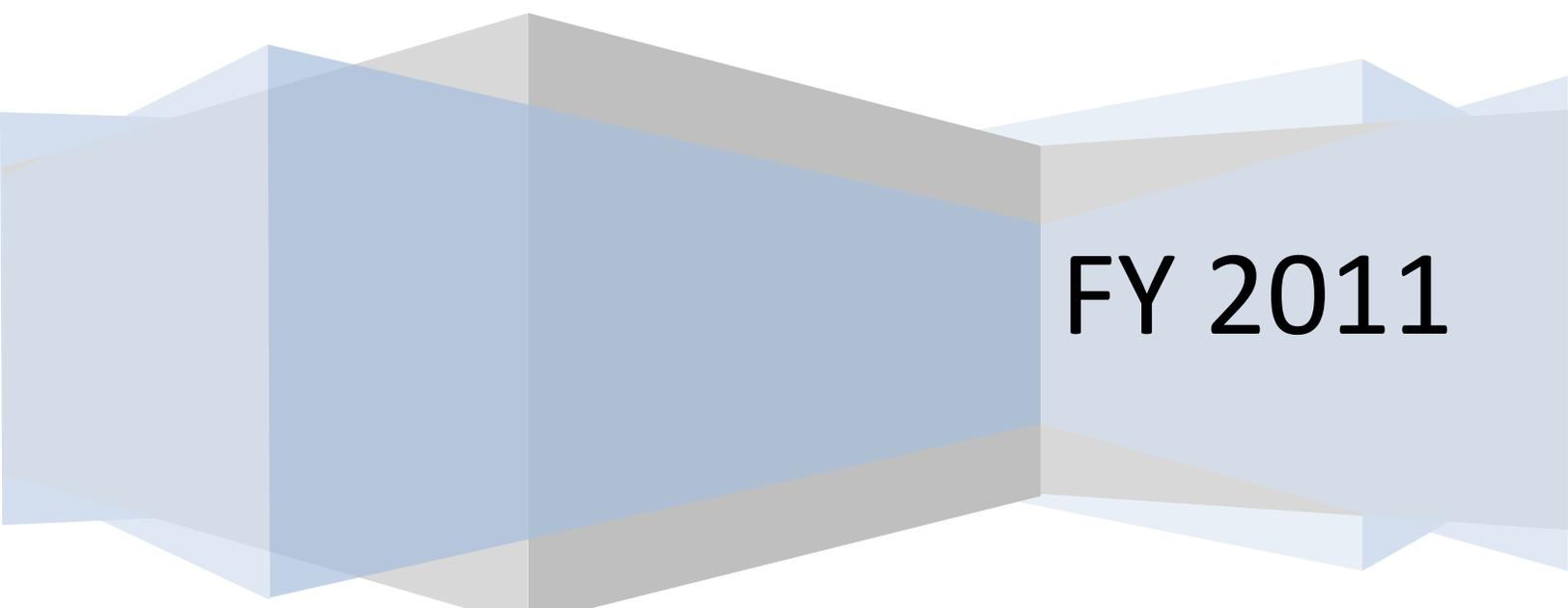


Arizona Department of Education

AOI FTF Status Changes

Business Rules

Provided by School Finance



FY 2011

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1 Overview

1.1 Mission

To modify how the FTF (Full-Time Funding) Status is to be derived as well as modify the ADM calculation for 7th and 8th graders.

2 Governing Statutes, Rules and Resources

2.1 [A.R.S. 15-808 \(I\)\(1\), \(I\)\(4\)](#)

This statute contains the revised definitions for a full-time student and a part-time student. These two types of students coincide with the FTF statuses “AOI Full-Time” and “AOI Part-Time”.

2.2 [A.R.S. 15-808 \(F\)](#)

While the AOI Full-Time status for 7th and 8th graders is defined in A.R.S. 15-808 (I)(1)(c), as 1068 hours, the instructional hours to be used within the ADM calculation, as defined within this statute, is 1000 hours. The reference to the 1000 hours is documented below.

“...For kindergarten programs and grades one through eight, average daily membership shall be calculated by dividing the instructional hours as reported in the daily log required in subsection E of this section by the applicable hourly requirements prescribed in section 15-901...”

3 Business Rules

3.1 AOI ADM Calculation

3.1.1 For 7th and 8th graders, the required instructional hours for the ADM calculation must be 1000 hours.

3.1.2 When an enrollment has no end date and, therefore, the student is still receiving instruction, an estimate of the completed portion of the required annual instructional hours is derived by determining whether the student has met the Average Daily Required Instructional Time. The Average Daily Required Instructional Time is the number of minutes of attendance the student would need to average each day to meet the full time equivalency of Required Instructional Time. The Average Daily Instructional Time for 7th and 8th graders has been updated for FY 2011 and is found in Table 1 below.

Table 1 Average Daily Required Instructional Time for grades KG through 12

Grade Range	Average Daily Required Instructional Time
KG	119 minutes
1-3	238 minutes
4-6	297 minutes
7-8	333 minutes
9-12	300 minutes

3.2 FTF Status Derivation

- 3.2.1 FTF status for students attending an AOI (Arizona Online Instruction) school will be derived based upon the LEA submitted FTE data field, submitted with each student’s enrollment data.
- 3.2.2 FTF status for students attending an AOI school will no longer be derived based upon an algorithm calculated by the Arizona Department of Education.
- 3.2.3 FTF status for students attending an AOI school with an FTE (Full Time Equivalency) of 1.0 must be set to “AOI Full-Time”.
- 3.2.4 FTF status for students attending an AOI (Arizona Online Instruction) school with an FTE less than 1.0 must be set to “AOI Part-Time”.
- 3.2.5 FTF status for a student attending a non-AOI school, regardless of the FTE, must be set to “Non-AOI”.
- 3.2.6 This rule is for informational purposes only and is for LEAs and vendors, and requires no system modifications for ADE: FTF status of AOI Full Time requires instructional time to be at least 1068 for 7th and 8th graders.

3.3 Reports

- 3.3.1 The SdADMS75-1, SdADMS75-3, SdSPED75-1, SdSPED75-3, SdELL75-1, SdELL75-3, ADMS40-2, ADMS45-1 and ADMS45-2 reports must be updated to include the FTF Status field and values.

4 Known Affected Applications/System Areas

4.1.1 ADM Aggregation

4.1.2 Student Details Reports

4.1.3 Student Counts Reports

5 Glossary

Term

Is Defined As:

AOI school

Arizona Online Instruction school. [A.R.S. 15-808](#) provides the state rules and regulations around the AOI schools.

FTE

Full-Time Equivalency. This term identifies the amount of time that a student is receiving instruction at the school of enrollment. Full-time equivalency is defined in statute in [A.R.S. 15-901 \(2\)\(b\)\(i\), \(2\)\(a\)](#).

FTF Status

Full-Time Funding Status. This term was created by the ADE School Finance unit to identify the type of funding that a membership generated. There are three statuses, AOI Full-Time, AOI Part-Time and Non-AOI. AOI Full-Time and AOI Part-Time statuses are defined based upon [A.R.S. 15-808 \(I\)\(1\), \(I\)\(4\)](#) with the funding associated with each defined in [A.R.S. 15-808\(\(F\)\(1\), \(F\)\(2\)](#).

LEA

Local Educational Agency. LEAs are districts and charter holders throughout the state. LEA is defined in section 14101 of the Elementary and Secondary Education Act of 1965.