



# Friday Focus:

## Things You Need to Know as a New DTC

ADE Assessments Team will have 4 more webinar sessions in this series for the 2020-2021 school year.



Welcome to Webinar #2:

# Things You Need to Know as a New DTC

- Please enter your First and Last Name in the Chat for tracking purposes for the live event.
- This webinar will be recorded and posted on the ADE Assessments webpage at <https://www.azed.gov/assessment>.
- We will also be capturing the chat questions. If there are questions that were frequently asked or need further clarification, ADE will compile and create an FAQ which will then be distributed to DTCs.

# Agenda

- General Information Regarding Testing Responsibilities
- Welcome from ADE State Test Coordinators
- Test Specific Information:
  - Achievement Assessments
  - Alternate Assessments
  - Arizona English Language Learner Assessment
- Questions

# General Information

# Getting Started

- Training
- District Test Coordinator website
  - <https://www.azed.gov/assessment/dtc>
- DTC Test Administration Sites
  - PearsonAccess<sup>next</sup>, TIDE, MSAA Assessment.org
- Student Testing Sites
  - TIDE, TestNav, MSAA Assessment.org
- Assessment Checklists
- ADEConnect Role
  - Achievement Assessment Coordinator, AZELLA District Test Coordinator, Alternate Assessment Test Coordinator

# Resources for District Test Coordinators

- *The Examiner* (quarterly newsletter)
  - <https://www.azed.gov/assessment/examiner>
- Detailed Test Calendar (updated each school year)
  - <https://www.azed.gov/assessment/dtc/>
- Assessments Overview – 2020 and Beyond (new this year)
  - <https://www.azed.gov/assessment>
- District Test Coordinator webpage
  - <https://www.azed.gov/assessment/dtc>

# Welcome from ADE State Test Coordinators

# State Test Coordinators



Candis Middlebrook

- Achievement State Test Coordinator
- [AzM2@azed.gov](mailto:AzM2@azed.gov) or [AzSCI@azed.gov](mailto:AzSCI@azed.gov)



Sarah Han

- Alternate Assessment State Test Coordinator
- [AssessingSWDs@azed.gov](mailto:AssessingSWDs@azed.gov)



Brenda Vanderwerp

- AZELLA State Test Coordinator
- [AZELLA@azed.gov](mailto:AZELLA@azed.gov)



# Achievement Assessments

AzM2, AzSCI, Menu of Assessments

# Updates and Testing Dates – AzM2/AASA

## Statewide Assessment for ELA and Mathematics

### **2020-2021: AzM2**

Who to test:

Grades 3-8 and 10 (cohort 2023)

Computer-Based Test Window: April 5-30, 2021  
(Writing must be completed by April 16)

Paper-Based Test Window: April 5-14, 2021  
(Writing must be scheduled for April 5 or 6)

### **2021-2022: AASA**

**(Arizona's Academic Standards Assessment)**

Who to test: Grades 3-8

Test Windows to be Determined

In 2021-2022, the statewide high school assessment will be ACT and will be administered to 11<sup>th</sup> graders. ACT Aspire will be administered to 9<sup>th</sup> graders. SAT and PSAT may be selected from the Menu of Assessments in lieu of ACT and ACT Aspire.

# Updates and Testing Dates - AzSCI

## Statewide Assessment for Science

### 2020-2021: AzSCI Census Field Test

Who to test:  
Grades 5, 8, and 11 (Cohort 2022)

Computer-Based Test Window:  
March 22 – April 30, 2021

### 2021-2022: AzSCI

Who to test:  
Grades 5, 8, and 11 (Cohort 2023)

Test Windows to be Determined

**AIMS Science will not be administered in the spring of 2021.** This decision will enable LEAs to focus on teaching the new **2018 Science Standards**.

Watch for AzSCI District Test Coordinator Checklist to be posted soon at <https://www.azed.gov/assessment/achievement-dtcs>.

# Required Training

District Test Coordinator online trainings will be available January 4, 2021 and should be completed by January 29, 2021.

District Test Coordinators are responsible for providing training to Test Administrators in the district or charter who will administer AzM2 and/or AzSCI.

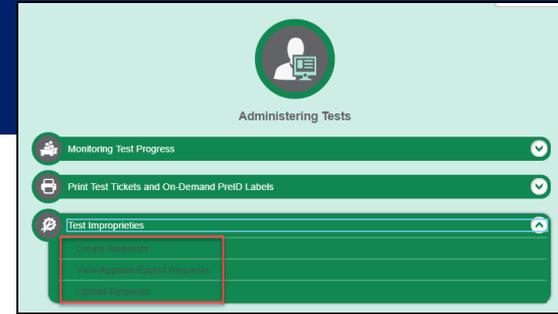
All AzM2 Test Administrators must complete the Test Administrator Certification through the AzM2 portal prior to administering AzM2.

# Test Improperities

## Typical Test Improperities:

- TA Error
  - Test Administrator (TA) opens more than one test (Part 1 and Part 2 or Math and ELA) and approves a student who chooses the incorrect test. The student then logs out instead of continuing to complete the test session he/she is in.
- Technical Error
  - Internet connectivity issues for one or more students.
  - Student attempts to access another site or uses a shortcut key.

**Process:** DTC submits a Test Impropropriety in TIDE for AzM2; you will receive a response to each Impropropriety. AzSCI incidents are reported through email. Any consequences are locally determined.



## AzSCI

AzSCI is the statewide achievement test for Science. Arizona public school students in Grades 5, 8 and 11 (Cohort 2022) will take AzSCI. AIMS Science will **not** be administered in Spring 2021.

▶ [AzSCI Testing Calendar](#)

▶ [Spring 2021 Manuals and Checklists](#)

▼ [AzSCI General Resources](#)

- [Student Registration Layout and Template](#)
- [Work Request - Student Transfer](#)
- [Test Incident Report](#)
- [SPV Quick Guide](#)
- [Grade 8 Reference Sheet \(Periodic Table of Elements\)](#)
- [Test Administrator Tutorial](#)

▶ [AzSCI 2020-2021 Resources](#)

# Test Invalidations

## Typical Test Invalidations:

- Test Administrator (TA) provides resource to student (reference sheet, calculator, graphic organizer, etc.).
- Student wasn't eligible to test; should have tested using the alternate assessment.
- Student had phone or other electronic device out during test.
- Students helping each other during testing.

**Process:** Please investigate any allegation of student or TA impropriety before requesting the test to be invalidated. You need to use your district/charter procedure for investigations and consequences.



# Achievement Assessment Websites

•DTC Resources: <https://www.azed.gov/assessment/dtc>

•AzM2 – <https://www.azed.gov/assessment/azm2>

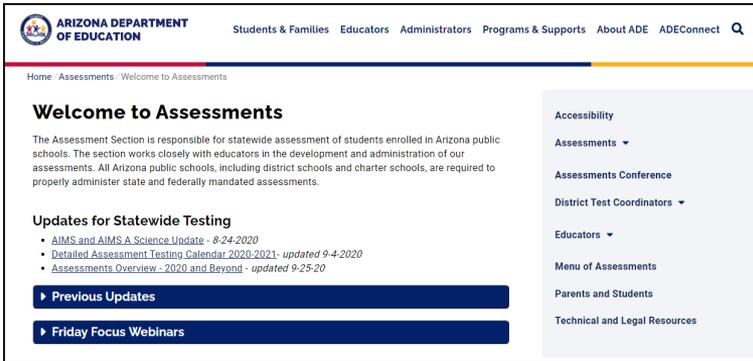
•AzM2 Portal – TIDE, ORS, Test Administrator Certification – for AzM2:  
•<https://azm2portal.org/>

•AzSCI - <https://www.azed.gov/assessment/sci>

•PearsonAccess<sup>next</sup> – for AzSCI (same website as for AZELLA):  
•<https://az.pearsonaccessnext.com/customer/index.action>

•Menu of Assessments Information:

•<https://www.azed.gov/assessment/menu-of-assessments>



The screenshot shows the Arizona Department of Education's website. The header includes the logo and navigation links: Students & Families, Educators, Administrators, Programs & Supports, About ADE, and ADEConnect. The main content area is titled 'Welcome to Assessments' and contains a paragraph about the Assessment Section's role. Below this is a section for 'Updates for Statewide Testing' with three bullet points and two blue buttons: 'Previous Updates' and 'Friday Focus Webinars'. A right-hand sidebar lists various resources: Accessibility, Assessments, Assessments Conference, District Test Coordinators, Educators, Menu of Assessments, Parents and Students, and Technical and Legal Resources.

# Communication

We will send regular emails to District Test Coordinators as we near the testing windows to remind you of important tasks and approaching deadlines. It is the responsibility of the District Test Coordinator to pass important information along to others in your district or charter who need it.

Questions regarding Achievement assessments should be directed to the following inboxes:

Questions about AzM2 – [AzM2@azed.gov](mailto:AzM2@azed.gov)

Questions about AzSCI – [AzSCI@azed.gov](mailto:AzSCI@azed.gov)

Questions about Menu of Assessments, Test Security Agreements, or other general questions – [Testing@azed.gov](mailto:Testing@azed.gov)





# Alternate Assessments

MSAA – ELA, Mathematics, and Science

# MSAA

- The Multi-State Alternate Assessment (MSAA) is a comprehensive assessment system designed to promote increasing higher academic outcomes for students with significant cognitive disabilities in preparation for a broader array of post-secondary outcomes.
- The MSAA is designed to assess students with significant cognitive disability and measures academic content that is aligned to and derived from our state content standards.
- This test contains many built-in supports that allow students to take the test using materials they are most familiar with and communicate what they know and can do as independently as possible.
- The MSAA will be administered in the areas of ELA and Mathematics in grades 3-8 and 11 and Science in Grades 5, 8, and 11.

# Eligibility

1. The student has a significant cognitive disability.
2. The student is learning content linked to (derived from) state content standards.
3. The student requires extensive direct individualized instruction and substantial supports to achieve measurable gains in the grade-and-age appropriate curriculum.

The 2020-2021 [Eligibility form](#) is now available for IEP teams and will be required moving forward.

# Alternate Assessments Checklist

Arizona Department of Education



Alternate Assessment Test Coordinator Checklist	
This form is for your use only; DO NOT return to ADE.	
District/Charter Name:	
TC Name:	
Dates*	Details
September 2019	Verify teachers in ADEConnect (only one account per teacher, must have TA role at their school) <b>Page 2</b>
September 2019	Generate list of all students participating in alternate assessments; include data for students in Grade 3 and 4 learning Braille and for students with communication needs. <b>Page 3</b>
October – November 2019	Student selector app (all students must have correct data records) <b>Page 4</b>
November 2019	Submit student information if notified that the LEA exceeded 1% participation. <b>Page 6</b>
December 2019	Submit Action Plan if the LEA exceeded 1% participation. <b>Page 8</b>
December 2019	AIMS A Science training <b>Page 10</b>
February 3-28, 2020	Monitor AIMS A Science administration <b>Page 11</b>
February 28 – March 6, 2020	Inventory and return AIMS A Science Materials <b>Page 12</b>
March 2-6, 2020	Final verification for AIMS A Science <b>Page 13</b>
March 2020	MSAA training <b>Page 15</b>
Mid-March – early May 2020	Monitor MSAA Administration (there is no final verification process for this assessment) refer to <b>Page 11</b> for instructions
May 2020	Download AIMS A Science Reports <b>Page 16</b>
TBD	Download MSAA Reports <b>Page 18</b>
August 2020	Update data in Corrections Application, if notified <b>Page 19</b>

\*Dates are subject to change. Refer to the Alternate Assessment and District Test Coordinator websites for updates.

1. Go to the [Arizona Department of Education website](#)
2. Click Educators
3. Click Assessment
4. Under State Assessments click MSAA
5. Under Testing Dates and Updates, you will find the [Test Coordinator Handbook](#)

# Testing Dates

## **Science Alternate Assessment**

- Grades 5, 8, and 11
- Test Window: March 15 through April 30, 2021

## **MSAA ELA & Mathematics**

- Grades 3-8, and 11
- Test Window: March 15 through April 30, 2021

MSAA Training Modules Available March 2021

# Past Webinar and PowerPoint Presentations

- 11/18/2019 [1% Threshold Action Plans 2019 Presentation](#)-Click for [Recorded Webinar](#)
- 11/12/2019 [Arizona's Learner Characteristics Inventory Presentation](#)-Click for [Recorded Webinar](#)
- 11/08/2019 [Alternate Assessment Test Coordinator Responsibilities Presentation](#)-Click for [Recorded Webinar](#)
- 10/31/2019 [Determining Eligibility for Alternate Assessments Presentation](#)-Click for [Recorded Webinar](#)
- [Instructional Supports and Resources-PowerPoint](#) -Click for [Recorded Webinar](#)



# Arizona English Language Learner Assessment

AZELLA

ARS § 15-756. Identification of English language learners

ARS § 15-756.05. Reassessment and reclassification of English language learners

# AZELLA Testing 2020-2021

August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021	May 2021
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**AZELLA Placement Test Administration**  
**August 17, 2020 – May 14, 2021**

**Spring 2021  
Reassessment  
Administration**  
**February 1 –  
March 19, 2021**  
***ALL EL Students***

**2021 AZELLA Stand Alone  
Field Test**  
**February 1 – April 2, 2021**  
***ALL EL Students***



# AZELLA Placement Testing

## ATMS

AZELLA Training Management System (ATMS) - Complete required training modules for the AZELLA DTC category prior to administering any AZELLA tests.

## Understand Scoring

Qualifications: Kindergarten Placement Test (KPT) administrators and Stage II Placement extended Writing Scorer

## PAN

Students must be registered in PearsonAccess<sup>next</sup> (PAN) prior to being administered the AZELLA Placement Test.

[Pre-test AZELLA Placement Training and Qualifications Requirements](#)

**Testing:** All students who are required to be administered the AZELLA Placement Test **must be administered the test** as soon as practicable. All AZELLA tests must be administered in-person in a secure testing environment at the district office or an official school building.

- In-person learning
- By appointment (parents may not be in the testing room while student is testing)



# AZELLA in November and December 2020

## AZELLA Placement Testing

### November 13: ADE is extracting K-3<sup>rd</sup> grade EL student data to use for Participation Counts

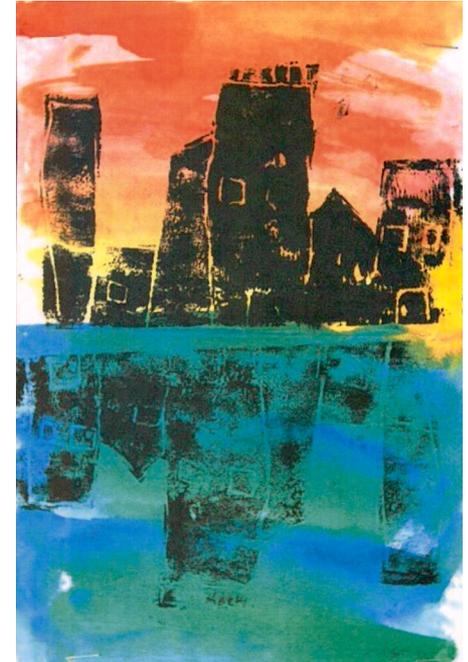
- Continuing EL students as shown on your EL73 Report
- Students with a new Placement Test showing an EL need as of October 9, 2020

### Week of November 30 – AZELLA Stand Alone Field Test Webinar

### November 16 – December 18: Mid-Year Placement Test

- Qualified High School Students ONLY

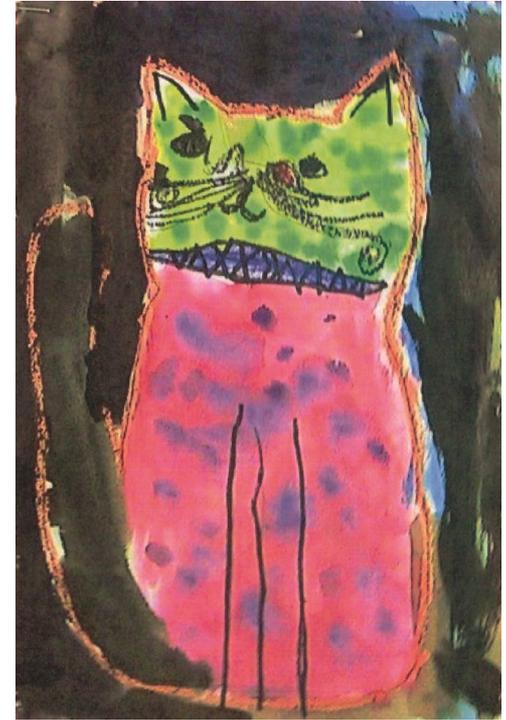
### December 7 – 18: Participation Counts completed for K-3 ONLY



# AZELLA K-3 Participation Counts – Dec. 7-18

**Participation Counts** is a head-count of all EL Kindergarten – Grade 3 students at each school within the district.

- These head-counts are entered into PAN by Pearson and **edited by the DTC** for the Spring 2021 Reassessment Test and the 2021 Stand Alone Field Test administrations.
- Include all K-3 students who are enrolled in EL program services through the temporary entrance procedures and do not have a current AZELLA test record.
- The counts provide needed information to Pearson to print and ship an initial shipment of testing materials in late January 2021 for both test administrations.
  - DTCs will NOT need to create an initial order for materials if they complete the Participation Counts.
- **December 7 – 18, 2020** – DTCs edits counts for all schools (even when the count is zero).



# AZELLA HS Mid-Year Placement Testing



NOVEMBER 16 –  
DECEMBER 18,  
2020



**QUALIFIED HIGH  
SCHOOL STUDENTS  
ONLY**



MUST SUBMIT  
REQUIRED  
DOCUMENTS TO  
ADE NO LATER  
THAN NOVEMBER 6



MID-YEAR  
PLACEMENT TEST  
REFERRAL FORM –  
AVAILABLE OCT. 20



MID-YEAR  
PLACEMENT  
STUDENT REFERRAL  
LIST FY2021 FORM –  
AVAILABLE OCT. 20

## Qualifications:

- **Grades 9-12 ONLY**
- Last AZELLA test must be dated during 2019-2020 school year
- OPL = Intermediate
- TC proficiency level = Intermediate or Proficient
- Domain proficiency levels = Intermediate or Proficient
- Domain Scale Scores = **247 and higher**

# AZELLA in January 2021

**7 Jan.**

ADE extracts EL student data (your EL73 Report) to be used by Pearson for student pre-registration: Spring 2021 Reassessment Test and the 2021 Stand Alone Field Test

**21 Jan.**

1st available day for DTCs PAN account enabled for Spring Reassessment and SAFT administrations (training completions required)

**1 Feb.**

Spring 2021 Reassessment Test and 2021 SAFT administrations open

Reassessment and SAFT Training Modules in ATMS

**18 Jan.**

Initial shipment of Spring 2021 Reassessment and 2021 SAFT materials arrive at districts

**25-29 Jan.**

# The AZELLA Team



Contact by email – **AZELLA@azed.gov**



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# Questions



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