

Part I: Enrollment, Application, and Eligibility Information (Pre-Verification)

Verification Report Instructions- SFAs who are on Special Assistance Provision 2/3 in a Non-Base Year for ALL Meal Services in ALL Schools

- Report all **Application** counts on this page as of **October 1st**.
- Report all **School, RCCI, and Student** counts on this page as of **the last operating day in October**.

Section 1 -- Total Schools, RCCI's, and Enrolled Students

**** ALL SFA's must report Section 1 ****

1-1/A. Total Number of **Schools** (Do NOT include RCCI's):

1-1/B. Total Number of **Students in Schools** (Do NOT include RCCI's):

1-2/A. Total Number of **RCCI's** (Do NOT include Schools counted in 1-1):

1-2/B. Total Number of **Students in RCCI's** (Do NOT include Schools counted in 1-1):

1-2a/A. Number of **RCCI's WITH Day Students** (Report ONLY Day Students in 1-2a/B):

1-2a/B. Number of **Students in RCCI's WITH Day Students** (Report ONLY Day Students in 1-2a/B):

1-2b/A. Number of **RCCI's with NO Day Students**:

1-2b/B. Number of **Students in RCCI's with NO Day Students**:

Enter total number of **sites** as of 10/31.

Enter total number of **students** as of 10/31, including all PAID students.

Section 2 -- SFA's with Schools operating Alternate Provisions

**** ONLY SFA's with Alternate Provisions must report Section 2 ****

2-1/A. Number of **Schools** operating Provision 2/3 in a BASE year for NSLP and SBP:

2-1/B. Number of **Students in Schools** operating Provision 2/3 in a BASE year for NSLP and SBP:

2-2/A. Number of **Schools** operating Provision 2/3 in a NON-BASE year for NSLP and SBP:

2-2/B. Number of **Students in Schools** operating Provision 2/3 in a NON-BASE year for NSLP and SBP:

2-2a/B. Number of Provision 2/3 **Students** reported as FREE in a NON-BASE year:

2-2b/B. Number of Provision 2/3 **Students** reported as REDUCED-PRICE in a NON-BASE year:

2-3/A. Number of **Schools** operating the Community Eligibility Option:

2-3/B. Number of **Students in Schools** operating the Community Eligibility Option:

2-4/A. Number of **Schools** operating other Alternatives for NSLP and SBP:

2-4/B. Number of **Students in Schools** operating other Alternatives for NSLP and SBP:

2-5/A. Number of **Schools** operating Alternate Provision(s) for only SBP or only NSLP:

2-5/B. Number of **Students in Schools** operating Alternate Provision(s) for only SBP or only NSLP:

Only enter data if the school operates provisions for BOTH meal services (NSLP and SBP) resulting in no collection of applications for the school.

Use the Special Assistance Verification Exempt Calculator.



Only enter data if the school operates provisions for just one meal service and doesn't participate in the other meal service.

Section 3 -- Students Approved as FREE Eligible NOT subject to Verification

**** ALL SFA's must report Section 3 or answer "No" to question 3-1 if applicable ****

3-1. Required to perform Direct Certification with SNAP: **ANSWER**

- Answer "Yes" if ANY ONE or MORE of the Schools or RCCI's in the SFA were required to perform Direct Certification with SNAP.
- Answer "No" only if NONE of the Schools or RCCI's in the SFA were required to perform Direct Certification with SNAP (Provision 2/3 for ALL Schools).
- If "No", skip the remainder of this section.

3-2/B. Number of **Students** Directly Certified through the SNAP letter method:

Do NOT include students Directly Certified through the SNAP letter method.

3-3/B. Number of **Students** Directly Certified through TANF, FDPIR, or Medicaid programs:

Include those Directly Certified through TANF, FDPIR, or Medicaid (if applicable); those documented as homeless, migrant, runaway, foster, Head Start, Pre-K Even Start, or non-applicant but approved by local officials. Do NOT include SNAP students already reported in 3-2.

3-4/B. Number of **Students** Certified Categorically FREE Eligible through the SNAP letter method:

Include students Certified for free meals through the family providing a letter from the SNAP agency.

Choose **NO**.

**Leave Blank
Do Not
Complete**

Section 4 -- Students Approved as FREE or REDUCED-PRICE Eligible through a Household Application

**** ALL SFA's collecting Applications must report Section 4 ****

4-1/A. Number of **Applications** Approved as Categorically FREE Eligible (Based on those providing documentation such as TANF, FDPIR, or Medicaid on an Application):

4-1/B. Number of **Students** Approved as Categorically FREE Eligible (Based on those providing documentation such as TANF, FDPIR, or Medicaid on an Application):

4-2/A. Number of **Applications** Approved as FREE Eligible (Based on household size and income information):

4-2/B. Number of **Students** Approved as FREE Eligible (Based on household size and income information):

4-3/A. Number of **Applications** Approved as REDUCED-PRICE Eligible (Based on household size and income information):

4-3/B. Number of **Students** Approved as REDUCED-PRICE Eligible (Based on household size and income information):

**Leave Blank
Do Not
Complete**

Total Students Approved as FREE or REDUCED-PRICE Eligible

T-1. Total Number of FREE Eligible **Students** reported:

T-2. Total Number of REDUCED-PRICE Eligible **Students** reported:

Enter the number in the cell circled in orange.

Enter the number in the cell circled in purple.

Click Save

Section 5 -- Verification Process and Results

**** ALL SFA's must report Section 5 or answer "Yes" to question 5-1 if applicable ****

5-1. Exempt from Verification: **ANSWER**

- Answer "No" if ANY ONE OR MORE of the Schools and/or RCCI's in the SFA are required to perform Verification.
- Answer "Yes" only if ALL of the Schools and RCCI's in the SFA are exempt from Verification (see instructions for exemptions).
- If "Yes", skip question 5-2.

5-2. Was Verification completed by November 15th?
 • Answer "Yes" if verification was completed by November 15th.
 • Answer "Yes - In Progress" if verification was in progress as of November 15th.
 • Answer "No" if Verification process was NOT completed.

5-3. Type of Verification performed:
 • Answer "Standard" if verification was conducted randomly.
 • Answer "Alternate One-on-One" if verification was conducted using SNAP/TANF/FDPIR documentation.
 • Answer "Alternate One-on-One - Focused" if verification was conducted using SNAP/TANF/FDPIR documentation PLUS lesser of one-half of one-on-one verification or 10 applications.
 • If "Standard" or "Alternate One-on-One - Focused", see questions 5-4 below.
 • If "Alternate One-on-One", skip question 5-4 below.

5-4. Total ERROR-PRONE Applications:

Report all Applications as of October 1st considered error-prone.

5-5. Number of Applications selected for Verification sample:

Choose YES.



5-6 & 5-7. Results of Direct Verification

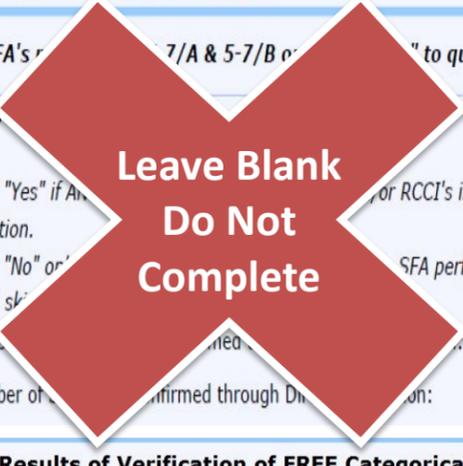
**** ALL SFA's must report Section 5-6 & 5-7 or answer "Yes" to question 5-6 if applicable ****

5-6. Direct Verification performed?
 • Answer "Yes" if ANY School or RCCI's in the SFA performed Direct Verification.
 • Answer "No" or "Not Applicable" if NO School or RCCI's in the SFA performed Direct Verification.
 • If "No", skip question 5-7.

5-7/A. Number of Applications confirmed through Direct Verification:

5-7/B. Number of Applications confirmed through Direct Verification:

LEAVE BLANK!



5-8/A. Results of Verification of FREE Categorically Eligible

Certified as FREE based on SNAP/TANF/FDPIR documentation (e.g. Case Number) on Application

5-8/A1a. Number of Applications that were PAID with NO CHANGE:

5-8/A1b. Number of Applications that were PAID with CHANGE:

5-8/A2a. Number of Applications that were REDUCED-PRICE and changed to PAID:

5-8/A2b. Number of Applications that were REDUCED-PRICE and changed to PAID:

5-8/A3a. Number of Applications that were PAID and changed to PAID:

5-8/A3b. Number of Applications that were PAID and changed to PAID:

5-8/A4a. Number of Applications that were PAID and changed to PAID:

5-8/A4b. Number of Applications that DID NOT respond, and changed to PAID:



5-8/B. Results of Verification of FREE Income Eligible

Certified as FREE based on income and household size Application

5-8/B1a. Number of Applications that were PAID with NO CHANGE:

5-8/B1b. Number of Applications that were PAID with NO CHANGE:

5-8/B2a. Number of Applications that were REDUCED-PRICE and changed to PAID:

5-8/B2b. Number of Applications that were REDUCED-PRICE and changed to PAID:

5-8/B3a. Number of Applications that were PAID and changed to PAID:

5-8/B3b. Number of Applications that were PAID and changed to PAID:

5-8/B4a. Number of Applications that were PAID and changed to PAID:

5-8/B4b. Number of Applications that DID NOT respond, and changed to PAID:



5-8/C. Results of Verification of REDUCED-PRICE Income Eligible

Certified as FREE based on income and household size Application

5-8/C1a. Number of Applications that were PAID with NO CHANGE:

5-8/C1b. Number of Applications that were PAID with NO CHANGE:

5-8/C2a. Number of Applications that were REDUCED-PRICE and changed to FREE:

5-8/C2b. Number of Applications that were REDUCED-PRICE and changed to FREE:

5-8/C3a. Number of Applications that were PAID and changed to PAID:

5-8/C3b. Number of Applications that were PAID and changed to PAID:

5-8/C4a. Number of Applications that were PAID and changed to PAID:

5-8/C4b. Number of Applications that DID NOT respond, and changed to PAID:



Verification Summary

VC-1. Total questionable Applications Verified for cause:

Click Save

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