ASDB Student Reporting

The purpose of this document is to assist districts and charter schools in their understanding of how the Arizona State Schools for the Deaf and the Blind (ASDB) students are reported in:

- The Arizona Education Data Standards (AzEDS) for Special Education (SPED) participation, enrollment, and graduation status.
- The October 1 Data Collection (ODC) application for child count and personnel.
- The Discipline Data Collection (DDC) application for disciplinary incidents.
- Other data reporting requirements and surveys.

Effective in the 2021–2022 reporting year, ASDB will be responsible for reporting all data for students attending its Phoenix and Tucson campuses or leased space programs.[1] Public Education Agencies (PEAs) will no longer report these students. However, PEAs will continue to report students that attend their own public schools and receive services from ASDB through a regional cooperative.

Vouchered vs. Fee-for-Service

Students are identified as either **vouchered** (institutional) or **fee-for-service**, depending on where and how they receive services.

If a student is **vouchered**, the Arizona Department of Education (ADE) pays for the educational services for students placed in an ASDB campus or an ASDB program (which includes the regional cooperatives)[2] through the special education fund (A.R.S § 15-1202). Every home school district (HSD) special education director should provide approval for an ASDB voucher student. Students physically attending an ASDB campus or ASDB leased space program will be reported by ASDB.

If a student's disability is VI and/or HI, ASDB may ask the district to approve a voucher application. If a student is vouchered but receives some services from their home district (i.e., a blind student with SLD), then ASDB would reimburse the district for those services. Students who attend ASDB for the entire day receive all their services from ASDB.

If a student is a **fee-for-service** student, this option is typically used when a student receives only a small portion of their services from ASDB. For example, an MDSSI student is primarily served by the district by a SID-certified staff member but also gets an hour per week of orientation and mobility service from an ASDB VI instructor. All fee-for-service arrangements are contractual agreements between the district and ASDB.

Reporting of Students Attending ASDB to AzEDS

Regardless of whether the student is placed at ASDB through a voucher or is fee-for-service, the AzEDS reporting obligation defaults to the district of responsibility (DOR). The original placement must be done through the individualized education program (IEP) process, following the admissions

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[1] ASDB operates several locations as part of its leased operational space, including specific building space at the Desert Voices Oral Learning Center (private school locations) and Simonton Elementary (public school) in the J.O. Combs Unified School District.

[2] **A.A.C. R7-2-404(A)**
Institutional vouchers. Students residing and attending special education programs at the Arizona Schools for the Deaf and the Blind (ASDB) or the Arizona State Hospital (ASH) or students attending special education day programs provided by ASDB may be eligible for special education institutional voucher funding.

rules of ASDB by the DOR, and must be indicated on the student's voucher application. Once students attend an ASDB campus or leased space program, ASDB will be considered the DOR. There will continue to be a relationship between the student that receives services through a regional cooperative and the DOR (PEA) in which the student's guardian resides. If the DOR changes, records would be forwarded to the new DOR, and that new district would need to be indicated on a new institutional voucher.

Campus or leased space program students:

1. Students are placed through the IEP process in alignment with ASDB admissions rules, which is the responsibility of the HSD and ASDB.
2. ASDB applies for an institutional voucher listing the HSD.
3. The HSD continues to act as a resource for ASDB to allow students to transition back to the public school.
4. ASDB is primarily responsible for maintaining the documents, including the evaluation and the IEP.
5. ASDB will report SPED participation data to AzEDS.
6. Report with Tuition Payer Code 7.
7. ASDB will have access to relevant SPED reports within the AzEDS Portal.

Regional Cooperative students:

1. Students are placed through the IEP process, which is the responsibility of the DOR.
2. ASDB applies for an institutional voucher listing the DOR.
3. The DOR is responsible for maintaining documents, including the evaluation and the IEP.
4. The DOR will report SPED participation data to AzEDS.
5. Report with Tuition Payer Code 7.
6. ASDB and the DOR will have access to relevant reports within the AzEDS Portal.

In cases where students are on an institutional voucher, attending a school outside of their DOR that is operated by a nearby district, and receiving services through a regional cooperative facilitated by the voucher, the district of attendance (DOA) should be submitting the data transactions that accurately represent the physical services being implemented on their campus. Note that the DOA is still responsible for coordinating with the DOR.

Fee-for-Service students:

1. IEP team decides to contract with ASDB to provide a small portion of services.
2. The DOR is responsible for maintaining documents, including the evaluation and the IEP.
3. The DOR will report SPED participation data to AzEDS.
4. Report with Tuition Payer Code 1.
5. The DOR will have access to relevant SPED reports within the AzEDS Portal.

ASDB Reporting

Initial Enrollment	IEP Determination	Voucher Status	Who Reports
Public District or Charter	Transfer to ASDB Campus	District or Charter approves ASDB voucher	ASDB reports student
Public District or Charter	Receives services from ASDB through fee-for-service, student remains on District or Charter campus	N/A	District or Charter reports student
Public District or Charter	Receives services from ASDB through Regional Co-Op, student remains on District or Charter campus	District or Charter approves ASDB voucher	District or Charter reports student

Site Calendars

ASDB is the only PEA that can submit calendars for their campus or leased space sites since ASDB is the only PEA that can report those students.

Reporting of Personnel Data in the ODC application

ASDB is responsible for reporting their personnel by FTE within the ODC application.

Child count data for students attending ASDB campuses and leased space programs will be verified and reconciled by ASDB.

Students identified as attending regional cooperatives and fee-for-service will be verified and reconciled by the DOR.

Reporting of Discipline Incidents for ASDB Students

Reporting disciplinary incidents for vouchered students that attend one of its campuses or leased space programs will be the responsibility of ASDB.

Disciplinary incidents for students receiving services through a regional cooperative and fee-for-service are the responsibility of the DOR (PEA).

ASDB will have access to reports within AzEDS for students that attend their campuses or leased space programs.