



**Arizona Department of Education**  
**Career & Technical Education**  
**CTE Data Portal Timeline for FY 2021**  
**(School Districts)**



**Orange shading: FY 2020**

**Green shading: FY 2021**

**Dates marked with an \* indicate a due date.**

**Dates are subject to change – updates will be announced and posted in a timely manner.**

Date	Events
<b>December 18, 2020*</b>	Participants/Concentrators closes in CTE Data Portal for FY 2020.
<b>January 15, 2021</b>	Coherent Sequence re-opens in CTE Data Portal for FY 2020 for corrections.
	Fall & Spring Enrollment re-opens in CTE Data Portal for FY 2020 for corrections. Any missing SY 2019-2020 credits must be added to an FY 2020 Enrollment record to be included in the FY 2020 Participants/Concentrators.
<b>February 5, 2021*</b>	Coherent Sequence (corrections) closes in CTE Data portal for FY 2020.
	Fall & Spring Enrollment (corrections) closes in CTE Data portal for FY 2020.
<b>February 8, 2021</b>	Participants/Concentrators are updated in CTE Data Portal for FY 2020. Only credits corrected in the Enrollment records will be updated.
	Participants/Concentrators (corrections) opens in CTE Data Portal for FY 2020.
<b>February 19, 2021*</b>	Participants/Concentrators (corrections) closes in CTE Data Portal for FY 2020.
<b>February 28, 2021*</b>	Credentials closes in CTE Data Portal for FY 2020.
<b>March 1, 2021</b>	Contacts opens in CTE Data Portal. Other components of the system are locked until Contacts are updated for FY 2021.
	Coherent Sequence opens in CTE Data Portal for FY 2021.
	Fall & Spring Enrollment opens in CTE Data Portal for FY 2021.
	Credentials opens in CTE Data Portal for FY 2021.
	Funding Exemption Requests open in CTE Data Portal for FY 2021.
<b>Spring 2021</b>	CTE publishes Performance Measures reports for FY 2020. Reports are for reference only and will not be used in 2021 Perkins grants. FY 2020 Performance Measures will still be used in three-year Performance Reports.
<b>June 15, 2021*</b>	Coherent Sequence closes for FY 2021.
	Fall & Spring Enrollment closes for FY 2021. Both Fall (40 <sup>th</sup> day) and Spring (100 <sup>th</sup> day) Enrollment is due.

	Funding Exemption Requests close for FY 2021.
	FY 2020 Placement Survey closes for FY 2020.
<b>June 16-17, 2021</b>	CTE/IT staff generate Participant/Concentrators for Districts based on Enrollment data and records carried forward from the prior year.
	Participants/Concentrators opens for FY 2021. Credits missing from FY 2019 and prior can be updated. Credits in FY 2020 and FY 2021 are tied to Enrollment records and cannot be updated via the Participant/Concentrator record.
<b>July 15, 2021*</b>	Participants/Concentrators closes for FY 2021
	CTE staff runs Preliminary Funding reports and publishes results. Final funding is based on FY 2021 Enrollment and FY 2020 related placements. Final funding is used for FY 2022 CTE State Priority grant.
<b>July 16, 2021</b>	FY 2021 Coherent Sequence re-opens in CTE Data Portal to allow Districts to make necessary corrections.
	FY 2021 Fall & Spring Enrollment re-opens in CTE Data Portal to allow Districts to make necessary corrections.
	2020 Placement Survey re-opens in CTE Data Portal to allow Districts to make necessary corrections.
<b>August 15, 2021*</b>	FY 2021 Coherent Sequence (corrections) closes in CTE Data Portal.
	FY 2021 Fall & Spring Enrollment (corrections) closes in CTE Data Portal.
	FY 2020 (SY 2019 – 2020) Placement Survey (corrections) closes in CTE Data Portal.
<b>August 16, 2021</b>	Placement Survey for FY 2021 opens in CTE Data Portal.
	CTE/IT staff re-generates Participant/Concentrators for Districts based on Enrollment data and records carried forward from the prior year.
	Participant/Concentrator re-opens in CTE Data Portal to allow Districts to make necessary corrections.
<b>August 31, 2021*</b>	FY 2021 Participant/Concentrator (corrections) closes in CTE Data Portal.
<b>September 1, 2021</b>	CTE staff runs Final Funding reports and publishes results. Final funding is based on FY 2021 Enrollment and FY 2020 related placements. Final funding is used for FY 2022 CTE State Priority grant.
<b>September 30, 2021</b>	Credentials closes in CTE Data Portal for FY 2021.
<b>October 1, 2021</b>	CTE staff runs Performance Measures reports for FY 2021 and publishes results.
<b>June 15, 2022*</b>	Placement Survey for FY 2021 closes in CTE Data Portal.

## FY 2021 CTE Data Portal Due Dates (one page)

December 18, 2021	<ul style="list-style-type: none"><li>•FY2020 Participants/Concentrators closes</li></ul>
January 15, 2021	<ul style="list-style-type: none"><li>•FY2020 Coherent Sequence opens for corrections</li><li>•FY2020 Fall &amp; Spring Enrollment opens for corrections</li></ul>
February 5, 2021	<ul style="list-style-type: none"><li>•FY2020 Coherent Sequence corrections closes</li><li>•FY2020 Fall &amp; Spring Enrollment corrections closes</li></ul>
February 8, 2021	<ul style="list-style-type: none"><li>•FY2020 Participants/Concentrators opens for corrections</li></ul>
February 19, 2021	<ul style="list-style-type: none"><li>•FY2020 Participant/Concentrators corrections closes</li></ul>
February 28, 2021	<ul style="list-style-type: none"><li>•FY2020 Credentials closes</li></ul>
March 1, 2021	<ul style="list-style-type: none"><li>•FY2021 Contacts opens - system is locked until contacts are entered</li><li>•FY2021 Coherent Sequence opens</li><li>•FY 2021 Fall &amp; Spring Enrollment opens (Funding Exemptions request is also open)</li></ul>
June 15, 2021	<ul style="list-style-type: none"><li>•FY2021 Coherent Sequence closes</li><li>•FY2021 Fall/Spring Enrollment closes (Funding Exemptions requests also close)</li><li>•FY2020 Placements closes</li></ul>
June 16, 2021	<ul style="list-style-type: none"><li>•FY2021 Participants/Concentrators opens</li></ul>
July 15, 2021	<ul style="list-style-type: none"><li>•FY2021 Participants/Concentrators closes</li><li>•Preliminary Funding is calculated and published</li></ul>
July 16, 2021	<ul style="list-style-type: none"><li>•FY2021 Coherent Sequence is open for corrections</li><li>•FY2021 Fall &amp; Spring Enrollment is open for corrections</li><li>•FY2020 Placement Survey is open for corrections</li></ul>
August 15, 2021	<ul style="list-style-type: none"><li>•FY2021 Coherent Sequence corrections closes</li><li>•FY2021 Fall &amp; Spring Enrollment corrections closes (Funding Exemptions request is also closed)</li><li>•FY2020 Placement Survey corrections is closed</li></ul>
August 16, 2021	<ul style="list-style-type: none"><li>•FY2021 Placement Survey opens</li><li>•FY2021 Participants/Concentrators is open for corrections</li></ul>
August 31, 2021	<ul style="list-style-type: none"><li>•FY2021 Participants/Concentrators corrections closes</li></ul>
September 1, 2021	<ul style="list-style-type: none"><li>•FY2021 Final funding is calculated and published (allocations due to Grants Management system in October)</li></ul>
September 30, 2021	<ul style="list-style-type: none"><li>•FY2021 Credentials closes</li></ul>