



State of Arizona  
Department of Education  
**Child Nutrition Programs**  
**Civil Rights Pre-Award Compliance**

The Arizona Department of Education (ADE) is required to conduct a pre-award civil rights compliance review of unfunded Sponsors applying for a Child Nutrition Program. Please complete this form.

**I. Sponsor Information**

<b>Sponsor Name:</b>		<b>Phone:</b>	
<b>Address:</b>		<b>Fax:</b>	
		<b>Zip Code:</b>	
		<b>E-Mail:</b>	
<b>Signature:</b>		<b>Date:</b>	

**II. Child Nutrition Program Nondiscrimination Requirements**

1. Sponsors of the Child Nutrition Programs (CNP) are required to use all the following items to publicize CNP availability and nondiscrimination requirements:
  - Free and Reduced-Price Policy Statements
  - Letter to Parents
  - Public Release
  - Other materials used to publicize the programs availability and nondiscrimination requirements

**III. Additional Questions**

1.	Does the Sponsor offer its benefits and services without regard to race, color, national origin, sex, age or disability?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If no, please describe what the prerequisite for admission is?		
2.	What efforts will be made to contact minority and grass roots organizations about the opportunity to participate in the program? For example, flyers and brochures will be given to local schools and community organizations, conducting an open house, and/or other specific marketing practices.		

3.	What method does the Sponsor use to recruit its participants?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	• Applications	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	• Open Enrollment	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	• Referrals (Child Welfare, Courts, etc.)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	• Other	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	(Please explain)		
4.	Is the Sponsor currently receiving financial assistance from another federal agency?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If yes, please list the name of other federal agencies which provides assistance to your organization.		
5.	Has any federal agency notified the Sponsor of non-compliance with the Civil Rights Act of 1964?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	If yes, then provide details including dates, names, and results.		