

IMPROPER TEACHER CERTIFICATION REPORT VOCI 17

Policy Citations

A.R.S. § 15-782.C requires that the local governing board shall employ trained instructors with qualifications fixed by the state board of education. On September 25, 2000 the State Board of Education extended the requirement that Career and Technical Education certification is a state grant funding requirement.

A.R.S. § 15-391.3.(b) Joint Technological Education District (JTED) instructors are to be Career and Technical Education certified by the State Board of Education or by a postsecondary educational institution as a requirement for reporting average daily membership (ADM).

Only Career Preparation courses that are part of an approved program and taught by appropriately certified teacher will generate state funding for 11th and 12th graders. The correct certifications and endorsements necessary for each program and course are listed in the Coherent Sequence and Certification section of this handbook. Students can also attend CTE courses at a local community college. The community college teacher must also be appropriately certified.

The purpose of this report (VOCI 17) is to alert each district to the non-certification status of the teacher for the specific CTE program. **This report is disseminated to districts along with the 40th and 100th day Verification reports to ensure all appropriate certifications are in place for program areas by May 1st of each school year.**

Reasons for non-certification include:

- Invalid teacher certification number
- Certification type and/or endorsement is invalid for the CTE program

The report (VOCI 17) will also indicate the **required** certification types and endorsements. The correct certifications and endorsements necessary for each program and course are listed in the Coherent Sequence and Certification section of this handbook. **Only Career Preparation courses that are part of an approved program and taught by appropriately certified teacher will generate state funding for 11th and 12th graders.** Due to the need for accurate and timely reporting, CTE funding will be interrupted when a district fails to meet the reporting deadline. Funding resumes when the problem has been corrected. If the problem is not corrected, funding does not resume.

COUNTY:
TYPE:
DISTRICT:
SCHOOL:

ARIZONA DEPARTMENT OF EDUCATION
CAREER AND TECHNICAL EDUCATION
IMPROPER TEACHER CERTIFICATION
SECONDARY 100TH DAY - 200X-200X

VOCI 17
REPORT DATE: 03/16/XX
REPORT PAGE: 1
SCHOOL PAGE: 1

TEACHER NUMBER	TEACHER NAME	P E R M	T R M	CRSE CODE	CRSE CODE TITLE	CERTIFICATION	ENDORSEMENT
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*****	CLOW	PE	3 1	52020020	Basic Bus Mgmt/Admin Srv	SEC	LEN
*****	CLOW	PE	4 1	52020020	Basic Bus Mgmt/Admin Srv	SEC	LEN
*****	CLOW	PE	7 1	52020020	Basic Bus Mgmt/Admin Srv	SEC	LEN
*****	CLOW	PE	3 2	52020020	Basic Bus Mgmt/Admin Srv	SEC	LEN
*****	CLOW	PE	4 2	52020020	Basic Bus Mgmt/Admin Srv	SEC	LEN
*****	CLOW	PE	7 2	52020020	Basic Bus Mgmt/Admin Srv	SEC	LEN

*** TEACHER LACKS REQUIREMENTS *** CRSE CODE REQUIREMENTS-BVT OR SVT

PVB OR SVB OR PVM OR SVM
PVBM OR SVBM
PCTBM OR SCTBM

*****	BELL	WR	5 1	48050075	Welding Tech-Intern	SSC	SVT
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*** TEACHER LACKS REQUIREMENTS *** CRSE CODE REQUIREMENTS-BVT OR SVT AND CEN

PVBM OR SVBM OR PVB OR SVB OR PFM OR SVM OR PCTBM OR SCTBM AND CEN
PVI OR SVI OR PCTI OR SCTI AND CEN
PVG OR SVH OR PCTHC OR SCTHC AND CEN
PVA OR SVA OR PCTA OR SCTA AND CEN
PVF OR SVF OR PCTF OR SCTF AND CEN

Sample Secondary Education Certificates

Teachers with the certificates listed below do **not** have the appropriate Career and Technical Education Certificate. These are examples of **secondary** provisional and standard certificates.

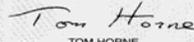
Arizona Department of Education CERTIFICATE				
Name JOHN DOE			Certificate Number 123456789	
Certificate	Valid Date	Expiration Date	Approved Areas	Deficiencies
Provisional Secondary Education, 7-12	02/16/2005	02/16/2007	Business** Marketing**	
SAMPLE			<p><small>**This certificate does not meet the requirements to teach Vocational/Career and Technical Education classes Endorsement</small></p> <p style="text-align: right;"><i>Tom Horne</i> TOM HORNE State Superintendent of Public Instruction</p>	
ARIZONA DEPARTMENT OF EDUCATION 1535 West Jefferson Street * Phoenix, Arizona 85007				

Arizona Department of Education CERTIFICATE				
Name JOHN DOE			Certificate Number 123456789	
Certificate	Valid Date	Expiration Date	Approved Areas	Deficiencies
Standard Secondary Education, 7-12	02/16/2005	09/19/2011	Business** Marketing**	
SAMPLE			<p><small>**This certificate does not meet the requirements to teach Vocational/Career and Technical Education classes Endorsement</small></p> <p style="text-align: right;"><i>Tom Horne</i> TOM HORNE State Superintendent of Public Instruction</p>	
ARIZONA DEPARTMENT OF EDUCATION 1535 West Jefferson Street * Phoenix, Arizona 85007				

Sample Career and Technical Education Certificates

Either the Provisional or Standard Career and Technical Education Certificate are acceptable certificates to teach Business and Marketing programs.

Arizona Department of Education CERTIFICATE				
Name JOHN DOE			Certificate Number 123456789	
Certificate	Valid Date	Expiration Date	Approved Areas	Deficiencies
Provisional Career and Technical Education Business and Marketing	02/16/2005	02/16/2007		
<div style="position: absolute; top: 50%; left: 50%; transform: translate(-50%, -50%); font-size: 48px; font-weight: bold; opacity: 0.5;">SAMPLE</div>			*Endorsement <div style="text-align: right;">  TOM HORNE State Superintendent of Public Instruction </div>	
ARIZONA DEPARTMENT OF EDUCATION 1535 West Jefferson Street * Phoenix, Arizona 85007				

Arizona Department of Education CERTIFICATE				
Name JOHN DOE			Certificate Number 123456789	
Certificate	Valid Date	Expiration Date	Approved Areas	Deficiencies
Standard Career and Technical Education Business and Marketing	02/16/2005	09/19/2011		
<div style="position: absolute; top: 50%; left: 50%; transform: translate(-50%, -50%); font-size: 48px; font-weight: bold; opacity: 0.5;">SAMPLE</div>			*Endorsement <div style="text-align: right;">  TOM HORNE State Superintendent of Public Instruction </div>	
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