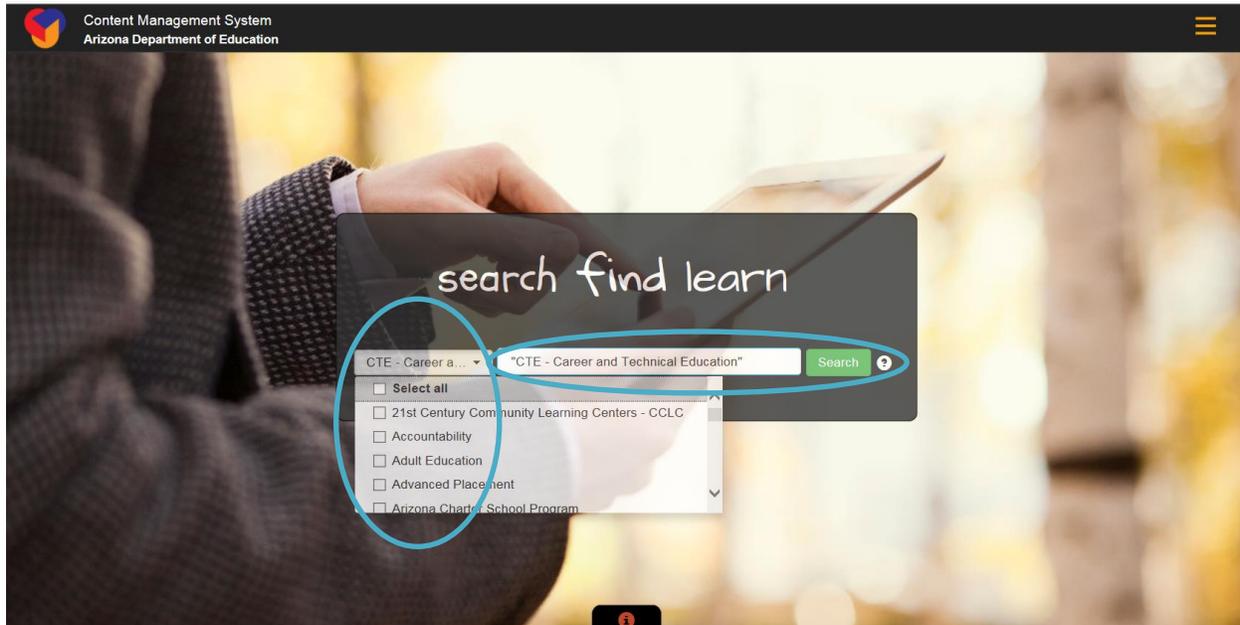
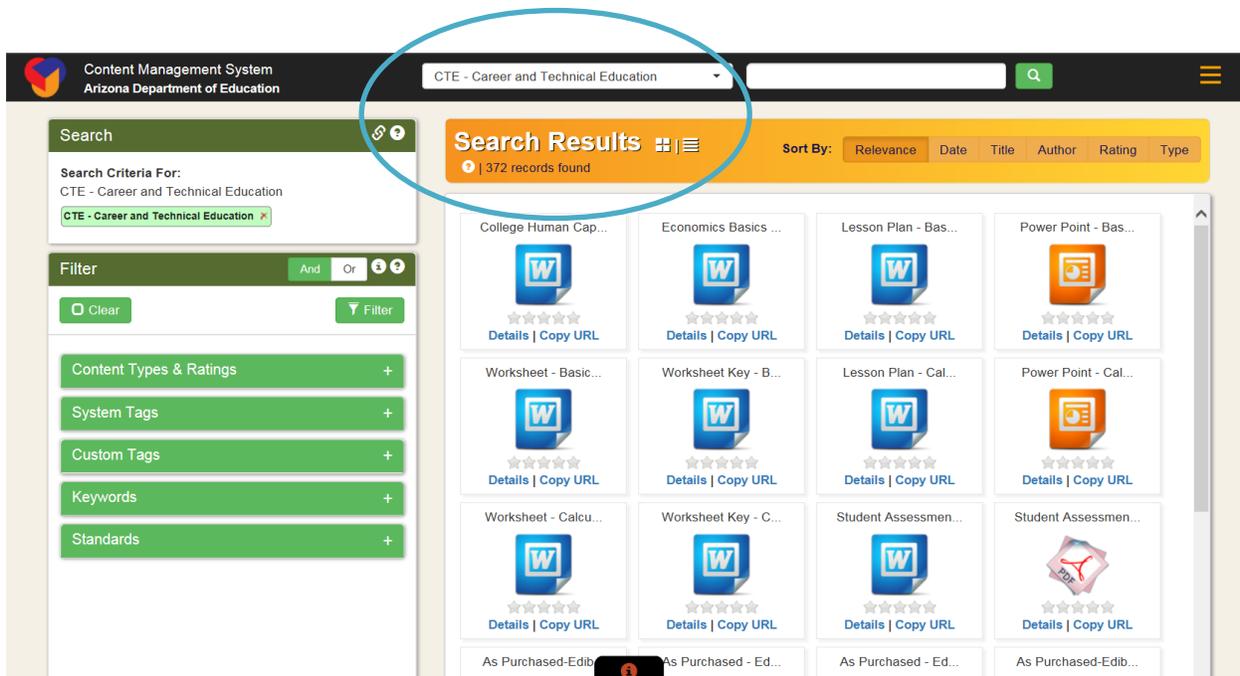


## CMS Search Instructions

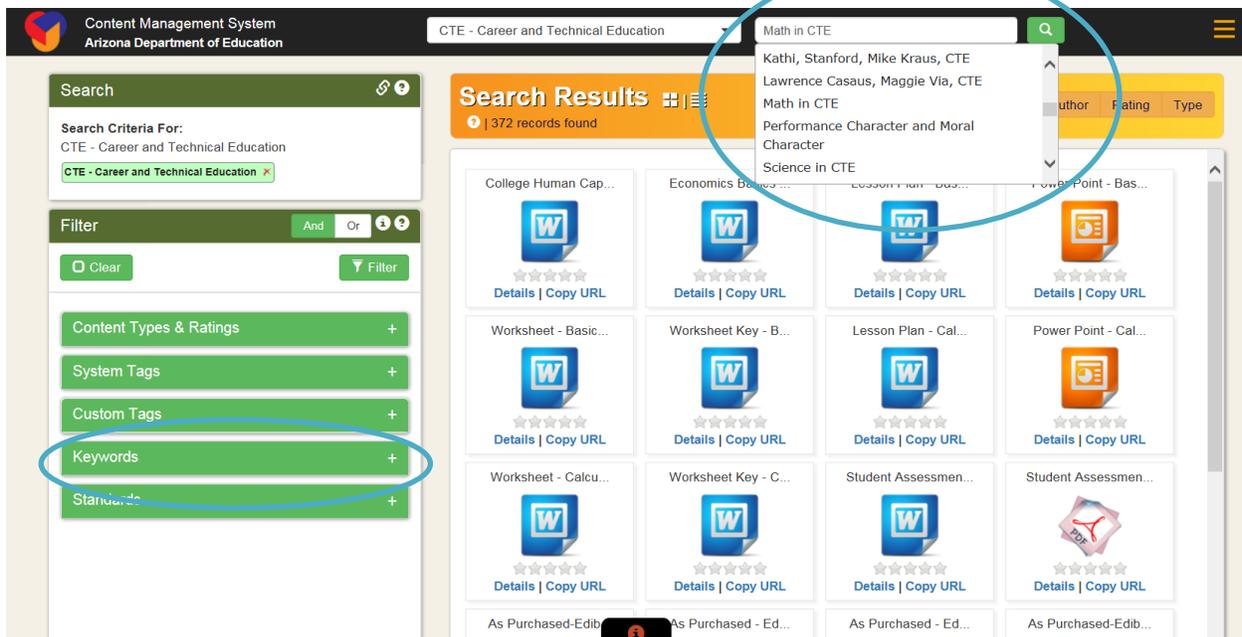


Select the “CTE – Career and Technical Education” box in the drop down menu or type “CTE” and choose “CTE – Career and Technical Education” in the search box and click on the “search” button

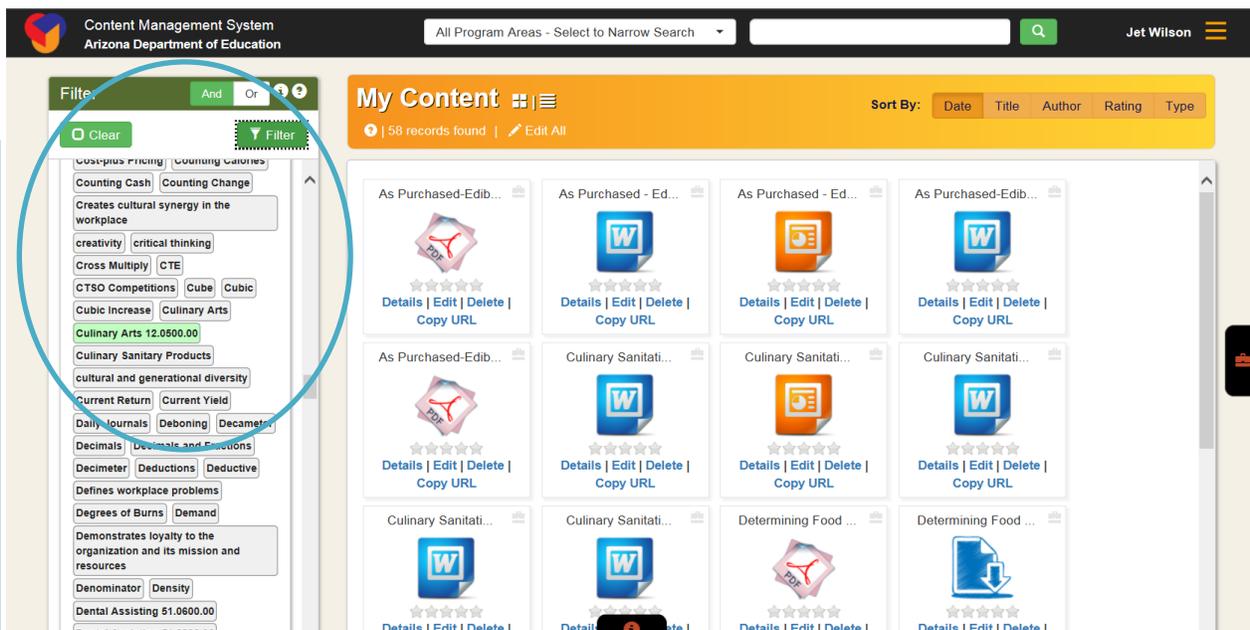


You will see all “CTE – Career and Technical Education” content items.

\*There are other CTE documents uploaded on the CMS – Workplace Employability Skills Standards, Work-based Learning Handbook, etc.

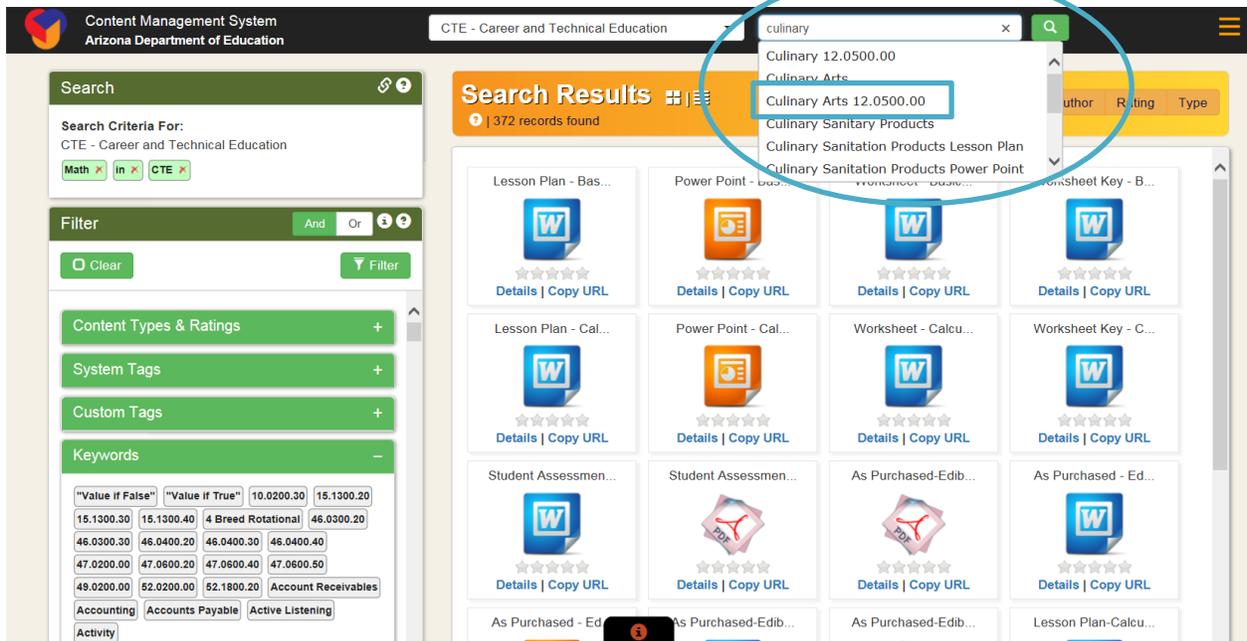


Type the lesson plan type – “Math” for Math in CTE, “Econ” Econ in CTE or “ELA” for ELA in CTE – in the search box, upper right hand corner of screen, and choose from the drop down menu and click on the search button.

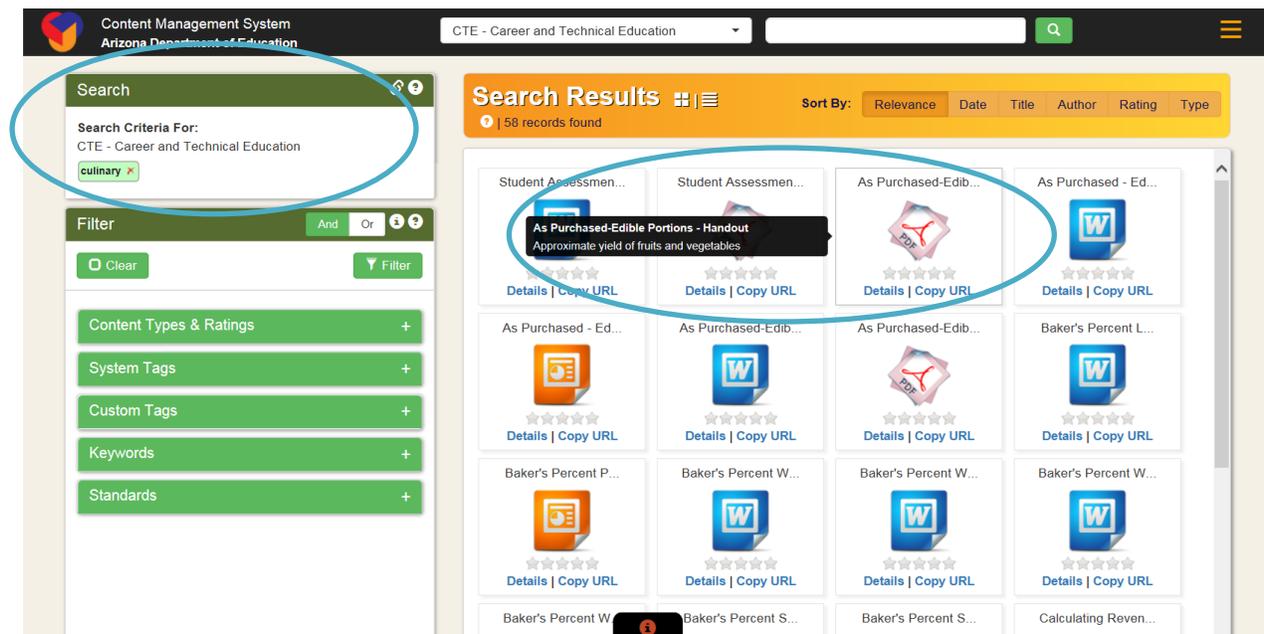


click on the green “Keyword” box on the left side and choose a keyword, then click on “Filter” on the right side above the green box choices.

OR



Type a Keyword in the search box and choose the best match for your search and click on search – the Program Title and CIP code will be the best search criteria.



Your search criteria will show in the upper left hand box and are sorted together by Title of the lesson plan.

If you hover over the content item, a title and description of the lesson plan item will show in the black box.

Double click on the content item image and download for printing or copy URL in the lower right hand corner.

You can view details of the content by clicking Details in the lower left hand corner.

Be sure and download or copy the URLs for each lesson plan item with the same title for your lessons.