



State of Arizona  
Department of Education

**SCHOOL FINANCE MEMORANDUM 15-020**

**TO:** County Juvenile Detention Education Program Directors, County School Superintendents and County Treasurers

**FROM:** Lyle Friesen  
Director of School Finance

**DATE:** September 24, 2014

**SUBJECT:** County Juvenile Detention Education Program pursuant to ARS §15-913

Pursuant to ARS 15-913, each county that operates a juvenile detention center shall offer an education program to serve all school-age children in its juvenile detention center. A county may operate its juvenile detention center education program through an existing accommodation school. If a county chooses not to operate its juvenile detention center education program through an existing accommodation school, the County School Superintendent may establish a detention center education fund to provide financial support to the program.

The attached FY2014 Instructional Day Summary for eligible students has been received from the Arizona Supreme Court. An instructional day is defined as a minimum of 240 minutes of instruction provided to each child who has been in the juvenile detention center for more than 48 hours. The county juvenile detention funding is based on these instructional days. These calculations include the base amount of \$20,000 for each program and the variable amount calculated from the FY2015 Base Level Amount (BLA) of \$3,373.11 and on the submittal of these instructional days for FY2014. If your county program is shared, the base amount is allocated to each county based on the percentage of instructional days to the total instructional days for each county.

The FY2015 County Juvenile Detention Education Program equalization amounts for each county have been calculated and posted on the Arizona Department of Education's website at <http://www.azed.gov/finance/forms/>. Please download these files and save them to a local computer/server for future reference.

In order for the county to receive these funds, the County School Superintendent must submit a claim for payment to the State Superintendent of Public Instruction. The claim form is attached and is also available on the Arizona Department of Education's website at <http://www.azed.gov/finance/forms/>.



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Please complete and submit to Arizona Department of Education, School Finance Unit, Attn: Payment Team, 1535 W. Jefferson St., Bin 13, Phoenix, AZ 85007 or email it to [SFPaymentTeam@azed.gov](mailto:SFPaymentTeam@azed.gov). Please return the signed claim form by October 6, 2014.

If you have any questions please contact Barbara Axe by phone at (602) 542-8248 or by e-mail at [Barbara.Axe@azed.gov](mailto:Barbara.Axe@azed.gov).



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FY2015 County Juvenile Detention Education Program  
Funding Claim Form  
County Juvenile Detention Education Program A.R.S. § 15-913

Pursuant to A.R.S. § 15-913, "The base amount and variable amount for each county or counties served shall be funded with state general fund monies, subject to appropriation. The County School Superintendent must submit claims for payments to the State Superintendent of Public Instruction."

Please distribute the FY2015 County Juvenile Detention Education Program Equalization based upon the attendance information submitted by the Arizona Supreme Court to \_\_\_\_\_ County.

\_\_\_\_\_  
County Superintendent Signature

\_\_\_\_\_  
Date