

\_\_\_\_\_ High School  
**Work Experience**  
**Monthly Record of Hours Worked**

**Student:** \_\_\_\_\_

**Employer:** \_\_\_\_\_

**Month / Year:** \_\_\_\_\_

**Type of Work:** \_\_\_\_\_

Hours Worked:

1.	11.	21.
2.	12.	22.
3.	13.	23.
4.	14.	24.
5.	15.	25.
6.	16.	26.
7.	17.	27.
8.	18.	28.
9.	19.	29.
10.	20.	30.
		31.

TOTAL HOURS WORKED: \_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_

EMPLOYER SIGNATURE: \_\_\_\_\_

SCHOOL COORDINATOR SIGNATURE: \_\_\_\_\_

For Payroll Use Only:

Premium Calculation:

Assumed Hourly Wage \$ \_\_\_\_\_ X Hours Worked \_\_\_\_\_ = \_\_\_\_\_

Work Category Code:

Kitchen / Cafe 9349 \_\_\_\_\_ Office Clerical/8868 \_\_\_\_\_ Other/9101 \_\_\_\_\_