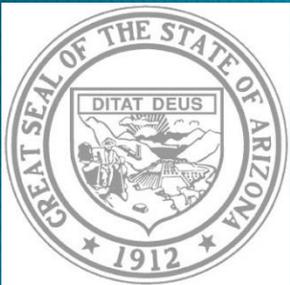


# Fiscal Year 2015 SEI Fund Application

## Submitting the Application



Arizona Department of Education  
Office of English Language Acquisition Services

# Overview

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- ▶ A.R.S. §15-756.01, §15.756.03, and §15.756.04, establish procedures and provide a mechanism for determining and funding the incremental costs for educating English Language Learner (ELL) students who are participating in Structured English Immersion (SEI) programs approved by the Arizona ELL Task Force.
- ▶ Districts or charter schools have an opportunity to apply for funding through the SEI Budget application request through §15-756.03(A).

# Incremental Costs

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- ▶ "Incremental costs" means costs that are associated with a structured English immersion program pursuant to section 15-752 or a program pursuant to section 15-753 and that are **in addition to the normal costs** of conducting programs for English proficient students. Incremental costs do not include costs that replace the same types of services provided to English proficient students or compensatory instruction. (A.R.S. §15-756.01(L)(2))

# Calculated Amounts

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- ▶ “All schools, school districts, and charter holders must retain for auditing purposes any and all documents that substantiate the calculated amounts, including a clear indication of how the amounts were calculated so amounts can be recalculated; and documentation to support the reported class size policy.”

-Arizona Department of the Auditor General, July 2008

# Incremental Teacher Determination Process

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- ▶ In collaboration with the Office of the Auditor General, ADE developed a formula and process designed to assist school districts and charters in determining the number of incremental teachers required to implement the SEI Models.
- ▶ The teacher salaries and benefits determined by the Incremental Teacher Spreadsheet process are included in the SEI Fund Application.
- ▶ All requests for changes to the Incremental Teacher Spreadsheets were finalized on March 28, 2014. No requests for changes to the incremental teacher salaries and benefits that are pre-populated into Lines 1 and 2 of the SEI Fund Application will be considered at this time.

# SEI Fund Application: Timeline

---

**SEI Fund Application OPENS:  
Monday, April 14, 2014**

**SEI Fund Application CLOSES:  
Wednesday, April 30, 2014**

**All Budgets Must Be Approved By:  
Monday, May 5, 2014**

# Accessing the SEI Fund Application

# Common Logon

The SEI Fund Application is available through the ADE Common Logon via the Arizona Department of Education's home page <http://www.ade.az.gov>.

ARIZONA DEPARTMENT OF EDUCATION

COMMON LOGON

The gateway to secure data transactions and information

Common Logon Application Menu

- ◆ Academic Achievement Reports
- ◆ ALEAT
- ◆ Grants Management
- ◆ Highly Qualified Teachers Position Input
- ◆ LEA Profile
- ◆ OELAS
- ◆ Online Registration Internal Web
- ◆ SEI Budget Request Application 2.0
- ◆ Student Data Interchange
- ◆ Title I School Status

Change Profile Logout

Select **SEI Budget Request Application 2.0** from the Common Logon menu by click on the hyperlink.

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If the link does not appear, or if you do not have a user name and password for the ADE Common Logon, please contact the ADE Support Center. Applicants in the Phoenix area may phone (602) 542-7378, and applicants outside the Phoenix area may phone (866) 577-9636. Questions may be e-mailed to [enterprise@ade.az.gov](mailto:enterprise@ade.az.gov).

# Common Logon

---

- ▶ The SEI Budget Application may be accessed by a SCHOOL level user or a DISTRICT level user.
- ▶ A SCHOOL level user has access to the SCHOOL Incremental Budget only.
- ▶ A DISTRICT level user has access to the following:
  - ▶ SCHOOL Incremental Budget
  - ▶ DISTRICT Incremental Budget
  - ▶ DISTRICT ROLLUP Budget
  - ▶ Model Adoption Forms

# SEI Budget Application: 3 Parts

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- ▶ There are 3 parts to the SEI Fund Application:
  1. SCHOOL incremental budget
  2. DISTRICT incremental budget
  3. DISTRICT rollup budget
- ▶ All SCHOOL and DISTRICT incremental budgets must be complete before the LEA submits a DISTRICT rollup budget.

# SCHOOL Level Home Page

ARIZONA DEPARTMENT OF EDUCATION

SCHOOL Home SCHOOL Incremental Budget Help/Instructions Exit

Logon User: District Name: Unified District

## School Home

Name: Elementary School  
CTDS: 01  
Entity ID: 4

### Status

School Incremental Budget:  **Not Started**

Budget Last Saved:

### School Print Options

School Status Page:  [Print](#)

School Incremental Budget:  Print



The user will be automatically logged out after 20 minutes of inactivity.

The **SCHOOL Home** page information is updated after a user has accessed it.

After a school user has submitted a SEI Budget Request, be sure to return to the **SCHOOL Home** page to ensure that the **Status** shows "School Submitted"

The School Print Options: Click on the **Print** icon to save this school budget as a PDF file and to print a copy.

# DISTRICT Level Home Page

**ARIZONA DEPARTMENT OF EDUCATION**

[DISTRICT Home](#) [Model Adoption Forms](#) [SCHOOL Incremental Budget](#) [DISTRICT Incremental Budget](#) [DISTRICT Rollup Budget](#) [Help/Instructions](#) [Exit](#)

Logon User: 4154 District Name: [REDACTED] Unified District

### District Home

Name: [REDACTED] Unified District  
CTDS: [REDACTED]  
Entity ID: [REDACTED]

#### Status

District Rollup Budget Status: **Not Submitted** ←  
Rollup Last Saved: 8/20/2008 10:05:41 AM  
Rollup Submitted On:  
ADE Response:  
Previous FY Rollup Budget: 2009 [View](#)

#### Other Forms

School Model Adoption Forms: [1 of 9 completed](#) ←  
School Incremental Budgets: [9 of 9 completed](#) ←  
District Incremental Budget: **Not Submitted** ←  
Budget Last Saved: 8/19/2008 12:42:39 PM ←  
Previous FY District Incremental Budget: 2009 [View](#)

#### District Print Options

District Status Page: [Print](#) ←  
District Rollup Budget: [Print](#) ←  
District Incremental Budget: [Print](#) ←  
School Incremental Budgets: [Print All](#) ←  
School Model Adoption Forms: [Print All](#) ←

#### Status

The **DISTRICT Home** page Status information is updated after a user has accessed it and after a school has submitted their Form A budget.

#### Other Forms

shows how many school model adoption forms have been completed  
shows how many school budgets (Form A) have been completed  
shows if the district incremental budget has been completed or not  
shows the date that district incremental budget was last saved

#### District Print Options

Using the Print icon, you can save the district status page, roll-up budget, and the district incremental budget as a PDF file and print it.

Using the Print ALL icon, you can save the school budgets and model adoption forms as PDF files and print them.

# DISTRICT accessing SCHOOL Level Budget

- ▶ When a DISTRICT level user accesses a SCHOOL budget, the following screen will appear.

**Search School Incremental Budget**  
Fiscal Year

You can search and sort by SCHOOL Entity ID, CTDS, Name, and Status by clicking on the funnel icon.

| ID                                | CTDS                           | Name                         | Status                         |
|-----------------------------------|--------------------------------|------------------------------|--------------------------------|
| <input type="text"/>              | <input type="text" value="Y"/> | <input type="text"/>         | <input type="text" value="Y"/> |
| <a href="#">Edit</a> 4 [redacted] | 01 [redacted]                  | [redacted] Elementary School | School Submitted               |
| <a href="#">Edit</a> 4 [redacted] | 01 [redacted]                  | [redacted] Center            | District Submitted             |
| <a href="#">Edit</a> 4 [redacted] | 01 [redacted]                  | [redacted] Center            | District Submitted             |
| <a href="#">Edit</a> 4 [redacted] | [redacted]                     | [redacted] Middle School     | District Submitted             |
| <a href="#">Edit</a> 4 [redacted] | [redacted]                     | [redacted] School            | District Submitted             |
| <a href="#">Edit</a> 4 [redacted] | [redacted]                     | [redacted]                   | District Submitted             |
| <a href="#">Edit</a> 8 [redacted] | [redacted]                     | [redacted] Elementary School | District Submitted             |
| <a href="#">Edit</a> 8 [redacted] | [redacted]                     | [redacted] Elementary School | District Submitted             |
| <a href="#">Edit</a> 8 [redacted] | 01 [redacted]                  | [redacted] School)           | District Submitted             |

Click on the hyperlink word, **EDIT**, to access - complete - view - modify the SCHOOL level budget.

# Completing the SEI Fund Application

# Form A: SCHOOL and DISTRICT Incremental Budget

- ▶ Enter the contact information in the provided boxes.

## Structured English Immersion (SEI) BUDGET Request Form A

A lawsuit involving the funding of the education of English language Learners, Miriam Flores et al., is presently on appeal. Depending on the outcome of that case, the amount of monies available from the State for teaching English Language Learners (ELL) may change.

For the purpose of this **(A) MODEL REQUIRED INCREMENTAL COSTS** form, the "all students counts are based on the 100th Day Attending ADM Count for the prior school year. For the purpose of this **(A) MODEL REQUIRED INCREMENTAL COSTS** the English Language Learner counts are based on the previous year data from the SdELL-72 report compiled by the Arizona Department of Education on August 15. There are no exceptions to these data points.

Entity:

Contact Name:

1

Email:

2

Phone:

3

1. Enter your **contact name** in the provided space.
2. Enter your contact **email address** in the provided space.
3. Enter your contact **phone number with area code** in the provided space.

# Form A: School and District Incremental Budgets

---

- ▶ A SCHOOL Incremental Budget must be completed and submitted for every school within the district or charter.
- ▶ A DISTRICT Incremental Budget must be completed and submitted after the SCHOOL Incremental Budgets have been submitted.
- ▶ If a school or district does not have any incremental costs required for the implementation of the SEI models, the default value of \$0.00 must be submitted for all lines of Form A.
- ▶ All of the budgets will rollup into the DISTRICT ROLLUP BUDGET.

# Form A: Breakdown

---

## ▶ Teacher Salaries and Benefits

- Lines 1 and 2 will be pre-populated with the teacher salaries and benefits that were calculated on the incremental teacher spreadsheet.
- If a charter holder needs to use line 3 versus lines 1 and 2, you will need to add lines 1 and 2 together, put that total amount in line 3, and zero out lines 1 and 2.

## ▶ Curriculum

- Line 5 is for the required incremental costs of implementing the SEI models associated with curriculum.
- This includes expenses for textbooks, instructional aids, and assessments.

## ▶ Transportation

- Line 7 is for the required incremental costs of implementing the SEI models associated with transportation of itinerant staff between school sites for SEI/ELD classrooms.

## ▶ Training Expenses

- Lines 9 – 12 are for the required incremental costs of implementing the SEI models associated with training expenses.
  - Line 9: Travel expenses for administrators.
  - Line 10: Travel expenses for teachers.
  - Line 11: Teacher stipend for non-school day or non-school year training in the SEI Models.
  - Line 12: Classroom substitutes while a teacher is attending authorized training in the SEI Models.

# Form A: Comments

---

- ▶ Please paste a summary of all comments entered into the school incremental budgets and district incremental budget into the respective comments sections on the district roll-up budget.
- ▶ Make sure to include calculations of all **expenses** (e.g. 3 classroom substitutes x \$80 governing board rate x 3 days = \$720)

# Form A: Instruction

| INSTRUCTION   | Incremental Cost                     |                                     |
|---|--------------------------------------|-------------------------------------|
| <p>1 - Incremental Teacher Salaries:<br/>Incremental teachers are required to meet the English Language Learners (ELL) Task Force model requirements, as per ARS 15-756.01. Use TOTAL number of incremental teachers (from SEI Incremental Worksheet or school/district/charter holder calculation) multiplied by the current statewide average teacher salary from the prior year for each teacher. If a teacher is not on LEA direct contract, the expenses associated with that teacher should be listed on line 3 and not be included on this line or line 2.<br/><b>Function Code:</b>/Instruction, <b>Object Code:</b> 6100 &amp; 6150/Salaries</p> | <p>Total Salary<br/>\$71,569.60</p>  | <p>PrePop Total<br/>\$71,569.60</p> |
|   | <p>Difference = \$0.00</p>           |                                     |
| <p>2 - Incremental Teacher Benefits:<br/>Benefits for the incremental teachers may include Retirement, Social Security Contributions, Unemployment Insurance, Workers' Compensation and health care coverage. Use TOTAL number of incremental teachers (from SEI Incremental Worksheet or school/district/charter holder calculation) multiplied by 25% of the current statewide average teacher salary for the prior year for each teacher.<br/><b>Function Code:</b>/Instruction, <b>Object Code:</b> 6210, 6220, 6230, 6240, 6250, 6260 &amp; 6270/Benefits</p>  | <p>Total Benefit<br/>\$17,894.80</p> | <p>PrePop Total<br/>\$17,894.80</p> |
|   | <p>Difference = \$0.00</p>           |                                     |
| <p>3 - Teacher Professional Services: For Charter School and contract teachers in lieu of lines 1: and 2:<br/>Incremental teaching staff that provides instructional services. If a teacher is on LEA direct contract, the expenses associated with that teacher should be listed on lines 1 and 2 and not included on this line. The costs allowed per teacher, for teacher professional services, must not exceed the statewide average teacher salary plus 25% for benefits.<br/><b>Function Code:</b> <b>Object Code:</b> 6300</p>  | <p>\$0.00</p>                        |                                     |
| <p>4 - EXPLANATION/JUSTIFICATION: (1000 character max)</p>  |                                      |                                     |
| <div style="border: 1px solid black; height: 80px;"></div>  |                                      |                                     |

All requests for changes to the Incremental Teacher Spreadsheets were finalized. No requests for changes to the incremental teacher salaries and benefits that are pre-populated into Lines 1 and 2 of the SEI Fund Application will be considered at this time.

# Form A: Curriculum

- ▶ Enter the **REQUIRED** incremental cost for the implementation of the SEI models associated with textbooks, instructional aids, and assessments in line 5.
- ▶ Enter a complete and explicit narrative explanation or justification in line 6 for the incremental costs associated with curriculum.

| CURRICULUM  |                                     |
|---|-------------------------------------|
| <p>5 - Textbooks, Instructional Aids &amp; Assessments:<br/>Costs prohibited from being included as incremental costs of implementing the SEI models include capital expenses, facilities costs, and computers. Costs permitted to be included are incremental costs of materials, supply and classroom assessment costs that are for materials used in actual classroom instruction and are:</p> <ol style="list-style-type: none"><li>1.) Required for cost efficient implementation of models and;</li><li>2.) In addition to the normal costs of providing textbooks, instructional aids, and assessments for English proficient students and;</li><li>3.) Aligned to K-12 English Proficiency Standards and the DSI.</li></ol> <p>Classroom assessments are defined as English language proficiency formulative assessments, which are to be administered for the purpose of monitoring learning, focusing instruction and providing immediate feedback to the teacher and student during the learning process. Costs for the AZELLA may not be included.</p> <p><b>Function Code:</b>/Instruction, <b>Object Code:</b> 6642/Text Books; 6643/Instructional aids</p> | <input type="text" value="\$0.00"/> |
| <b>6 - EXPLANATION/JUSTIFICATION: (1000 character max)</b>  |                                     |
| <input type="text"/>  |                                     |

# Form A: Transportation

---

- ▶ Enter the **REQUIRED** incremental cost for the implementation of the SEI models associated with transportation for itinerant staff between school sites for SEI/ELD in line 7.
- ▶ Enter an explanation including the math calculation.
  - [# of days] x [# of miles] x [average state mileage reimbursement rate of \$0.445 per mile]

| TRANSPORTATION   |                                     |
|--|-------------------------------------|
| 7 - Transportation for Staff Between Classroom Sites for the SEI/ELD Program:<br>If the model adopted requires the use of an itinerant teacher to service more than one site, funding for mileage is an allowable expense based on these standards.<br><b>Function Code:</b> 2500 , <b>Object Code:</b> 6580/Meals, Hotel, Mileage; 6626/Gasoline costs (for District/Charter vehicle) | <input type="text" value="\$0.00"/> |
| 8 - EXPLANATION/JUSTIFICATION: (1000 character max)  |                                     |
| <input type="text"/>   |                                     |

# Form A: Training Expenses

## TRAINING EXPENSES

9 - Travel expenses for training administrators:  
 Administrators may be required to travel to attend training in the SEI Models or the DSI. Standard state mileage, lodging, meals and incidental expenses are allowable expenses. Only training provided by, or approved by the Arizona Department of Education (ADE) is eligible. ADE will require names and attendance dates. Proof of registration and attendance is required for reimbursement and must be on file in the school district or charter holder office. Costs for in-state travel are limited to authorized items and limits on individual expenses based on Arizona Department of Administration stated travel policies. Reimbursement claim forms must be on file in the school district or charter holder office.  
**Function Code:** 2500 **Object Code:** 6580/Meals, Hotel, Mileage; 6626/Gasoline costs (for District/Charter vehicle)

\$0.00

10 - Travel expenses for training teachers:  
 Teachers may be required to travel to attend training in the SEI models or the DSI standard state mileage, lodging, meals and incidental expenses are allowable expenses. Only training provided by, or approved by, the Arizona Department of Education is eligible. ADE will require names and attendance dates. Proof of registration and attendance is required for reimbursement and must be on file in the school district or charter holder office. Costs for in state travel are limited to authorized items and limits on individual expenses based on Arizona Department of Administration stated travel policies. Reimbursement claim forms must be on file in the school district or charter holder office.  
**Function Code:** 2200, **Object Code:** 6580/Meals, Hotel, Mileage; 6626/Gasoline costs (for District vehicle)

\$0.00

11 - Teacher stipend for non-school day, non-school year training:  
 A stipend paid to teachers that attend SEI model or DSI required training that occurs outside the regular school day or school year is an allowable expense. Only training provided by, or approved by, the Arizona Department of Education is eligible. ADE will require names and attendance dates. Proof of registration and attendance is required and must be on file in the school district or charter holder office. The stipend must be provided in a manner that is compliant with the "cost efficient" requirement of the SEI models as stated in 15-756.01(D).  
**Function Code:** 2200, **Object Code:** 6110 & 6150

\$0.00

12 - Classroom Substitutes:  
 The cost to provide a substitute while a teacher is attending authorized training in the SEI models and the DSI is allowed. Only training provided by, or approved by the Arizona Department of Education is eligible. ADE will require teacher names and attendance dates. Proof of registration and attendance at the training, and support documentation of the substitute is required, and must be on the file in the school district or charter holder office.  
**Function Code:** 2200, **Object Code:** 6113 & 6153

\$0.00

13 - EXPLANATION/JUSTIFICATION: (1000 character max)

# Form A: Training Expenses

---

- ▶ **Line 9:** Travel expenses for administrators.
  - Use the state lodging rates (\$60.00 per night average), state per diem rate (\$34.00 per day average), and average state mileage (\$0.445 per mile) when calculating these incremental costs <http://www.gao.az.gov/travel/default.asp>
  
- ▶ **Line 10:** Travel expenses for teachers.
  - Use the state lodging rates (\$60.00 per night average), state per diem rate (\$34.00 per day average), and average state mileage (\$0.445 per mile) when calculating these incremental costs <http://www.gao.az.gov/travel/default.asp>
  
- ▶ **Line 11:** Teacher stipend for non-school day, non-school year training.
  - Use the governing board approved rate.
  
- ▶ **Line 12:** Classroom substitutes.
  - Use the governing board approved rate
  - One classroom substitute or one teacher stipend (not both) is approvable per day of teacher training.
  
- ▶ **Line 13:** Please include a detailed explanation of the costs for each line and show your calculations.

# Form A: Other Expenses

---

- ▶ Enter the **REQUIRED** incremental cost for the implementation of the SEI models associated with other expenses in line 14/15.
- ▶ Enter a complete and explicit narrative explanation or justification for the incremental cost associated with other expenses.

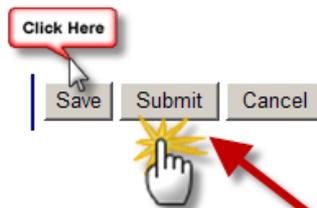
|   |  |
|---|--|
| <p>14/15 - Other Expenses:<br/>Other expenses that are required to implement the SEI models. Detailed itemization and justification regarding the necessity of the items are required for any costs listed as "other". All expenses must be for model-required incremental costs and must be compliant with the "cost efficient" requirement of the SEI models as stated in 15-756.01(D).<br/><b>Function Code: 2200 Object Code: 6113 &amp; 6153</b></p> | <input data-bbox="1155 963 1406 1006" type="text" value="\$0.00"/> |
| <p><b>16 - EXPLANATION/JUSTIFICATION: (1000 character max)</b></p> <div data-bbox="208 1135 1680 1282" style="border: 1px solid black; height: 100px; width: 100%;"></div>  |  |

# Form A: Save and Submit

## School and District Incremental Budget

---

- ▶ The total incremental budget for the school and district is shown at the bottom of Form A on line 17.
- ▶ To **SAVE** the budget and return later, click on the **SAVE** button located at the bottom of Form A on the far left side of the screen.
- ▶ To **SUBMIT** the budget to the *DISTRICT ROLLUP* budget, click on the **SUBMIT** button located at the bottom of Form A on the left side of the screen. The budget will automatically be saved when submitted.



The total incremental budget for the school is shown at the bottom of Form A.

To save this budget, click on the **SAVE** button located at the bottom of Form A on the far left side.

To **SUBMIT** this budget to the *District Roll-up* budget, click on the **SUBMIT** button located at the bottom of Form A on the left side.

Total \$142,500.00

# DISTRICT ROLLUP BUDGET

- ▶ ALL school and district incremental budgets ***MUST*** be submitted prior to completing and submitting the DISTRICT ROLLUP BUDGET.

**ARIZONA DEPARTMENT OF EDUCATION**

[DISTRICT Home](#) [Model Adoption Forms](#) [SCHOOL Incremental Budget](#) [DISTRICT Incremental Budget](#) [DISTRICT Rollup Budget](#)

Logon User:  District Name:

---

### District Home

Name:

CTDS:

Entity ID:

### Status

District Rollup Budget Status: **Not Started**

Rollup Last Saved:

Rollup Submitted On:

ADE Response:

Previous FY Rollup Budget: 2012 [View](#)

### Other Forms

School Model Adoption Forms: [4 of 4 completed](#)

School Incremental Budgets: [4 of 4 completed](#)

District Incremental Budget: [Completed](#)

Budget Last Saved: 2/10/2012 1:45:41 PM

Previous FY District Incremental Budget: 2012 [View](#)

### District Print Options

District Status Page: [Print](#)

District Rollup Budget: [Print](#)

District Incremental Budget: [Print](#)

School Incremental Budgets: [Print All](#)

School Model Adoption Forms: [Print All](#)

# SEI Budget Application: Original Offsets

---

- ▶ A.R.S. §15–756.01(I)
  - I. The task force shall establish a form for school districts and charter schools to determine the structured English immersion budget request amount. Notwithstanding any other law, the maximum amount of the budget request shall be the incremental costs of the model selected **offset by the following monies**:
    - 1. All **federal title III monies** and any other federal monies designated solely for the educational needs of English language learners.
    - 2. The portion of **title I and title IIA monies** determined by the English language learner population as a percentage of the qualified population.
    - 3. The portion of **impact aid monies** determined by the English language learner population as a percentage of the qualified population. A school district or charter school shall only apply unexpended impact aid monies to English language learner programs after it has applied its impact aid monies for other allowable uses as permitted by state law.
    - 4. The portion of **desegregation monies** levied pursuant to section 15–910 determined by the English language learner population as a percentage of the qualified population.
    - 5. The **ELL support level weight** prescribed in section 15–943.

# SEI Budget Application: Certain Offsets Excluded

---

- ▶ The Ninth Circuit invalidated A.R.S. §756.01(I)(1) and (2), which requires school districts and charter schools to deduct from their budget request to the Structured English Immersion Fund (a) all **Federal Title III monies** and any other federal monies solely designated for English Language Learners, and (b) that portion of **Title I and Title II(A) monies** determined by the English Language Learner population as a percentage of the qualified population.
- ▶ The Arizona Department of Education has agreed not to deduct from school districts' and charter schools' budget requests to the Structured English Immersion Fund any portion of any **Impact Aid monies** as is required by A.R.S. 15-756.01(I)(3). All other portions of these statutes and the broader legislation remain in full force and effect.

# Group B Funding for ELL

---

## Formula funding for ELL

### 15-943. Base support level (b)

| <u>Funding Category</u> | <u>Support Level Weight</u> | <u>Student Count</u> |
|-------------------------|-----------------------------|----------------------|
| ELL                     | 0.115                       | X<br>-----           |

SEI Fund is intended as supplemental funding for implementation of the SEI Models when group B funds are insufficient.

# DISTRICT ROLLUP BUDGET: Federal Offsets

- ▶ Line 18 = Title I
- ▶ Line 19 = Title II-A
- ▶ Line 20 = Title III
- ▶ Line 21 = Impact Aid

| FEDERAL FUNDS  |                                   |   |                           |
|--|-----------------------------------|---|---------------------------|
|  | Total Funds                       | ELL population as a % of qualified population | Offset Amount             |
| 18 - Title I: The portion of TITLE I monies determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub-section 1, 2.)   | \$2,926,923.00<br>See Footnote #2 | 51.00 %<br>See Footnote #1                    | \$1,493,691.78            |
| 19 - Title II-A: The portion of TITLE II-A monies determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub section 1, 2.)   | \$303,637.05<br>See Footnote #2   | 51.00 %<br>See Footnote #8                    | \$155,978.51              |
| 20 - Title III: All Federal TITLE III monies and any other federal monies designated solely for the educational needs of the English Language Learners. (As per ARS-756.01, sub-section I,1.)  | \$603,345.00<br>See Footnote #2   | 100.00 %                                      | \$603,345.00              |
| 21 - Impact Aid: The portion of impact aid monies determined by the English Language learner population as a percentage of the qualified population. A school district or charter holder shall only apply unexpended impact aid monies to English Language Learner programs after it has applied its impact aid monies for other allowable uses as permitted by state law. (As per ARS 15-756.01, sub-section I, 3.) | \$0.00                            | 53.00 %<br>See Footnote #3                    | \$0.00<br>See Footnote #4 |
| 22   | Total Federal Fund Offsets:       |   | 2,253,015.29              |

# DISTRICT ROLLUP BUDGET: State and Local Offsets

---

- ▶ Line 23 = Desegregation Funding
- ▶ Line 24 = ELL “Group B Weight”

| State and Local Funds   |   |                            |                           |
|---|---|----------------------------|---------------------------|
| 23 - Desegregation Funding: The portion of desegregation monies levied pursuant to ARS 15-910 determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub-section I,4.) | \$0.00  | 53.00 %<br>See Footnote #5 | \$0.00<br>See Footnote #6 |
| 24 - ELL "Group B Weight": The ELL support level weight prescribed in ARS 15-943. (As per ARS 15-756.01, sub-section I,5.)  | \$977,464.71<br>See Footnote #7                             | 100.00 %                   | \$977,464.71              |
| 25  | Total State and Local Funding Offsets (Add lines 23 & 24) : |                            | \$977,464.71              |

# DISTRICT ROLLUP BUDGET: Budget Request

---

- ▶ Lines 26, 27, and 28 calculate all of the federal, state, and local offsets.

## (C) BUDGET REQUEST

15-756.01 J. The difference calculated pursuant to section 15-756.03 for monies from the Arizona structured English Immersion fund established by section 15-756.04. Beginning July 15, 2008, school districts and charter schools shall not include the incremental costs of any pupil who is classified as an English Language learner after July 1 2007 and who has been classified as an English Language Learner for more than two years in the calculation of the school district's or charter school's Structured English Immersion budget request. (As per ARAS 15-756.01, sub-section J).

|    |  |                |
|----|--|----------------|
| 26 | <b>Total Incremental Costs of the models (from line 17):</b>                   | \$89,464.40    |
| 27 | <b>Total Federal, State and Local Funding Offsets (Add lines 22 &amp; 25):</b> | \$3,230,480.00 |
| 28 | <b>Budget Request (Subtract line 27 from line 26):</b>                         | \$0.00         |

# DISTRICT ROLLUP BUDGET: Alternate Budget Request

- ▶ Lines 29, 30, and 31 calculate all of the state and local offsets.

**(C) ALTERNATE BUDGET REQUEST CALCULATION**

|    |   |              |
|----|---|--------------|
| 29 | Total Incremental Costs of the models (from line 17):                 | \$89,464.40  |
| 30 | Selected Federal, State, and Local Funding Offsets (Line 25):         | \$977,464.71 |
| 31 | Alternate Budget Request Calculation (Subtract line 30 from line 29): | \$0.00       |

1 ADE percentage calculated by dividing the number of ELL students by the NCLB Title I eligible count as of 9/1 for the previous fiscal year.  
 2 Funding is based on the allocation from the previous fiscal year.  
 3 ADE percentage calculated by dividing the number of ELL students by the 100 day ADM for the previous year.  
 4 ADE offset calculated by multiplying qualified impact aid funds for the previous year by ELL population as a % of the qualified population.  
 5 ADE percentage calculated by dividing the number of ELL students by the 100 day ADM for the previous year.  
 6 ADE calculated by multiplying total district desegregation funding for the previous year by the ELL population as a % of the qualified population.  
 7 Funding is based on the number of ELL students utilizing funding multiplier provided by ADE School Finance.  
 8 ADE calculation is the number of ELL students divided by  $(.8(\text{NCLB Title I eligible count as of 9/1 for the previous fiscal year}) + .2 (100 \text{ day ADM for the previous year}))$ .

# DISTRICT ROLLUP BUDGET: Offset Variance Report

## (D) OFFSET VARIANCE REPORT

In the event that a School District or Charter Holder disagrees with the pre-populated amounts listed on lines 18-24 of the Part (B) Offsets form, the School district or Charter Holder must provide a detailed explanation/justification on this form.

### FEDERAL FUNDS

**18 - Title I:** The portion of TITLE I monies determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub section I, 2.)

**EXPLANATION/JUSTIFICATION: (1000 character max)**

**19 - Title II-A:** The portion of TITLE II-A monies determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub-section I, 2.)

**EXPLANATION/JUSTIFICATION: (1000 character max)**

**20 - Title III:** All Federal TITLE III monies and any other federal monies designated solely for the educational needs of English Language Learners. (As per ARS 15-756.01, sub-section I, 1.)

**EXPLANATION/JUSTIFICATION: (1000 character max)**

Click on the **NEXT** button to continue to the Attestation page.  
Clicking "next" will automatically save the application.

Click **SAVE** if you do not want to continue at this time, but will return later to complete.

Previous

Next

Cancel



Save

# DISTRICT ROLLUP BUDGET: Attestation Form

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- ▶ The **ATTESTATION** form with signatures and dates is required for submission.

The screenshot shows the Attestation Form interface. It includes two signature fields for the School District Superintendent/Charter School Principal and the School District/Charter School Chief Financial Officer, each with a date field set to 9/5/2008. A central attestation statement is preceded by a checked checkbox. A red box highlights the checkbox with the text: "This tiny box on the far left of the page **MUST** be checked for submission." A large red arrow points from the attestation text to the "Submit" button. A red callout box above the "Submit" button says "Click Here". The "Submit" button is highlighted with a mouse cursor. Other buttons include "Previous", "Cancel", and "Save".

School District Superintendent/Charter School Principal (e-signature)

Date: 9/5/2008

By checking this box, I hereby attest that to the best of my knowledge this budget request complies with A.R.S. 15-756.03 B.

This tiny box on the far left of the page **MUST** be checked for submission.

School District/Charter School Chief Financial Officer (e-signature)

Date: 9/5/2008

Click on the **SUBMIT** button to submit the DISTRICT ROLLUP BUDGET to ADE. Clicking "submit" will automatically save the application.

Click on **SAVE** if you do not want to submit at this time, but will return later to complete.

Click Here

Previous Submit Cancel

Save

# Individual School Budgets: Status and Printing

ARIZONA DEPARTMENT OF EDUCATION

SCHOOL Home SCHOOL Incremental Budget Help/Instructions Exit

Logon User: 2 District Name: Unified District

Click on **EXIT** to leave the SCHOOL Home page for the SEI Incremental Budget application.

## School Home

Name: Elementary School  
CTDS: 010  
Entity ID: .2

### Status

School Incremental Budget:  [School Submitted](#)  
Budget Last Saved: 8/12/2008 8:18:21 AM

### School Print Options

School Status Page:  [Print](#)  
School Incremental Budget:  [Print](#)

Verify the status on the SCHOOL Home page. Click the hyperlink or magnifying glass to **view** Form A.

**Print** a PDF copy of the SCHOOL Status Page by clicking the print icon

**Print** a PDF copy of the SCHOOL Incremental Budget by clicking the print icon.

# District Budget Status and Printing

**ARIZONA DEPARTMENT OF EDUCATION**

[DISTRICT Home](#) [Model Adoption Forms](#) [SCHOOL Incremental Budget](#) [DISTRICT Incremental Budget](#) [DISTRICT Rollup Budget](#) [Help/Instructions](#) [Exit](#)

Logon User: [redacted] District Name: [redacted] Unified District

### District Home

Name: [redacted] Unified District  
CTDS: [redacted]  
Entity ID: [redacted]

**Status**

District Rollup Budget Status: [District Submitted](#)  
Rollup Last Saved: 9/5/2008 3:41:51 PM  
Rollup Submitted On: 9/5/2008 3:41:51 PM  
ADE Response:  
Previous FY Rollup Budget: 2009 [View](#)

**Other Forms**

School Model Adoption Forms: [0 of 9 completed](#)  
School Incremental Budgets: [9 of 9 completed](#)  
District Incremental Budget: [Completed](#)  
Budget Last Saved: 9/5/2008 2:55:44 PM  
Previous FY District Incremental Budget: 2009 [View](#)

**District Print Options**

District Status Page: [Print](#)  
District Rollup Budget: [Print](#)  
District Incremental Budget: [Print](#)  
School Incremental Budgets: [Print All](#)  
School Model Adoption Forms: [Print All](#)

The **EXIT** hyperlink will take you to the Common Logon Application Menu.

Click on the **PRINT** icons to view, save, and print budgets as PDF files.

# ADE Review

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- ▶ ADE will review submitted District Rollup budgets for accuracy and compliance.
- ▶ Your SEI Budget case manager will send you an email approving or declining your request.
- ▶ Initial submissions **MUST** be completed between April 14–April 30. If you do not submit your first draft of the budget application during this period, you will not be eligible for SEI funding.
- ▶ After an LEA has submitted their first budget application, LEAs have until May 5 to get their budget approved by their case manager. Any LEAs who do not have an approved budget by May 7 may not receive SEI funding.

# Questions

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- ▶ If you have any questions or concerns regarding the SEI Fund Application, please email [SEIBudget@azed.gov](mailto:SEIBudget@azed.gov).