY SERVICE AGREEMENT (ISA)

Agreement No: HS458003

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 W Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax

PROJECT TITLE: K-12 EDUCATION PANDEMIC INFLUENZA PREPAREDNESS

GEOGRAPHIC SERVICE AREA: STATE OF ARIZONA

Arizona Department of Health Services has authority to Contract for services specified herein in accordance with A R S § 35-148, § 36-104, and § 36-132. The Contractor represents that it has authority to Contract for the performance of the services provided herein pursuant to A R S § 35-148.

The Contractor certifies compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A R S § 23-214, Subsection A.

The Contractor agrees to perform all the services set forth in the Agreement and Work Statement. Amendments signed by each of the parties and attached hereto are hereby adopted by reference as a part of this Agreement, from the effective date of the Amendment, as if fully set out herein.

Arizona Transaction (Sales Privilege Tax License):

For Clarification, contact:

Name: Jean Ajamie

Federal Employer Identification Number:

Phone: 602-542-8734

Email: Jean.Ajamie@azed.gov

Arizona Department of Education

Contractor Name

1535 West Jefferson, #37

Address

Phoenix

AZ

85007

City

State

ZIP Code

Jessita Gomez 6/27/13
Signature of Person Authorized to Sign Date

Jessita Gomez
Printed Name

Chief Procurement Officer
Title

This Agreement shall henceforth be referred to as Agreement No. HS458003.

The Contractor is hereby cautioned not to commence any billable work or provide any material, service or construction under this Agreement until Contractor receives an executed purchase order or Agreement release document or written notice to proceed if applicable.

State of Arizona

Awarded this 9th day of July, 2013

Christine Ruth

Procurement Officer

Contract Number	INTERAGENCY SERVICE AGREEMENT UNIFORM TERMS AND CONDITIONS	
HS458003		

In accordance with Arizona Revised Statutes (A.R.S.) Section § 35-148, this Agreement is entered into by and between the Arizona Department of Health Services (hereinafter ADHS) and the Arizona Department of Education (ADE) (hereinafter Contractor) and shall be effective as indicated in Section A

For and in consideration of the terms and conditions set forth herein, the parties agree as follows:

1. Term of Agreement.

This Agreement will be effective on July 1, 2013 and shall terminate on 6/30/2018, unless otherwise terminated pursuant to the terms herein. The term of this Agreement shall not exceed five (5) years.

2. Renewal of Agreement.

If the term of the original Agreement is less than five (5) years, the parties may mutually agree to renew the Agreement by signing an Amendment extending the Agreement. This Agreement can be renewed for four (4) additional one-year terms, upon agreement of the Contractor and ADHS and by both parties signing an Amendment extending this Agreement. The original Agreement term together with the renewal period shall not exceed five (5) years.

3. Compliance with A.R.S. 35-148.

ADHS shall provide for reimbursement for services performed or advancement of funds for services to be performed. Monies received by Contractor shall be credited to its appropriation account for its use in performing the services. Contractor shall make an accounting of expenditures and return any advanced funds not used to ADHS.

4. Capital Equipment.

In the event the parties have determined the Scope of Services requires the acquisition of capital equipment necessary for the business functions of the Contractor and have further determined to amortize the cost of such equipment over several years, the Contractor shall reimburse ADHS for such unamortized amounts upon a determination by the Contractor not to renew the agreement.

5. Scope of Services.

ADHS and the Contractor shall perform the obligations agreed to by each as set forth in Attachment "A", attached hereto and incorporated herein by this reference.

6. Payment for Services.

As payment for full and satisfactory performance of the services, the ADHS agrees to pay the Contractor as outlined in the Price Sheet attached hereto and incorporated herein by this reference.

7. Non-Availability of Funds.

Every payment and service obligation is conditioned upon the availability of funds appropriated or allocated for the payment or support of such obligation. If funds are not allocated and available for the continuance of this Agreement, either ADHS or the Contractor may terminate at the end of the period for which funds are available.

No liability shall accrue to ADHS or the Contractor, in the event this provision is exercised, and ADHS and the Contractor shall not be obligated or liable for any damages as a result of termination under this paragraph.

8. Property of the State.

Equipment Except as provided below or otherwise agreed to by the parties, the title to any and all equipment acquired through the expenditure of funds received from the State shall remain the property of the State by and

Contract Number	INTERAGENCY SERVICE AGREEMENT UNIFORM TERMS AND CONDITIONS	
HS458003		

through the ADHS and, as such, shall remain under the sole direction, management and control of the ADHS. When this Agreement is terminated, the disposition of all such property shall be determined by the ADHS. For Fixed Price agreements, when the Contractor provides the services/materials required by the Agreement, any and all equipment purchased by the Contractor remains the property of the Contractor. All purchases of equipment need to be reported to the ADHS Office of Inventory Control.

Title and Rights to Materials. It is the intention of ADHS and Contractor that all material and intellectual property developed under this Agreement be used and controlled in ways to produce the greatest benefit to the parties to this Agreement and the citizens of the State of Arizona. As used in this paragraph, "Material" means all written and electronic information, recordings, reports, findings, research information, abstracts, results, software, data, discoveries, inventions, procedures and processes of services developed by the Contractor and any other materials created, prepared or received by the Contractor and subcontractors in performance of this Agreement. "Material" as used herein shall not include any pre-existing data, information, materials, discoveries, inventions or any form of intellectual property invented, created, developed or devised by Contractor (or its employees, subcontractors or agents) prior to the commencement of the services funded by this Agreement or that may result from CONTRACTOR involvement in other service activities that are not funded by the Agreement.

Title and exclusive copyright to all Material shall vest in the State of Arizona, subject to any rights reserved on behalf of the federal government. As State agencies and instrumentalities, both ADHS and Contractor shall have full, complete, perpetual, irrevocable and non-transferable rights to reproduce, duplicate, adapt, make derivative works, distribute, display, disclose, publish and otherwise use any and all Material. The Contractor right to use Material shall include the following rights: the right to use the Material in connection with its internal, non-profit research and educational activities, the right to present at academic or professional meetings or symposia and the right to publish in journals, theses, dissertations or otherwise of Contractor own choosing. Contractor agrees to provide ADHS with a right of review prior to any publication or public presentation of the Material, and ADHS shall be entitled to request the removal of its confidential information or any other content the disclosure of which would be contrary to the best interest of the State of Arizona. Neither party shall release confidential information to the public without the prior expressly written permission of the other, unless required by the State public records statutes or other law, including a court order. Each party agrees to give recognition to the other party in all public presentations or publications of any Material, when releasing or publishing them.

In addition, ADHS and Contractor agree that any and all Material shall be made freely available to the public to the extent it is in the best interest of the State. However, if either party wants to license or assign an intellectual property interest in the material to a third-party for monetary compensation, ADHS and Contractor agree to convene to determine the relevant issues of title, copyright, patent and distribution of revenue. In the event of a controversy as to whether the Material is being used for monetary compensation or in a way that interferes with the best interest of the state or ADHS, then the Arizona Department of Administration shall make the final decision. Notwithstanding the above, "monetary compensation" does not include compensation paid to an individual creator for traditional publications in academia (the copyrights to which are Employee-Excluded Works under ABOR Intellectual Property Policy Section 6-908C 4), an honorarium or other reimbursement of expenses for an academic or professional presentation, or an unprofitable distribution of Material.

9. Reports and Records.

Each party shall establish and maintain records regarding its performance under this Agreement in accordance with the records retention standards established by the Department of Library and Archives. Any subcontractors shall be contractually required to retain all data and other records relating to the acquisition and performance of this Agreement for a period of five years after the completion of the Agreement as required by A.R.S. 35-214 and 35-215. All records shall be subject to inspection and audit by the State of Arizona (State) at reasonable times.

10. Termination.

Either party may terminate this Agreement upon sixty (60) working days written notice to the other party. The CONTRACTOR shall reimburse ADHS for any advanced funds for which services are not provided and shall reimburse ADHS for any other resources/materials that are specifically acquired by CONTRACTOR, without an agreement between the parties for CONTRACTOR to purchase the resource/material.

Contract Number	INTERAGENCY SERVICE AGREEMENT UNIFORM TERMS AND CONDITIONS	
HS458003		

11. Cancellation for Conflict of Interest.

Pursuant to A.R.S. § 38-511, the State, its political subdivisions or any department or agency of either may, within three years after its execution, cancel any Agreement, without penalty or further obligation, made by the State, its political subdivisions, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the State, its political subdivisions or any of the departments or agencies of either is, at any time while the Agreement or any extension of the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party of the Agreement with respect to the subject matter of the Agreement. A cancellation made pursuant to this provision shall be effective when the Contractor or ADHS receives written notice of the cancellation, unless the notice specifies a later time.

12. Miscellaneous.

- 12.1 In the event of a dispute, the parties agree to use arbitration to the extent required by A.R.S. § 12-1518. The laws of the State shall govern any interpretation of this Agreement and venue shall be in Maricopa County, Arizona.
- 12.2 The Contractor shall comply with State Executive Order No. 2009-09 and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act. All parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.
- 12.3 This Agreement shall be governed and interpreted by the laws of the State of Arizona.
- 12.4 Any amendments to this Agreement must be in writing and signed by both parties.
- 12.5 The provisions of this Agreement are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the Agreement.
- 12.6 This Agreement is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this Agreement, and
- 12.7 Either party's failure to insist on strict performance of any term or condition of the Agreement shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.

13. Federal Immigration and Nationality Act.

The Contractor shall comply with all federal, state and local immigration laws and regulations relating to the immigration status of their employees during the term of the Agreement. Further, the Contractor shall flow down this requirement to all subcontractors utilized during the term of the Agreement. The State shall retain the right to perform random audits of Contractor and subcontractor records or to inspect papers of any employee thereof to ensure compliance. Should the State determine that the Contractor and/or any subcontractors be found noncompliant, the State may pursue all remedies allowed by law, including, but not limited to; suspension of work, termination of the Agreement for default and suspension and/or debarment of the CONTRACTOR.

14. Verify Requirements.

In accordance with A.R.S. § 41-4401, Contractor certifies compliance with all Federal Immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23-214, Subsection A.

Contract Number	INTERAGENCY SERVICE AGREEMENT UNIFORM TERMS AND CONDITIONS	
HS458003		

15. Scrutinized Businesses

In accordance with A.R.S. § 35-391 and A.R.S. § 35-393, Contractor certifies that the Contractor does not have scrutinized business operations in Sudan or Iran.

16. Offshore Performance of Work Prohibited

Any services that are described in the specifications or scope of work that directly serve the State of Arizona or its clients and involve access to secure or sensitive data or personal client data shall be performed within the defined territories of the United States. Unless specifically stated otherwise in the specifications, this paragraph does not apply to indirect or overhead services, redundant back-up services or services that are incidental to the performance of the contract. This provision applies to work performed by subcontractors at all tiers.

Contract Number	INTERAGENCY SERVICE AGREEMENT SPECIAL TERMS AND CONDITIONS
HS458003	

1. Purpose

Pursuant to provisions of the Arizona Procurement Code, A.R.S. 41-2501 Et Seq, the State of Arizona, Department of Health Services (ADHS) intends to establish an Agreement for the materials or services as listed herein

2. Agreement Type

The Agreement shall be a Fixed Price

3. Key Personnel

It is essential that the Contractor train and provide adequate, experienced personnel, capable of and devoted to the successful accomplishment of projects that may be performed under this Agreement. The Contractor must agree to assign experienced individuals to project positions

3.1 The Contractor agrees that, once assigned to work on a project under this Agreement, key personnel should not be removed or replaced without written notice to the ADHS Project Manager, and

3.2 If key personnel are not available for work on a specific project, for a continuous period exceeding thirty (30) calendar days, or are expected to devote substantially less effort to the work than initially anticipated, the Contractor shall immediately notify the ADHS Project Manager and shall, subject to the concurrence of the ADHS, replace such personnel with personnel of substantially equal ability and qualifications

4. Health Insurance Portability and Accountability Act (HIPAA) of 1996

The Contractor warrants that it is familiar with the requirements of HIPAA, as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH Act) of 2009, and accompanying regulations and will comply with all applicable HIPAA requirements in the course of this Agreement. Contractor warrants that it will cooperate with the Arizona Department of Health Services (ADHS) in the course of performance of the Agreement so that both ADHS and Contractor will be in compliance with HIPAA, including cooperation and coordination with the Arizona Strategic Enterprise Technology (ASET), Statewide Information Security and Privacy Office (SISPO) Chief Privacy Officer and HIPAA Coordinator and other compliance officials required by HIPAA and its regulations. Contractor will sign any documents that are reasonably necessary to keep ADHS and Contractor in compliance with HIPAA, including, but not limited to, business associate agreements

If requested by the ADHS Procurement Office, Contractor agrees to sign a "Pledge To Protect Confidential Information" and to abide by the statements addressing the creation, use and disclosure of confidential information, including information designated as protected health information and all other confidential or sensitive information as defined in policy. In addition, if requested, Contractor agrees to attend or participate in HIPAA training offered by ADHS or to provide written verification that the Contractor has attended or participated in job related HIPAA training that is: (1) intended to make the Contractor proficient in HIPAA for purposes of performing the services required and (2) presented by a HIPAA Privacy Officer or other person or program knowledgeable and experienced in HIPAA and who has been approved by the ASET/SISPO Chief Privacy Officer and HIPAA Coordinator.

5. Authorization for Provision of Services

Authorization for purchase of services under this Agreement shall be made only upon ADHS issuance of a Purchase Order that is signed by an authorized agent. The Purchase Order will indicate the Agreement number and the dollar amount of funds authorized. The CONTRACTOR shall only be authorized to perform services up to the amount on the Purchase Order. ADHS shall not have any legal obligation to pay for services in excess of the amount indicated on the Purchase Order. No further obligation for payment shall exist on behalf of ADHS

Contract Number	INTERAGENCY SERVICE AGREEMENT SPECIAL TERMS AND CONDITIONS
HS458003	

unless a) the Purchase Order is changed or modified with an official ADHS Procurement Change Order, and/or b) an additional Purchase Order is issued for purchase of services under this Agreement

6. Price Adjustment

Contractor prices accepted and subsequently awarded by an Agreement shall remain in effect for a minimum of one (1) year. The Contractor may request a price adjustment, but the State will not review or approve an increase until the Agreement has been in effect for one (1) year. The ADHS Procurement Office will review any requested rate increase to determine whether such request is reasonable in relation to increased supplier or material costs. Contractor shall provide written justification for any price adjustment requested. Any price increase adjustment, if approved, will be effective upon execution of a written Agreement amendment. Likewise, the Contractor shall offer the State a price adjustment reduction concurrent with reduced costs from their suppliers. Price reductions will become effective upon execution of an Agreement Amendment.

7. Pandemic Contractual Performance

7.1 The State shall require a written plan that illustrates how the Contractor shall perform up to contractual standards in the event of a pandemic. The State may require a copy of the plan at any time prior or post award of an Agreement. At a minimum, the pandemic performance plan shall include:

7.1.1 Key succession and performance planning if there is a sudden significant decrease in CONTRACTOR workforce;

7.1.2 Alternative methods to ensure there are products in the supply chain; and

7.1.3 An up to date list of company contacts and organizational chart;

7.2 In the event of a pandemic, as declared the Governor of Arizona, U.S. Government or the World Health Organization, which makes performance of any term under this Agreement impossible or impracticable, the State shall have the following rights:

7.2.1 After the official declaration of a pandemic, the State may temporarily void the Agreement(s) in whole or specific sections, if the Contractor cannot perform to the standards agreed upon in the initial terms;

7.2.2 The State shall not incur any liability if a pandemic is declared and emergency procurements are authorized by the Director as per A.R.S. 41-2537 of the Arizona Procurement Code; and

7.2.3 Once the pandemic is officially declared over and/or the Contractor can demonstrate the ability to perform, the State, at its sole discretion, may reinstate the temporarily voided Agreement(s);

7.3 The State, at any time, may request to see a copy of the written plan from the Contractor. The Contractor shall produce the written plan within seventy-two (72) hours of the request.

Contract Number	INTERAGENCY SERVICE AGREEMENT SCOPE OF SERVICES
HS458003	

1. Purpose

ADHS has worked with the Arizona Department of Education (ADE) to assist in school closure preparedness planning with local school districts. Although many planning components regarding school closure and community mitigation strategies have been enhanced, additional planning gaps were uncovered during the H1N1 response and upon federal review of the 2008 Arizona Pandemic Influenza Operational Plan. This Intergovernmental Service Agreement (ISA) between ADHS and ADE addresses planning gaps by continuing the ADHS/ADE partnership and extending training and exercises necessary to prepare for all potential hazards.

2. Deliverables

ADE shall continue to address prior deliverables and tasks. Activities for this contract include:

- 2.1 Provide ADE staff the most current Pandemic Influenza preparedness information and review existing department emergency operation plans;
- 2.2 At the request of the schools, develop a classroom flipchart template for schools; and
- 2.3 SS&P Fall Conference - *From Prevention to Response: The School Safety Continuum* Develop Emergency Response Plan (ERP) workshop tract:
 - 2.3.1 Pandemic influenza and other Infectious Disease,
 - 2.3.2 School and Behavioral Health Coordination, and
 - 2.3.3 AZ school safety coordination and collaboration efforts (Panel ADHS, ADEM, DPS, ADOHS, ADE) Legislative updates, Access and Functional Needs Preparedness, Support to School Consortia, Statewide Exercise, etc,
- 2.4 Finalize COOP Annex template for school districts; that includes
 - 2.4.1 Obtain final Advisory Council input on template,
 - 2.4.2 Place template on ADE website, and
 - 2.4.3 Offer training opportunities on COOP development and implementation,
- 2.5 Finalize Training and Exercise Annex template for schools document; that includes
 - 2.5.1 Obtain final Advisory Council input on template,
 - 2.5.2 Place template on ADE website,
 - 2.5.4 Offer training opportunities on development of training and exercise programs, and
 - 2.5.4 Develop a Multi-Hazard Safety Program for Schools pamphlet to market the G-364 course and guide schools on various training opportunities,
- 2.6 Finalize the comprehensive report on ERP workshops held over the past several months;
- 2.7 Attend the FEMA E-362 Multi-Hazard Emergency Planning for Schools course to obtain the latest revision of the FEMA curriculum. Provided curriculum updates to schools and districts;

Contract Number	INTERAGENCY SERVICE AGREEMENT
HS458003	SCOPE OF SERVICES

2.8 Provide the opportunity for school districts individual schools to attend a Critical Infrastructure Coordination program; and

2.9 Encourage schools and districts to participate in the following Federal programs:

2.9.1 Emergency Management Agency (FEMA) Independent Study Program (ISP):

2.9.1.1 IS 906: Workplace Security Awareness Course,

2.9.1.2 IS 907: Active Shooter: What You Can Do, and

2.9.1.3 IS 914: Surveillance Awareness: What You Can Do,

2.9.2 Department of Homeland Security:

2.9.2.1 "If You See Something, Say Something" campaign - DHS @ 202-282-8010
<http://www.dhs.gov/if-you-see-something-say-something-campaign>

2.10 Participate in the Statewide Power Outage Exercise, November 2013, and market the opportunity for schools to participate (Invitation to ADE Assistant Superintendent of Programs and Policy for participation in statewide exercise)

2.11 Continuation of the following efforts:

2.11.1 All Hazard school and community preparedness,

2.11.2 Response Drills,

2.11.3 Database of School Safety Coordinators, and

2.11.4 AZ Fire Marshal coordination on fire drill requirements for schools,

3. Notices, Correspondence, Reports and Invoices

3.1 Notices, correspondence, reports and invoices from the Contractor to ADHS shall be sent to:

Arizona Department of Health Services
 150 N 18th Avenue, Suite 550
 Phoenix, Arizona 85007
 Phone: (602) 364-3588

3.2 Notices, Correspondence, Reports and Payments from ADHS to the Contractor shall be sent to:

Arizona Department of Education
 Attn: Jean Ajamie, Director
 School Safety and Prevention
 1535 W Jefferson
 Phoenix, AZ 85007
 602-542-8734
 Jean.Ajamie@azed.gov

Contract Number	INTERAGENCY SERVICE AGREEMENT SCOPE OF SERVICES
HS458003	

PRICE SHEET

Description	Cost
Personnel - plus EREs and fixed expenses	\$71,000
Operating Expenses	
• Materials and supplies for ER Advisory Council	\$2,000
• Meeting space for ER Advisory Council	\$2,000
Total	\$75,000



INTERAGENCY SERVICE AGREEMENT (ISA) Amendment

ARIZONA DEPARTMENT OF
HEALTH SERVICES
1740 West Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 FAX

Contract No: HS458003

Amendment No : 1

Susan Olney

K-12 Education Pandemic Influenza Preparedness

Effective upon signature by both parties, it is mutually agreed that the Agreement referenced above is amended as follows:

- 1 Add to the Scope of Services, Provision Two (2), Deliverables, Sections 2.12 – 2.15 as follows:
 - 2.12 Develop and administer a collaborative pilot project on school preparedness for public health emergencies
 - 2.12.1 Work with the three (3) districts awarded funding under the Pilot Program for School Emergency Readiness
 - 2.12.2 To further school-agency partnerships with public health, emergency management, fire, and law enforcement work plans should address the following priority outcomes:
 - 2.12.2.1 Adopt and exercise an infectious disease protocol that is based upon the *Arizona Emergency Response Plan Template*,
 - 2.12.2.2 Adopt and exercise a hazardous material protocol that is based upon the *Arizona Emergency Response Plan Template*, and
 - 2.12.2.3 Develop and exercise active shooter and mental health recovery protocols
 - 2.12.3 Utilize lessons learned from the project outcomes to enhance statewide guidance to schools in 2015
 - 2.12.4 Incorporate project plan into report to legislature on Pilot Program for School Emergency Readiness (HB2003) and submit follow-up report on outcomes
 - 2.13. Develop / coordinate the following training:

CONTINUED ON FOLLOWING PAGES

Vendor hereby acknowledges receipt and acceptance of above amendment and that a signed copy must be filed with the Procurement Office before the effective date

The above referenced Contract Amendment is hereby executed this

9th day of April, 2014 at

Phoenix, Arizona

Signature / Date

Lupita Gomez, CPD

Authorized Signatory's Name and Title:

Christine Rutz

Procurement Officer:

Contractor's Name:

ARIZONA DEPARTMENT OF EDUCATION



INTERAGENCY SERVICE AGREEMENT (ISA) Amendment

ARIZONA DEPARTMENT OF
HEALTH SERVICES
1740 West Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 FAX

Contract No: HS458003

Amendment No : 1

Susan Olney

- 2.13.1. Develop and conduct regional workshops in early summer 2014 that build upon the 2013 regional workshops and focus on Continuity of Operations Program (COOP), Incident Command System (ICS), and recovery;
- 2.13.2. Develop web-based training modules for schools in partnership with The Trust (The Trust to cover technology expense);
- 2.13.3. Develop emergency management track at school safety annual conference; and
- 2.13.4. Investigate training offered through the U.S. Department of Education for implementation in Arizona
- 2.14. Provide one-on-one technical assistance to districts on their emergency response plans
 - 2.14.1. Selection of districts conducted in partnership with ADHS
- 2.15. Conduct a needs assessment of districts and schools in Spring 2014
 - 2.15.1. Include assessment results in a report to the legislature on Pilot Program for School Emergency Readiness;
 - 2.15.2. Utilize assessment results and After Action Report (AAR) findings from 2013 – 2014 regional workshops for development of future assistance to schools
- 2. Add to the Price Sheet **\$175,000.00** for the additional Deliverables
- 3. Delete in its entirety, Uniform Terms and Conditions, Provision Fourteen (14), Scrutinized Businesses

ALL OTHER PROVISIONS REMAIN IN THEIR ENTIRETY.



INTERAGENCY SERVICE AGREEMENT (ISA) Amendment

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 West Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 FAX

Contract No: HS458003

Amendment No.: 1

Susan Olney

PRICE SHEET

Personnel/ERE's for FY2014/2015 (remaining at same level as FY2013/2014)	
1 Pilot project administration	\$70,000.00
2. Training development / delivery	
3 K-12 education representation at statewide activities	
4. Emergency Preparedness Advisory Council facilitation	
Assistance funding to districts participating in project for public health emergencies	\$75,000.00
Training expenses	\$20,000.00
Technical Assistance for nine (9) districts	\$10,000.00
TOTAL	\$175,000.00



INTERAGENCY SERVICE AGREEMENT (ISA) Amendment

**ARIZONA DEPARTMENT OF
HEALTH SERVICES**
1740 West Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 FAX

Contract No: HS458003

Amendment No : 2

Susan Olney

K-12 Education Pandemic Influenza Preparedness

Effective upon signature by both parties, it is mutually agreed that the Agreement referenced above is amended as follows:

- 1 Add to the Scope of Services, Provision Two (2), Deliverables, Sections 2 16 and 2 17 as follows:
 - 2 16 Conduct the following activities In addition to the pilot project and training plan outlined on the basic proposal:
 - 2 16 1 Conduct a Continuity of Operations Program (COOP) Conference directed at superintendents and business managers in late spring 2014;
 - 2 16 2 Conduct four (4) to six (6) psychological and emotional recovery workshops in coordination with ADHS;
 - 2 16 3 Sponsor a Federal Emergency Management Agency Multi-Agency Group (FEMA MAG) 364 course with the revised curriculum in Arizona;
 - 2 16 4 Collaborate with Arizona Department of Emergency Management (ADEM) to further develop the school training cadre to be multi-disciplinary and to act in a technical assistance capacity to schools; sponsor the Federal Emergency Management Agency Train the Trainer (FEMA TTT) in Arizona;
 - 2 16 5 Develop K-12 education-specific recovery guidance, to include fiscal, academic and physical recovery;
 - 2 16 6 Develop/provide exercise guidance, with focus on lockdown, shelter-in-place, and involvement of students in exercises;

CONTINUED ON FOLLOWING PAGES

Vendor hereby acknowledges receipt and acceptance of above amendment and that a signed copy must be filed with the Procurement Office before the effective date

The above referenced Contract Amendment is hereby executed this

9th day of April, 2014 at

Phoenix, Arizona

Signature / Date

Lupita Gomez *4-7-14*

Lupita Gomez, CPO
Authorized Signatory's Name and Title:

Christine Ruth
Procurement Officer:

Contractor's Name:
ARIZONA DEPARTMENT OF EDUCATION



INTERAGENCY SERVICE AGREEMENT (ISA) Amendment

ARIZONA DEPARTMENT OF
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Contract No: HS458003

Amendment No : 2

Susan Olney

- 2.16.7. Collaborate with the Arizona Superintendents Association and the Arizona Association of School Business Officials to provide training within existing meetings of district and school administrators on the following:
 - 2.16.7.1 resources at the local, state and federal levels to support emergency response plans;
 - 2.16.7.2 fiscal/academic/physical recovery;
 - 2.16.7.3 Incident Command System (ICS); and
 - 2.16.7.4 exercise protocols
- 2.16.8 Collaborate with the ADEM access and functional needs task group on provision of training for vulnerable populations; and
- 2.16.9 Conduct other activities as identified in the 2014 needs assessment, which may include resource development and provision of additional training
- 2.17 Hire a part-time position to provide one-on-one technical assistance to districts on their emergency response plans.
- 2 Add to the Price Sheet **\$140,000.00** for the additional Deliverables.

ALL OTHER PROVISIONS REMAIN IN THEIR ENTIRETY.



INTERAGENCY SERVICE AGREEMENT (ISA) Amendment

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Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 FAX

Contract No: HS458003

Amendment No.: 2

Susan Olney

PRICE SHEET

Personnel/ERE's remain as same level for additional time.	\$70,000.00
Training	\$40,000.00
Technical Assistance position at twenty (20) hours per week	\$30,000.00
TOTAL	\$140,000.00