

Arizona Data Governance Commission Meeting Minutes
Friday, October 16, 2015



I. **Call to Order:**

- Meeting was called to order at 10:02 a.m.

II. **Roll Call:**

- Members Present, Quorum met:
 - Josh Allen, Jeffrey Billings, Patrick Burns, Aaron Hale, Edward Kelty, Rod Lenniger, Mark Masterson, (Vice Chair), Michele Norin, (Chair), Ricky Roberts, J. R. Sloan, Gordon Wishon

III. **Approval of Minutes:**

- Chairwoman Norin opened the floor to members to discuss the draft minutes from previous meetings. Those discussed were:
 - April 17, 2015:
 - Mr. Masterson motioned to change Mr. Burns' name to Mr. Wishon in the 4th paragraph of the section on the legislative report. Motion was seconded by Mr. Hale. Motion passed.
 - October 17, 2014:
 - None
- Minutes were approved.

IV. **Member Reports:**

- None

V. **AzEDS Report:** Presented by Mr. Randall Lohn, ADE IT Project Manager

- Displays timeline regarding dual submission and how AzEDS is live.
- AzEDS will become the system of record in the next fiscal year, FY17.
- After three years, SAIS will be sunset; SIAS will need to remain to meet the needs of the 915 submissions.
- **Discussion:** Mark Masterson discussed that the complexity in AzEDS is a bridge that goes from the cloud to the legacy system. There is a bridge up and a bridge down and must be executed by November 15, 2015 for the Legislature. Until aggregation is complete, that function will not work. The most important aspect to the legislature is ADM and testing it. The business rules in the system were simplified from 1500 to approximately 500 rules.
- Chairwoman Norin asked about the communications to LEAs about these changes differences. Mr. Masterson said that his team and ADE have been to ASCUS, AASBO and the Superintendents' association.
- Mr. Sloan asked if the rules engine now allow ADE to adjust to legislation changes. Mr. Masterson explained about ADE's rules engine and that it is not hard-coded. Rules can be changed by someone and are in plain English. SAIS is hard-coded, which has been the challenge until now. This system is modern and adaptable. We use the AZURE cloud and will for all of our systems.

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- Mr. Sloan asked if this system will help with "What If scenarios". Mark Masterson explained that this system is built for a "what if"; ADE built this to anticipate the legislature or others' "what ifs." The classrooms First commission may be the first group, for example. ADE is flexible as long as they don't add a field. The challenge is getting vendors hooked up; the API and now LEAs. Imagine 650 businesses trying to get hooked up.
- Mr. Hale asked what ADE's plan is for identifying the cause of the difference between SAIS and AzEDS. Mr. Masterson said that until it is put into practice, we don't have a real answer. If it centered on a certain rule, then those rules can see if it was interpreted correctly. Mr. Hale said he thought the bulk of the variance will probably come down to a few rules. He asked who will deal with the variance. Mr. Masterson replied that borders on the responsibility of this group. The data stakeholder of that rule, legal counsel and the Data Governance Commission will ALL evaluate that.
- Mr. Billings requested an agenda item for the next meeting with a few slides discussing how the auditor general and ADM are determined. He is concerned that there are resources being wasted in the field because of lack of clarity about this area. Mr. Masterson stated that many LEAs report attendance differently and one single process would help. Chairwoman Norin agreed to add this to the next meeting's agenda. She further asked that those with experience should bring up thoughts so the commission can take a position or make a set of recommendations, as appropriate.
- Mr. Masterson stated that he has been getting questions about reports and that LEAs need to look at SAIS reports first before getting to the other reports. We will receive feedback of whether they are helpful or not; and that you can specifically dive deep into the data. Mr. Randall Lohn added that you can also have the CSV exported for analysis; if the sums don't match, you have a view into the AzEDS system so LEAs can see what's in AzEDS.
- Mr. Masterson said the new system is a locked box. The only entry is from the LEAs' side; that makes it auditable because only they can change it.

VI. **Student Data Changes for FY17**

- The commission reviewed the provided materials. Members had questions about details on the items and did not feel they had sufficient information to take a vote at this time.
- Chairwoman Norin motioned that the approval vote be postponed to a special session and that more detail be provided. Mr. Hale seconded the motion and the motion passed.

VII. **2016 Data Privacy Legislative Discussion** Presented by Aiden Fleming, ADE Deputy Director of Policy Development and Government Relations:

- Mr. Fleming discussed ADE's plans for data privacy legislation for the upcoming legislative session. He said the 2016 data privacy bill had been intended to address what the agency is collecting to relieve concerns. But it only raised more concerns. So, this year, ADE is not planning to run any bills, but will support bills on certain topics. The main topics that have come to our attention are bills providing guidance for LEAs on contracting with 3rd party educational technology companies, on what data is collected, and about the data corrections period for funding purposes (referred to as 915s). with regard to the 915s, Mr. Fleming said that when LEAs have made an error in their student reporting, the law currently allows corrections for up to 3 years. The proposal will be to reduce that to one year, in part because under the new AzEDS system, we can count daily now.

VIII. **Call to the public:**

- No public comments requested

IX. **Meeting Adjourned:** 12:08 p.m.