COMPREHENSIVE SUPPORT AND IMPROVEMENT (CSI) GRANT PURPOSE

The purpose of the Comprehensive Support and Improvement Grant is to provide funding for CSI schools to implement the evidence-based strategies and action steps in the School Integrated Action Plan (IAP) aligned to the CNA and root cause analysis.

ELIGIBLE APPLICANTS

- Federal Comprehensive Support and Improvement (CSI) Schools

  – Identified for low achievement (beginning spring 2017)

  – State designated "F" schools

Grant awards will not be made to

Local Education Agencies (LEAs)

that are out of compliance with state or

federal requirements, fiscal or programmatic.

ADDITIONAL REQUIREMENTS

- **New** FY21 Comprehensive Needs Assessment
- Thorough root cause analyses (fishbones) for your primary needs
- Completed LEA and School IAPs including School Improvement required goals and appropriate CSI program and funding tags
- All items must be in GME in the Planning Tool

FY21 GRANT FLEXIBILITIES PLEASE NOTE

If your school has an FY20 CSI grant:

- FY21 allocation will be the same as the FY20 allocation
- Submit the following sections only in GME:
  - FFATA & GSA
  - Contact Information
  - Assurances
  - Detailed budget narrative addressing your primary needs
- Substantial approval will be granted if submitted by June 30, and you will be able to obligate funds starting July 1, 2020
- Final specialist and director approval is required before funds can be drawn down (this includes a review and approval of all required documents including CNA, RCAs, and IAP)
- Unexpended FY20 funds **will carry over** after completion report submission

NEW

Grant application opens March 1, 2020

Grant application closes **June 30, 2020**

(original date was May 30, 2020)

Applications submitted prior to June 30 will be Substantially Approved allowing funds to be obligated starting July 1, 2020

Final Specialist and Director approval is required before funds can be drawn down; this includes the approval of all required documentation

(CNA, RCA and IAP)

Project ends September 30, 2021

1 March 2020

30 June 2020

1 July 2020

1 July 2020

30 Sep. 2021

Timeline for LEAs with an FY20 Grant

(and not applying for funds in excess of FY20 allocation)

WAIVING FY21 CSI FUNDS

- You may waive FY21 CSI funds if not needed
- If you do not need the full FY21 allocation, budget what you need and leave the remaining amount unallocated
  - Adjustments to the allocation will be made later

ADDITIONAL FUNDS NEEDED

If your school has an FY20 CSI grant and you need funds in excess of the FY20 allocation to implement your FY21 IAP:

- Submit the **complete** grant application including all narrative questions and required documents such as your CNA, RCAs, and IAP by June 30, 2020

- Applications will be scored

- Grant awards and non-award letters will be sent by July 31, 2020

- Substantial approval for awarded grants will be made no later than July 31, 2020

- Final specialist and director approval is required before funds can be drawn down

Please review this webinar in its entirety for full application directions.

NEW FY21 CSI GRANT APPLICANTS

If your school does not have an FY20 CSI grant and you would like an FY21 CSI grant:

- Submit the <u>complete</u> grant application including all narrative questions and required documents such as your CNA, RCAs, and IAP by June 30, 2020

- Applications will be scored

- Grant awards and non-award letters will be sent by July 31, 2020

- Substantial approval for awarded grants will be made no later than July 31, 2020

- Final specialist and director approval is required before funds can be drawn down

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| 1 March 2020 | 30 June 2020 | 31 July 2020 | 31 July 2020 | 30 Sep. 2021 |

Timeline for NEW APPLICANTS (no FY20 grant) & FY20 grantees applying for funds in excess of FY20 allocation

ADDITIONAL FLEXIBILITY ADJUSTMENTS

- Academic SMART goals are <u>waived until the end of the first quarter</u>. Goals will be submitted with your October benchmark analysis reflection.

- Additional fishbone diagrams are not required for COVID-19 related strategies and actions (i.e. technology, professional learning opportunities for distance learning, additional resources to fill learning gaps, etc.)

- Evidence requirements remain the same – only evidence-based practices, programs and strategies can be paid for out of School Improvement related funds

IMPORTANT NOTES

Competitive Process

- This is a *competitive grant*

- Complete a detailed application

- Include all required elements and documentation

- Application is scored using the scoring rubric

- 70% of points is required for funding

Complete All Sections in GME

FFATA AND GSA VERIFICATION

- Be sure to submit your FY21 General Statement of Assurance in GME

- Ensure your SAM.gov information is up to date

- Provide a short description of your grant funded project

CONTACTS

- LEA/Charter Holder Name
- Board President
- Superintendent
- Federal Programs Director
- School Name
- Principal

ASSURANCES

ASSURANCES

Checking each box indicates "Yes, the LEA ensures the action described"

Complete and submit School Comprehensive Needs Assessment (CNA) in ALEAT

☐ Yes

Complete thorough root cause analysis for CNA identified primary needs

☐ Yes

Develop LEA and School (for each school in improvement) Integrated Action Plan (L/SIAP) as required based on the CNA results in ALEAT

☐ Yes

The L/SIAP includes meaningful evidence based interventions to improve student achievement submit Evidence Based Summary Form in GME

☐ Yes

Monitor, update, delete, retire or add strategies and action steps to the L/SIAP in ALEAT at least quarterly

PROGRAM NARRATIVE QUESTIONS

USE THE RUBRIC!

1. List the specific goals from the 2019-20 IAP with results/evaluation data.

Goal	Results/Evaluation Data

2. List successes from 2019-20 IAP implementation. What is your evidence of success?

3. List any 2019-20 strategies and action steps that will continue into 2020-21 and will be funded with the FY21 CSI grant.

4. As a result of your <u>new</u> 2020-21 CNA, identify primary needs, root causes, need statements and desired outcomes.

Principle	Primary Need	Root Cause/s	Need Statement	Desired Outcome

5. Based on the newly identified needs and root cause analyses, what new strategies and action steps in the school 2020-21 IAP will be funded with the FY21 CSI grant? Include timelines and responsible staff. Be sure to upload Evidence Based Summary Form/s in required related documents.

Strategy	Action Steps	Responsible Staff	Timeline

6. Add process and impact SMART Goals based on leading and lagging indicators data available. Others will be required in IAP after AzM2 and other end of year data is available; no later than July 1. Funding may be placed on hold if not added in a timely manner.

7. Proposed budget with required detailed narrative submitted with the application. Items in correct function and object code and math is correct. Reminder: all funded activities/interventions must be a CSI tagged action step in the IAP.

LEA SUPPORT QUESTIONS

1. Describe the LEA's plan to support the school/s as they implement their IAP. Include actions, person/s responsible, timelines and measures of success.

2. Describe the LEA's plan to hold school/s accountable as they implement their IAP, including monitoring and evaluating measures. Include actions, person/s responsible, timelines and measures of success.

3. Describe the LEA's plan to fiscally monitor school/s receiving CSI funds. Include actions, person/s responsible, timelines and measures of success.

RELATED DOCUMENTS

- Required
  - Evidence Based Summary Form
  - Signature Page
- Optional
  - Graphs, tables and charts necessary for a complete application, optional, as needed

Note: Graphs, tables and charts cannot be pasted into application and therefore must be added as a related document.

Related Documents

Arizona Department of Education (000111000) Test District - FY 2019 - CSI Graduation Rate Grant - Rev 0 - CSI Graduation Rate Grant - ABC Elementary (999000999) - Public School - New
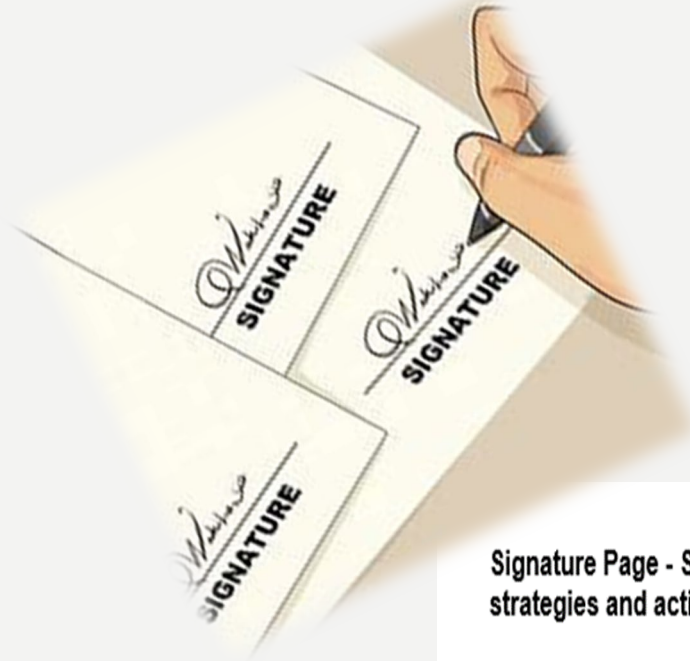
Go To	▶

Required Documents		
Type	**Document Template**	**Document/Link**
Signature Page [Upload 1 document(s)]	N/A	Upload signature page.
Evidence Based Summary Form/s [Upload at least 1 document(s)]	N/A	

Optional Documents		
Type	**Document Template**	**Document/Link**
Capital Outlay Worksheet	Capital Outlay Worksheet	
Other	N/A	

REQUIRED RELATED DOCUMENTS

SIGNATURE PAGE

REQUIRED

Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the grant application.

Signature _____

Board President _____ **Date** _____

Signature _____

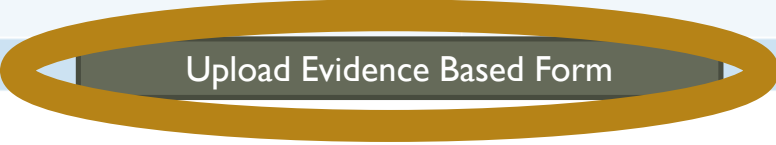**Superintendent** _____ **Date** _____

Signature _____

Charter Holder _____ **Date** _____

REQUIRED RELATED DOCUMENTS

EVIDENCE BASED RESOURCES
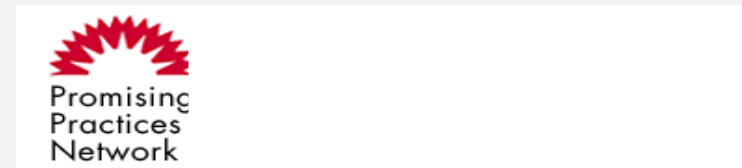
Additional resources available on the SI Webpage

Evidence Based Summary Form

LEA Grade
- ☐Preschool
- ☐Elementary
- ☐Middle School
- ☒High School

LEA Community
- ☒Urban
- ☐Rural
- ☒Suburban

REQUIRED

Research Summary

Target grade	Community	ESSA Rating	Effect Size
☐Preschool	☐Urban	☐Strong	☐0.0 to .39 (not recommended)
☐Elementary	☐Rural	☐Moderate	☐0.4 to .49 (1-year growth)
☐Middle School	☒Suburban	☐Promising	☐0.5 and above (highly recommended)
☒High School			

Program or Strategy Description or Research Paper Abstract: Please upload research report and/or job description to support your strategy to related documents

Evidence Based Summary Form

Describe Strategy

Research Abstract

Faria, A. M., Sorensen, N., Heppen, J., Bowdon, J., Taylor, S., Eisner, R., & Foster, S. (2017). *Getting students on track for graduation: Impacts of the Early Warning Intervention and Monitoring System after one year* (REL 2017-272). Washington, DC: U.S. Department of Education, Institute of Education Sciences, National Center for Education Evaluation and Regional Assistance, Regional Educational Laboratory Midwest. Retrieved from https://eric.ed.gov/?id=ED573814

From the ERIC abstract: "Although high school graduation rates are rising-the national rate was 82 percent during the 2013/14 school year (U.S. Department of Education, 2015)-dropping out remains a persistent problem in the Midwest and nationally. Many schools now use early warning systems to identify students who are at risk of not graduating, with the goal of intervening early to help students get back on track for on- time graduation. Although research has guided decisions about the types of data and indicators used to flag students as being at risk, little is known about the impact of early warning systems on students and schools-and in particular, whether these systems do help get students back on track. This study, designed in collaboration with the REL Midwest Dropout Prevention Research Alliance, examined the impact and implementation of one early warning system-the Early Warning Intervention and Monitoring System (EWIMS)-on student and school outcomes...The study found that EWIMS reduced the percentage of students with risk indicators related to chronic absence and course failure but not related to low GPAs or suspension."

PROPOSED BUDGET

- Complete a *proposed* budget in GME. Be sure to include sufficient details in the narrative.

- Items must address identified root causes leading to improved student achievement.

- Be sure that the requests for funds are allowable.

- Remember these funds are supplemental.

ALLOWABLE EXPENDITURES

Items requested in the budget must address identified root causes leading to improved achievement

- Data driven decision making processes
- Leadership development
- Strategies and action steps aligned with the CNA and root cause analyses data
- Professional learning activities and related travel costs
- Supplies directly related to the action steps
- Positions directly aligned to CNA-IAP
- External service providers based on specific needs identified
- Off contract pay for work such as planning committees, researching evidence-based interventions or curricula, conducting or attending professional learning or implementation of an intervention
  - Board approved hourly rate paid
  - Requires time and effort logs

EXPENDITURES NOT ALLOWED

- Performance or incentive pay

- Miscellaneous or general office supplies

- Student rewards/incentives

- Large expenditures for capital items are generally not allowed

- *Out of state travel may be approved only if absolutely necessary.*

PROPOSED BUDGET IN GME

- *Proposed expenditures have adequate narrative details; are in correct function and object codes; math is correct; line items match narrative totals*

6100 Salaries

Function Code 1000 (direct contact with students)
Board adopted hourly rate

Detail needed: # of staff x # of hours x hourly rate = total
What is the pay for? (example: after school tutoring, substitutes)
Position (example: reading interventionist)
Job description required for positions
Tutoring plan required for tutoring programs

Function Code 2100, 2200, 2600, 2700 (staff)
Board adopted hourly rate

Detail needed: # of staff x # of hours x hourly rate = total
What is the pay for? (example:off contract committee work to research math curriculum)
Position (example: data coach)
Job description required for positions

6300 Purchased Professional Services

Function code 2100, 2200, 2600, 2700 (staff)
TBD based on provider services or conference fees

Educational Service Provider (external provider)
    Detail needed: Who? What? When? For whom?
    How much? # of days x daily rate =
    Scope of work with deliverables required for external providers/consultants
Professional Learning Activities
    Detail needed: Who? What? When? For whom?
    How much? # of days x daily rate =
Conference registration
    Detail needed: Conference name, location? length? Who is attending?
    Registration cost x # of staff =

RIOR TO GRANT SUBMISSION

- Ensure all GME requirements are completed
- Ensure program narrative questions are answered completely and with specific details
  - Use the scoring rubric to verify you have included the required details
- Verify you have uploaded all the required documents and any additional documents to support your application in related documents
- Validate that the new 2020-21 CNA and Root Cause Analysis fishbones are in GME
- Confirm the LEA and School Integrated Action Plans include all the strategies and actions steps for school improvement and are tagged CSI
- Ensure the proposed budget is closely aligned to the CNA, root causes, strategies and actions steps

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Timeline for NEW APPLICANTS (no FY20 grant) & FY20 grantees applying for funds in excess of FY20 allocation

Education Program Specialists

Jessica Bartels 602-364-4992

Sean Carney 602-364-1980

Frank Larby 520-770-3062

Becca Moehring 602-542-3058

Danielle Skrip 602-364-4115

Stefaney Sotomayor 602-542-3370

Gina Tignini 602-542-0836

Jennifer Zorger 602-542-8788

Devon Isherwood (Deputy Associate Superintendent)
602-364-0379
Trish Geraghty (Director)
602-542-2291
Christina Pou (Director)
602-364-2202
Peter Laing (Coordinator Acceleration & Enrichment)
602-364-3842

Email: firstname.lastname@azed.gov

THANK YOU!

Visit www.azed.gov/improvement for all grant resources, guidance documents, webinars, and training modules.

If you have any questions, feel free to message SchoolImprovementInbox@azed.gov or contact your assigned program specialist for support.

SI Grant Guidance
FY21

Support and Innovation
Improved Outcomes for All