



Janice Johnson  
 Maricopa County Education Service Agency  
 4041 N. Central Avenue, Suite 1200  
 Phoenix, Arizona 85012  
 (602) 506-3866

April 10, 2014

Dear Janice Johnson:

In accordance with the REIL Data Sharing Agreement ("Agreement"), you are hereby authorized by Maricopa County Education Service Agency (MCESA) to serve as a data steward for the Rewarding Excellence in Instruction and Leadership (REIL) grant. In this capacity you will serve as an authorized district officer and/or employee for all personnel matters regarding employment per A.R.S. § 15-537. As a data steward you will assist all parties in the general management of Data Sets integral to the REIL initiative.

- As a data steward you will be an Authorized District Officer/Authorized User for the purposes of accessing Data Sets specific to the implementation of the REIL initiative per U.S. Department of Education/Teacher Incentive Fund requirements. As a data steward you will have access to Data Sets for which MCESA is granted access per the Agreement (e.g., REIL Scorecards, performance-pay eligibility lists, and data used to perform quality assurance checks).
- As an Authorized District Officer/Authorized User for the purposes of receiving or accessing Data Sets specific to the data steward role, you agree to the same restrictions and conditions on the use and/or disclosure of these role-specific Data Sets that apply to MCESA under the Agreement and to authorized district officers and employees under A.R.S. § 15-537.
- As a data steward you shall a) be informed of the requirements imposed by applicable federal and state laws, rules, and the Agreement; and b) sign this agreement whereby you agree to abide by applicable laws to maintain confidentiality of information obtained from the REIL Alliance school districts (i.e., the Districts' employees, agents, and contractors).
- Per the Agreement, as a data steward you shall agree to develop, document, use, and keep current appropriate procedural, physical, and electronic safeguards sufficient to prevent any use or disclosure of Data Set information other than as permitted or required by the Agreement.

The term of the authorization granted herein shall commence as of the date reflected above and shall continue for the period of the REIL grant during which the REIL Data Sharing Agreement remains in effect, unless this authorization is terminated by MCESA in writing prior to the expiration of the REIL Data Sharing Agreement.

Sincerely,

Dr. Lori Renfro  
 REIL Program Manager / Assistant Superintendent, Human Capital Management Systems

**I, the undersigned, do hereby acknowledge that I have read and understood the terms and conditions of my role as a data steward for the Rewarding Excellence in Instruction and Leadership (REIL) grant.**

Signature

04.10.14  
 Date



Janice Johnson  
 Maricopa County Education Service Agency  
 4041 N. Central Avenue, Suite 1200  
 Phoenix, Arizona 85012  
 (602) 506-3866



April 10, 2014

Dear Janice Johnson:

In accordance with the REIL-TNG Data Sharing Agreement (“Agreement”), you are hereby authorized by Maricopa County Education Service Agency (MCESA) to serve as a data steward for the Rewarding Excellence in Instruction and Leadership: The Next Generation (REIL-TNG) grant. In this capacity you will serve as an authorized district officer and/or employee for all personnel matters regarding employment per A.R.S. § 15-537. As a data steward you will assist all parties in the general management of Data Sets integral to the REIL-TNG initiative.

- As a data steward you will be an Authorized District Officer/Authorized User for the purposes of accessing Data Sets specific to the implementation of the REIL-TNG initiative per U.S. Department of Education/Teacher Incentive Fund requirements. As a data steward you will have access to Data Sets for which MCESA is granted access per the Agreement (e.g., REIL Scorecards, performance-pay eligibility lists, and data used to perform quality assurance checks).
- As an Authorized District Officer/Authorized User for the purposes of receiving or accessing Data Sets specific to the data steward role, you agree to the same restrictions and conditions on the use and/or disclosure of these role-specific Data Sets that apply to MCESA under the Agreement and to authorized district officers and employees under A.R.S. § 15-537.
- As a data steward you shall a) be informed of the requirements imposed by applicable federal and state laws, rules, and the Agreement; and b) sign this agreement whereby you agree to abide by applicable laws to maintain confidentiality of information obtained from the REIL-TNG Alliance school districts (i.e., the Districts’ employees, agents, and contractors).
- Per the Agreement, as a data steward you shall agree to develop, document, use, and keep current appropriate procedural, physical, and electronic safeguards sufficient to prevent any use or disclosure of Data Set information other than as permitted or required by the Agreement.

The term of the authorization granted herein shall commence as of the date reflected above and shall continue for the period of the REIL-TNG grant during which the REIL-TNG Data Sharing Agreement remains in effect, unless this authorization is terminated by MCESA in writing prior to the expiration of the REIL-TNG Data Sharing Agreement.

Sincerely,

Dr. Lori Renfro  
 REIL-TNG Program Manager / Assistant Superintendent, Human Capital Management Systems

**I, the undersigned, do hereby acknowledge that I have read and understood the terms and conditions of my role as a data steward for the Rewarding Excellence in Instruction and Leadership: The Next Generation (REIL-TNG) grant.**

Signature

04.10.14  
 Date