

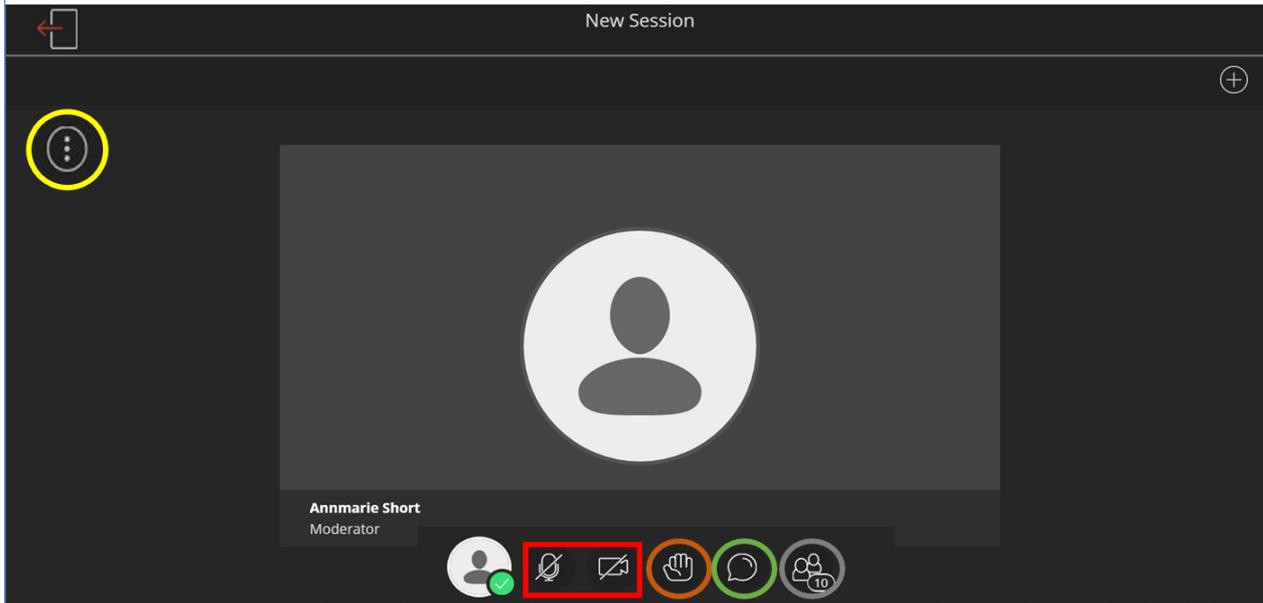
# Welcome to today's webinar



**If you have not logged in using your full name, please exit the webinar and log in again using your full name.**

If you have any questions, please type them into the Chat window on the bottom left of your screen.

# Find Your Way Around



 You can select the microphone and video camera icons any time during a meeting to turn them on or off.

 Hand raise: Raise your hand to answer a question or get another moderator's attention. Click Raise Hand.

 Chat: Chat with participants. Click Open Chat.

 Participants' panel: View the list of participants. Click Open Participants List.

 Screen Settings: Zoom content in or out. Your settings do not affect other participant's view.



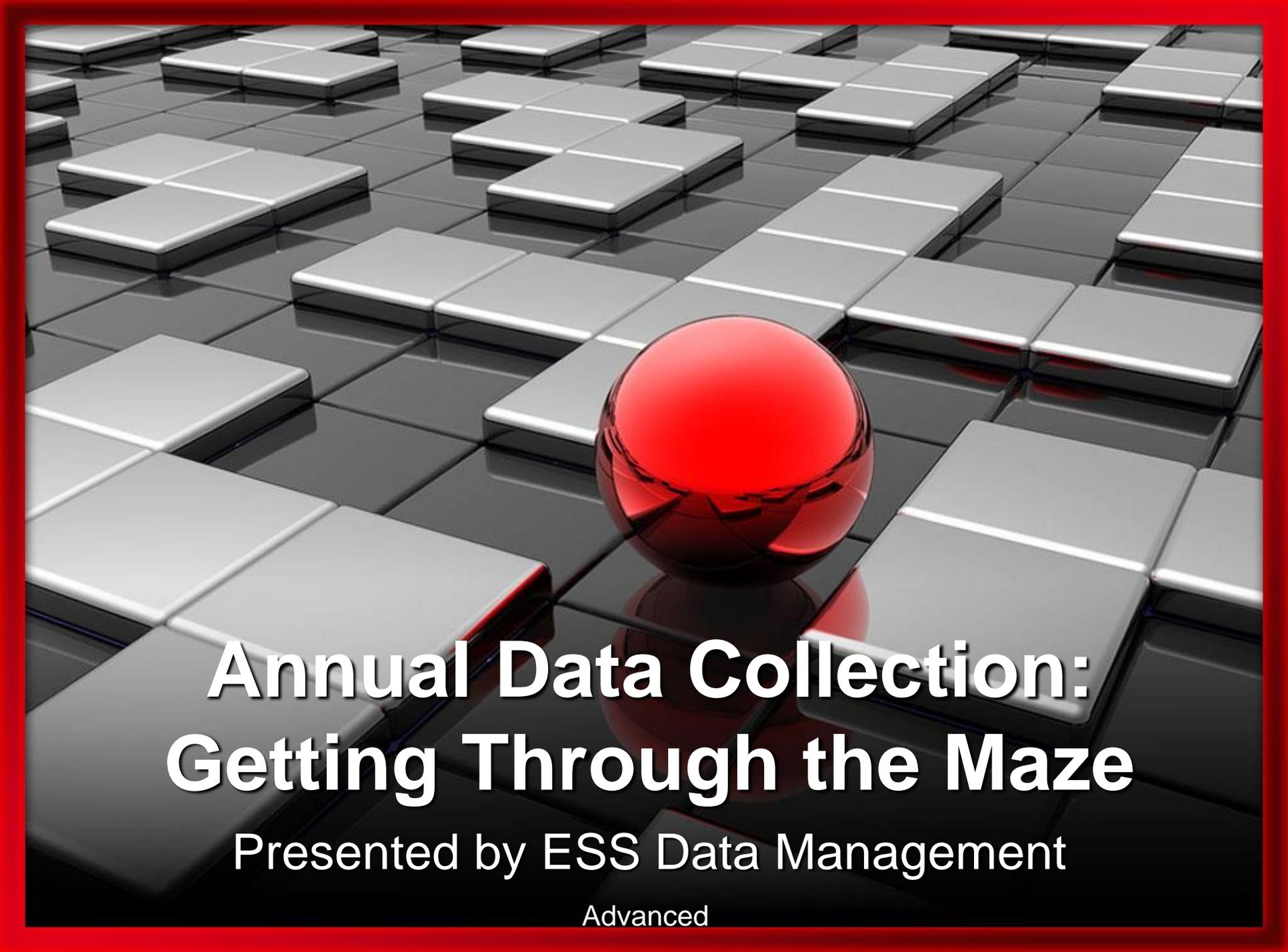
Status: Show yourself as away. Point to the green checkmark by your avatar image and select Set as Away. Click I'm back! when you return.



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# Annual Data Collection: Getting Through the Maze

Presented by ESS Data Management

Advanced

# Where do we start?

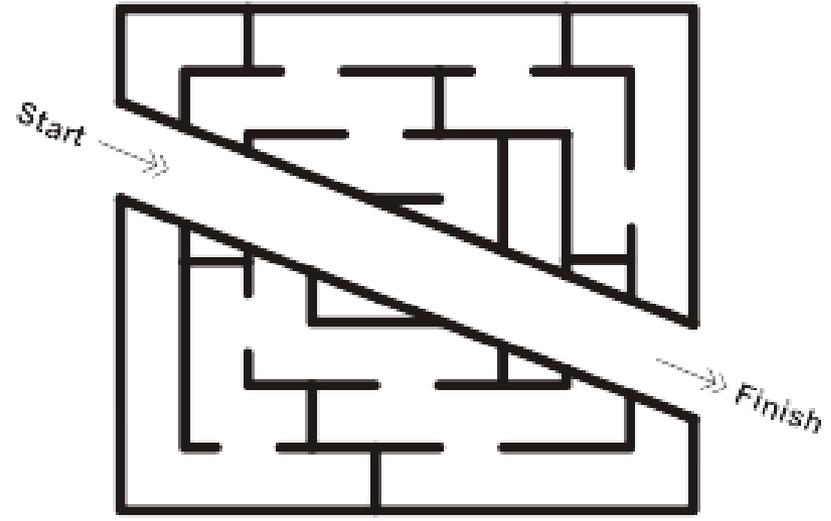
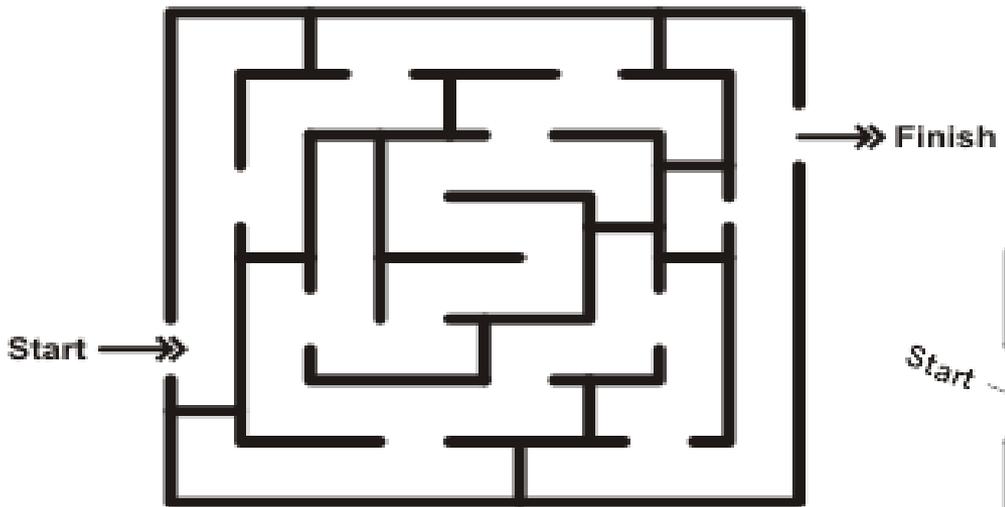




# Agenda

- PEA Assignments
- Timeline
- Review/Demo
  - Agency Reports
  - School Reports
  - Print Reports
  - Final Submission
- Resources and Support
- Wrap Up
- Preschool Transition

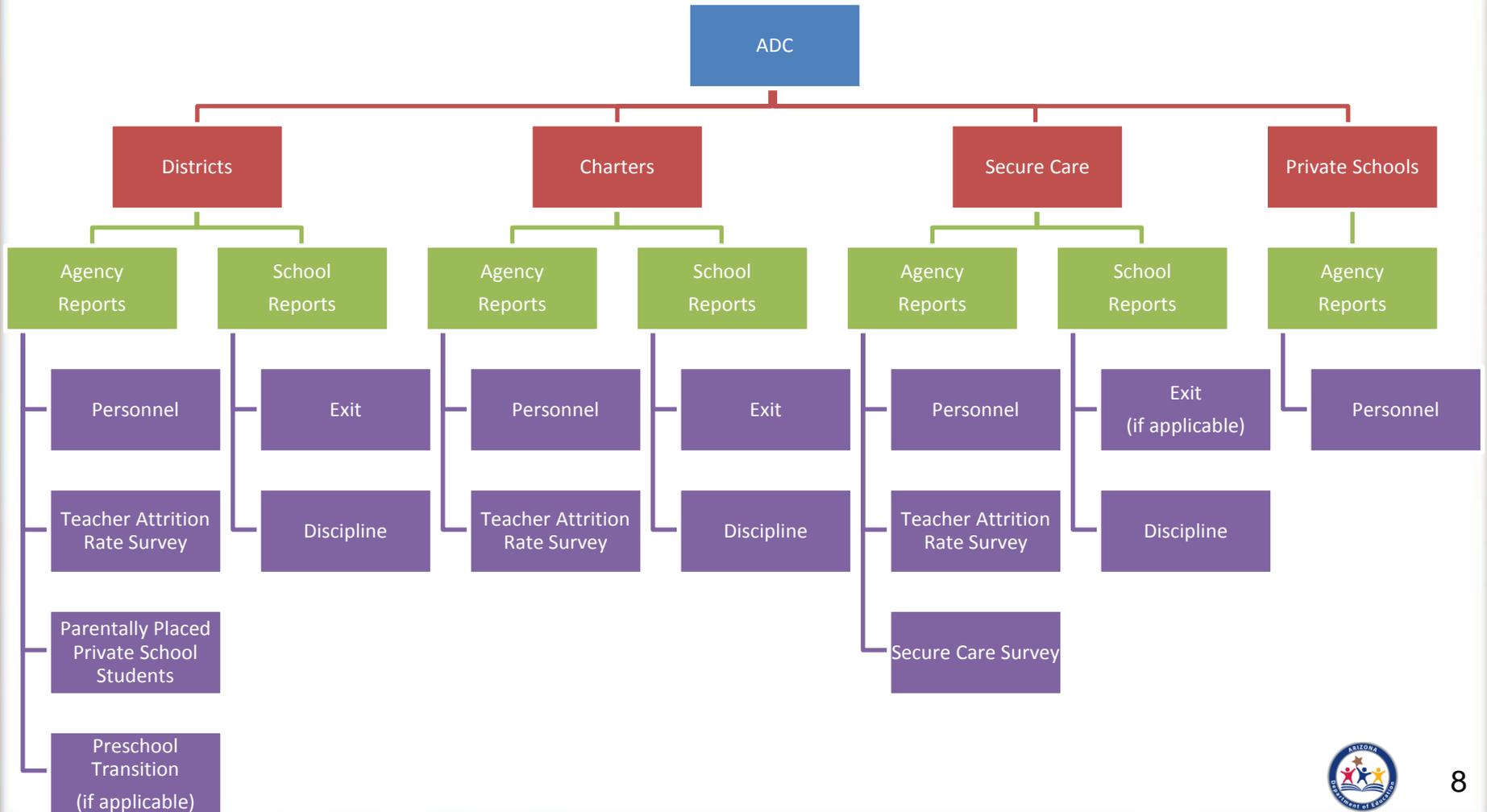
# Outcomes





# PEA ASSIGNMENTS

# Who has to do ADC?





# TIMELINE



# When is ADC due?

- ADC opens to PEAs:  
**Monday, June 6, 2016**
- Az SAFE data due for ADC:  
**Wednesday, July 8, 2016 @ 5:00pm**
- Final Submit opens:  
**Wednesday, August 31, 2016**
- Electronic signature due:  
**Friday, September 16, 2016 @ 5:00pm**



# DEMO: ESS ANNUAL DATA



SEARCH



HOME

ALL PROGRAMS

STAFF DIRECTORY

CONTACT ADE

FAQ

SCHOOL REPORT CARDS

COMMON LOGON

ADECONNECT



**AzMERIT** | Arizona's Statewide Achievement Assessment for English Language Arts and Mathematics

DEPARTMENT MENU

Superintendent

About Department of Education

Accountability

Standards & Assessment

Educator Certification

Finance / IT / Business Services

Special Education



Students



Parents



Teachers



Admins



Public



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Online Certification Portal Now Available

The Arizona Department of Education is pleased to announce the release of a public certification portal, which will allow members of the public to verify the certificate information of Arizona educators. OACIS, the Online Arizona Certification and Information System, ... [\[Read More...\]](#)

LATEST HEADLINES

**Superintendent Douglas' "We Are Listening" Tour Makes Successful Stops in Kingman and Lake Havasu City**

# ADEConnect Single Sign On



Sign in with your organizational account

Sign in

Please login with your Email address

If you forgot your password you can reset it [here](#)

For help contact [ADESupport](#)



# ADEConnect Application Menu



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- [ESS Annual Data](#)

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# First step: enter user information

ESS Annual Data - Annual Special Education Data Collection

ADC\_LEA\_4406@test.com

Home Data Entry Print Reports **User Information** Log Out

(10-02-10-000) Amphitheater Unified District 5-2016

Please enter User Information before starting data entry.

Due Date: 08/19/2016

User Information must be entered to access data entry screens.

## User Documents: Home

[Data Dictionary](#)

[General Instructions](#)

## Contacts:

Peggy Staples  
Phone: 602-364-4024  
[peggy.staples@azed.gov](mailto:peggy.staples@azed.gov)

ESS Data Management  
1535 W. Jefferson, Bin #24  
Phoenix, AZ 85007  
Fax: 602-364-1999  
[ESSDataMgmt@azed.gov](mailto:ESSDataMgmt@azed.gov)

Chris Brown  
Phone: 602-542-3854  
[chris.brown@azed.gov](mailto:chris.brown@azed.gov)

## Required



You must have Adobe Acrobat Reader in order to view and print reports. If you do not have Adobe Acrobat Reader, click [here](#) to download and install it for FREE from the Adobe website.

Technical Assistance documents will be available in this area on the **Home** page. Access Instructions and FAQs from the **Home** tab.



# Enter required fields

\* = required fields

<i>First Name *</i>	Jane
<i>Last Name *</i>	Maze
<i>Title</i>	
<i>Email Address *</i>	jane@amphi.net
<i>Phone Number *</i>	520.123.4567
<i>Phone Extension</i>	
<i>Fax Number</i>	

Submit

Cancel

Enter contact information (fields with an asterisk are required), then click **Submit**.



# Enter required fields

\* = required fields

 Profile Change Saved

<i>First Name</i> *	Jane
<i>Last Name</i> *	Maze
<i>Title</i>	
<i>Email Address</i> *	jane@amphi.net
<i>Phone Number</i> *	520.123.4567
<i>Phone Extension</i>	
<i>Fax Number</i>	

Submit

Cancel

When changes are saved, the Data Entry and Print Reports tabs become accessible.



# Technical Assistance Documentation

Hover the cursor over the Home tab to select Instructions, FAQs, or Blank Reports.

Home	Data Entry	Print Reports	User Information	Log Out
------	------------	---------------	------------------	---------

**(10-02-10-000) Amphitheater Unified District: 2015-2016**  
Due Date: 08/19/2016 5:00 PM

**Notes:**

- Blank Reports
- FAQs
- Instructions

ESS Data Management has recently announced the due dates for this year's ESS Annual Special Education Data Collection. The application has opened on Monday, June 6, 2016 and is due in its entirety by Friday, August 19, 2016. To see a complete list of due dates, please go to <http://www.azed.gov/special-education/funding/data-management/annual-sped-data-collection/>.

## User Documents: Home

[Data Dictionary](#)

[General Instructions](#)

## Contacts:

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Phone: 602-364-4024  
[peggy.staples@azed.gov](mailto:peggy.staples@azed.gov)

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Phone: 602-542-3854  
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ESS Data Management recommends printing blank reports to fill in by hand before entering the data online in the application.





# AGENCY REPORTS



# Personnel Sections A, B, C

No changes for FY 2016

Provide the number of full-time equivalent (FTE) personnel *employed and contracted* to provide special education and related services to students with disabilities (SWD) on or about *October 1, 2015*

- Section A: Teachers for SWD ages 3-5 & 6-21
- Section B: Paraprofessionals for SWD ages 3-5 & 6-21
- Section C: Related Service Providers

**NOTE:** This report is not intended to be a comprehensive count of all types of personnel providing services to SWD. Report only the personnel specified.

# Data Entry

Click on **Data Entry** and select either **Agency Reports** or **School Reports**.

Home	Data Entry	Print Reports	User Information	Log Out
------	------------	---------------	------------------	---------

**0) Amphitheater Unified District: 2015-2016**  
Due Date: 08/19/2016 5:00 PM

Agency Reports  
School Reports  
Status & Data Submission

## Notes:

ESS Data Management has recently announced this year's ESS Annual Special Education Data Collection. The application has opened on Monday, June 6, 2016 and is due in its entirety by Friday, August 19, 2016. To see a complete list of due dates, please go to <http://www.azed.gov/special-education/funding/data-management/annual-sped-data-collection/>.

## User Documents: Home

[Data Dictionary](#)  
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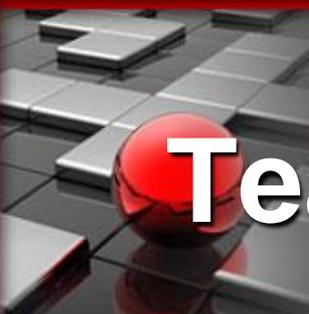
Chris Brown  
Phone: 602-542-3854  
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## Required



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# Teacher Attrition Rate Survey

Significant changes for FY 2016

- Purpose is to assist PLS in identifying critical elements related to personnel shortages
- 42 questions
  - Section A: Teachers
  - Section B: Special Education Personnel
  - Section C: Related Service Providers
  - Section D: Special Education Directors

# Teacher Attrition Rate Survey: Section A – SPED Teachers

[Data Entry Guidelines for this Form](#)

No.	Teachers	Employed
1.	What was the FTE of special education teacher new hires employed by October 1, 2015?	<input type="text" value="2"/>
2.	What was the FTE of special education teacher new hires employed by October 1, 2015 experiencing their first year of teaching?	<input type="text" value="1"/>
2a.	How many special education teachers experiencing their first year of teaching are being mentored by experienced special education teachers in the 2015-2016 school year?	<input type="text" value="1"/>
3.	What was the FTE of special education teacher vacancies not filled (OPEN) as of October 1, 2015?	<input type="text" value="0"/>
4.	What was the FTE of 2014-2015 special education employed staff returning to teach special education in 2015-2016?	<input type="text" value="12"/>
5.	What was the FTE of 2014-2015 special education employed staff not returning to teach special education in 2015-2016?	<input type="text" value="5"/>
6.	Of those special education teachers not returning to teach special education in 2015-2016, how many FTE have left the teaching profession?	<input type="text" value="1"/>
7.	What was the FTE of 2014-2015 special education teachers that retired, were disabled, died, or moved out of state and consequently did not return in 2015-2016?	<input type="text" value="0"/>
8.	What number of special education teacher new hires were recently graduated from one of Arizona's colleges or universities?	<input type="text" value="0"/>
9.	What number of special education teacher new hires were recently graduated from out of state colleges/universities?	<input type="text" value="1"/>

Check Form

Submit



# Teacher Attrition Rate Survey: Section B – SPED Personnel

Data Entry Guidelines for this Form

No.	Special Education Personnel	Employed
1.	In the 2015-2016 school year, was the Arizona Education Employment Board (arizonaeducationjobs.com) used to post job vacancies or search for qualified candidates?	<input checked="" type="radio"/> Yes <input type="radio"/> No
1a.	If yes, how many candidates were hired from the employment board?	1
2.	Do you require special education staff to complete an exit survey prior to leaving?	<input checked="" type="radio"/> Yes <input type="radio"/> No
2a.1	What was the main reason (other than retirement, disability or death) special education teachers left their positions (select one)?	High caseload/workload Too little time for planning and collaboration Low staff morale Lack of resources
2b.1	What was the main reason (other than retirement, disability or death) related service providers left their positions (select one)?	IEPs and related paperwork Lack of mentoring Lack of experience or preparation Better paying position
2b.3	Where did most of the related service providers that left their positions with your district or charter go?	Took a position with a different local district/charter Left the field of education for a different setting Left the field for family reasons Relocated out of state/area
2c.1	What was the main reason (other than retirement, disability or death) special education directors left their positions (select one)?	No special education directors left their position This information was not asked of special education director(s) Lack of support from district office or school-based administration Contract was not renewed
3.	At any point during the school year did you have an open position for a Speech Language Pathologist (SLP) for which you had funding but were unable to fill?	<input type="radio"/> Yes <input checked="" type="radio"/> No
4.	What is the average number of students served per FTE SLP? (select one)	Under 50 50 - 64 65 - 79 80 - 100
5.	How are your district employed SLPs compensated? (select one)	Teacher pay scale Teacher pay scale with stipend Separate pay scale
6.	How many district employed SLPs left their positions during the school year or are not returning for the 2016-2017 (in FTEs)?	All SLPs returned 1 2 - 5 6 - 10
7.	How does your district prefer to fill open SLP positions? (select one)	District Employee Contracted Employee No preference
8.	Once your district fills a SLP position through a contract agency, you	Continue to post for that position to replace with a district employee Don't actively look, but might replace with a district employee if made aware of an applicant Leave the contracted employee in place for the school year Do not have any contracted SLPs, question not applicable

Check Form

Submit

# Teacher Attrition Rate Survey: Section C – Related Service Providers

Data Entry Guidelines for this Form

No.	Related Service Providers	Employed	Contracted
1.	What was the total FTE of licensed Physical Therapists (PT) employed by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value=".337"/>
2.	What was the FTE of PTs not filled (OPEN) by October 1, 2015? Please only report FTE positions (OPEN) if there is neither an employed nor contracted related service provider in that position.	<input type="text" value="1"/>	<input type="text" value="0"/>
3.	What was the FTE of Master's level Speech Language Pathologists (SLP) employed by October 1, 2015?	<input type="text" value="9"/>	<input type="text" value="0"/>
4.	What was the FTE of Speech and Language Pathologists not filled (OPEN) by October 1, 2015? Please only report FTE positions (OPEN) if there is neither an employed nor contracted related service provider in that position.	<input type="text" value="0"/>	<input type="text" value="0"/>
5.	What was the FTE of Bachelor's level Speech Language Technicians employed by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value="0"/>
6.	What was the FTE of SLPAs (certified by ADE and licensed by the Department of Health) employed by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value="0"/>
7.	What was the FTE of SLPAs not filled (OPEN) as of October 1, 2015? Please only report FTE positions (OPEN) if there is neither an employed nor contracted related service provider in that position.	<input type="text" value="0"/>	<input type="text" value="0"/>
8.	What was the FTE of licensed Occupational Therapists (OT) employed by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value=".75"/>
9.	What was the FTE of OTs not filled (OPEN) as of October 1, 2015? Please only report FTE positions (OPEN) if there is neither an employed nor contracted related service provider in that position.	<input type="text" value="1"/>	<input type="text" value="0"/>
10.	What was the FTE of licensed Certified Occupational Therapy Assistants (COTA), employed by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value="0"/>
11.	What was the FTE of COTAs not filled (OPEN) as of October 1, 2015? Please only report FTE positions (OPEN) if there is neither an employed nor contracted related service provider in that position.	<input type="text" value="0"/>	<input type="text" value="0"/>
12.	What was the total FTE of qualified (3.5 on the EIPA) sign language interpreters employed by October 1, 2015?	<input type="text" value="1"/>	<input type="text" value=".5"/>
13.	What was the FTE of qualified sign language interpreters positions not filled (OPEN) as of October 1, 2015?	<input type="text" value="1"/>	<input type="text" value="0"/>
14.	What was the FTE of School Psychologists employed by October 1, 2015?	<input type="text" value="1"/>	<input type="text" value="0"/>
15.	What was the FTE of School Psychologists not filled (OPEN) as of October 1, 2015? Please only report FTE positions (OPEN) if there is neither an employed nor contracted related service provider in that position.	<input type="text" value="0"/>	<input type="text" value="0"/>
16.	What was the FTE of Clinical Psychologists employed by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value="0"/>
17.	What was the FTE of Orientation & Mobility Specialists employed by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value=".667"/>
18.	What was the FTE of Orientation & Mobility Specialists not filled (OPEN) by October 1, 2015? Please only report FTE positions (OPEN) if there is neither an employed nor contracted related service provider in that position.	<input type="text" value="1"/>	<input type="text" value="0"/>
19.	What was the FTE of teachers of the visually impaired employed by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value="0"/>
20.	What was the FTE of teachers of the visually impaired not filled (OPEN) by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value="0"/>
21.	What was the FTE of teachers of the hearing impaired employed by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value="0"/>
22.	What was the FTE of teachers of the hearing impaired not filled (OPEN) by October 1, 2015?	<input type="text" value="0"/>	<input type="text" value="0"/>

[Check Form](#)

[Submit](#)



# Teacher Attrition Rate Survey: Section D – SPED Directors

[Data Entry Guidelines for this Form](#)

No.	Special Education Directors	Employed
1.	How many years has the special education director been employed in that position?	<ul style="list-style-type: none"> <li>1st Year</li> <li>2 - 3 Years</li> <li>4 - 10 Years</li> <li>11+ Years</li> </ul>
2.	Does the special education director have an administrative certificate? If so, which certificate (select one)?	<ul style="list-style-type: none"> <li>Supervisor</li> <li>Principal</li> <li>Director of Special Education</li> <li>Superintendent</li> </ul>
3.	Does the special education director have a special education teaching or related service certificate? If so, which certificate (select one)?	<ul style="list-style-type: none"> <li>Special Education Teaching Certificate</li> <li>Speech Language Pathologist/Technician Certificate</li> <li>School Psychologist Certificate</li> <li>Occupational or Physical Therapist Certificate</li> </ul>

Check Form

Submit





# Parentally Placed Private School Students

No changes for FY 2016

- Applicable only to school districts
- Report the number of parentally placed private school students who were:
  - Evaluated;
  - Found eligible; and
  - Served by the public school during the school year (July 1 – June 30)

# Data Entry for Parentally Placed Private School Students

## [Data Entry Guidelines for this Form](#)

	Instructions	Value
1.	Report the number of parentally placed private school students who were evaluated by the public school during the school year (July 1 - June 30.) Include students who were initially evaluated (i.e., referred via child find) and/or reevaluated (i.e., under the Empowerment Scholarship guidelines).	<input type="text"/>
2.	Of the number of children evaluated during the school year (row 1), report the number of children determined to be children with disabilities (eligible for special education services). This is not the total number of eligible private school students within the LEA's jurisdiction, it is only those evaluated and found eligible during the school year.	<input type="text"/>
3.	Of those determined to be children with disabilities (row 2), report the number of children who received special education or related services through the public school. This is not the total number of private school students served, it is only those who were evaluated and found eligible and served during the school year.	<input type="text"/>

Check Form

Submit





# SCHOOL REPORTS

# School Selected

[Back to School List](#)  
(10-02-10-185) Amphi Academy at Donaldson



## School Reports

Report Title	Status	Last Updated
<a href="#">Exiting - Sect A - Autism</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Deaf-Blindness</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Emotional Disturbance</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Hearing Impairment</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Multiple Disabilities</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Intellectual Disability</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Other Health Impairments</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Orthopedic Impairment</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Specific Learning Disabilities</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Speech / Language Impairment</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Traumatic Brain Injury</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Visual Impairment</a>	Display Only	N/D
<a href="#">Exiting - Sect B - All Disabilities</a>	Display Only	N/D
<a href="#">Exiting - Sect C - By Race</a>	Display Only	N/D
<a href="#">Exiting - Sect D - By Gender</a>	Display Only	N/D
<a href="#">Exiting - Sect E - By ELL/LEP Status</a>	Display Only	N/D
<a href="#">Discipline - Sect A - By Disability</a>	Display Only	N/D
<a href="#">Discipline - Sect B - By Race</a>	Display Only	N/D
<a href="#">Discipline - Sect C - By Gender</a>	Display Only	N/D
<a href="#">Discipline - Sect D - By ELL Status</a>	Display Only	N/D
<a href="#">Discipline - Sect E - Services during Expulsion</a>	Display Only	N/D

School level reports are “Display Only” for exiting data and for schools that use Az SAFE to enter discipline data.

The “Last Updated” column will be populated with the date of the last/current data extract from SAIS for exit data and from Az SAFE for discipline data.



# Students Exiting Special Education

No changes for FY 2016

- Display only; extracted from SAIS
- Ages 14-21
- Age based on child count
- Post-integrity (FED SPED)
- Must be in SPED at start of reporting year but not in SPED at end of reporting year
- Populates last known exit reason
- Breakouts by:
  - Disability, Ethnicity/Race, Gender, ELL

# Exiting Section B: All Disabilities



No.	All Disabilities	Age on Count Date				
		14	15	16	17	18
1.	Transferred to Regular Education	2	1	1	6	2
2.	Graduated with Regular High School Diploma					
3.	Reached Maximum Age					
4.	Died					
5.	Moved, Known to be Continuing		5	1	2	1
6.	Dropped Out					
7.	<b>Total</b>	<b>2</b>	<b>6</b>	<b>2</b>	<b>8</b>	<b>3</b>

No.	All Disabilities	Age on Count Date			Total
		19	20	21	
1.	Transferred to Regular Education				12
2.	Graduated with Regular High School Diploma				0
3.	Reached Maximum Age				0
4.	Died				0
5.	Moved, Known to be Continuing				9
6.	Dropped Out				0
7.	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>

Exiting reports are display only – the data is extracted from SAIS.



# Disciplinary Incidents

No changes for FY 2016

- Display only; extracted from Az SAFE
- Submitted via SIS upload or Az SAFE Online
- Detailed information on Az SAFE found at:

<http://www.azed.gov/prevention-programs/az-safe>



# Disciplinary Incidents

- July 1 – June 30
- Ages 3-21
- Sections A-D:
  - Disability, Ethnicity/Race, Gender, ELL
- Section E:
- For specific definitions, refer to instructions on “Home” tab
  - Expulsions with/without services

# Discipline Section C: Gender

	Students with Disabilities Ages 3-21	1. Unilateral Removals to an Interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer's Determination of Likely Injury
	Gender	A. Unduplicated Count of Students	B. Removals for Drugs	C. Removals for Weapons	D. Removals for Serious Bodily Injury	Unduplicated Count of Students
1.	Male	1	1	1		
2.	Female	2	1	1		
	<b>Total This Section (C)</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>
	<b>Total Section A</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>
	<b>Total Section B</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>
	<b>Total Section D</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>

	Students with Disabilities Ages 3-21	3. Students with Out of School Suspensions or Expulsions		4. Students with In School Suspensions	
	Gender	A. Total 10 Days or Less	B. Total > 10 Days	A. Total 10 Days or Less	B. Total > 10 Days
1.	Male	1			
2.	Female		2	2	2
	<b>Total This Section (C)</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>
	<b>Total Section A</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>
	<b>Total Section B</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>
	<b>Total Section D</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>

	Students with Disabilities Ages 3-21	5. Disciplinary Removals			
	Gender	A. Total Disciplinary Removals	B. Number of Students with Removals Totaling 1 Day or Less	C. Number of Students with Removals Totaling > 1 Day and Less Than or Equal 10 Days	D. Number of Students with Removals Totaling > 10 Days
1.	Male	1			1
2.	Female	6	1	2	3
	<b>Total This Section (C)</b>	<b>7</b>	<b>1</b>	<b>2</b>	<b>4</b>
	<b>Total Section A</b>	<b>7</b>	<b>1</b>	<b>2</b>	<b>4</b>
	<b>Total Section B</b>	<b>7</b>	<b>1</b>	<b>2</b>	<b>4</b>
	<b>Total Section D</b>	<b>7</b>	<b>1</b>	<b>2</b>	<b>4</b>



# Discipline Section E: Expulsions and Services

	Children with Disabilities Ages 3-21	6. Children Subject to Expulsion	
	Expelled	A. Received Educational Services During Expulsion	B. Did Not Receive Educational Services During Expulsion
1.	Children with Disabilities Ages 3-21	2	
2.	Children without Disabilities, Grades K-12		
	<b>Total This Section (E)</b>	<b>2</b>	<b>0</b>

NOTE: Discipline Section E is the only report section that requires data on students with AND without disabilities.



- Home
- Enter New Incident
- Modify Existing Incident
- Reports
- Export Incident Data
- Entity Selection
- Common Logon
- LEA Contact Information
- ADE Admin

UAT Environment

## Details of Incident #4090240

- 1. Incident Info
- 2. People Involved
- 3. Violations
- 4. Actions Taken**

- Add Action to Offender(s).
- Add Action to Victim.

### Add Action:

Select Violation:

(\* - Indicates Primary Violation)

Additional Info:

Illicit Drug-

- Cocaine or Crack
- Ecstasy
- Hallucinogens
- Heroin
- Marijuana
- Methamphetamines
- Other Illicit Drug
- Possession
- Sale, Distribution, or Intent to Sell or Distribute
- Share
- Use

Select Offender(s):

All Offenders:

Action Taken:

Service Declined

Date Action Decided:

Assigned Start Date:

Assigned End Date:

Number of Days Suspended:

Action Status:  Completed

Additional Comments:

Definition of Out of School Suspension - Short Term with Services Action

- Save
- Cancel
- Add Another Action
- Exit

The "Service Declined" check box appears after one of the following three actions is selected:

- 105 \* Expulsion With Service
- 103 \* Out of School Suspension – Long Term with Services
- 101 \* Out of School Suspension – Short Term with Services

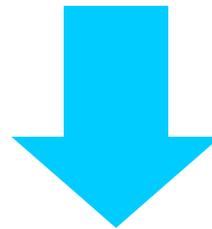


- Home
- Enter New Incident
- Modify Existing Incident
- Reports
- Export Incident Data
- Entity Selection
- Common Logon
- LEA Contact Information

## Export Incident Data

Fiscal Year:

The "Export Incident Data" function produces a flat file of all the data entered into Az SAFE for a school. Incidents will have one or many lines, depending on their complexity.



	BG	BH	BI	BJ	BK	BL	BM	BN
1		<b>ActionCategory</b>	<b>ActionCode</b>	<b>Action</b>	<b>Services Declined</b>	<b>OtherActionDetail</b>	<b>DateActionDecided</b>	<b>Schedule</b>
2		Actions completed in one day	61	Warning	FALSE		3/13/2014 0:00	
3		Actions completed in one day	61	Warning	FALSE		3/13/2014 0:00	
4		Removal	103	Out of School Suspension - Long Term with Services	TRUE		3/13/2014 0:00	
5		Actions completed in one day	61	Warning	FALSE		3/13/2014 0:00	
6		Actions completed in one day	61	Warning	FALSE		3/13/2014 0:00	

In the exported file, Column BK shows "True" when Service Declined" is selected.



# Tuitioned-Out Students

No changes for FY 2016

Use the “Tuitioned-Out School” within the School Reports to verify exit and submit discipline data for students attending approved private day schools, approved residential treatment centers, head start programs and accommodation districts acting as a public consortium.

- *If there are no disciplinary incidents to enter for these students, the reports must be submitted as blank.*

# School List

CTDS	School	Status
<a href="#">10-02-10-185</a>	Amphi Academy at Donaldson	Display Only
<a href="#">10-02-10-285</a>	Amphi Academy at El Hogar	Display Only
<a href="#">10-02-10-281</a>	Amphitheater High School	Display Only
<a href="#">10-02-10-166</a>	Amphitheater Middle School	Display Only
<a href="#">10-02-10-282</a>	Canyon Del Oro High School	Display Only
<a href="#">10-02-10-118</a>	Copper Creek Elementary School	Display Only
<a href="#">10-02-10-115</a>	Coronado K-8 School	Display Only
<a href="#">10-02-10-110</a>	E C Nash School	Display Only
<a href="#">10-02-10-108</a>	Frances Owen Holaway Elementary School	Display Only
<a href="#">10-02-10-109</a>	Helen Keeling Elementary School	Display Only
<a href="#">10-02-10-280</a>	Ironwood Ridge High School	Display Only
<a href="#">10-02-10-111</a>	L M Prince School	Display Only
<a href="#">10-02-10-165</a>	La Cima Middle School	Display Only
<a href="#">10-02-10-167</a>	Lawrence W Cross Middle School	Display Only
<a href="#">10-02-10-112</a>	Lulu Walker School	Display Only
<a href="#">10-02-10-106</a>	Marion Donaldson Elementary School	Display Only
<a href="#">10-02-10-116</a>	Mesa Verde Elementary School	Display Only
<a href="#">10-02-10-114</a>	Painted Sky Elementary School	Display Only
<a href="#">10-02-10-168</a>	Richard B Wilson Jr School	Display Only
<a href="#">10-02-10-125</a>	Rillito Center	Display Only
<a href="#">10-02-10-117</a>	Rio Vista Elementary School	Display Only
<a href="#">10-02-10-000</a>	Tuitioned-Out	Incomplete
<a href="#">10-02-10-107</a>	Winfred Harelson Elementary School	Display Only

# Tuited-Out School Reports

(10-02-10-000) Amphitheater Unified District (Tuited-Out Students)

## School Reports

Report Title	Status	Last Updated
<a href="#">Exiting - Sect A - Autism</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Deaf-Blindness</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Emotional Disturbance</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Hearing Impairment</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Multiple Disabilities</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Intellectual Disability</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Other Health Impairments</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Orthopedic Impairment</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Specific Learning Disabilities</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Speech / Language Impairment</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Traumatic Brain Injury</a>	Display Only	N/D
<a href="#">Exiting - Sect A - Visual Impairment</a>	Display Only	N/D
<a href="#">Exiting - Sect B - All Disabilities</a>	Display Only	N/D
<a href="#">Exiting - Sect C - By Race</a>	Display Only	N/D
<a href="#">Exiting - Sect D - By Gender</a>	Display Only	N/D
<a href="#">Exiting - Sect E - By ELL/LEP Status</a>	Display Only	N/D
<a href="#">Discipline - Sect A - By Disability</a>	Incomplete	N/D
<a href="#">Discipline - Sect B - By Race</a>	Incomplete	N/D
<a href="#">Discipline - Sect C - By Gender</a>	Incomplete	N/D
<a href="#">Discipline - Sect D - By ELL Status</a>	Incomplete	N/D
<a href="#">Discipline - Sect E - Services during Expulsion</a>	Incomplete	N/D

Use caution when entering discipline data in the reports.  
Remember that the data in sections A-D must match.  
Edit checks in the data entry forms will catch mistakes.



# Discipline Data Entry: Tuitioned-Out School

## Discipline - Sect C - By Gender



Data Entry Guidelines for this Form

Students with Disabilities Ages 3-21		1. Unilateral Removals to an Interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer's Determination of Likely Injury
Gender		A. Unduplicated Count of Students	B. Removals for Drugs	C. Removals for Weapons	D. Removals for Serious Bodily Injury	Unduplicated Count of Students
1.	Male	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	Female	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total This Section (C)</b>		0	0	0	0	0
<b>Total Section A</b>		0	0	0	0	0
<b>Total Section B</b>		0	0	0	0	0
<b>Total Section D</b>		0	0	0	0	0

Students with Disabilities Ages 3-21		3. Students with Out of School Suspensions or Expulsions		4. Students with In School Suspensions	
Gender		A. Total 10 Days or Less	B. Total > 10 Days	A. Total 10 Days or Less	B. Total > 10 Days
1.	Male	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	Female	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total This Section (C)</b>		0	0	0	0
<b>Total Section A</b>		0	0	0	0
<b>Total Section B</b>		0	0	0	0
<b>Total Section D</b>		0	0	0	0

Students with Disabilities Ages 3-21		5. Disciplinary Removals			
Gender		A. Total Disciplinary Removals	B. Number of Students with Removals Totaling 1 Day or Less	C. Number of Students with Removals Totaling > 1 Day and Less Than or Equal 10 Days	D. Number of Students with Removals Totaling > 10 Days
1.	Male	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	Female	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total This Section (C)</b>		0	0	0	0
<b>Total Section A</b>		0	0	0	0
<b>Total Section B</b>		0	0	0	0
<b>Total Section D</b>		0	0	0	0



Check Form

Submit





# PRINT REPORTS



# Agency Reports

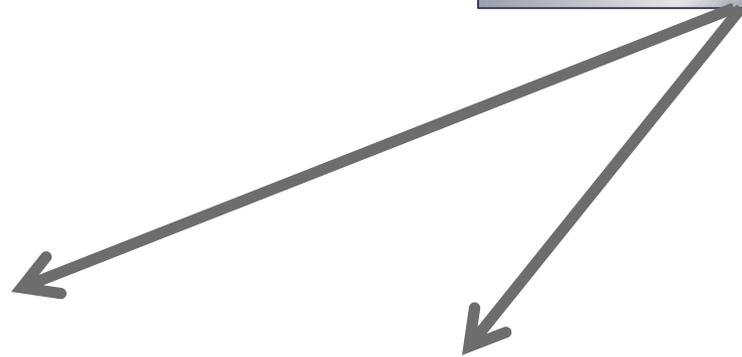
No changes for FY 2016

- Personnel Sections A, B and C
- Teacher Attrition Rate Survey
- Preschool Transition (if applicable)
- Parentally Placed Private School Students (if applicable)

# Agency Supplemental Reports

- Year-to-Year Change Reports:
  - Personnel
  - Exit
  - Discipline
- Exiting Reports:
  - Exiting Detail Report
  - Exiting Integrity Failures Report – **NEW!**
- Discipline / Az SAFE Reports:
  - Discipline Detail
  - All Az SAFE Incidents
  - Az SAFE Incidents → SPED only

Minor change to one report and one NEW report for FY 2016





# School Reports

No changes for FY 2016

- Landing Page (if applicable)
  - School Profile Types
    - Some Accommodation Districts
    - “Tuitioned-Out” Schools
- Exit Report, Sections A-E
- Discipline report, Sections A-E

# Agency Reports



Home | Data Entry | Print Reports | User Info | Log Out

(10-02-10-00) Agency Reports Unified District: 2015-2016  
School Reports /2016 5:00 PM

## Notes:

ESS Data Management has recently announced the due dates for this year's ESS Annual Special Education Data Collection. The application has opened on Monday, June 6, 2016 and is due in its entirety by Friday, August 19, 2016. To see a complete list of due dates, please go to <http://www.azed.gov/special-education/funding/data-management/annual-sped-data-collection/>.

## User Documents: Home

[Data Dictionary](#)

[General Instructions](#)

## Contacts:

Peggy Staples  
Phone: 602-364-4024  
[peggy.staples@azed.gov](mailto:peggy.staples@azed.gov)

ESS Data Management  
1535 W. Jefferson, Bin #24  
Phoenix, AZ 85007  
Fax: 602-364-1999  
[ESSDataMgmt@azed.gov](mailto:ESSDataMgmt@azed.gov)

Chris Brown  
Phone: 602-542-3854  
[chris.brown@azed.gov](mailto:chris.brown@azed.gov)



# Agency Report Page

Report Year

## Agency Print Reports

Report Title	Description
<input type="radio"/> Personnel - Sect A	
<input type="radio"/> Personnel - Sect B	
<input type="radio"/> Personnel - Sect C	
<input type="radio"/> Teacher Attrition Survey	
<input type="radio"/> Preschool Transition	
<input type="radio"/> Parentally Placed Private School Students	

Select the Exiting Detail Report, then click Submit.

## Supplemental Reports

Report Title	Description
<input checked="" type="radio"/> Exiting Detail Report * Data available FY13 and later	Lists students making up aggregated Exiting counts.
<input type="radio"/> Discipline Year-to-Year Change	Discipline Report: Year-to-Year Change
<input type="radio"/> Exiting Year-to-Year Change	Students Exiting from Special Education: Year to Year Change
<input type="radio"/> Personnel Year-to-Year Change	Personnel Report: Year-to-Year Change
<input type="radio"/> Az SAFE - Discipline Detail Report	Az SAFE / Discipline Data: Students and Incidents in Discipline Report Counts
<input type="radio"/> Az SAFE - All Incidents at all schools	Az SAFE All Incidents at all schools
<input type="radio"/> Az SAFE - SPED Incidents at all schools	Az SAFE SPED Incidents at all schools
<input type="radio"/> Exiting Integrity Failures	Student services that failed Integrity for Exiting rules

# Exiting Detail Report

## Students Exiting Special Education Services

Fiscal Year: 2016

Extract Date: June 4 8:00 AM

**PEA CTDS:** 10-02-10-000

**PEA Name:** Amphitheater Unified School District

CTDS	School	Sais ID	Student	AgeOnCtDt	Exit Code	Exit Reason	End Date	Need	RaceEthn	Gender	ELLStatus
10-02-10-281	Amphitheater High School	Sais ID	Student	AgeOnCtDt	Exit Code	Exit Reason	End Date	Need	RaceEthn	Gender	ELLStatus
		000088	Path, Maizzy	16	3175	Moved, known to be continuing	06/07/16	A	AM	M	N
		00000777	Puzzled, Saphley	15	3171	Transferred to Regular Education	12/23/15	OHI	WH	F	N
		0000099	Change, Breyon	14	3171	Transferred to Regular Education	11/09/15	OHI	WH	M	N
10-02-10-118	Copper Creek Elementary School	Sais ID	Student	AgeOnCtDt	Exit Code	Exit Reason	End Date	Need	RaceEthn	Gender	ELLStatus
			No Records Found								

Remember: Elementary schools may not show any exiting data since the report only captures students ages 14-21.



# Future Addition to Exiting Detail Report

## Students Exiting Special Education Services

Fiscal Year: 2016

Extract Date: June 8, 2016

PEA CTDS: 10-02-10-000  
 PEA Name: Amphitheater Unified School District

### Tuitioned-Out Students

District of Attendance CTDS: 10-21-12-000  
 District of Attendance Name: Chapel Haven West

CTDS	School	Sais ID	Student	AgeOnCtDt	Exit Cde	Exit Reason	End Date	Need	Race Ethn	Gender	ELL
10-21-12-001	Chapel Haven West	Sais ID	Student	AgeOnCtDt	Exit Cde	Exit Reason	End Date	Need	Race Ethn	Gender	ELL
		Sais ID	Student	AgeOnCtDt	Exit Cde	Exit Reason	End Date	Need	Race Ethn	Gender	ELL
		Sais ID	Student	AgeOnCtDt	Exit Cde	Exit Reason	End Date	Need	Race Ethn	Gender	ELL

District of Attendance CTDS: 10-21-42-000  
 District of Attendance Name: Intermountain Centers for Human Development

CTDS	School	Sais ID	Student	AgeOnCtDt	Exit Cde	Exit Reason	End Date	Need	Race Ethn	Gender	ELL
10-21-42-001	Intermountain Academy	Sais ID	Student	AgeOnCtDt	Exit Cde	Exit Reason	End Date	Need	Race Ethn	Gender	ELL

# Agency Report Page

Report Year

## Agency Print Reports

Report Title	Description
<input type="radio"/> Personnel - Sect A	
<input type="radio"/> Personnel - Sect B	
<input type="radio"/> Personnel - Sect C	
<input type="radio"/> Teacher Attrition Survey	
<input type="radio"/> Preschool Transition	
<input type="radio"/> Parentally Placed Private School Students	

Select the Exiting Integrity Failure Report, then click Submit.

## Supplemental Reports

Report Title	Description
<input checked="" type="radio"/> Exiting Detail Report * Data available FY13 and later	Lists students making up aggregated Exiting counts.
<input type="radio"/> Discipline Year-to-Year Change	Discipline Report: Year-to-Year Change
<input type="radio"/> Exiting Year-to-Year Change	Students Exiting from Special Education: Year to Year Change
<input type="radio"/> Personnel Year-to-Year Change	Personnel Report: Year-to-Year Change
<input type="radio"/> Az SAFE - Discipline Detail Report	Az SAFE / Discipline Data: Students and Incidents in Discipline Report Counts
<input type="radio"/> Az SAFE - All Incidents at all schools	Az SAFE All Incidents at all schools
<input type="radio"/> Az SAFE - SPED Incidents at all schools	Az SAFE SPED Incidents at all schools
<input type="radio"/> Exiting Integrity Failures	Student services that failed Integrity for Exiting rules



# NEW Exiting Integrity Failure Report

## Students with Exiting Integrity Failures

Fiscal Year: 2016

SaisID	DOR CTDS	DOR Name	School CTDS	School Name	Error Description
000000000	10-02-10-000	Amphitheater Unified District	10-02-10-281	Amphitheater High School	Student must have a SPED exit date and SPED exit reason.
000000002	10-02-10-000	Amphitheater Unified District	10-02-10-281	Amphitheater High School	A valid membership withdrawal must be submitted with SPED Exit code ; SPED Exit Reason: 7, Regular Membership Status: W1
000000005	10-02-10-000	Amphitheater Unified District	10-02-10-281	Amphitheater High School	A valid membership withdrawal must be submitted with SPED Exit code ; SPED Exit Reason: 5, Regular Membership Status: W4
000000007	10-02-10-000	Amphitheater Unified District	10-02-10-281	Amphitheater High School	A valid membership withdrawal must be submitted with SPED Exit code ; SPED Exit Reason: 7, Regular Membership Status:
000000010	10-02-10-000	Amphitheater Unified District	10-02-10-282	Canyon Del Oro High School	A valid membership withdrawal must be submitted with SPED Exit code ; SPED Exit Reason: 5, Regular Membership Status: P
000000013	10-02-10-000	Amphitheater Unified District	10-02-10-282	Canyon Del Oro High School	A valid membership withdrawal must be submitted with SPED Exit code ; SPED Exit Reason: 5, Regular Membership Status: W4
000000016	10-02-10-000	Amphitheater Unified District	10-02-10-282	Canyon Del Oro High School	A valid membership withdrawal must be submitted with SPED Exit code ; SPED Exit Reason: 5, Regular Membership Status: P
000000017	10-02-10-000	Amphitheater Unified District	10-02-10-282	Canyon Del Oro High School	Student must have a SPED exit date and SPED exit reason.
000000018	10-02-10-000	Amphitheater Unified District	10-02-10-280	Ironwood Ridge High School	Student must have a SPED exit date and SPED exit reason.
000000020	10-02-10-000	Amphitheater Unified District	10-02-10-280	Ironwood Ridge High School	Student must have a SPED exit date and SPED exit reason.
000000021	10-02-10-000	Amphitheater Unified District	10-02-10-168	Richard B Wilson Jr School	A valid membership withdrawal must be submitted with SPED Exit code ; SPED Exit Reason: 5, Regular Membership Status:

# School Reports

Home | Data Entry | Print Reports | User Information | Log Out

(10-02-10-00 Agency Reports ed District: 2015-2016  
School Reports 2016 5:00 PM

## Notes:

ESS Data Management has recently announced the due dates for this year's ESS Annual Special Education Data Collection. The application has opened on Monday, June 6, 2016 and is due in its entirety by Friday, August 19, 2016. To see a complete list of due dates, please go to <http://www.azed.gov/special-education/funding/data-management/annual-sped-data-collection/>.

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## Contacts:

**Peggy Staples**  
Phone: 602-364-4024  
[peggy.staples@azed.gov](mailto:peggy.staples@azed.gov)

**ESS Data Management**  
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Phoenix, AZ 85007  
Fax: 602-364-1999  
[ESSDataMgmt@azed.gov](mailto:ESSDataMgmt@azed.gov)

**Chris Brown**  
Phone: 602-542-3854  
[chris.brown@azed.gov](mailto:chris.brown@azed.gov)





# School Landing Page

## School Print Reports

This PEA has different school profile types with different report selections. Please choose which profile type you want to view.

School Profile Type	
Regular School	<input type="checkbox"/>
Tuitioned-Out	<input checked="" type="checkbox"/>

# School and Report Selection

Prior year reports are available for each school.

## School Print Reports

[Back to school profile type selection](#)

Profile Type selected: Regular School

Report Year

To print school reports, you must choose at least one report on the left and at least one school on the right.

Report Title	Select all schools <input type="checkbox"/>
<input type="radio"/> Exiting - Sect A - By Disability	School
<input type="radio"/> Exiting - Sect B - All Disabilities	<input type="checkbox"/> (10-02-10-185) Amphi Academy at Donaldson
<input type="radio"/> Exiting - Sect C - By Race	<input type="checkbox"/> (10-02-10-285) Amphi Academy at El Hogar
<input type="radio"/> Exiting - Sect D - By Gender	<input type="checkbox"/> (10-02-10-281) Amphitheater High School
<input type="radio"/> Exiting - Sect E - By ELL/LEP Status	<input type="checkbox"/> (10-02-10-166) Amphitheater Middle School
<input type="radio"/> Discipline - Sect A - By Disability	<input type="checkbox"/> (10-02-10-282) Canyon Del Oro High School
<input type="radio"/> Discipline - Sect B - By Race	<input type="checkbox"/> (10-02-10-118) Copper Creek Elementary School
<input type="radio"/> Discipline - Sect C - By Gender	<input type="checkbox"/> (10-02-10-115) Coronado K-8 School
<input type="radio"/> Discipline - Sect D - By ELL Status	<input type="checkbox"/> (10-02-10-110) E C Nash School
<input type="radio"/> Discipline - Sect E - Services during Expulsion	<input type="checkbox"/> (10-02-10-108) Frances Owen Holaway Elementary School
	<input type="checkbox"/> (10-02-10-109) Helen Keeling Elementary School
	<input type="checkbox"/> (10-02-10-280) Ironwood Ridge High School
	<input type="checkbox"/> (10-02-10-111) L M Prince School
	<input type="checkbox"/> (10-02-10-165) La Cima Middle School
	<input type="checkbox"/> (10-02-10-167) Lawrence W Cross Middle School
	<input type="checkbox"/> (10-02-10-112) Lulu Walker School

Select the report to print, then click on **Submit**

Click in the checkbox to print reports for all schools.



# FINAL SUBMISSION



# Final Submission Details

- Commence on **Wednesday, August 31, 2016**
- Data confirmation
- Manual Corrections (if necessary)
  - Exit (**new** in FY16)
  - Discipline
- Comments
- Electronic signature
- Complete by **Friday, September 16, 2016**
- Instructional webinars offered in July



# RESOURCES AND SUPPORT



# ADE Support Center

- For ADEConnect, Az SAFE access, SAIS and AzEDS support
- Monday – Friday 8:00am – 5:00pm
- 602.542.7378
- 602.542.2222
- 866.577.9636
- [adesupport@azed.gov](mailto:adesupport@azed.gov)



# Az SAFE

For assistance with Az SAFE data submissions:

<http://www.azed.gov/prevention-programs/az-safe/>

*Rebecca Astorga - **NEW***

School Safety & Prevention

602.542.8728

[rebecca.astorga@azed.gov](mailto:rebecca.astorga@azed.gov)

For Az SAFE access, please contact ADE Support





# ESS Data Management

<http://azed.gov/special-education/funding/data-management>

[ESSDataMgmt@azed.gov](mailto:ESSDataMgmt@azed.gov)

*Maria Durazo - **NEW***

Data Collection Coordinator

602.542.3057

[maria.durazo@azed.gov](mailto:maria.durazo@azed.gov)





# ESS DM Specialists

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Lead Data Management Specialist

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*Chris Brown*

Data Management Specialist

602.542.3854

[chris.brown@azed.gov](mailto:chris.brown@azed.gov)





# WRAP UP



# Wrap Up

- Questions?
- Future training opportunity:
  - Final Submission Process: 7/19 or 7/27
- Course Evaluations
- Certificates
- Implementation Survey
- For PEAs that serve preschoolers, please stay for a review of the Preschool Transition reporting requirement



# PRESCHOOL TRANSITION

No changes for FY 2016





# Overview

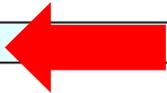
- IDEA 2004: All children participating in AzEIP under Part C must be ensured a smooth and effective transition to Part B.
- SPP/APR
  - Indicator 12: % of children referred for transition by Part C prior to age 3 who are found eligible for Part B and have an IEP developed and implemented by their 3<sup>rd</sup> birthday or found not eligible by their 3<sup>rd</sup> birthday
  - Compliance Indicator = 100%
  - PEA Determinations



# DEMO

# Agency Reports

Report Title	Status	Last Updated
<a href="#">Personnel - Sect A</a>	Complete	06/08/16 01:54P
<a href="#">Personnel - Sect B</a>	Complete	06/08/16 01:59P
<a href="#">Personnel - Sect C</a>	Complete	06/08/16 02:06P
<a href="#">Teacher Attrition Survey Section A - Special Education Teachers</a>	Complete	06/08/16 02:39P
<a href="#">Teacher Attrition Survey Section B - Special Education Personnel</a>	Complete	06/08/16 02:51P
<a href="#">Teacher Attrition Survey Section C - Related Service Providers</a>	Complete	06/09/16 09:08A
<a href="#">Teacher Attrition Survey Section D - Special Education Directors</a>	Complete	06/09/16 09:02A
<a href="#">Preschool Transition</a>	Incomplete	N/D
<a href="#">Parentally Placed Private School Students</a>	Complete	06/09/16 09:16A



# Preschool Transition: Tab 1 – Student Counts

Tab 1: Student Counts

Tab 2: Late Eligible Students

Tab 3: Late Not Eligible Students

Tab 4: Summary

## Tab 1 - Student Counts

### Data Entry Guidelines for this Form

	Instructions	Value
1.	Report the number of children who have been ELIGIBLE for Part C (AzEIP) and referred for transition to Part B (your district's preschool program) by AzEIP between 07/01/2015 and 06/30/2016	<input type="text" value="10"/>
2.	From the number in row 1 above, report the number of children found eligible for preschool special education services	<input type="text" value="8"/>
3.	Of those found eligible (row 2 above), report the number of children with an IEP developed on or before their 3rd birthday	<input type="text" value="7"/>
4.	Of those found eligible (row 2 above), report the number of children with an IEP developed after their 3rd birthday (Eligible children listed as IEP developed late: 0)	<input type="text" value="1"/>
5.	From the number in row 1 above, report the number of children who were NOT eligible for preschool special education services	<input type="text" value="2"/>
6.	Of those NOT eligible (row 5 above), report the number of children who were determined not eligible on or before their 3rd birthday	<input type="text" value="1"/>
7.	Of those NOT eligible (row 5 above), report the number of children who were determined not eligible after their 3rd birthday (Non-Eligible children listed as IEP developed late: 0)	<input type="text" value="1"/>
8.	How many late referrals from Part C that were due to "service coordinator delay" (eligible for Part C (AzEIP) services by 2.9 and PEA Notification/Referral Form received after 2.9) and were determined eligible or not eligible on or before the child's third birthday?	<input type="text" value="1"/>

Check Form

Submit



# Preschool Transition: Tab 1 – Student Counts

Tab 1: Student Counts	Tab 2: Late Eligible Students	Tab 3: Late Not Eligible Students	Tab 4: Summary
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## Tab 2 - Late Eligible Students

List all children who were found eligible and whose IEP was developed after their 3rd birthday (Question 4 on Page 1): In the area next to the Add button, enter a unique identifier using the child's initials (to avoid duplication, you may use a combination of letters and numbers up to 10 characters in length), select the reason for delay from the drop-down list, and enter the number of days late, and click Add.

To remove one or more rows from the list, check the rows to remove in the lower area, and click "Remove Chkd".

# Late Eligible Reported on Counts Tab	# Listed below
1	1

Identifier	Reason for Delay	# Days Late	
	Choose One		Add

		Identifier	Reason for Delay	# Days Late
1	<input type="checkbox"/>	PS3644024	Parent or child unavailability (child move; family hospitalization; vacation; etc.) - Deductible	3



# Preschool Transition: Tab 3 – Late Not Eligible Students

Tab 1: Student Counts	Tab 2: Late Eligible Students	Tab 3: Late Not Eligible Students	Tab 4: Summary
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## Tab 3 - Late Not Eligible Students

List all children who were found NOT eligible and whose determination was made after their 3rd birthday (question 7 on page 1): In the area next to the Add button, enter a unique identifier using the child's initials (to avoid duplication, you may use a combination of letters and numbers up to 10 characters in length), select the reason for delay from the drop-down list, and enter the number of days late, and click "Add".

To remove one or more rows from the list, check the rows to remove in the lower area and click "Remove Chkd".

# Late Not Eligible Reported on Counts Tab	# Listed below
1	1

Identifier	Reason for Delay	# Days Late	
	Choose One		Add

Remove Chkd	Save Changes	Submit
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		Identifier	Reason for Delay	# Days Late
1	<input type="checkbox"/>	MD5423057	Interruption of school schedule; summer birthday - Not Deductible	5



# Tab 4 - Summary

Tab 1: Student Counts

Tab 2: Late Eligible Students

Tab 3: Late Not Eligible Students

Tab 4: Summary

## Tab 4 - Summary

### Student Counts (Count tab)

	Question	Value
1	Report the number of children who have been ELIGIBLE for Part C (AzEIP) and referred for transition to Part B (your district's preschool program) by AzEIP between 07/01/2015 and 06/30/2016	10
2	From the number in row 1 above, report the number of children found eligible for preschool special education services	8
3	Of those found eligible (row 2 above), report the number of children with an IEP developed on or before their 3rd birthday	7
4	Of those found eligible (row 2 above), report the number of children with an IEP developed after their 3rd birthday ( <b>Eligible children listed as IEP developed late: 1</b> )(See List 1 below)	1
5	From the number in row 1 above, report the number of children who were NOT eligible for preschool special education services	2
6	Of those NOT eligible (row 5 above), report the number of children who were determined not eligible on or before their 3rd birthday	1
7	Of those NOT eligible (row 5 above), report the number of children who were determined not eligible after their 3rd birthday ( <b>Non-Eligible children listed as IEP developed late: 1</b> )(See List 2 below)	1
8	How many late referrals from Part C that were due to "service coordinator delay" (eligible for Part C (AzEIP) services by 2.9 and PEA Notification/Referral Form received after 2.9) and were determined eligible or not eligible on or before the child's third birthday?	1

### List 1: Eligible, IEP Developed After 3rd Birthday (compare with Question 4 above)

	Identifier	Delay Reason	Days Late
1	PS3644024	Parent or child unavailability (child move; family hospitalization; vacation; etc.) - Deductible	3

### List 2: Not Eligible, Determined Ineligible after 3rd Birthday (compare with Question 7 above)

	Identifier	Delay Reason	Days Late
1	MD5423057	Interruption of school schedule; summer birthday - Not Deductible	5



# Submit/save data on Tab 1

Tab 1: Student Counts

Tab 2: Late Eligible Students

Tab 3: Late Not Eligible Students

Tab 4: Summary

## Tab 1 - Student Counts

### Data Entry Guidelines for this Form

	Instructions	Value
1.	Report the number of children who have been ELIGIBLE for Part C (AzEIP) and referred for transition to Part B (your district's preschool program) by AzEIP between 07/01/2015 and 06/30/2016	<input type="text" value="10"/>
2.	From the number in row 1 above, report the number of children found eligible for preschool special education services	<input type="text" value="8"/>
3.	Of those found eligible (row 2 above), report the number of children with an IEP developed on or before their 3rd birthday	<input type="text" value="7"/>
4.	Of those found eligible (row 2 above), report the number of children with an IEP developed after their 3rd birthday (Eligible children listed as IEP developed late: 1)	<input type="text" value="1"/>
5.	From the number in row 1 above, report the number of children who were NOT eligible for preschool special education services	<input type="text" value="2"/>
6.	Of those NOT eligible (row 5 above), report the number of children who were determined not eligible on or before their 3rd birthday	<input type="text" value="1"/>
7.	Of those NOT eligible (row 5 above), report the number of children who were determined not eligible after their 3rd birthday (Non-Eligible children listed as IEP developed late: 1)	<input type="text" value="1"/>
8.	How many late referrals from Part C that were due to "service coordinator delay" (eligible for Part C (AzEIP) services by 2.9 and PEA Notification/Referral Form received after 2.9) and were determined eligible or not eligible on or before the child's third birthday?	<input type="text" value="1"/>

Check Form

Submit



Data modified on Tab 2 and/or 3 will not be saved unless the Submit button is clicked.



# ECSE Resources/Support

Early Childhood Special Education

<http://www.azed.gov/early-childhood/preschool/preschool-programs/ecse>

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# QUESTIONS?

**HAVE AN A-MAZE-ING DAY!  
THANK YOU**

