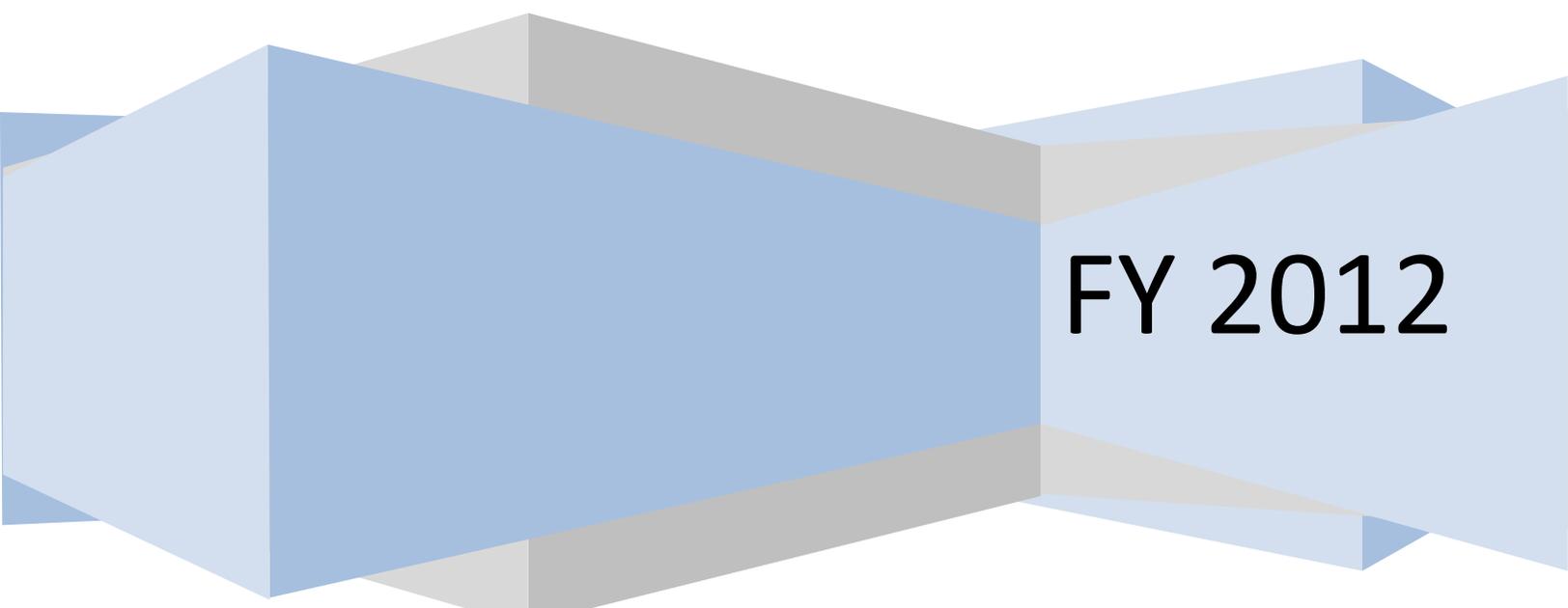


Arizona Department of Education

FY 2012 Charter Estimated Counts Updates

Business Rules

Provided by School Finance



FY 2012

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1 Overview

1.1 Mission

- 1.1.1 Update the Charter Estimated Counts application to allow charters to identify full-time and part-time Arizona Online Instruction (AOI) students.

2 Governing Statutes, Rules and Resources

2.1 A.R.S §15-185

- 2.1.1 This statute governs the operation of charter school. It includes the requirement that charter schools must submit estimated counts.

2.2 A.R.S. § 15-808

- 2.2.1 This statute governs the operation of AOI schools. It also defines AOI full-time and AOI part-time statuses and the funding level associated with each.

3 Business Rules for Charter Estimated Counts

3.1 User interface modifications

- 3.1.1 Modify the Charter Estimated Counts Application to allow a charter to identify if a student is AOI full-time or AOI part-time.
 - 3.1.1.1 If the Charter is identified as an AOI school (Distance Learning Program), display a checkbox showing “Full-time AOI” and “Part-time AOI.”
 - 3.1.1.2 The default status is “Full-time AOI.”

3.2 Upload file modifications

- 3.2.1 Modify upload file specifications to require Charter to identify if a student is non-AOI, AOI full-time, or AOI part-time. This is a required field.

3.3 Charter Estimated Counts Administrative Tool modifications

3.3.1 Delete “September Enrollment (244)” option from “Payment Period:” dropdown. See Figure 1 below.

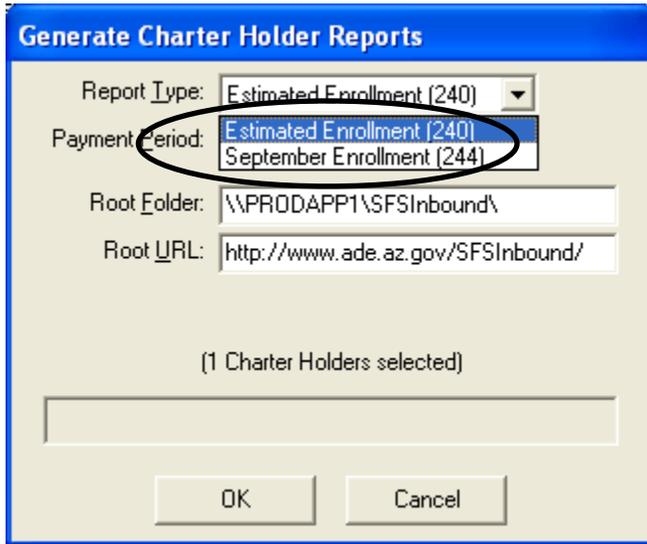


Figure 1

3.3.2 Modify months in “Payment Period:” dropdown to display “August,” “September,” “October,” “November,” “December,” “January,” “February,” “March,” “April,” “May,” “June 1,” and “June 30.” See Figure 2 below.

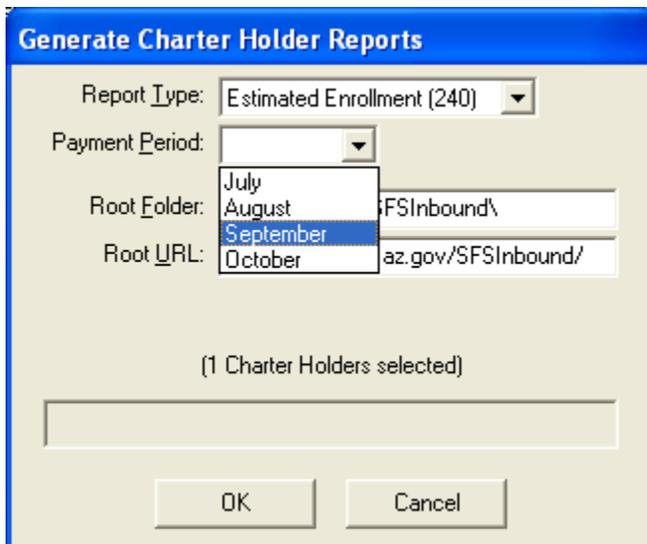


Figure 2

- 3.3.3 Retire “Charter School September Enrollment Summary” report.
- 3.3.4 Modify and rename “Charter School Student Enrollment Summary” report.
 - 3.3.4.1 Design report in landscape format.
 - 3.3.4.2 Change report name to “Charter School Estimated Enrollment Summary”
 - 3.3.4.3 Change report heading to “Charter School Estimated Enrollment Summary – FY XXXX
 - 3.3.4.4 Add second line of heading that reads “For (insert month selected in 3.3.2) Payment.”
 - 3.3.4.5 Delete “K” column
 - 3.3.4.6 Add a double asterisk (**) to the “K-3” and “K-8” column headings.
 - 3.3.4.6.1 Add double asterisk (**) to the footnote “All reported Kindergarten counts have been divided in half for this report.”
 - 3.3.4.7 Delete the footnote “Student counts listed above will be used as the basis for October payment.”
 - 3.3.4.8 Change “Total LEP Students:” to “Total ELL Students:”
 - 3.3.4.9 Include separate report sections for Non-AOI, Full-Time AOI, and Part-Time AOI counts.
 - 3.3.4.9.1 Include these categories for regular education students, SPED students, and ELL students.
 - 3.3.4.10 A total count should be included for each section (regular education students, SPED students and ELL students).
 - 3.3.4.11 Logic for the counts is the same for AOI Full-Time and AOI Part-Time as logic for Non-AOI.

NOTE: Please see Exhibit 1 on next page for mockup of report.

Charter School Estimated Enrollment Summary – FY XXXX

For (Month) Payment

Regular Education Students

	Non-AOI			AOI F/T			AOI P/T		
	**K-3	** K-8	9-12	** K-3	** K-8	9-12	** K-3	** K-8	9-12
School 1									
School 2									
	Total	Total	Total	Total	Total	Total	Total	Total	Total

SPED Students - Resource

Code	SPED Category	Non-AOI	AOI F/T	AOI P/T
ED	Emotional Disability	Count	Count	Count
SLI	Speech/Language Impairment	Count	Count	Count
Etc.	Etc.	Count	Count	Count

SPED Students – Self-Contained

Code	SPED Category	Non-AOI	AOI F/T	AOI P/T
ED	Emotional Disability	Count	Count	Count
SLI	Speech/Language Impairment	Count	Count	Count
Etc.	Etc.	Count	Count	Count

	Non-AOI	AOI F/T	AOI P/T
ELL Students	Count	Count	Count

Has Calendar been set?	Yes *	Has M/O Form been submitted?	Yes *
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** These items must be completed before payment can be made.*

**** All reported Kindergarten counts have been divided in half for this report.**

Exhibit 1

3.4 CHAR55-1 modifications

3.4.1 Modify report to show calculations for Student Counts on last page of report.

3.4.1.1 Non-AOI Student Counts = Weighted Student Count + Total Student Count Add-On.

3.4.1.2 AOI Full Time Student Counts = (Weighted Student Count + Total Student Count Add-On) X 0.95.

3.4.1.3 AOI Part Time Student Counts = (Weighted Student Count + Total Student Count Add-On) X 0.85

3.4.1.4 Include a total student count which sums the Non-AOI, Full Time AOI, and Part Time AOI counts.

4 Known Affected Applications/System Areas

4.1 Impacted Applications/System Areas

4.1.1 Charter Estimated Counts user interface

4.1.2 Charter Estimated Counts upload file specifications

4.1.3 Estimated Enrollment Summary report

4.1.4 CHAR55-1 report

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5 Glossary

Term

Is Defined As:

AOI

Arizona Online Instruction. A.R.S. § 15-808 governs AOI schools.

AOI full-time/part-time status

AOI full-time and AOI part-time statuses and the funding level associated with each are defined in A.R.S. § 15-808.

Distance Learning Program

This term in the "Nature:" field in Enterprise identifies a school as an AOI school.