

# Collection File Specification

## STCConnection EOY

Local ID: Collection Set: CEDs Effective: 4/1/2013  
 Abstract:  
 Privacy: Required: Required Periodicity: 40 day, 100 day, End-of-Year Expiration:  
 Office: Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Version: 1

## Item Details: STCConnection EOY

Sect #	Item Name	Repeatable	Type	Length	Precision	Min / Max	Required	Format	Effective Expiration
	<i>Field Name</i>		<i>Option Set</i>			<i>Element</i>			
	<i>Definition</i>								
<b>Section: Course Sections</b>									
1 1	<b>AZ LEA Entity ID</b> LEAID	<input type="checkbox"/>	Option Set AZ Districts	10		/	Required	NNNN	4/1/2013
	<i>The state assigned unique LEA entity identifier</i>								
1 2	<b>AZ School Entity ID</b> SchoolId	<input type="checkbox"/>	Option Set AZ Schools	10		/	Required		4/1/2013
	<i>The state assigned public or charter school entity identifier</i>								
1 3	<b>Course Identifier</b> CourseId	<input type="checkbox"/>	Option Set Course Identifiers	20		/	Required	Course Identifier	4/1/2013
	<i>The identifying code for the course content</i>								
1 4	<b>Course Identifier System</b> CourseIdSystem	<input type="checkbox"/>	Option Set Course Identifier System	1		/	Required	X	4/1/2013
	<i>The system used for the course identifier- either Local or State. If local course codes are used, the course must be mapped in the CourseWalk system to a state course code.</i>								
1 5	<b>Local Course Title</b> CourseTitle	<input type="checkbox"/>	varchar	100		/	Required	Course Title	4/1/2013
	<i>The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).</i>								

# Collection File Specification

1 6	<b>School Year</b> SchoolYear	<input type="checkbox"/>	Option Set School Years	4	/	Required	YYYY	4/1/2013
<i>The school year for this course section in '2012' format. Summer term is considered part of the following school year, i.e. summer 2012 is part of the 2012-2013 school year.</i>								
1 7	<b>Session</b> Session	<input type="checkbox"/>	varchar	25	/	Required		4/1/2013
<i>A description for the term or session for the course section, for example 'Fall semester' or '2nd Trimester'</i>								
1 8	<b>Timetable Day Identifier</b> TimetableDayIdentifier	<input type="checkbox"/>	varchar	10	/	Required		4/1/2013
<i>The unique identifier for the locally defined rotation cycle date code when the class meets (e.g., in a two day schedule, valid values could be "A" and "B", or "1" and "2").</i>								
1 9	<b>Class Period</b> ClassPeriod	<input type="checkbox"/>	varchar	4	/	Required		4/1/2013
<i>An identifier for the period during the day in which this section is held. If a Section spans multiple periods, report just the initial Class Period.</i>								
1 10	<b>Section Identifier</b> SectionIdentifier	<input type="checkbox"/>	varchar	25	/	Optional		4/1/2013
<i>Some Student Information Systems, PowerSchool for example, have a unique section identifier, which can optionally be reported here. If provided in Student Section Enrollment, it must be provided in Course Sections.</i>								
1 11	<b>Session Type</b> SessionType	<input type="checkbox"/>	Option Set Session Type	2	/	Required	XX	4/1/2013
<i>The type of term or session this is.</i>								
1 12	<b>Teacher 1 Last Name</b> T1LastName	<input type="checkbox"/>	varchar	35	/	Conditional		4/1/2013
<i>The last, family or surname for the primary teacher for the course section as reported in the HQT system. Required unless Provider Teacher 1 Last Name is provided.</i>								
1 13	<b>Teacher 1 First Name</b> T1FirstName	<input type="checkbox"/>	varchar	35	/	Conditional		4/1/2013
<i>The first or given name for the primary teacher for the course section as reported in the HQT system. Required if Teacher 1 Last Name is provided.</i>								
1 14	<b>Teacher 1 Middle Initial</b> T1MI	<input type="checkbox"/>	varchar	1	/	Conditional	X	4/1/2013
<i>The middle initial for the primary teacher for the course section as reported in the HQT system. Required if Teacher 1 Educator Stakeholder ID is not provided or teacher role is other than Long-Term Substitute or student Teacher; under these conditions we will match the teacher to their HQT record and the middle initial value her must match with the HQT system.</i>								

# Collection File Specification

1	15	<b>Teacher 1 Birthdate</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
		T1Birthdate						Birthdate	
		<i>The primary teacher's birthdate as reported in the HQT system. Required if Teacher 1 Educator Stakeholder ID is not provided or teacher role is other than Long-Term Substitute.</i>							
<hr/>									
1	16	<b>Teacher 1 Role</b>	<input type="checkbox"/>	Option Set	1	/	Conditional	X	4/1/2013
		T1Role		Teaching Role				Teaching Assignment Role	
		<i>The role of the primary teacher for this course section. Required if Teacher 1 Last Name is provided. If Teaching Role is L - Long Term Substitute or U - Student Teacher, Teacher Role does not validate against HQT.</i>							
<hr/>									
1	17	<b>Teacher 1 Begin Date</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
		T1BeginDate						Teaching Assignment Start Date	
		<i>The date when Teacher 1 begins being associated with this section. Required if Teacher 1 Last Name is provided.</i>							
<hr/>									
1	18	<b>Teacher 1 End Date</b>	<input type="checkbox"/>	Date	10	/	Optional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
		T1EndDate						Teaching Assignment End Date	
		<i>The Date upon which the primary teacher is no longer associated with this section</i>							
<hr/>									
1	19	<b>Teacher 1 Educator Stakeholder ID</b>	<input type="checkbox"/>	varchar	20	/	Conditional		4/1/2013
		T1EducatorID						Staff Member Identifier	
		<i>The Arizona Educator Stakeholder Id (if available). Either a leading apostrophe and/or the embedded hyphens will ease managing the file in Excel. Required if Teacher 1 Birthdate is not provided.</i>							
<hr/>									
1	20	<b>Teacher 1 Contribution Percent</b>	<input type="checkbox"/>	Numeric	4	2	/	Optional	n.nn
		T1Contribution						Teaching Assignment Contribution Percentage	
		<i>A fraction of time used to weight the educator's assigned responsibility for student learning in a Class Section, particularly when more than one educator is assigned to the class section. Use 0.5 for half contribution or 1 for full contribution.</i>							
<hr/>									
1	21	<b>Teacher 2 Last name</b>	<input type="checkbox"/>	varchar	35	/	Optional		4/1/2013
		T2LastName						Last or Surname	
		<i>The last, family or surname for the secondary teacher for the course section as reported in the HQT system</i>							
<hr/>									
1	22	<b>Teacher 2 First Name</b>	<input type="checkbox"/>	varchar	35	/	Conditional		4/1/2013
		T2FirstName						First Name	
		<i>The first or given name for the secondary teacher for the course section as reported in the HQT system. Required if Teacher 2 Last Name is provided.</i>							
<hr/>									
1	23	<b>Teacher 2 Middle Initial</b>	<input type="checkbox"/>	varchar	1	/	Optional	X	4/1/2013
		T2MI							
		<i>The middle initial for the secondary teacher for the course section as reported in the HQT system</i>							

# Collection File Specification

1 24	<b>Teacher 2 Birthdate</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T2Birthdate						Birthdate	
<i>The secondary teacher's birthdate as reported in the HQT system. Required if Teacher 2 Last Name is provided but not Teacher 2 Educator Stakeholder ID.</i>								
1 25	<b>Teacher 2 Role</b>	<input type="checkbox"/>	Option Set	1	/	Conditional	X	4/1/2013
	T2Role		Teaching Role				Teaching Assignment Role	
<i>The role of the secondary teacher for this course section. Required if Teacher 2 Last Name is provided. If Teaching Role is L - Long Term Substitute or U - Student Teacher, Teacher Role does not validate against HQT.</i>								
1 26	<b>Teacher 2 Begin Date</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T2BeginDate						Teaching Assignment Start Date	
<i>The date when Teacher 2 begins being associated with this section. Required if Teacher 2 Last Name is provided.</i>								
1 27	<b>Teacher 2 End Date</b>	<input type="checkbox"/>	Date	10	/	Optional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T2EndDate						Teaching Assignment End Date	
<i>The Date upon which the teacher 2 is no longer associated with this section</i>								
1 28	<b>Teacher 2 Educator Stakeholder ID</b>	<input type="checkbox"/>	varchar	20	/	Conditional		4/1/2013
	T2EducatorID						Staff Member Identifier	
<i>The Arizona Educator Stakeholder Id (if available). Required if Teacher 2 Last Name is provided but not Teacher 2 Birthdate.</i>								
1 29	<b>Teacher 2 Contribution Percent</b>	<input type="checkbox"/>	Numeric	4 2	/	Optional	n.nn	4/1/2013
	T2Contribution						Teaching Assignment Contribution Percentage	
<i>A fraction of time used to weight the educator's assigned responsibility for student learning in a Class Section, particularly when more than one educator is assigned to the class section. Use 0.5 for half contribution or 1 for full contribution.</i>								
1 30	<b>Teacher 3 Last name</b>	<input type="checkbox"/>	varchar	35	/	Optional		4/1/2013
	T3LastName						Last or Surname	
<i>The last, family or surname for the tertiary teacher for the course section as reported in the HQT system</i>								
1 31	<b>Teacher 3 First Name</b>	<input type="checkbox"/>	varchar	35	/	Conditional		4/1/2013
	T3FirstName						First Name	
<i>The first or given name for the tertiary teacher for the course section as reported in the HQT system. Required if Teacher 3 Last Name is provided.</i>								
1 32	<b>Teacher 3 Middle Initial</b>	<input type="checkbox"/>	varchar	1	/	Optional	X	4/1/2013
	T3MI							
<i>The middle initial for the tertiary teacher for the course section as reported in the HQT system</i>								

# Collection File Specification

1 33	<b>Teacher 3 Birthdate</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T3Birthdate						Birthdate	
<i>The tertiary teacher's birthdate as reported in the HQT system. Required if Teacher 3 Last Name is provided but not Teacher 3 Educator Stakeholder ID.</i>								
1 34	<b>Teacher 3 Role</b>	<input type="checkbox"/>	Option Set	1	/	Conditional	X	4/1/2013
	T3Role		Teaching Role				Teaching Assignment Role	
<i>The role of the tertiary teacher for this course section. Required if Teacher 3 Last Name is provided. If Teaching Role is L - Long Term Substitute or U - Student Teacher, Teacher Role does not validate against HQT.</i>								
1 35	<b>Teacher 3 Begin Date</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T3BeginDate						Teaching Assignment Start Date	
<i>The date when Teacher 3 begins being associated with this section. Required if Teacher 3 Last Name is provided.</i>								
1 36	<b>Teacher 3 End Date</b>	<input type="checkbox"/>	Date	10	/	Optional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T3EndDate						Teaching Assignment End Date	
<i>The Date upon which the teacher 3 is no longer associated with this section</i>								
1 37	<b>Teacher 3 Educator Stakeholder ID</b>	<input type="checkbox"/>	varchar	20	/	Conditional		4/1/2013
	T3EducatorID						Staff Member Identifier	
<i>The Arizona Educator Stakeholder Id (if available). Required if Teacher 2 Last Name is provided but not Teacher 3 Birthdate.</i>								
1 38	<b>Teacher 3 Contibution Percent</b>	<input type="checkbox"/>	Numeric	4	2	/	Optional	n.nn
	T3Contribution						Teaching Assignment Contribution Percentage	4/1/2013
<i>A fraction of time used to weight the educator's assigned responsibility for student learning in a Class Section, particularly when more than one educator is assigned to the class section. Use 0.5 for half contribution or 1 for full contribution.</i>								
1 39	<b>Teacher 4 Last Name</b>	<input type="checkbox"/>	varchar	35	/	Optional		4/1/2013
	T4LastName						Last or Surname	
<i>The last, family or surname for the fourthteacher for the course section as reported in the HQT system</i>								
1 40	<b>Teacher 4 First Name</b>	<input type="checkbox"/>	varchar	35	/	Conditional		4/1/2013
	T4FirstName						First Name	
<i>The first or given name for the fourth teacher for the course section as reported in the HQT system. Required if Teacher 4 Last Name is provided.</i>								
1 41	<b>Teacher 4 Middle Initial</b>	<input type="checkbox"/>	varchar	1	/	Optional		4/1/2013
	T4MI							
<i>The fourth teacher's birthdate as reported in the HQT system</i>								

# Collection File Specification

1 42	<b>Teacher 4 Birthdate</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T4Birthdate						Birthdate	
<i>The fourth teacher's birthdate as reported in the HQT system. Required if Teacher 4 Last Name is provided but not Teacher 4 Educator Stakeholder ID.</i>								
1 43	<b>Teacher 4 Role</b>	<input type="checkbox"/>	Option Set	1	/	Conditional		4/1/2013
	T4Role		Teaching Role				Teaching Assignment Role	
<i>The role of the fourth teacher for this course section. Required if Teacher 4 Last Name is provided. If Teaching Role is L - Long Term Substitute or U - Student Teacher, Teacher Role does not validate against HQT.</i>								
1 44	<b>Teacher 4 Begin Date</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T4BeginDate						Teaching Assignment Start Date	
<i>The date when Teacher 4 begins being associated with this section. Required if Teacher 4 Last Name is provided.</i>								
1 45	<b>Teacher 4 End Date</b>	<input type="checkbox"/>	Date	10	/	Optional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T4EndDate						Teaching Assignment End Date	
<i>The Date upon which the teacher 4 is no longer associated with this section</i>								
1 46	<b>Teacher 4 Educator Stakeholder ID</b>	<input type="checkbox"/>	varchar	20	/	Conditional		4/1/2013
	T4EducatorID						Staff Member Identifier	
<i>The Arizona Educator Stakeholder Id (if available). Required if Teacher 4 Last Name is provided but not Teacher 4 Birthdate.</i>								
1 47	<b>Teacher 4 Contribution Percent</b>	<input type="checkbox"/>	Numeric	4 2	/	Optional		4/1/2013
	T4Contribution						Teaching Assignment Contribution Percentage	
<i>A fraction of time used to weight the educator's assigned responsibility for student learning in a Class Section, particularly when more than one educator is assigned to the class section. Use 0.5 for half contribution or 1 for full contribution.</i>								
1 48	<b>Teacher 5 Last Name</b>	<input type="checkbox"/>	varchar	35	/	Optional		4/1/2013
	T5LastName						Last or Surname	
<i>The last, family or surname for the fifth teacher for the course section as reported in the HQT system</i>								
1 49	<b>Teacher 5 First Name</b>	<input type="checkbox"/>	varchar	35	/	Conditional		4/1/2013
	T5FirstName						First Name	
<i>The first or given name for the fifth teacher for the course section as reported in the HQT system. Required if Teacher 5 Last Name is provided.</i>								
1 50	<b>Teacher 5 Middle Initial</b>	<input type="checkbox"/>	varchar	1	/	Optional		4/1/2013
	T5MI							
<i>The fifth teacher's birthdate as reported in the HQT system</i>								

# Collection File Specification

1 51	<b>Teacher 5 Birthdate</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T5Birthdate						Birthdate	
<i>The fifth teacher's birthdate as reported in the HQT system. Required if Teacher 5 Last Name is provided but not Teacher 5 Educator Stakeholder ID.</i>								
1 52	<b>Teacher 5 Role</b>	<input type="checkbox"/>	Option Set	1	/	Conditional		4/1/2013
	T5Role		Teaching Role				Teaching Assignment Role	
<i>The role of the fifth teacher for this course section. Required if Teacher 5 Last Name is provided. If Teaching Role is L - Long Term Substitute or U - Student Teacher, Teacher Role does not validate against HQT.</i>								
1 53	<b>Teacher 5 Begin Date</b>	<input type="checkbox"/>	Date	10	/	Conditional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T5BeginDate						Teaching Assignment Start Date	
<i>The date when Teacher 5 begins being associated with this section. Required if Teacher 5 Last Name is provided.</i>								
1 54	<b>Teacher 5 End Date</b>	<input type="checkbox"/>	Date	10	/	Optional	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	T5EndDate						Teaching Assignment End Date	
<i>The Date upon which the teacher 4 is no longer associated with this section</i>								
1 55	<b>Teacher 5 Educator Stakeholder ID</b>	<input type="checkbox"/>	varchar	20	/	Conditional		4/1/2013
	T5EducatorID						Staff Member Identifier	
<i>The Arizona Educator Stakeholder ID (if available). Required if Teacher 5 Last Name is provided but not Teacher 5 Birthdate.</i>								
1 56	<b>Teacher 5 Contribution Percent</b>	<input type="checkbox"/>	Numeric	4	2	/	Optional	4/1/2013
	T5Contribution						Teaching Assignment Contribution Percentage	
<i>A fraction of time used to weight the educator's assigned responsibility for student learning in a Class Section, particularly when more than one educator is assigned to the class section. Use 0.5 for half contribution or 1 for full contribution.</i>								
1 57	<b>Course Begin Date</b>	<input type="checkbox"/>	Date	10	/	Required	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	CourseBegin						Course Begin Date	
<i>The date of the first day of instruction</i>								
1 58	<b>Course End Date</b>	<input type="checkbox"/>	Date	10	/	Required	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
	CourseEnd						Course End Date	
<i>The date of the last day of instruction</i>								
1 59	<b>Credits Offered</b>	<input type="checkbox"/>	Numeric	4	2	/	Conditional	n.nn
	CreditsOffered						Course Credit Value	4/1/2013
<i>The number of credits offered for this course. Required for HS only.</i>								

## Collection File Specification

1 60	<b>Instructional Setting</b> InstructionalSetting	<input type="checkbox"/>	Option Set Instructional Setting	2	/	Required	XX	4/1/2013
<i>The instructional setting for the course</i>								
1 61	<b>Low Grade Level</b> LowGrade	<input type="checkbox"/>	Option Set Grade Level	2	/	Required	XX	4/1/2013
<i>The lowest grade level of students either enrolled in the course or for which the course is targeted</i>								
1 62	<b>High Grade Level</b> HighGrade	<input type="checkbox"/>	Option Set Grade Level	2	/	Required	XX	4/1/2013
<i>The highest grade level of students either enrolled in the course or for which the course is targeted</i>								
1 63	<b>Is Dual Credit</b> DualCredit	<input type="checkbox"/>	Option Set Yes/No/NA	1	/	Required	X	4/1/2013
<i>A flag indicating if students enrolled in this course have the option of receiving both high school and post-secondary credit, regardless of whether any students avail themselves of that option. High School Courses only</i>								
1 64	<b>Concurrent Enrollment</b> Concurrent	<input type="checkbox"/>	Option Set Yes/No/NA	1	/	Optional	X	4/1/2013
<i>A flag indicating a college course attended by students prior to high school graduation for which they are not receiving high school credit. Reporting these sections is optional.</i>								
1 65	<b>Course Level Characteristic</b> CourseLevel	<input type="checkbox"/>	Option Set Course Level Characteristic	2	/	Required	XX	4/1/2013
<i>An indication of the level of rigor in a course</i>								
1 66	<b>Is CTE Certificate (HS Only)</b> Certificate	<input type="checkbox"/>	Option Set Yes/No/NA	1	/	Required	X	4/1/2013
<i>A flag indicating if the course is part of a career or technical education program leading to a specific technical certification. High School Courses Only</i>								
1 67	<b>Is Required for Graduation (HS Only)</b> GradRequirement	<input type="checkbox"/>	Option Set Yes/No/NA	1	/	Optional	X	4/1/2013
<i>A flag indicating if this specific course is required for a student to graduate. This does not apply if this course is one of several that may meet a general "so many credits" in a subject area requirement, but not this specific course. High School Course Only</i>								
1 68	<b>External Provider Name</b> Provider	<input type="checkbox"/>	varchar	40	/	Optional		4/1/2013
<i>If the course is being provided by an external organization, e.g. a distance education or virtual course, the name of that providing organization.</i>								

## Collection File Specification

1 69	<b>Provider Teacher 1 Last Name</b> ProviderT1LastName	<input type="checkbox"/>	varchar	35	/	Conditional		4/1/2013
	<i>If the course is being provided by an external provider, the last, family, or surname of the provider's primary instructor. Required when Teacher 1 Last Name is not provided.</i>							
1 70	<b>Provider Teacher 1 First Name</b> ProviderT1FirstName	<input type="checkbox"/>	varchar	35	/	Conditional		4/1/2013
	<i>If the course is being provided by an external provider, the first or given name of the provider's primary instructor. Required if Provider Teacher 1 Last Name is provided.</i>							
1 71	<b>Provider Teacher 1 Role</b> ProviderT1Role	<input type="checkbox"/>	Option Set	1	/	Conditional	X	4/1/2013
	<i>The instructional role of the provider's primary instructor. Required if Provider Teacher 1 Last Name is provided. If Teaching Role is L - Long Term Substitute or U - Student Teacher, Teacher Role does not validate against HQT.</i>							
1 72	<b>Provider Teacher 2 Last Name</b> ProviderT2LastName	<input type="checkbox"/>	varchar	35	/	Optional		4/1/2013
	<i>If the course is being provided by an external provider, the last, family, or surname of the provider's secondary, if any, instructor.</i>							
1 73	<b>Provider Teacher 2 First Name</b> ProviderT2FirstName	<input type="checkbox"/>	varchar	35	/	Conditional		4/1/2013
	<i>If the course is being provided by an external provider, the first or given name of the provider's secondary, if any, instructor. Required if Provider Teacher 2 Last Name is provided.</i>							
1 74	<b>Provider Teacher 2 Role</b> ProviderT2Role	<input type="checkbox"/>	Option Set	1	/	Conditional	X	4/1/2013
	<i>The instructional role of the provider's secondary, if any, instructor. Required if Provider Teacher 2 Last Name is provided. If Teaching Role is L - Long Term Substitute or U - Student Teacher, Teacher Role does not validate against HQT.</i>							
1 75	<b>Notes</b> Notes	<input type="checkbox"/>	varchar	250	/	Optional		4/1/2013
	<i>Any clarifying information for this course section</i>							

## Section: Student Section Enrollment

2 1	<b>AZ LEA Entity ID</b> LEAID	<input type="checkbox"/>	Option Set AZ Districts	10	/	Required	NNNN	4/1/2013
<i>The state assigned unique LEA entity identifier</i>								
2 2	<b>AZ School Entity ID</b> SchoolId	<input type="checkbox"/>	Option Set AZ Schools	10	/	Required		4/1/2013
<i>The state assigned public or charter school entity identifier</i>								
2 3	<b>Course Identifier</b> CourseId	<input type="checkbox"/>	Option Set Course Identifiers	20	/	Required	Course Identifier	4/1/2013
<i>The identifying code for the course content</i>								
2 4	<b>Course Identifier System</b> CourseIdSystem	<input type="checkbox"/>	Option Set Course Identifier System	1	/	Required	X	4/1/2013
<i>The system used for the course identifier- either Local or State. If local course codes are used, the course must be mapped in the CourseWalk system to a state course code.</i>								
2 5	<b>School Year</b> SchoolYear	<input type="checkbox"/>	Option Set School Years	4	/	Required	YYYY	4/1/2013
<i>The school year for this course section in '2012' format. Summer term is considered part of the following school year, i.e. summer 2012 is part of the 2012-2013 school year.</i>								
2 6	<b>Session</b> Session	<input type="checkbox"/>	varchar	25	/	Required		4/1/2013
<i>A description for the term or session for the course section, for example 'Fall semester' or '2nd Trimester'</i>								
2 7	<b>Timetable Day Identifier</b> TimetableDayIdentifier	<input type="checkbox"/>	varchar	10	/	Required	Timetable Day Identifier	4/1/2013
<i>The unique identifier for the locally defined rotation cycle date code when the class meets (e.g., in a two day schedule, valid values could be "A" and "B", or "1" and "2").</i>								
2 8	<b>Class Period</b> ClassPeriod	<input type="checkbox"/>	varchar	4	/	Required	Class Period	4/1/2013
<i>An identifier for the period during the day in which this section is held. If a Section spans multiple periods, report just the initial Class Period.</i>								
2 9	<b>Primary Teacher's Last Name</b> T1LastName	<input type="checkbox"/>	varchar	35	/	Required	Last or Surname	4/1/2013
<i>The last, family or surname for the primary/provider teacher for the course section. When the primary name listed here is for Teacher 1, the name must match with that found in the HQT system.</i>								

## Collection File Specification

2 10	<b>Primary Teacher's First Name</b> T1FirstName	<input type="checkbox"/>	varchar	35	/	Required		4/1/2013
<i>The first or given name for the primary/provider teacher for the course section. When the primary name listed here is for Teacher 1, the name must match with that found in the HQT system.</i>								
2 11	<b>Section Identifier</b> SectionIdentifier	<input type="checkbox"/>	varchar	25	/	Conditional		4/1/2013
<i>Some Student Information Systems, PowerSchool for example, have a unique section identifier, which can optionally be reported here. If provided in Course Sections, it must be provided in Student Section Enrollment.</i>								
2 12	<b>SAIS Student ID</b> SAISID	<input type="checkbox"/>	Option Set SAIS	16	/	Required	Student Identifier	4/1/2013
<i>The state assigned student ID in the SAIS</i>								
2 13	<b>Local Student ID</b> LocalStudentID	<input type="checkbox"/>	varchar	30	/	Optional	Student Identifier	4/1/2013
<i>An optional local ID for the student in the local student information system.</i>								
2 14	<b>Student Last Name</b> LastName	<input type="checkbox"/>	varchar	35	/	Required	Last or Surname	4/1/2013
<i>The last, family, or sur name for the student as reported in SAIS</i>								
2 15	<b>Student First Name</b> FirstName	<input type="checkbox"/>	varchar	35	/	Required	First Name	4/1/2013
<i>The first or given name for the student as reported in SAIS</i>								
2 16	<b>Student Middle Initial</b> MI	<input type="checkbox"/>	varchar	1	/	Optional	X	4/1/2013
<i>The middle initial of the student as reported in SAIS</i>								
2 17	<b>Student Birthdate</b> Birthdate	<input type="checkbox"/>	Date	10	/	Required	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
<i>The student's birthdate</i>								
2 18	<b>Student Gender</b> Gender	<input type="checkbox"/>	Option Set Gender	1	/	Required	X Sex	4/1/2013
<i>The student's gender</i>								

# Collection File Specification

2 19	<b>Course Entry Date</b> CourseEntryDate	<input type="checkbox"/>	Date	10	/	Required	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY	4/1/2013
<i>The date of the first day the student received instruction in this course. Or, in the case of reentry, the date this particular membership segment began.</i>								
2 20	<b>Course Entry Type</b> EntryType	<input type="checkbox"/>	Option Set Course Entry Type	2	/	Required	XX Class Section Entry Type	4/1/2013
<i>The way the student entered this course section, either as a new enrollee or as a transfer from another section at the same school</i>								
2 21	<b>Course Exit Date</b> CourseExitDate	<input type="checkbox"/>	Date	10	/	Required	YYYY/MM/DD or YY/MM/DD or MM/DD/YYYY Class Section Exit Withdrawal Date	4/1/2013
<i>The date of the last day the student received instruction in this course section. Leave blank if the student is still enrolled at the time of reporting. If a student exits and re-enrolls, each enrollment segment should have its own record with its own entry and exit date.</i>								
2 22	<b>Course Exit Type</b> ExitType	<input type="checkbox"/>	Option Set Course Exit Type	2	/	Required	XX Class Section Exit Type	4/1/2013
<i>The type of exit the student had from this course section. Required if the exit date is not empty.</i>								
2 23	<b>Credits Earned</b> CreditsEarned	<input type="checkbox"/>	Numeric	4 2	/	Conditional	n.nn Course Credit Value	4/1/2013
<i>The number of credits the student earned from this course section. Required for High school courses when the exit date is not empty.</i>								
2 24	<b>Grade Mark Earned</b> GradeMark	<input type="checkbox"/>	varchar	15	/	Conditional	Grade Earned	4/1/2013
<i>The final grade mark the student earned for the course section. Required when the exit date is not empty. While Credit Earned is only required for High School Courses, a grade Mark is required whenever a student exits a course and is considered to have partially or fully accomplished the objectives of the course.</i>								
2 25	<b>Earning Dual Credit</b> DualCredit	<input type="checkbox"/>	Option Set Yes/No/NA	1	/	Conditional	X	4/1/2013
<i>A flag indicating if this student is earning Dual Credit in a Dual Credit course. Use 'X' or 'N' when not a Dual Credit course. Required if Is Dual Credit in Section 1 is 'Y'.</i>								
2 26	<b>Concurrently Enrolled</b> ConcurrentlyEnrolled	<input type="checkbox"/>	Option Set Yes/No/NA	1	/	Conditional	X	4/1/2013
<i>A Flag indicating if this student is concurrently enrolled in a course that offers concurrent enrollment. Use 'X', 'N' or blank when the course does not offer concurrent enrollment. Required if Concurrent Enrollment in Section 1 is 'Y'.</i>								
2 27	<b>Notes</b> Notes	<input type="checkbox"/>	varchar	250	/	Optional		4/1/2013
<i>Any clarifying information for this student section enrollment record</i>								

## Option Set Details STCConnection EOY

### Course Entry Type

Code	Description	Definition
N	New Enrollment	<i>New Class Section enrollment</i>
R	Re-entry	
T	Transfer	<i>Student transferred from another Class Section of the same course in the same educational institution</i>

### Course Exit Type

Code	Description	Definition
CF	Content Complete - Full Credit	<i>The student finished covering the full course content – Normal course termination.</i>
CP	Content Complete - Partial Credit	<i>The student covered the course content, but full credit for the course was not earned. Partial or no credit was granted for this course.</i>
CN	Content Complete – No Credit	<i>The student failed or otherwise did not receive any credit for the course.</i>
SC	Schedule Change	<i>This course was dropped to accommodate a schedule change for another course or student activity/need.</i>
LS	Left the School	<i>The student is no longer in the school, so all course have been dropped.</i>

### Course Identifier System

Code	Description	Definition
L	L - Local Course Code	
S	S - State Course Code	

**Course Level Characteristic**

Code	Description	Definition
RM	Remedial	
SE	Students with Disabilities	
BA	Basic	<i>A course focusing primarily on skills development, including literacy in language, mathematics, and the physical and social sciences. These courses are typically less rigorous than standard courses and may be intended to prepare a student for a general course.</i>
GN	General or Regular	<i>A course providing instruction in a given subject area that focuses primarily on general concepts appropriate for the grade level. General courses typically meet the state's or district's expectations of scope and difficulty for mastery of the content</i>
AD	Enriched or Advanced	<i>A course that augments the content and/or rigor of a general course, but does not carry an honors designation.</i>
HO	Honors	<i>An advanced level course designed for students who have earned honors status according to educational requirements. These courses typically include additional content not found in general courses, and are formally designated as honors courses.</i>
GT	Gifted or Talented	
CL	College Level	
EL	English Language Learners	
HS	High School Equivalent	
UN	Untracked	

**Gender**

Code	Description	Definition
M	Male	<i>Man or Boy</i>
F	Female	<i>Woman or Girl</i>

## Grade Level

Code	Description	Definition
IT	Infant/Toddler	
PR	Preschool	
PK	PreKindergarten	
TK	Transitional Kindergarten	
KG	Kindergarten	
01	First Grade	
02	Second Grade	
03	Third Grade	
04	Fourth Grade	
05	Fifth Grade	
06	Sixth Grade	
07	Seventh Grade	
08	Eighth Grade	
09	Ninth Grade	
10	Tenth Grade	
11	Eleventh Grade	
12	Twelfth Grade	
PS	Post Secondary	
AE	Adult Education	
UE	Ungraded	
XX	Other	

## Instructional Setting

Code	Description	Definition
CT	Co Taught	
CB	Computer-based or Self-Paced course	<i>Computer-based and/or self-paced where the individual students move through the content at their own rate. Students may enter and exit the course at different times.</i>
DA	Distance Learning (All Students)	<i>The instructor and all the students in the course are in different locations. The instruction interaction takes place in real time. Examples include video conferencing, Webex, etc.</i>
DS	Distance learning (Some Students)	<i>The instructor is in the classroom with some students, while other students are at another location. the instruction interaction is in real time. Examples include video conferencing and webex.</i>
IS	Independent Study	<i>A student working on their own time or at a fixed time under the direction of a staff teacher, but individually or in a small group, outside the normally scheduled class periods</i>
RC	Regular Departmentalized Classroom	<i>This is regular instruction in a departmentalized environment. This applies to the typical high school or junior high setting, but may also apply to art, music, or PE elementary course taught in a specialized setting.</i>
RR	Resource Room	<i>A pull-out or scheduled time where the students are receiving specialized supporting instruction.</i>
SC	Self-Contained Classroom	<i>An environment where the student remain as a group and receive instruction in multiple subjects from the same teacher or teachers in the same classroom. This can still apply even when students are re-grouped for instruction in reading or math, for example.</i>
SI	Structured English Immersion	
VI	Virtual	<i>Virtual class where the instructor and the student are in different locations and the interaction is not in real time. Examples include on-line, correspondence, computer-based, etc.</i>

## School Years

Code	Description	Definition
2013	School year 2012-13	

**Session Type**

Code	Description	Definition
SE	Semester	One of two equal segments into which a school year is divided - Not including a summer session
TR	Trimester	One of three equal segments into which a school year is divided - not including a summer session
FS	Full School Year	A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school)
QR	Quarter	One of four equal segments into which a school year is divided - not including a summer session
QN	Quinmester	One of five equal segments into which a school year is divided not including a summer session
ST	Summer Term	A school term which takes place in the summer between two regular school terms
IN	Intersession	A short session which occurs between longer sessions.
LS	Long Session	A session that is longer than a semester but shorter than a full year.
MT	Mini Term	A school term which is shorter than a regular session
12	Twelve Month	An educational program that operates on a full twelve month cycle.
XX	Other	Other

**Teaching Role**

Code	Description	Definition
R	Regular Class	Teacher of record that is solely in charge of a classroom and leading instruction
S	Special Education Consultant	
C	Co-Teacher	Class is team taught and this teacher shares duties equally with another teacher. Each teacher has an assignment and student courses are generated for each teacher. Both teachers are considered the "Teacher of Record"
1	Lead Team Teacher	Teacher works with another, but is in the master or mentor teacher role. Students are all assigned to this teacher's assignment.
2	Assisting Teacher	Teacher assisting a lead team teacher. May share the same class period and assignment, but the students will be assigned to the lead teacher
U	Long Term Substitute	Person continuously substituting in 1 class for 4 or more weeks.
A	Absent Teacher of Record	Teacher of Record for a course section but is not the primary provider of instruction. May be a teacher out on maternity or other leave, or a Highly qualified staff member working with a Resource Room teacher.
P	Course Proctor	A person who is responsible for monitor students where the content is being provided by an external provider.
L	Student Teacher	A person who is in the practicum or student teacher segment of a teacher education program and overseen by an employee of the district.

Yes/No/NA

Code	Description	Definition
Y	Yes	
N	No	
X	Not Applicable	

Data Validation Rules Details STCConnection EOY

Rule ID	Rule	Description	Business Logic	Official Message	Detail Message	Effective
Severity	Applies to:	Sect	#	Item Name		Expiration

30010	<b>Missing Required Field (Course Section)</b>			Missing Required Field (Course Section)	Field {1} is required	4/1/2013
-------	--	--	--	---	-----------------------	----------

Error

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	5	Local Course Title
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	11	Session Type
1	57	Course Begin Date
1	58	Course End Date
1	60	Instructional Setting
1	61	Low Grade Level
1	62	High Grade Level
1	63	Is Dual Credit
1	65	Course Level Characteristic
1	66	Is CTE Certificate (HS Only)

## Collection File Specification

30011 **Field Exceeds its Maximum Length (Course Section)**

Field Exceeds its Maximum Length (Course Section)

Field {1} exceeded its maximum length of {2} characters

4/1/2013

**Error**

1	5	Local Course Title
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	14	Teacher 1 Middle Initial
1	19	Teacher 1 Educator Stakeholder ID
1	21	Teacher 2 Last name
1	22	Teacher 2 First Name
1	23	Teacher 2 Middle Initial
1	28	Teacher 2 Educator Stakeholder ID
1	30	Teacher 3 Last name
1	31	Teacher 3 First Name
1	32	Teacher 3 Middle Initial
1	37	Teacher 3 Educator Stakeholder ID
1	39	Teacher 4 Last Name
1	40	Teacher 4 First Name
1	41	Teacher 4 Middle Initial
1	46	Teacher 4 Educator Stakeholder ID
1	48	Teacher 5 Last Name
1	49	Teacher 5 First Name
1	50	Teacher 5 Middle Initial
1	55	Teacher 5 Educator Stakeholder ID
1	68	External Provider Name
1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name
1	72	Provider Teacher 2 Last Name
1	73	Provider Teacher 2 First Name
1	75	Notes

## Collection File Specification

30020 **Missing Required Field  
(Student Section  
Enrollment)**

Missing Required Field (Student Section Enrollment) Field {1} is required

4/1/2013

**Error**

2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	12	SAIS Student ID
2	14	Student Last Name
2	15	Student First Name
2	17	Student Birthdate
2	18	Student Gender
2	19	Course Entry Date
2	20	Course Entry Type
2	21	Course Exit Date
2	22	Course Exit Type

## Collection File Specification

30021 **Field Exceeds its Maximum Length (Student Section Enrollment)**

Field Exceeds its Maximum Length (Student Section Enrollment)

Field {1} exceeded its maximum length of {2} characters

4/1/2013

**Error**

2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	11	Section Identifier
2	13	Local Student ID
2	14	Student Last Name
2	15	Student First Name
2	16	Student Middle Initial
2	24	Grade Mark Earned
2	27	Notes

# Collection File Specification

**30022 Missing Teacher Field**

For Teacher x, if the last name is provided, the first name, role and begin date are required.

Missing Teacher Field

{1} is required when [Teacher Last Name] is not empty.

4/1/2013

**Error**

1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	16	Teacher 1 Role
1	17	Teacher 1 Begin Date
1	21	Teacher 2 Last name
1	22	Teacher 2 First Name
1	25	Teacher 2 Role
1	26	Teacher 2 Begin Date
1	30	Teacher 3 Last name
1	31	Teacher 3 First Name
1	34	Teacher 3 Role
1	35	Teacher 3 Begin Date
1	39	Teacher 4 Last Name
1	40	Teacher 4 First Name
1	43	Teacher 4 Role
1	44	Teacher 4 Begin Date
1	48	Teacher 5 Last Name
1	49	Teacher 5 First Name
1	52	Teacher 5 Role
1	53	Teacher 5 Begin Date

**30110 LEA ID Invalid (Course Section)**

LEA ID Invalid (Course Section)

Reported LEA ID could not be found in the list of LEAs

4/1/2013

**Error**

1	1	AZ LEA Entity ID
---	---	------------------

**30111 School ID Invalid (Course Section)**

School ID Invalid (Course Section)

Reported School ID could not be found in the list of Schools

4/1/2013

**Error**

1	2	AZ School Entity ID
---	---	---------------------

# Collection File Specification

30112 **Course Identifier Invalid (Course Section)**      Lookup the course code in CourseWalk Match based on whether [Course Identifier System] is L- Local or S-State codes.      Course Identifier Invalid (Course Section)      Reported Course Identifier could not be found in the list of {local course for this district|state courses}      4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	3	Course Identifier
1	4	Course Identifier System

30113 **Teacher with ID HQT Error**      Teacher with ID HQT Error      If [Teacher Educator Stakeholder ID] provided, look that up in the HQT system. Error if no records found. Skip this rule for Long Term Substitute or Student Teacher.      Teacher with ID HQT Error      {0} is invalid (does not exist in the HQT system)      4/1/2013

**Error**

1	16	Teacher 1 Role
1	19	Teacher 1 Educator Stakeholder ID
1	25	Teacher 2 Role
1	28	Teacher 2 Educator Stakeholder ID
1	34	Teacher 3 Role
1	37	Teacher 3 Educator Stakeholder ID
1	43	Teacher 4 Role
1	46	Teacher 4 Educator Stakeholder ID
1	52	Teacher 5 Role
1	55	Teacher 5 Educator Stakeholder ID

30114 **Teacher without ID HQT Error**      Teacher (without an [Educator Stakeholder ID]) could not be found in the HQT system. match is not required when [Role] is "Long-Term Substitute"      For teachers 1-5 that don't have an Educator Stakeholder ID, attempt to look up the [Last Name], [First Name], MI, [AZ LEA ID], and [Birthdate] in the HQT system. Error if the record is not found      Teacher must exist on current school roster within HQT OR Teacher name must exactly match HQT.      Teacher must exist on current school roster within HQT OR Teacher name must exactly match HQT.      4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	14	Teacher 1 Middle Initial
1	15	Teacher 1 Birthdate
1	16	Teacher 1 Role
1	19	Teacher 1 Educator Stakeholder ID

## Collection File Specification

1	21	Teacher 2 Last name
1	22	Teacher 2 First Name
1	23	Teacher 2 Middle Initial
1	24	Teacher 2 Birthdate
1	25	Teacher 2 Role
1	28	Teacher 2 Educator Stakeholder ID
1	30	Teacher 3 Last name
1	31	Teacher 3 First Name
1	32	Teacher 3 Middle Initial
1	33	Teacher 3 Birthdate
1	34	Teacher 3 Role
1	37	Teacher 3 Educator Stakeholder ID
1	39	Teacher 4 Last Name
1	40	Teacher 4 First Name
1	41	Teacher 4 Middle Initial
1	42	Teacher 4 Birthdate
1	43	Teacher 4 Role
1	46	Teacher 4 Educator Stakeholder ID
1	48	Teacher 5 Last Name
1	49	Teacher 5 First Name
1	50	Teacher 5 Middle Initial
1	51	Teacher 5 Birthdate
1	52	Teacher 5 Role
1	55	Teacher 5 Educator Stakeholder ID

## Collection File Specification

**30115 Teacher with ID - Name mismatch**

Teacher with and [Educator Stakeholder ID] has a different [First Name] or [Last Name] than in the HQT system. If the middle initial is provided in the file, it must match the middle initial in the HQT system. If not supplied here, no match is necessary. Match is not attempted when [Role] is "Long-Term Substitute"

Teacher with Educator Stakeholder ID has a different name in HQT system

4/1/2013

**Warning**

1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	14	Teacher 1 Middle Initial
1	16	Teacher 1 Role
1	19	Teacher 1 Educator Stakeholder ID
1	21	Teacher 2 Last name
1	22	Teacher 2 First Name
1	23	Teacher 2 Middle Initial
1	25	Teacher 2 Role
1	28	Teacher 2 Educator Stakeholder ID
1	30	Teacher 3 Last name
1	31	Teacher 3 First Name
1	32	Teacher 3 Middle Initial
1	34	Teacher 3 Role
1	37	Teacher 3 Educator Stakeholder ID
1	39	Teacher 4 Last Name
1	40	Teacher 4 First Name
1	41	Teacher 4 Middle Initial
1	43	Teacher 4 Role
1	46	Teacher 4 Educator Stakeholder ID
1	48	Teacher 5 Last Name
1	49	Teacher 5 First Name
1	50	Teacher 5 Middle Initial
1	52	Teacher 5 Role
1	55	Teacher 5 Educator Stakeholder ID

## Collection File Specification

30116 **Educator ID found in HQT**

Your CourseSection file does not contain an EducatorID for teacher {1}. SRM found this teacher in HQT (from name and birthdate) and the EducatorID is 9555555555555555. You should copy this EducatorID into your SIS.

4/1/2013

### Warning

1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	14	Teacher 1 Middle Initial
1	15	Teacher 1 Birthdate
1	19	Teacher 1 Educator Stakeholder ID
1	21	Teacher 2 Last name
1	22	Teacher 2 First Name
1	23	Teacher 2 Middle Initial
1	24	Teacher 2 Birthdate
1	28	Teacher 2 Educator Stakeholder ID
1	30	Teacher 3 Last name
1	31	Teacher 3 First Name
1	32	Teacher 3 Middle Initial
1	33	Teacher 3 Birthdate
1	37	Teacher 3 Educator Stakeholder ID
1	39	Teacher 4 Last Name
1	40	Teacher 4 First Name
1	41	Teacher 4 Middle Initial
1	42	Teacher 4 Birthdate
1	46	Teacher 4 Educator Stakeholder ID
1	48	Teacher 5 Last Name
1	49	Teacher 5 First Name
1	50	Teacher 5 Middle Initial
1	51	Teacher 5 Birthdate
1	55	Teacher 5 Educator Stakeholder ID

# Collection File Specification

30117 **Teacher with ID HQT Error** Teacher with ID HQT Error If [Teacher Educator Stakeholder ID] provided, look-up SchoolId for this educator in the HQT system. Error if SchoolId in CSV file not found in HQT. Skip this rule for Long Term Substitute or Student Teacher. Teacher with ID HQT Error Teacher {0} is not on the current school roster for school {1} 4/25/2013

**Warning**

1	2	AZ School Entity ID
1	16	Teacher 1 Role
1	19	Teacher 1 Educator Stakeholder ID
1	25	Teacher 2 Role
1	28	Teacher 2 Educator Stakeholder ID
1	34	Teacher 3 Role
1	37	Teacher 3 Educator Stakeholder ID
1	43	Teacher 4 Role
1	46	Teacher 4 Educator Stakeholder ID
1	52	Teacher 5 Role
1	55	Teacher 5 Educator Stakeholder ID

30120 **LEA ID Invalid (Student Section Enrollment)** LEA ID Invalid (Student Section Enrollment) Reported LEA ID could not be found in the list of LEAs 4/1/2013

**Error**

2	1	AZ LEA Entity ID
---	---	------------------

30121 **School ID Invalid (Student Section Enrollment)** School ID Invalid (Student Section Enrollment) Reported School ID could not be found in the {list of Schools} 4/1/2013

**Error**

2	2	AZ School Entity ID
---	---	---------------------

30122 **Course Identifier Invalid (Student Section Enrollment)** Lookup the Course Identifier in DataSpecs. Match based on whether [Course Identifier System] is L- Local or S-State codes. Course Identifier Invalid (Student Section Enrollment) Reported Course Identifier could not be found in the list of local course for this district|state courses 4/1/2013

**Error**

2	1	AZ LEA Entity ID
2	3	Course Identifier
2	4	Course Identifier System

# Collection File Specification

30123	<b>SAIS ID Error</b>	SAIS ID Error	Look-up SAISID in the SAIS	SAIS ID Error	SAISID is invalid (does not exist in SAIS)	4/1/2013															
<b>Error</b>	<table border="1"> <tr> <td>2</td> <td>12</td> <td>SAIS Student ID</td> </tr> </table>						2	12	SAIS Student ID												
2	12	SAIS Student ID																			
30124	<b>Student Not on SAIS School Roster</b>	Student not on SAIS school roster	Look-up SAISID and SchoolID in SAIS	Student not on SAIS school roster	This student (SAISID {0}) is not enrolled in school {1}	4/25/2013															
<b>Warning</b>	<table border="1"> <tr> <td>1</td> <td>2</td> <td>AZ School Entity ID</td> </tr> <tr> <td>2</td> <td>12</td> <td>SAIS Student ID</td> </tr> </table>						1	2	AZ School Entity ID	2	12	SAIS Student ID									
1	2	AZ School Entity ID																			
2	12	SAIS Student ID																			
30210	<b>Invalid Value [Course Identifier System] (Course Section)</b>			Invalid Value [Course Identifier System] (Course Section)	[Course Identifier system] must be either L or S	4/1/2013															
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>4</td> <td>Course Identifier System</td> </tr> </table>						1	4	Course Identifier System												
1	4	Course Identifier System																			
30211	<b>Invalid Value [School Year] (Course Section)</b>			Invalid Value [School Year] (Course Section)	The reported value for [School Year] is not valid. Use the format 'YYYY', for example '2013' for school year 2012-13	4/1/2013															
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>6</td> <td>School Year</td> </tr> </table>						1	6	School Year												
1	6	School Year																			
30212	<b>Invalid Value [Session Type]</b>			Invalid Value [Session Type]	The value for [Session Type] must be one of the options in the Option Set	4/1/2013															
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>11</td> <td>Session Type</td> </tr> </table>						1	11	Session Type												
1	11	Session Type																			
30213	<b>Invalid Value [Teacher Role]</b>			Invalid Value [Teacher Role]	The value for [Teacher Role] must be one of the options in the Option Set	4/1/2013															
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>16</td> <td>Teacher 1 Role</td> </tr> <tr> <td>1</td> <td>25</td> <td>Teacher 2 Role</td> </tr> <tr> <td>1</td> <td>34</td> <td>Teacher 3 Role</td> </tr> <tr> <td>1</td> <td>43</td> <td>Teacher 4 Role</td> </tr> <tr> <td>1</td> <td>52</td> <td>Teacher 5 Role</td> </tr> </table>						1	16	Teacher 1 Role	1	25	Teacher 2 Role	1	34	Teacher 3 Role	1	43	Teacher 4 Role	1	52	Teacher 5 Role
1	16	Teacher 1 Role																			
1	25	Teacher 2 Role																			
1	34	Teacher 3 Role																			
1	43	Teacher 4 Role																			
1	52	Teacher 5 Role																			
30214	<b>Invalid Value [Instructional Setting]</b>			Invalid Value [Instructional Setting]	The value for [Instructional Setting] must be one of the options in the Option Set	4/1/2013															
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>60</td> <td>Instructional Setting</td> </tr> </table>						1	60	Instructional Setting												
1	60	Instructional Setting																			

# Collection File Specification

30215	<b>Invalid Value [Grade Level]</b>		Invalid Value [Grade Level]	The value for {1} must be one of the options in the Option Set	4/1/2013						
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>61</td> <td>Low Grade Level</td> </tr> <tr> <td>1</td> <td>62</td> <td>High Grade Level</td> </tr> </table>					1	61	Low Grade Level	1	62	High Grade Level
1	61	Low Grade Level									
1	62	High Grade Level									
30219	<b>Invalid Value [Course Level Characteristics]</b>		Invalid Value [Course Level Characteristics]	The value for [Course Level Characteristics] must be one of the options in the Option Set	4/1/2013						
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>65</td> <td>Course Level Characteristic</td> </tr> </table>					1	65	Course Level Characteristic			
1	65	Course Level Characteristic									
30220	<b>Invalid Value [Earning Dual Credit]</b>		Invalid Value [Earning Dual Credit]	The value for [Earning Dual Credit] must be one of the options in the Option Set	4/1/2013						
<b>Error</b>	<table border="1"> <tr> <td>2</td> <td>25</td> <td>Earning Dual Credit</td> </tr> </table>					2	25	Earning Dual Credit			
2	25	Earning Dual Credit									
30221	<b>Invalid Value [Concurrently Enrolled]</b>		Invalid Value [Concurrently Enrolled]	The value for [Concurrently Enrolled] must be one of the options in the Option Set	4/1/2013						
<b>Error</b>	<table border="1"> <tr> <td>2</td> <td>26</td> <td>Concurrently Enrolled</td> </tr> </table>					2	26	Concurrently Enrolled			
2	26	Concurrently Enrolled									
30222	<b>Invalid Value [Concurrent Enrollment]</b>	Invalid Value [Concurrent Enrollment]	Invalid Value [Concurrent Enrollment]		4/1/2013						
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>64</td> <td>Concurrent Enrollment</td> </tr> </table>					1	64	Concurrent Enrollment			
1	64	Concurrent Enrollment									
30224	<b>Invalid Value [Provider Role]</b>		Invalid Value [Provider Role]	The value for [Provider Role] must be one of the options in the Option Set	4/1/2013						
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>71</td> <td>Provider Teacher 1 Role</td> </tr> <tr> <td>1</td> <td>74</td> <td>Provider Teacher 2 Role</td> </tr> </table>					1	71	Provider Teacher 1 Role	1	74	Provider Teacher 2 Role
1	71	Provider Teacher 1 Role									
1	74	Provider Teacher 2 Role									
30225	<b>Invalid Value [Course Identifier System] (Student Section Enrollment)</b>		Invalid Value [Course Identifier System] (Student Section Enrollment)	Invalid Value [Course Identifier System] (Student Section Enrollment)	4/1/2013						
<b>Error</b>	<table border="1"> <tr> <td>2</td> <td>4</td> <td>Course Identifier System</td> </tr> </table>					2	4	Course Identifier System			
2	4	Course Identifier System									

## Collection File Specification

30226	<b>Invalid Value [School Year] (Student Section Enrollment)</b>	Invalid Value [School Year] (Student Section Enrollment)	The reported value for [School Year] is not valid. Use the format 'YYYY', for example '2013' for school year 2012-13.	4/1/2013			
<b>Error</b>	<table border="1"> <tr> <td>2</td> <td>5</td> <td>School Year</td> </tr> </table>				2	5	School Year
2	5	School Year					
30227	<b>Invalid Value [Gender]</b>	Invalid Value [Gender]	The value for [Gender] must be one of the options in the Option Set	4/1/2013			
<b>Error</b>	<table border="1"> <tr> <td>2</td> <td>18</td> <td>Student Gender</td> </tr> </table>				2	18	Student Gender
2	18	Student Gender					
30228	<b>Invalid Value [Entry Type]</b>	Invalid Value [Entry Type]	The value for [Entry Type] must be one of the options in the Option Set	4/1/2013			
<b>Error</b>	<table border="1"> <tr> <td>2</td> <td>20</td> <td>Course Entry Type</td> </tr> </table>				2	20	Course Entry Type
2	20	Course Entry Type					
30229	<b>Invalid Value [Exit Type]</b>	Invalid Value [Exit Type]	The value for [Exit Type] must be one of the options in the Option Set	4/1/2013			
<b>Error</b>	<table border="1"> <tr> <td>2</td> <td>22</td> <td>Course Exit Type</td> </tr> </table>				2	22	Course Exit Type
2	22	Course Exit Type					
30230	<b>Invalid value [Is Required for Graduation]</b>	Invalid value [Is Required for Graduation]	[Is Required for Graduation] must be 'Y', 'N' or 'X' when not empty	4/1/2013			
<b>Error</b>	<table border="1"> <tr> <td>1</td> <td>67</td> <td>Is Required for Graduation (HS Only)</td> </tr> </table>				1	67	Is Required for Graduation (HS Only)
1	67	Is Required for Graduation (HS Only)					

## Collection File Specification

30410 **Invalid Date Format  
(Course Section)**

Invalid Date Format

Date should be entered in  
YYYY/MM/DD or YY/MM/DD or  
MM/DD/YYYY format

4/1/2013

**Error**

1	15	Teacher 1 Birthdate
1	17	Teacher 1 Begin Date
1	18	Teacher 1 End Date
1	24	Teacher 2 Birthdate
1	26	Teacher 2 Begin Date
1	27	Teacher 2 End Date
1	33	Teacher 3 Birthdate
1	35	Teacher 3 Begin Date
1	36	Teacher 3 End Date
1	42	Teacher 4 Birthdate
1	44	Teacher 4 Begin Date
1	45	Teacher 4 End Date
1	51	Teacher 5 Birthdate
1	53	Teacher 5 Begin Date
1	54	Teacher 5 End Date
1	57	Course Begin Date
1	58	Course End Date

30411 **Invalid Format Teacher  
Contribution Percent**

Invalid Format Teacher  
Contribution Percent

4/1/2013

**Error**

1	20	Teacher 1 Contribution Percent
1	29	Teacher 2 Contribution Percent
1	38	Teacher 3 Contribution Percent
1	47	Teacher 4 Contribution Percent
1	56	Teacher 5 Contribution Percent

30412 **Invalid Format For  
[Credits Offered]**

Invalid Format For [Credits  
Offered]

4/1/2013

**Error**

1	59	Credits Offered
---	----	-----------------

30413 **Invalid Format for  
[Credits Earned]**

Invalid Format for [Credits  
Earned]

4/1/2013

**Error**

2	23	Credits Earned
---	----	----------------

## Collection File Specification

30420 **Invalid Date Format  
(Student Section  
Enrollment)**

Invalid Date Format

Date should be entered in  
YYYY/MM/DD or YY/MM/DD or  
MM/DD/YYYY format

4/1/2013

**Error**

2	17	Student Birthdate
2	19	Course Entry Date
2	21	Course Exit Date

---

# Collection File Specification

**30511 Course Section without Students**

[Provider 1 First Name] and [Provider 1 Last Name] used only when [Teacher 1 First Name] and [Teacher 1 Last Name] are blank.

Match Records in Course Section with the child Student Section Enrollments on [LEA ID], [School ID], [Course Code], [Course Code System],[Term], [Schedule], [Period], [SectionIdentifier], [Teacher 1 Last Name], [Teacher 1 First Name], [Provider Teacher 1 Last Name], [Provider Teacher 1 First Name]

Course Section without Students

Reported Course Section has no students enrolled in the course. Be sure Teacher first and last names are spelled identically in both files.

4/1/2013

**Warning**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	11	Section Identifier

## Collection File Specification

30512 **Open School without Course Sections**

Group Course Sections by School Year and Term, then match to open Schools

Open School without Course Sections

4/1/2013

**Warning**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	6	School Year
1	7	Session

30513 **Student in SAIS without Courses**

Student in SAIS without Courses

Student in SAIS without Courses

4/1/2013

**Warning**

2	12	SAIS Student ID
---	----	-----------------

## Collection File Specification

30514 **Teacher in HQT System  
without Courses**

Match teachers in this collection based on Educator Stakeholder ID, or combination of first name, last name, middle initial and birthdate. For teachers in HQT there should be at least 1 course section reported for them

Teacher in HQT System without Courses

4/1/2013

### Warning

1	1	AZ LEA Entity ID
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	14	Teacher 1 Middle Initial
1	15	Teacher 1 Birthdate
1	19	Teacher 1 Educator Stakeholder ID
1	21	Teacher 2 Last name
1	22	Teacher 2 First Name
1	23	Teacher 2 Middle Initial
1	24	Teacher 2 Birthdate
1	28	Teacher 2 Educator Stakeholder ID
1	30	Teacher 3 Last name
1	31	Teacher 3 First Name
1	32	Teacher 3 Middle Initial
1	33	Teacher 3 Birthdate
1	37	Teacher 3 Educator Stakeholder ID
1	39	Teacher 4 Last Name
1	40	Teacher 4 First Name
1	41	Teacher 4 Middle Initial
1	42	Teacher 4 Birthdate
1	46	Teacher 4 Educator Stakeholder ID
1	48	Teacher 5 Last Name
1	49	Teacher 5 First Name
1	50	Teacher 5 Middle Initial
1	51	Teacher 5 Birthdate
1	55	Teacher 5 Educator Stakeholder ID

# Collection File Specification

30515 **Open School with Sections**

group course sections by school year and school. Every open school should have at least one section for the current school year

Open School with Sections

4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	6	School Year

30521 **Student Section Enrollment without Matching Course Section**

Match Records in Student Section Enrollment with the parent Course Section on [LEA ID],[School ID], [Course Identifier],[Course Identifier System],[Session], [Timetable Day identifier], [Class Period], [Teacher 1 Last Name], [Teacher 1 First Name], and [Section Identifier]. If the course is an externally provided course, a district may opt to leave the Teacher 1 first and last names blank if they provide the External provider teacher 1 first and last names. In this case, they must provide the external provider teacher 1 first and last names in the Student Section Enrollment file and SRM will match using those fields.

Student Section Enrollment without Matching Course Section

Match Course Section Record could not be found for this Student Section Enrollment record

4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	69	Provider Teacher 1 Last Name

## Collection File Specification

1	70	Provider Teacher 1 First Name
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	11	Section Identifier

30522 **Extremely Large Section**

Extremely Large Section

This section has more than 50 students enrolled

4/1/2013

**Warning**

1	10	Section Identifier
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name

30610 **Unauthorized User for this LEA (Course Section)**

Unauthorized User for this LEA (Course Section)

4/1/2013

**Error**

1	1	AZ LEA Entity ID
---	---	------------------

# Collection File Specification

30611 **Unauthorized User for this School (Course Section)** Unauthorized User for this School (Course Section) 4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID

30620 **Unauthorized User for this LEA (Student Section Enrollment)** Unauthorized User for this LEA (Student Section Enrollment) 4/1/2013

**Error**

2	1	AZ LEA Entity ID
---	---	------------------

30621 **Unauthorized User for this School (Student Section Enrollment)** Unauthorized User for this School (Student Section Enrollment) 4/1/2013

**Error**

2	1	AZ LEA Entity ID
2	2	AZ School Entity ID

30701 **Field Must be 'X' or 'N' When Not High School** "High school" is a school that serves grade 12 according to the ADE entity database. We further restrict to only course where the [Low Grade] is 9 or above. Field Must be 'X' or 'N' When Not High School 4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	61	Low Grade Level
1	63	Is Dual Credit
1	66	Is CTE Certificate (HS Only)

30702 **Field must be 'Y' or 'N' when High School** "High school" is a school that serves grade 12 according to the ADE entity database. We further restrict to only course where the [Low Grade] is 9 or above. Field must be 'Y' or 'N' when High School 4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	61	Low Grade Level
1	63	Is Dual Credit
1	66	Is CTE Certificate (HS Only)

# Collection File Specification

30703 **Skipped Teacher Info**

Can't have Teacher 3 without Teacher 2; Teacher 4 without Teacher 3, nor Teacher 5 without Teacher 4.

Skipped Teacher Info

Teacher {1} info provided without information for prior Teacher. Can't skip Teacher

4/1/2013

**Error**

1	12	Teacher 1 Last Name
1	21	Teacher 2 Last name
1	30	Teacher 3 Last name
1	39	Teacher 4 Last Name
1	48	Teacher 5 Last Name

30704 **Missing Provider First Name**

Missing Provider First Name

4/1/2013

**Error**

1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name
1	72	Provider Teacher 2 Last Name
1	73	Provider Teacher 2 First Name

30705 **Provider 2 Without Provider 1**

Provider 2 Without Provider 1

4/1/2013

**Error**

1	69	Provider Teacher 1 Last Name
1	72	Provider Teacher 2 Last Name

30706 **Missing Provider Role**

Missing Provider Role

Provider Role must be provided when [Provider Last Name] is not empty

4/1/2013

**Error**

1	69	Provider Teacher 1 Last Name
1	71	Provider Teacher 1 Role
1	72	Provider Teacher 2 Last Name
1	74	Provider Teacher 2 Role

# Collection File Specification

30708 **Missing Credits Earned**

Missing Credits Earned

Match Records in Course Section with the child Student Section Enrollments on [LEA ID], [School ID], [Course Code], [Course Code System],[Term], [Schedule], [Period], [Teacher 1 Last Name], [Teacher 1 First Name]

Missing Credits Earned

[Credits Earned] is required for high school courses when [Exit type] is CF - Complete Full Credit or CP - Complete Partial Credit

4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	61	Low Grade Level
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	22	Course Exit Type
2	23	Credits Earned

# Collection File Specification

30709 **Missing Grade Mark** Missing Grade Mark Missing Grade Mark [Grade Mark Earned] is required when [Exit Type] is CF - Complete Full Credit or CP - Complete Partial Credit. While [Credit Earned] is only required for High School Courses, a grade mark is required whenever a student exits a course and is considered to have partially or fully accomplished the objectives of the course. 4/1/2013

**Error**

2	22	Course Exit Type
2	24	Grade Mark Earned

30713 **Local course not mapped** Local course not mapped Local Course Identifier was found in CourseWalk, but has not been mapped to a State Course Identifier 4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	3	Course Identifier
1	4	Course Identifier System

30714 **Student Gender/Birthdate <--> SAIS Mismatch** Student Gender/Birthdate <--> SAIS Mismatch {1} does not match the value from SAIS for the student with id {2} 4/1/2013

**Error**

2	12	SAIS Student ID
2	17	Student Birthdate
2	18	Student Gender

30715 **Invalid Characters in the Provider Name** Invalid Characters in the Provider Name Provider Names should only contain alphabetic characters, latin characters, a space, a period, a hyphen, and/or an apostrophy. 4/1/2013

**Warning**

1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name
1	72	Provider Teacher 2 Last Name
1	73	Provider Teacher 2 First Name

# Collection File Specification

30716 **Student Name <--> SAIS Mismatch**

Student Name <--> SAIS Mismatch

4/1/2013

**Warning**

2	12	SAIS Student ID
2	14	Student Last Name
2	15	Student First Name
2	16	Student Middle Initial

30717 **[Low Grade] > [High Grade]**

[Low Grade] > [High Grade]

The [Low Grade] served by a course section must be less than or equal to the [High Grade] served by a course section

4/1/2013

**Error**

1	61	Low Grade Level
1	62	High Grade Level

30718 **[Credits Offered] is required for High Schools**

"High school" is a school that serves grade 12 according to the ADE entity database. We further restrict to only course where the [Low Grade] is 9 or above.

[Credits Offered] is required for High Schools

4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	59	Credits Offered
1	61	Low Grade Level

30719 **Student [Credits Earned] more than [Credit Offered]**

[Credits Earned], when provided, should be less than or equal to the [Credits Offered] for a particular course section.

Student [Credits Earned] more than [Credit Offered]

Student [Credits Earned] value of {1} is more than is available to be earned in the Course

4/1/2013

# Collection File Specification

Match Records in Student Section Enrollment with the parent Course Section on [LEA ID],[School ID], [Course Identifier],[Course Identifier System],[Session], [Timetable Day identifier], [Class Period], [Teacher 1 Last Name], [Teacher 1 First Name], and [Section Identifier]. If the course is an externally provided course, a district may opt to leave the Teacher 1 first and last names blank in the Course Section file if they provide the External provider teacher 1 first and last names. In this case, they must provide the external provider teacher 1 first and last names in the Student Section Enrollment file as the section's Primary Teacher first and last names. SRM will match the section using those fields.

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	59	Credits Offered
1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System

## Collection File Specification

2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	11	Section Identifier
2	23	Credits Earned

30722 **[Is Dual Credit] < -- > [Earning Dual Credit] mismatch** [Earning Dual Credit] must be 'Y' or 'N' when [Is Dual Credit] = 'Y' and 'X', 'N', or blank otherwise Match Records in Student Section Enrollment with the parent Course Section on [LEA ID],[School ID], [Course Identifier],[Course Identifier System],[Session], [Timetable Day identifier], [Class Period], [Teacher 1 Last Name], [Teacher 1 First Name], and [Section Identifier]. If the course is an externally provided course, a district may opt to leave the Teacher 1 first and last names blank if they provide the External provider teacher 1 first and last names. In this case, they must provide the external provider teacher 1 first and last names in the Student Section Enrollment file and SRM will match using those fields. [Is Dual Credit] < -- > [Earning Dual Credit] mismatch Student is shown as {1} which does not align with the [Dual Credit] availability 4/1/2013

### Error

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name

## Collection File Specification

1	63	Is Dual Credit
1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	11	Section Identifier
2	25	Earning Dual Credit

30723 **[Concurrent Enrollment] < -- > [Concurrently Enrolled] mismatch** [Concurrently Enrolled] must be 'Y' or 'N' when [Concurrent Enrollment] = 'Y' and 'X', 'N', or blank otherwise Match Records in Student Section Enrollment with the parent Course Section on [LEA ID],[School ID], [Course Identifier],[Course Identifier System],[Session], [Timetable Day identifier], [Class Period], [Teacher 1 Last Name], [Teacher 1 First Name], and [Section Identifier]. If the course is an externally provided course, a district may opt to leave the Teacher 1 first and last names blank if they provide the External provider teacher 1 first and last names. In this case, they must provide the external provider teacher 1 first and last names in the Student Section Enrollment file and SRM will match using those fields. [Concurrent Enrollment] < -- > [Concurrently Enrolled] mismatch Student is shown as {1} which does not align with the [Concurrent Enrollment] availability 4/1/2013

### Error

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System

## Collection File Specification

1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	64	Concurrent Enrollment
1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	11	Section Identifier
2	26	Concurrently Enrolled

# Collection File Specification

30724 **Missing Teacher Birthdate and Educator ID**      Missing Teacher Birthdate and Educator ID      When [Last Name] for teacher x is provided, then either [Birthdate] or [Educator Stakeholder ID] is required. this rule does NOT apply when the [teacher Role] is long term substitute.      Missing Teacher Birthdate and Educator ID      When [Last Name] for teacher x is provided, then either [Birthdate] or [Educator Stakeholder ID] is required      4/1/2013

**Error**

1	12	Teacher 1 Last Name
1	15	Teacher 1 Birthdate
1	16	Teacher 1 Role
1	19	Teacher 1 Educator Stakeholder ID
1	21	Teacher 2 Last name
1	24	Teacher 2 Birthdate
1	25	Teacher 2 Role
1	28	Teacher 2 Educator Stakeholder ID
1	30	Teacher 3 Last name
1	33	Teacher 3 Birthdate
1	34	Teacher 3 Role
1	37	Teacher 3 Educator Stakeholder ID
1	39	Teacher 4 Last Name
1	42	Teacher 4 Birthdate
1	43	Teacher 4 Role
1	46	Teacher 4 Educator Stakeholder ID
1	48	Teacher 5 Last Name
1	51	Teacher 5 Birthdate
1	52	Teacher 5 Role
1	55	Teacher 5 Educator Stakeholder ID

## Collection File Specification

30725 **Teacher End Date before Teacher Begin Date** Teacher End Date before Teacher Begin Date Teacher {1} End Date must be on or after the Teacher Begin Date 4/1/2013

**Error**

1	17	Teacher 1 Begin Date
1	18	Teacher 1 End Date
1	26	Teacher 2 Begin Date
1	27	Teacher 2 End Date
1	35	Teacher 3 Begin Date
1	36	Teacher 3 End Date
1	44	Teacher 4 Begin Date
1	45	Teacher 4 End Date
1	53	Teacher 5 Begin Date
1	54	Teacher 5 End Date

30726 **Missing Teacher 1 Last Name or External Provider** Teacher 1's Last name and/or an External Provider is required for all courses Missing Teacher 1 Last Name or External Provider Either Teacher 1's Last Name or an External Provider Name is required. 4/1/2013

**Error**

1	12	Teacher 1 Last Name
1	68	External Provider Name

# Collection File Specification

**30727 Missing Enrollment Match from Spring Submission**

Missing Enrollment Match from Spring Submission

Matching record in current submission file not found with [LEAID], [SchoolId], [CourseId], [CourseIdSystem], [SchoolYear], [SAISID], and [SessionType].

Missing matching Enrollment between Spring and End of Year submissions.

A student section enrollment was reported in 'STCConnection Spring 2013' without a CourseExitDate. There must be a matching enrollment in 'STCConnection EOY 2013' with (SchoolId={0}, CourseId={1}, CourseIdSystem={2}, SAISID={3}, SessionType={4}). Student={LastName, FirstName}.

4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	11	Session Type
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	11	Section Identifier
2	12	SAIS Student ID
2	21	Course Exit Date

# Collection File Specification

30728 **Missing Certification of Previous Collection Submission** Missing Certification of Previous Collection Submission Missing Certification of Previous Collection Submission Must certify the previous collection submission before current certification can be granted. 4/1/2013

**Error**

1	1	AZ LEA Entity ID
---	---	------------------

30729 **Missing Enrollment Match from Fall Submission** Missing Enrollment Match from Spring Submission Case 1: Spring enrollment SectionIdentifier is blank - Match [LEAID, SchoolId, CourseId, CourseIdSystem, SchoolYear, Session, TimetableDayIdentifier, ClassPeriod, T1LastName, T1FirstName, SAISID, SessionType] Missing matching Enrollment between Spring and End of Year submissions. Case 1: Spring SectionIdentifier is blank - A student section enrollment was reported in 'STCConnection Spring 2013' without a CourseExitDate. You need an enrollment in 'STCConnection EOY 2013' with these parameters: (SchoolId={0}, CourseId={1}, CourseIdSystem={2}, Session={3}, TimetableDayIdentifier={4}, ClassPeriod={5}, T1LastName={6}, T1FirstName={7}, SectionIdentifier={empty}, SAISID={8}, SessionType={9}). Student={LastName, FirstName}. 4/1/2013

Case 2: Spring enrollment SectionIdentifier is not blank - Match [LEAID, SchoolId, CourseId, CourseIdSystem, SchoolYear, SectionIdentifier, SAISID, SessionType]

Case 2: Spring SectionIdentifier is NOT blank - A student section enrollment was reported in 'STCConnection Spring 2013' without a CourseExitDate. You need an enrollment in 'STCConnection EOY 2013' with these parameters: (SchoolId={0}, CourseId={1}, CourseIdSystem={2}, SectionIdentifier={3}, SAISID={4}, SessionType={5}). Student={LastName, FirstName}.

**Warning**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	11	Session Type

## Collection File Specification

1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name
1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	11	Section Identifier
2	12	SAIS Student ID
2	21	Course Exit Date

## Collection File Specification

30801	<b>Duplicate Course Section (Teacher 1 Last Name provided)</b>	Duplicate Course Section -- Teacher 1 Last Name provided	The combination of District, School, Course Identifier, Course Identifier System, School Year, Session, Timetable Day Identifier, Class Period, Section Identifier, and Primary Teacher first and last name should be unique within Course Sections when Teacher 1 last name is not empty.	Duplicate Course Section, Teacher 1 Last Name provided	When Teacher 1 last name is not empty (i.e. not an external provided course), then the combination of District, School, Course Identifier, Course Identifier System, School Year, Session, Timetable Day Identifier, Class Period, Section Identifier, and Primary Teacher first and last name should be unique within Course Sections.	4/1/2013
-------	--	--	--	--	---	----------

### Error

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	12	Teacher 1 Last Name
1	13	Teacher 1 First Name

## Collection File Specification

**30802 Duplicate Student Section Enrollment**

Duplicate Student Section Enrollment

The combination of district, school, course code, code type, school year, session, schedule ID, period, primary teacher first and last name, state student ID, course entry date, and course exit date should be unique within Student Section Enrollment. It is a violation only when two records have overlapping course entry date and course exit date. Non-overlapping duplicate Student Section Enrollments are allowable.

Duplicate Student Section Enrollment

Duplicate Student Section Enrollment

4/1/2013

**Error**

2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	9	Primary Teacher's Last Name
2	10	Primary Teacher's First Name
2	11	Section Identifier
2	12	SAIS Student ID
2	19	Course Entry Date
2	21	Course Exit Date

**30803 Duplicate Course Enrollment**

Duplicate Course Enrollment

The combination of SAIS Student ID, course code, Course code type should be unique for all days between course entry date and course exit date

Duplicate Course Enrollment

Student is simultaneously enrolled in two sections of the same course

4/1/2013

**Warning**

2	3	Course Identifier
2	4	Course Identifier System
2	12	SAIS Student ID
2	19	Course Entry Date
2	21	Course Exit Date

# Collection File Specification

**30804 Duplicate Course Section -- External Course**

Duplicate Course Section -- External Course (Teacher 1 Last Name empty)

The combination of District, School, Course Identifier, Course Identifier System, School Year, Session, Timetable Day Identifier, Class Period, Section Identifier, and External Teacher 1 last and first names should be unique within Course Sections when Teacher 1 last name is not empty.

Duplicate Course Section, Teacher 1 Last Name provided

When Teacher 1 last name is empty (i.e. an externally provided course), then the combination of District, School, Course Identifier, Course Identifier System, School Year, Session, Timetable Day Identifier, Class Period, Section Identifier, and External Teacher 1 last and first names should be unique within Course Sections.

4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	12	Teacher 1 Last Name
1	69	Provider Teacher 1 Last Name
1	70	Provider Teacher 1 First Name

**30911 [Course Exit Date] Before [Course Entry Date]**

[Course Exit Date] Before [Course Entry Date]

4/1/2013

**Error**

2	19	Course Entry Date
2	21	Course Exit Date

**30912 [Course End Date] Before [Course Begin Date]**

[Course End Date] Before [Course Begin Date]

4/1/2013

**Error**

1	57	Course Begin Date
1	58	Course End Date

# Collection File Specification

30913 **[Course Begin Date] not in Reported [School Year]** [Course Begin Date] not in Reported [School Year] 4/1/2013

**Error**

1	6	School Year
1	57	Course Begin Date

30914 **[Course End Date] not in [Reported School Year]** [Course End Date] not in [Reported School Year] 4/1/2013

**Error**

1	6	School Year
1	58	Course End Date

30915 **Student [Course Entry Date] Before [Course Begin Date]** Student [Course Entry Date] Before [Course Begin Date] 4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	57	Course Begin Date
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	11	Section Identifier
2	19	Course Entry Date

## Collection File Specification

30916 **Student [Course Exit Date] After [Course End Date]**

Student [Course Exit Date] After [Course End Date]

4/1/2013

**Error**

1	1	AZ LEA Entity ID
1	2	AZ School Entity ID
1	3	Course Identifier
1	4	Course Identifier System
1	6	School Year
1	7	Session
1	8	Timetable Day Identifier
1	9	Class Period
1	10	Section Identifier
1	58	Course End Date
2	1	AZ LEA Entity ID
2	2	AZ School Entity ID
2	3	Course Identifier
2	4	Course Identifier System
2	5	School Year
2	6	Session
2	7	Timetable Day Identifier
2	8	Class Period
2	11	Section Identifier
2	21	Course Exit Date

30917 **Teacher Begin Date before a Course Begin Date**

Teacher [Begin Dates] have to be later than or equal to a course Section [Begin Date]

Teacher Begin Date before a Course Begin Date

The Teacher [Begin Date] is before the course starts

4/1/2013

**Error**

1	17	Teacher 1 Begin Date
1	26	Teacher 2 Begin Date
1	35	Teacher 3 Begin Date
1	44	Teacher 4 Begin Date
1	53	Teacher 5 Begin Date
1	57	Course Begin Date

# Collection File Specification

30918 **Teacher Begin Date after Course End Date** Teacher [Begin Dates] have to be less than a Course Section [End Date] Teacher Begin Date after Course End Date The Teacher [Begin Date] is after the course has ended 4/1/2013

**Error**

1	17	Teacher 1 Begin Date
1	26	Teacher 2 Begin Date
1	35	Teacher 3 Begin Date
1	44	Teacher 4 Begin Date
1	53	Teacher 5 Begin Date
1	58	Course End Date

30919 **Teacher End Date before Course Begin Date** Teacher [End Dates] have to be greater than the Course Section [Begin Date] Teacher End Date before Course Begin Date The Teacher [End Date] is before the course has started 4/1/2013

**Error**

1	18	Teacher 1 End Date
1	27	Teacher 2 End Date
1	36	Teacher 3 End Date
1	45	Teacher 4 End Date
1	54	Teacher 5 End Date
1	57	Course Begin Date

30920 **Teacher End Date after Course End Date** Teacher [End Dates] have to be less than or equal to the Course Section [End Date] Teacher End Date after Course End Date The Teacher [End Date] is after the course has ended 4/1/2013

**Error**

1	18	Teacher 1 End Date
1	27	Teacher 2 End Date
1	36	Teacher 3 End Date
1	45	Teacher 4 End Date
1	54	Teacher 5 End Date
1	58	Course End Date

30921 **Cannot Certify before Course End Date** Certify this trial on or after the last Course End Date {0}. Certify this trial on or after the last Course End Date {0}. Certify this trial on or after the last Course End Date {0}. 5/1/2013

**Error**

1	58	Course End Date
---	----	-----------------